PHOENIXVILLE BOROUGH COUNCIL
Tuesday, August 11, 2026
7:00 PM

AGENDA

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

III. Public Comment

IV. Presentations

V. Consent Agenda

A. Approval of July 14, 2026, Regular Meeting Minutes.

B. Items from Historical and Architectural Review Board:

1. Motion to approve the Certificate of Appropriateness for signage at 35 Bridge Street.

2. Motion to approve the Certificate of Appropriateness for signage at 200 Bridge Street.

3. Motion to approve the Certificate of Appropriateness for signage at 322 Bridge Street.

C. Items from Parks and Recreation Committee:

1. Motion to approve painting and lighting of the Cannon House.

2. Motion to schedule a ribbon cutting on Tuesday, August 15, 2026, at 5:00 pm for the newly installed bell in Reeves Park.

D. Items from Finance Committee:

1. Motion to approve the 2026 Pre-Paid dated 6/1/2026–6/30/2026 in the amount of $2,139,444.05.

2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 6/1/2026 - 6/30/2026 in the amount of $41,717.11.

3. Motion to approve the 2026 Pre-Paid ACH dated 6/30/2026 in the amount of $76,306.91.

4. Motion to approve Budget Increase 2026-12 from Waste Water Fund Balance in the amount of $75,00.00 to Sewer Treatment (Centrifuge Rotary Assembly) for replacement of a new centrifuge rotary assembly.

5. Motion to approve Budget Increase 2026-13 from Water Fund Balance in the amount of $179,934.00 to Water Distribution (Vehicle Maintenance - $15,000.00); (Other Repair & Main Supplies - $40,000); and (Contracted Services - $124,934.00) for emergency water main breaks.

6. Motion to approve Budget Increase 2026-14 from Liquid Fuels Equipment Fund in the amount of $212,911.60 to Liquid Fuels Streets Department (Small Equipment Expense) to replace the 2015 Sweeper and 2009 Sweeper.

7. Motion to approve Budget Increase 2026-15 from General Fund and Enterprise Fund Balances in the amount of $124,489.00 to General Fund and Enterprise Fund Accounts (Workers Comp) for additional funds due to 2025 Workers Comp Audit.

8. Motion to approve Budget Increase 2026-16 from Water Fund Balance in the amount of $24,853.00 to Water Treatment (Judgements and Damages) for the purchase of a 2027 F-250 to replace the 2017 F-250 that was deemed totaled by our insurance company.

9. Motion to approve Budget Transfer 2026-009 from Sanitation Fund – Solid Waste (AC Lunch/Locker Rms) in the amount of $19,927 to Recycling (Compost Bldg.) for relocation and renovation of Compost Building.

10. Motion to approve Budget Transfer 2026-011 from Fire Protection (PT Wages) in the amount of $20,000.00 and (Employer Pd Insurance) in the amount of $50,000.00 to (Overtime), and (Employer Pd Insurance) in the amount of $6,000.00 to (Overtime – PT) to comply with minimum manpower policy.

11. Motion to approve Budget Transfer 2026-012 from Water Distribution (Fire Hydrant Protection) in the amount of $40.000.00 to (Overtime); (Fire Hydrant Protection) in the amount of $20,000.00 to (Sm Equip Expense); and (Fire Hydrant Protection) in the amount of $40,000.00 to (Repair & Main Supplies) for emergency water main breaks.

VI. Communications/Council Participation

VII. Mayor’s Report

VIII. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions.

B. Motion to appoint one person to fill the vacant position on the Human Relations Commission for the term expiring March 31, 2028.

IX. New Business

X. Public Hearings

XI. Resolution/Ordinances

A. Motion to adopt an Ordinance amendment to Chapter 1, “Administration and Government,” Part 7 “Pensions, Retirement and Social Security” of the Code of Phoenixville Borough.

B. Motion to adopt a Resolution authorizing the acceptance of the dedication of a portion of Ashland Street (UPI No. 15-9-157.1).

C. A Resolution adopting the Chester County Hazard Mitigation Plan.

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

B. Planning Commission - Mr. Moore

C. Phoenixville Regional Planning Committee – Mrs. McGhee

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Weiss

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee - Mr. Moore

1. Motion to approve a Temporary Community Event Application for the Firebird Festival at Reservoir Park on Saturday, December 12, 2026 from 4:00 pm to 9:30 pm. Street closure – Parts of Dayton, Franklin and Filmore based on police and staff review from 3:00 pm to 11:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

2. Motion to approve the Civil War Centennial Memorial Proposal.

3. Motion to officially name the park located at 381 Bridge Street as Cohen Park.

C. Policy Committee - Mrs. Vogel

1. Motion to schedule and advertise an Ordinance amendment to Chapter 7, “Fire Prevention and Emergency Services,” Part 5 “False Alarms” of the Code of Phoenixville Borough.

2. Motion to schedule and advertise an Ordinance amendment to Chapter 15, "Motor Vehicles and Traffic," Part 4, "General Parking Regulations," Section 15-402 "Parking Prohibited at All Times in Certain Locations," of the Code of Phoenixville Borough.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. Motion to approve Borough Engineer's Proposal for the design and engineering of the 395 Bridge Street Parking Lot.

E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

Upcoming Meetings:
Planning Commission August 13 – 6:00 pm
Parks and Recreation Committee August 18 – 6:00 pm
Infrastructure Committee August 18 – Immediately following Parks and Rec
Finance Committee August 25 – 5:30 pm
Policy Committee August 25 – 6:00 pm
HARB September 1 – 5:00 pm
Personnel/Public Safety Committee September 1– 6:00 pm
Civil Service Commission September 1 – 7:00 pm
Human Relations Commission September 2 – 5:00 pm
Borough Council September 8 – 7:00 pm

Tree Advisory Commission September 9 – 6:00 pm
Recreation Board September 21 – 6:30 pm

Employee Service Anniversaries – August
Matthew Mullin, Wastewater Treatment Superintendent – 28 years
Nate Griffin, Sanitation Laborer – 19 years
Ofc. Matthew Fusco, Police Department – 18 years
Sgt. Kyle Place, Police Department – 13 years
Ofc. Quinn Gauger, Police Department – 4 years
Sam Alpern, Parks & Rec Program Coordinator – 3 years
Brett Rudinsky, Water Treatment MRO Apprentice – 1 year

PHOENIXVILLE BOROUGH COUNCIL
Tuesday, July 14, 2026
7:00 PM

MINUTES

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

Mr. Ewald, President	Present
Ms. Burckley, Vice President	Present
Mrs. Budnik	Present
Ms. Dugan	Present
Mrs. McGhee	Present
Mr. Moore	Present
Mrs. Vogel	Present
Mr. Weiss	Excused
Mayor Urscheler	Present
Mr. Krack, Borough Manager	Present
Ms. Getzfread, Asst. Borough Manager	Present
Chief Marshall, Police Chief	Present
Mr. Denlinger, Solicitor	Present

III. Swearing in.

A. Swearing in of Patrol Officer Brian C. Moore – Mayor Urscheler

Chief Marshall introduced Officer Brian C. Moore and provided a brief biography of his accomplishments.

Mayor Urscheler swore in Officer Brian C. Moore with the Phoenixville Police Department.

IV. Public Comment

None

Mr. Ewald stated that prior to tonight's meeting the Council met in Executive Session to discuss a matter of Real Estate and Attorney-Client Privilege discussion related to UPI Number 15-1-32, a matter of attorney-client privilege discussion related to the approved 133-137 High Street development, a matter of personnel related to the appointment to fill the TAC and HRC vacancies, a matter of attorney-client privilege discussion related to the fire department operations and purchases, and lastly, a matter of real estate and attorney-client privilege discussions related to 351 Bridge Street.

V. Presentations - None

VI. Consent Agenda:

A. Approval of June 9, 2026, Regular Meeting Minutes.

B. Items from HARB.
1. Motion to approve the Certificate of Appropriateness for renovations and signage at 425 Bridge Street.

C. Items from Parks and Recreation Committee.
1. Motion to approve a Temporary Community Event Application for the Greenixville – The Phoenixville Green Earth Festival under the Veterans Memorial Gay Street Bridge and along the French Creek Trail on Saturday, September 19, 2026, from 9:00 am to 12:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

D. Items from Finance Committee.
1. Motion to approve the 2026 Pre-Paid dated 5/1/2026 - 5/31/2026 in the amount of $2,131,257.54.
2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 5/1/2026 - 5/31/2026 in the amount of $63,533.43.
3. Motion to approve the 2026 Pre-Paid ACH dated 5/31/2026 in the amount of $392,618.76.
4. Motion to approve Budget Transfer 2026-05 from Emergency Safety (IT/Communications) in the amount of $1,812.00 and (Training & Conferences) in the amount of $3,975.00 to Emergency Safety (Operating Supplies) for new EOC Base Station.

Ms. Burckley made a Motion to approve the Consent Agenda. Seconded by Mrs. McGhee.

Motion Approved 7-0.

VII. Communications/Council Participation

Mr. Ewald thanked Gern Jaeger of Specialty Metals, Welding and Fabrication and his crew for their work at the Phoenix Wheel and he wanted to acknowledge them for the rehabilitation of the 1850's original school bell. This project was done by his team and is now installed in Reeves Park. Plans for an unveiling are in the works so stay tuned for more details.

Ms. Burckley stated the Borough has just gotten past our two biggest events of the year: Chester County Pride brings in close to 30,000 visitors to the borough and Blobfest brings lots of visitors as well. She thanked the staff, from the Police Department to the

Public Works department, for their hard work and planning on these big events and they do it beautifully. She is proud of the staff, and she sees them out on the weekends checking to make sure tents and vehicles are where they are supposed to be, the police working extra hours and the community coming out to show their support.

VIII. Mayor's Report

Mayor Urscheler stated that it is always exciting to the community out and about in our downtown and this past weekend's Blobfest was absolutely wonderful. He reported on upcoming events including First Responders Night on August 6, 2026, and the Kimberton Fair July 20, to July.

IX. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

B. Motion to appoint one person to fill the vacant position on the Tree Advisory Commission for the term expiring June 30, 2031.

Ms. Burckley made a Motion to appoint Sharon Pronchik to fill the vacant position on the Tree Advisory Commission for the term expiring June 30, 2031. Seconded by Mr. Moore.

Motion Approved 7-0.

C. Motion to appoint one person to fill the vacant position on the Human Relations Commission for the term expiring March 31, 2029.

Mrs. McGhee made a Motion to appoint Zakkiyyah Barron to fill the vacant position on the Human Relations Commission for the term expiring March 31, 2029. Seconded by Ms. Burckley.

Motion Approved 7-0.

D. Interview applicant interested in being appointed to the Human Relations Commission for the term expiring March 31, 2028.

Mr. Ewald explained that the interview would be conducted this evening and the appointment will be made at the August 11, 2026, Council Meeting.

Mr. Ewald asked Sara Guthrie to come forward and introduce herself.

Ms. Sara Guthrie introduced herself and provided her background as a resident of the Borough. She spoke about her sociology degree, her research work, and her desire to be appointed to the HRC.

Ms. Budnik asked how her how she would bring her research skills to the HRC is she were to be appointed.

Ms. Guthrie explained she would like to use her previous experience from UMass by going out into the community and letting them tell us what they need by conducting interviews, creating surveys and with that information due a data and needs based assessment.

Mrs. Budnik asked if she would be able to present findings quantifiably.

Ms. Guthrie confirmed she could and would be willing to present any findings.

Mr. Moore asked her for her understanding of the purpose of the Human Relations Commission for the Borough and what role it plays in how the Council acts and how it helps the community.

Ms. Guthrie stated her understanding is that they're kind of there as an additional resource for, mediation, and a little bit of advocacy, but mostly education. If there are needs that arise that kind of fall within the purview of diversity, equity, and inclusion, things of that sort, or folks that are maybe underrepresented in various ways, the Commission is there to kind of be that bridge between the community and the Council.

Mrs. McGhee asked if there is anything she is looking forward to should she be appointed that she wants to get her hands on.

Ms. Guthrie explained she is excited for the volunteer opportunities. She stated she currently works with a couple of non-profits and volunteers where she can and to be able to do more is exciting.

Ms. Burckley thanked Ms. Guthrie for coming out this evening, showing an interest in getting involved and being willing to serve on the HRC.

Mr. Ewald thanked Ms. Guthrie for coming out and for edification purposes the Borough has two vacancies, each on the Recreation Board and Human Relations Commission.

X. New Business

A. Motion to authorize a letter of support to allow public libraries to continue serving as Passport Acceptance Facilities and retain passport execution fees.

Ms. Burckley made a Motion to authorize a letter of support to allow public libraries to continue serving as Passport Acceptance Facilities and retain passport execution fees. Seconded by Mrs. McGhee.

On the Question:

Mr. Ewald stated he and Mrs. Vogel met with the School Board to discuss the library and its funding. The School District is responsible for the majority of the library's funding. This item was cut from them earlier this year and this is being done to help sure up funding for the library.

Motion Approved 7-0.

B. Motion to authorize Borough Staff and Solicitor to prepare and execute Fire Hydrant Inspection Easement Agreements on behalf of the Borough of Phoenixville.

Ms. Burckley made a Motion to adopt a Resolution to authorize Borough Staff and Solicitor to prepare and execute Fire Hydrant Inspection Easement Agreements on behalf of the Borough of Phoenixville. Seconded by Mrs. Budnik.

On the Question:

Mr. Denlinger explained the borough inspects fire hydrants in the public right-of-way in order to ensure that if there is a fire emergency, that the hydrants are operational. He stated it was recently identified that a handful of fire hydrants are on private property. HOAs, where there's private streets, Phoenixville Hospital's one of the locations, the ACME's one of the locations. In our newer developments, staff and he make sure to get easements up front, but as some of these developments have existed for a while, the plan is to reach out to the landowners to see if they'll give the borough the right to inspect those fire hydrants to make sure that all fire hydrants are operational in the event of a fire emergency. Borough Staff has proactively reached out to some landowners, and preliminary responses are all positive so far. Each landowner does sometimes have minor comments that they want to be incorporated, so this resolution is asking that you approve something substantially similar to the form agreement that's attached to this resolution, and give him, as the solicitor, some leeway to negotiate with the landowners.

Motion Approved 7-0.

XI. Public Hearings - None

XII. Resolutions/Ordinances

A. Motion to adopt a Resolution acknowledging David Gill for his service on the Recreation Board.

Ms. Dugan made a Motion to adopt a Resolution acknowledging David Gill for his service on the Recreation Board. Seconded by Ms. Burckley.

On the Question:

Ms. Dugan stated she has been working with Mr. Gill for the entirety of his experience on the Recreation Board and he has dedicated so much time and dedication to the Recreation department that he will be truly missed.

Mr. Ewald stated that prior to being on the Recreation Board Mr. Gill served as a Councilman and sat on various other boards and committees

Motion Approved 7-0.

Mr. Ewald read the Resolution aloud for the record.

B. Motion to adopt a Resolution acknowledging Mary Foote for her service on the Tree Advisory Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Mary Foote for her service on the Tree Advisory Commission. Seconded by Mrs. Budnik.

Motion Approved7-0.

Mr. Ewald read the Resolution aloud for the record.

Mr. Ewald stated Mary is another long time steward of the community and the Council has appreciated everything she has done on TAC.

Mr. Burckley stated that this was not her first time on TAC and she was involved with the CDC back in the day.

C. Motion to adopt a Resolution acknowledging Reverend Lee Paczulla for her service on the Human Relations Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Reverend Lee Paczulla for her service on the Human Relations Commission. Seconded by Mrs. McGhee

Motion Approved 7-0.

Mr. Ewald read the Resolution aloud for the record.

Ms. Burckley stated she had the pleasure working with Lee on a number of different boards, and she will be missed on HRC. She was one of our longest-standing members and one of the original members. She hopes she can come back in the future to serve on a board or commission for the borough.

D. Motion to adopt a Resolution acknowledging Linda Giovagnoli for her service on the Human Relations Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Linda Giovagnoli for her service on the Human Relations Commission. Seconded by Mrs. Budnik.

Motion Approved 7-0.

Mr. Ewald read the Resolution aloud for the record.

E. Motion to adopt an ordinance amendment to Chapter 2, "Animals" by adding a new Part 6 "Retail Sale of Dogs".

Mrs. Vogel made a Motion to adopt an ordinance amendment to Chapter 2, "Animals" by adding a new Part 6 "Retail Sale of Dogs". Seconded by Mrs. Budnik.

On the Question:

Mr. Denlinger explained all three of the ordinances that we are considering this evening were scheduled to be advertised with the Pottstown Mercury on June 29, 2026, and were sent to the Pottstown Mercury and Chester County Law Library for public inspection on June 16, 2026. He stated this proposed ordinance would clarify that the Pennsylvania dog law, including both the statute and the regulations in the PA code, are applicable in the borough. The Borough is limited in our ability to regulate areas of law, where the state has already legislated. Which is known as state law preemption. However, the sale of dogs is taken seriously in the borough. The purpose of the ordinance before the Council is to reiterate that those provisions apply in the borough.

Motion Approved 7-0.

F. Motion to adopt an ordinance amendment to Chapter 13 "Licenses, Permits, and General Business Regulations".

Mrs. Vogel made a Motion to adopt an ordinance amendment to Chapter 13 "Licenses, Permits, and General Business Regulations". Seconded by Mrs. Budnik.

On the Question:

Mr. Denlinger explained this ordinance recognizes that the borough has a sidewalk cafe ordinance, however, the businesses that are allowed to occupy the street are not just sidewalk cafes. In recognizing that the practice didn't exactly match the ordinance before the Council for adoption is an ordinance that is updated to clarify and more closely match the current procedures. Provisions have been added that allow for a better dovetailing along with the open streets on the weekend, and how sidewalk cafes and outdoor businesses should act during those times. There are some new amendments, permits being required and regulations that ensure ADA-compliant pedestrian zones. Borough staff is cognizant that sidewalk cafes need to ensure that the ADA path is always accessible, so that's one of the provisions in this ordinance. This ordinance sets permitted hours of operation, adds some height and size allowances and includes the enforcement procedures for violations.

Mr. Moore asked for clarification on the table service requirement that everything should not be served on disposable products. He stated there are a couple of places like Brown's Cow that have to use disposable products.

Mr. Denlinger asked what section of the ordinance he is referring to.

Mr. Moore stated it is in section § 13-1104.1-C.

Mr. Denlinger stated this is a provision that was pulled over from the existing ordinance and is not changing.

Ms. Getzfread explained that Brown's Cow does have tables and seats, but it's not table service. Customers are not going there to sit and dine. They are placing orders, receiving their products and leaving.

Motion Approved 7-0.

G. Motion to adopt an ordinance amendment to Chapter 15 "Motor Vehicles and Traffic".

Mrs. Vogel made a Motion to adopt an ordinance amendment to Chapter 15 "Motor Vehicles and Traffic". Seconded by Mrs. Budnik.

On the Question:

Mr. Krack explained that this ordinance adds the Paradise Street parking lot across the street from the fire station as a lot. In order to have this space a a municipal parking lot it needed to be designated as such in the ordinance. The amendment updates the payment options in the lots. The language was cleaned up to remove the ability to pay with coins as the lots no longer accept them. It adds the at 198 Mowere Road and the Ashland Street lot, both of which are adjacent to the Schuylkill River Trail as parking lots at their respective trail heads.

Motion Approved 7-0.

H. Motion to adopt a Resolution authorizing the acceptance of Boro Tract Easement Agreement.

Ms. Burckley made a Motion to adopt a Resolution authorizing the acceptance of Boro Tract Easement Agreement. Seconded by Mrs. Budnik.

On the Question:

Mr. Denlinger explained as many of you may be aware, because it's been out there for a number of years he and the Borough staff are finally in a position to bring this before the Council. There are two (2) parcels identified as UPI numbers 15-7-17.1B and 15-8-16.5 that consist in the aggregate of approximately 13 acres located along French Creek behind the Tommy's Car Wash and the Giant Supermarket on Nutt Road. These parcels are unimproved and owned by an affiliate of the owner of the Tommy's and Giant Parcels. The owners generously offered to grant the borough an easement over the entire 13 acres except for a small area containing stormwater management improvements for trail, recreational, and open space purposes. He explained the location of the easement area that sits on both sides of the French Creek. One parcel spans both sides of the creek and backs up to Westridge Village and Veterans Park. The second parcel kind of snakes along the southern side of the French Creek, back behind the Giant. He stated this is the first significant easement and shows the other landowners that the Borough is serious about this trail connection,

Mr. Moore stated as a resident of Westridge Village he appreciates all the due diligence it takes the staff and solicitor to obtain these types of easements. For a densely packed borough, a green corridor along our creek that ties to the existing trail systems and provides outdoor areas for the residents is as important as development.

Mr. Denlinger stated to be clear while he did negotiate the agreement with the landowner it's the work of the Borough Staff lead by Mr. Krack and Ms. Getzfread that the opportunity was presented to him for negotiation.

Motion Approved 7-0.

I. Motion to adopt a Resolution authorizing acquisition of certain Real Estate located at 15 Water Street pursuant to a certain Agreement of Sale in Lieu of Condemnation.

Ms. Burckley made a Motion to adopt a Resolution authorizing acquisition of certain Real Estate located at 15 Water Street pursuant to a certain Agreement of

Sale in Lieu of Condemnation. Seconded by Mrs. Budnik.

Mr. Denlinger stated that this item was discussed in executive session, held before tonight's meeting as announced earlier in the evening. He explained there is a parcel with an address of 15 Water Street, UPI number 15-1-32. If you are familiar with where Water Street is, it's almost all the way down Cromby Road towards the Schuylkill River Trail, and it is mostly properties that service our water treatment plant. This is a sole residential property with Borough owned properties on both sides of the property. An appraisal of the property was obtained, and the landowner was approached. Instead of having to really even get too far about discussing condemnation, staff and he were able to enter into an agreement of sale with the landowner instead. It is expected that this parcel will become an important part of our water treatment plant facility or campus in the future, so this is exciting in order to connect our water treatment properties, and this agreement in lieu of condemnation is before Council this evening for consideration.

Mr. Ewald stated his appreciation for staff and the solicitor in securing this important property. He feels this is an important parcel for the continued growth of the water treatment facilities.

Motion Approved 7-0.

XIII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

No Action to Report.

B. Planning Commission - Mr. Moore

No Action to Report.

C. Phoenixville Regional Planning Committee – Mrs. McGhee

No Action to Report.

D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the various camps and programs including the Chester County Food Bank's mobile market, The Red Cross blood donation drive, youth volleyball, pickle ball and yoga for all ages, table tennis, shuffleboard and Women's Fall Power Volleyball League.

E. Tree Advisory Commission – Mr. Weiss

F. Human Relations Commission – Ms. Burckley

No Action to Report.

XIV. Council Action referred from:

A. Personnel and Public Safety Committee – Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee – Mr. Moore

1. No action to report.

C. Policy Committee – Mrs. Vogel

1. Motion to schedule and advertise an Ordinance amendment to Chapter 1, "Administration and Government," Part 7 "Pensions, Retirement and Social Security" of the Code of Phoenixville Borough.

Mrs. Vogel made a Motion to schedule and advertise an Ordinance amendment to Chapter 1, "Administration and Government," Part 7 "Pensions, Retirement and Social Security" of the Code of Phoenixville Borough. Seconded by Ms. Burckley.

Motion Approved 7-0.

D. Infrastructure/Technology/Transportation/Sustainability Committee – Mr. Weiss

1. No action to report.

E. Finance Committee – Ms. Dugan

1. No action to report.

XV. Public Comment

None.

XVI. Communications/Council Participation

None.

XVII. Staff Reports are in the packets.

A. Manager
B. Police
C. Fire
D. Planning and Codes
E. Public Works
F. Finance
G. Human Resources
H. Recreation

XVIII. Adjournment

Mr. Ewald announced the Council will Adjourn the meeting into executive session for a personnel related discussion.

8:04 pm. Ms. Burckley made a Motion to Adjourn. Seconded by Mr. Ewald

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
July 2026

7/30/2026

Borough of Phoenixville
Council, Authorities, Bureaus, Commissions, and Agencies

Planning Commission - 4 Year Term	Appointed	Reappointed	Term Expiration
Josh Gould	March 12, 2024		March 31, 2028
Raffaello DiNapoli	February 14, 2017	April 8, 2025	March 31, 2029
Amanda Irwin - Vice Chairperson	March 12, 2024		March 31, 2028
Catherine Bianco - Chairperson	March 9, 2021	March 11, 2025	March 31, 2029
Joseph Sikora	March 8, 2022	March 10, 2026	March 31, 2030
Thomas Carnevale	April 12, 2011	March 10, 2026	March 31, 2030
Jahan Tavangar	November 12,2024		March 31, 2027
Brian Moore - Council Liaison			January 3, 2028

Zoning Hearing Board - 5 Year Term	Appointed	Reappointed	Term Expiration
Jonathan Steitzer	February 14, 2023		January 31, 2028
David Petty	October 10, 2023	January 9, 2024	January 31, 2029
Maureen Ahearn - Vice Chairperson	February 11, 2020	January 14, 2025	January 31, 2030
Bryan Emmanuel - Chairperson	April 10, 2018	January 13, 2026	January 31, 2031
Carolyn Treglia	April 9, 2024		January 31, 2027

Recreation Board - 4 YR Term	Appointed	Reappointed	Term Expiration
Kathy Gill - Vice-Chairperson	May 10, 2016	April 9, 2024	April 30, 2028
Emily Yatron	April 14, 2026		April 30, 2028
Vacant			April 30, 2029
Joellen Nicholson	May 13, 2025		April 30, 2029
Janet Hunter - Chairperson	January 1, 2008	April 14, 2026	April 30, 2026
Allison Peffle	May 11, 2021	April 14, 2026	April 30, 2026
Vacant			April 30, 2027
Dana Dugan - Council Liaison	April 27, 2010		January 3, 2028

HARB - 4 Year Term	Appointed	Reappointed	Term Expiration
Brian Slater - Chairperson - Real Estate	September 11, 2007	August 13, 2024	August 31, 2028
William Felton - Contractor	August 13, 2013	August 12, 2025	August 31, 2029
Brandon Wertz	August 12, 2025		August 31, 2029
Joel Bartlett - Architect		August 8, 2023	August 31, 2027
Joseph Sikora - Planning Comm	January 12, 2023	March 10, 2026	March 31, 2030
Matthew McCloskey - BCO	September 12, 2023		N/A
Dana Dugan - Borough Council			January 3, 2028

Borough Council - 4 Year Term	Appointed	Reappointed	Term Expiration
Klementina Budnik	February 10, 2026		January 3, 2028
Beth Burckley - Vice President	January 2, 2018	January 5, 2026	January 6, 2030
Dana Dugan	January 4, 2010	January 5, 2026	January 6, 2030
Jonathan Ewald - President	January 4, 2016	January 2, 2024	January 3, 2028
Koretta McGhee	January 5, 2026		January 6, 2030
Brian Moore - Assistant Secretary	January 6, 2020	January 2, 2024	January 3, 2028
Tanya Vogel	January 5, 2026		January 6, 2030
Brian Weiss	January 6, 2020	January 2, 2024	January 3, 2028
Peter Urscheler - Mayor	January 2, 2018	January 5, 2026	January 6, 2030

Civil Service Commission - 6 YR Term	Appointed	Reappointed	Term Expiration
Mari Wineburg - Chairperson	September 14, 2021	August 8, 2023	January 31, 2028
Amara Thornton-Brown - Vice Chair	July 14, 2020	January 9, 2024	January 31, 2030
Beth Burckley	December 12, 2023	January 5, 2026	January 31, 2032
Alternate - J. D. Maloney	March 12, 2024		January 31, 2027
Alternate - Jeffrey Jones	January 14, 2025		January 31,2029

Tree Advisory - 5 Year Term	Appointed	Reappointed	Term Expiration
Jennifer Chandler - Secretary	January 14, 2025	June 10, 2025	June 30, 2030
Susan Di Cerchio	July 12, 2022		June 30, 2027
Heidi Warning	June 10, 2025		June 30, 2029
Justin Gordon - Chairperson	August 13, 2024		June 30, 2028
Sharon Pronchik	July 14, 2026		June 30, 2031
Brian Weiss - Council Liaison			January 3, 2028

Human Relations - 3 Year Term	Appointed	Reappointed	Term Expiration
Zakkiyyah Barron	July 14, 2026		March 31, 2029
Jasmine Joyner - Chairperson	May 13, 2025	March 10, 2026	March 31, 2029
Alexandra Moulton - Vice Chairperson	November 12, 2025		March 31, 2028
Vacant			March 31, 2028
Vacant			March 31, 2027
Beth Burckley - Council Liaison			January 3, 2028

Other Appointments	Appointed	Reappointed	Term Expires
Emergency Management Coordinator Karin Williams	January 1, 2015		N/A
Vacancy Board Chairman Richard Kirkner	January 5, 2026		December 31, 2026

Personnel and Public Safety Committee Meeting
Tuesday, August 4, 2026
6:00 pm

MINUTES

Committee: Chairperson, Ms. Burckley, Mrs. Budnik, and Mrs. McGhee
Mayor Urscheler
Staff: Mr. Krack, Ms. Getzfread, Ms. Donato, Chief Marshall, Assistant Chief Bliss, Chief Cosgrove – TowerDIRECT

I. Call to Order 6:00 pm.

II. Public Comment on Non-Agenda Items.

There were no public comments.

III. Committee Member Updates/Discussions.

Mrs. McGhee noted that here ride along with the police was very informative and made her more aware of what the officers go through on any given night.

IV. New Business

A. Review of monthly Police, Fire and Ambulance Reports.

Ms. Burckley noted receipt of the reports and asked if there were any questions. There were none.

B. Civil Service – Testing process due to resignation of officer/firefighter.

Ms. Burckley provided background on ways in which the process can be streamlined to ensure that when officers leave the department, there are enough qualified candidates on the eligibility list.

Mr. Krack provided background on the process currently in place as required by Borough Code and noted the process in places ensures Borough Council is always aware of any vacancies or upcoming departures. He suggested that Borough Council should not give direct autonomy to its boards and commissions.

Mrs. McGhee asked whether a flow chart could be created to more visually show the process from start to finish.

V. Old Business

A. PXV Inside Out.

Ms. Getzfread provided information on upcoming events over the next month. Ms. Burckley stated she was supportive of the process on when not to close the street due to inclement weather and that its has been well received by the business community when advance notice was being given.

B. Emergency Management.

1. Strategic Planning

Ms. Burckley stated she added this to the agenda so that more robust discussion can be had with regard to all of the emergency services so that a more holistic approach can be had to ensure budget and personnel can work hand in hand to any increased needs in the area of emergency services.

C. Community Policing.

Chief Marshall provided an update on ways the department continues to interact with the community.

D. Retention/Recruitment Update

1. Longevity

This was discussed in Executive Session.

VI. Public Comment

There was no public comment.

VII. Adjournment to Executive Session for personnel matters at 6:59 pm.

Next Meeting Date: Tuesday, September 1, 2026, at 6:00 pm

Parks and Recreation Committee Meeting
Tuesday, July 21, 2026
6:00 pm

MINUTES

Committee: Chairperson, Mr. Moore, Ms. Dugan, Mrs. McGhee, and Mr. Weiss
Public Members: Janet Hunter
Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfread, Ms. Strunk, and Mr. Watson

I. Call to Order at 6:00 pm. Mrs. McGhee excused.

II. Public Comment on Non-Agenda Items

Becky McCarron provided information regarding the 25th anniversary of the 911 honoring the thousands of victims, first responders, and military heroes.
Official Commemoration Ceremony She asked the committee to consider an Official Commemoration Ceremony on September 11, 2026. She stated they are working on establishing a committee to assist in putting together such an event.

Mr. Krack noted the Borough has already scheduled a First Responders Night at the Recreation Center on Thursday, August 6. He suggested that such a Commemoration Ceremony could easily be added to the August 6 event and would have the benefit of all Borough and local First Responders already in attendance.

Mr. Moore stated that he would volunteer on behalf of the Borough to assist Ms. McCarron and other volunteers to add the ceremony to the August 6 event.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Review of Recreation Board reports (Feb, Apr, Jun, Aug, Oct, Dec only).

Ms. Hunter stated there was no meeting this month.

B. Motion to recommend Borough Council approve a Temporary Community Event Application for the Firebird Festival at Reservoir Park on Saturday, December 12, 2026 from 4:00 pm to 9:30 pm. Street closure – Parts of Dayton, Franklin and Filmore based on police and staff review from 3:00 pm to 11:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

Ms. Dugan made a Motion to recommend Borough Council approve the TCE as presented. Second by Mr. Weiss. Motion passed 3-0.

C. Motion to recommend Borough Council approve the Civil War Centennial Memorial Proposal.

Tim Dougherty provided updated information on the proposal. Mr. Krack reported Staff and the Solicitor have reviewed the information and recommended changes were made.

Mr. Weiss made a Motion to recommend Borough Council approve the proposal as presented. Second by Ms. Dugan. Motion approved 3-0.

D. Motion to recommend approval of Mannion Fabrication and Mannion Coatings to repaint trash receptacles and lids for Borough Parks.

Mr. Weiss made a Motion to recommend approval. Second by Ms. Dugan.

On the Question. Ms. Dugan asked whether this would be a budget increase. Ms. Gibbons stated the funds would come from the Park Improvement Plan funding. Ms. Dugan stated those funds were intended to be used for equipment replacement. Mr. Krack suggested this item be included in the budget process as a capital request.

Mr. Weiss made a Motion to withdraw the motion and to table. Second by Ms. Dugan. Motion to withdraw and table approved 3-0.

E. Motion to recommend approval of painting and lighting of the Cannon House.

Ms. Dugan made a Motion to recommend approval. Second by Mr. Weiss. Motion passed 3-0.

F. Motion to schedule a ribbon cutting for the newly installed bell in Reeves Park.

Mr. Weiss made a Motion to recommend the ribbon cutting be scheduled for Tuesday, September 15, 2026 at 5:00 pm. Second by Ms. Dugan. Motion passed 3-0.

G. Motion to recommend Borough Council reschedule the 2026 Fireworks due to extreme weather conditions on original date.

Mr. Weiss made a Motion to recommend the fireworks be rescheduled for Thursday, August 6, 2026 in coordination with the First Responders Night event at the Recreation Center. Second by Ms. Dugan. Motion passed 3-0.

H. Motion to recommend Borough Council officially name the location at 381 Bridge Street.

Mr. Krack provided information as to the location and recommendation for naming.

Mr. Weiss made a Motion to recommend Borough Council officially name the parked located at 381 Bridge Street as Cohen Park. Seconded by Ms. Dugan. The Motion passed 3-0.

V. Public Comment – There was no public comment.

VI. Adjournment at 7:05 pm by Mr. Weiss.
Next Meeting Date: Tuesday, August 18, 2026, at 6:00 pm.

Policy Committee Meeting
Tuesday, July 28, 2026
6:00 pm

MINUTES

Committee: Chairperson, Mrs. Vogel, Mrs. Budnik, Ms. Burckley, and Mr. Ewald
Staff: Mr. Krack, Ms. Getzfread, and Mr. Boelker

I. Call to Order at 6:12 pm.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Motion to recommend Borough Council schedule and advertise an Ordinance amendment to Chapter 7, "Fire Prevention and Emergency Services," Part 5 "False Alarms" of the Code of Phoenixville Borough.

Ms. Burckley made a Motion to recommend Borough Council schedule and advertise the ordinance amendment. Second by Mr. Ewald. Motion passed 4-0.

B. Motion to recommend Borough Council schedule and advertise an Ordinance amendment to Chapter 15, "Motor Vehicles and Traffic," Part 4, "General Parking Regulations," Section 15-402 "Parking Prohibited at All Times in Certain Locations," of the Code of Phoenixville Borough.

Ms. Burckley made a Motion to recommend Borough Council schedule and advertise the ordinance amendment. Second by Mrs. Budnik. Motion passed 4-0.

V. Old Business

A. Immigration Enforcement.

Nothing new to report.

VI. Public Comment

There was no public comment.

VII Adjournment at 6:24 pm by Ms. Burckley.

Next Meeting Date: Tuesday, August 25, 2026, at 6:00 pm**.**

**INFRASTRUCTURE, TECHNOLOGY, TRANSPORTATION,
AND SUSTAINABILITY (ITTS)
COMMITTEE MEETING
Tuesday, July 21, 2026
immediately following the Parks and
Recreation Committee which starts at 6:00 pm.**

MINUTES

Committee: Chairperson, Mr. Weiss, Mrs. Budnik, Mrs. McGhee, and Mr. Moore
Staff: Mr. Krack, Mr. Watson, and Ms. Getzfread

I. Call to Order at 7:11 pm. Mrs. McGhee excused.

II. Public Comment on Non-Agenda Items

David Lutzger asked about the status of notifying business and haulers of the responsibility for documenting their recycling efforts. Mr. Weiss encouraged the Green Team to have discussion with various businesses with regard to their responsibility. Mr. Krack noted that Staff was working through the Solicitor to develop procedures related to hauler documentation.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Motion to recommend Borough Council approve Borough Engineer's Proposal for the design and engineering of the 395 Bridge Street Parking Lot.

Mr. Moore made a Motion to recommend approval of the proposal. Second by Mrs. Budnik. Motion passed 3-0.

B. Electronic Sign for Borough Hall

Mr. Krack provided information regarding adding an electronic sign for public awareness at Borough Hall. He will provide additional information at the next meeting.

V. Infrastructure

A. Engineering Reports (Jan, Apr, Jul, Oct only)

Mr. Krack stated Staff did not receive reports for this month. Once received from the engineers, he will add them to the August packet.

B. Stormwater Management

Mr. Watson provided an update on the installation of new inlets on Cedar Drive. He expects to start that process in the next couple of weeks.

C. Borough Properties and Habitat for Humanity

Mr. Krack reported there is a meeting with all parties tomorrow and will have more information for the August meeting.

D. Tree Lighting in 300 Block of Bridge Street

Ms. Getzfread outlined the information in the packet regarding costs for new lighting in the 300 block as well as information on updating current lighting in the 100 and 200 blocks of Bridge Street. This will added as a capital project in the 2027 budget for consideration.

VI. Transportation

A. Bridge and Starr Street

Mr. Krack provided an update on the work that has commenced. He reported that substantial completion is still expected by the end of the year.

B. Paradise Street – Phase 2

Mr. Krack reported the contractor has set the start date for construction to begin next week. Property owners will be notified so they can remove any obstacles prior to start of construction.

C. Bridge and Nutt – 23 Corridor Improvements

Mr. Watson provided an update on the construction project. At this time, although inconvenient, it seems drivers are managing the change.

D. Trails

Mr. Krack reported that since Borough Council approved the easement agreement for the Boro Tracts, the next step is to begin discussion with the remaining property owners and work towards easement agreements.

E. Starr Street (SR 0029) and 2nd Avenue Project

Mr. Krack stated the engineering had been delayed and the new submission date to PennDOT would be in September.

F. No Right Turn on Red in Downtown.

Mr. Krack reported PennDOT approved the application and the signage has been installed.

VII. Sustainability

A. PXVNEO

Mr. Watson reported the final stages of installation and connection of systems is ongoing and he expects to have full start up in the next two weeks.

B. Solar Installation - Rec Center

Ms. Getzfread reported the equipment has been ordered and has been received. Next steps are getting authorization from PECO to start the installation which is expected to begin in September. Current estimate for completion is prior to Thanksgiving. Remaining component would be the installation of the meter from PECO.

VIII. Technology Updates

A. Monthly Reports

Mr. Weiss acknowledged receipt of the reports.

IX. Public Comment

There was no public comment.

X. Adjournment at 8:12 pm by Mrs. Budnik.

Next Meeting Date: Tuesday, August 18, 2026, immediately following the Parks and Recreation Committee which starts at 6:00 pm.

FINANCE COMMITTEE MEETING
Tuesday, July 21, 2026
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Ms. Burckley, Mr. Ewald, and Mrs. Vogel
Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, and Ms. Niemczuk

I. Call to Order at 5:30 pm.

II. Public Comment on Non-Agenda Items

Lauren Eustis and Lara Lorenzi from the Phoenixville Library presented information regarding the loss of funds from the federal government's decision to not allow local libraries to process passports. This has resulted in a net loss of approximately $150,000 per year in income to the Library. They are asking Charlestown, East Pikeland and Schuylkill Townships and the Borough to increase their annual contribution by $.25 per person per year for each of the next for years. They would like to make a presentation to all of Council at their September meeting.

Mr. Krack stated he would need a copy of their presentation by September 3 for inclusion in the September 8 Council packet. He also stated the formal request would be included in the September Finance Committee packet regarding the general fund budget requests.

III. Committee Member Updates/Discussions

There were no updates of discussion.

IV. New Business

A. Motion to recommend Borough Council approve the 2026 Pre-Paid dated 6/1/2026 - 6/30/2026 in the amount of $2,139,444.05.

Ms. Burckley made a Motion to recommend Borough Council approval. Second by Mr. Ewald. Motion passed 4-0.

B. Motion to recommend Borough Council approve the 2026 Pre-Paid Credit Card Statement dated 6/1/2026 - 6/30/2026 in the amount of $41,717.11.

Mrs. Vogel made a Motion to recommend Borough Council approval. Second by Mr. Ewald. Motion passed 4-0.

C. Motion to recommend Borough Council approve the 2026 Pre-Paid ACH dated 6/30/2026 in the amount of $76,306.91.

Mr. Ewald made a Motion to recommend Borough Council approval. Second by Ms. Burckley. Motion passed 4-0.

D. Motion to recommend Borough Council approve Budget Increase 2026-12 from Waste Water Fund Balance in the amount of $75,00.00 to Sewer Treatment (Centrifuge Rotary Assembly) for replacement of a new centrifuge rotary assembly.

Mr. Ewald made a Motion to recommend Borough Council approval. Second by Ms. Burckley. Motion passed 4-0.

E. Motion to recommend Borough Council approve Budget Increase 2026-13 from Water Fund Balance in the amount of $179,934.00 to Water Distribution (Vehicle Maintenance - $15,000.00); (Other Repair & Main Supplies - $40,000); and (Contracted Services - $124,934.00) for emergency water main breaks.

Mr. Ewald made a Motion to recommend Borough Council approval. Second by Ms. Burckley. Motion passed 4-0.

F. Motion to recommend Borough Council approve Budget Increase 2026-14 from Liquid Fuels Equipment Fund in the amount of $212,911.60 to Liquid Fuels Streets Department (Small Equipment Expense) to replace the 2015 Sweeper and 2009 Sweeper.

Mr. Ewald made a Motion to recommend Borough Council approval. Second by Ms. Burckley. Motion passed 4-0.

G. Motion to recommend Borough Council approve Budget Increase 2026-15 from General Fund and Enterprise Fund Balances in the amount of $124,489.00 to General Fund and Enterprise Fund Accounts (Workers Comp) for additional funds due to 2025 Workers Comp Audit.

Ms. Burckley made a Motion to recommend Borough Council approval. Second by Mr. Ewald. Motion passed 4-0.

H. Motion to recommend Borough Council approve Budget Increase 2026-16 from Water Fund Balance in the amount of $24,853.00 to Water Treatment (Judgements and Damages) for the purchase of a 2027 F-250 to replace the 2017 F-250 that was deemed totaled by our insurance company.

Mr. Ewald made a Motion to recommend Borough Council approval. Second by Ms. Burckley. Motion passed 4-0.

I. Motion to recommend Borough Council approve Budget Transfer 2026-009 from Sanitation Fund – Solid Waste (AC Lunch/Locker Rms) in the amount of $19,927 to Recycling (Compost Bldg.) for relocation and renovation of Compost Building.

Ms. Burckley made a Motion to recommend Borough Council approval. Second by Mrs. Vogel. Motion passed 4-0.

J. Motion to recommend Borough Council approve Budget Transfer 2026-011 from Fire Protection (PT Wages) in the amount of $20,000.00 and (Employer Pd Insurance) in the amount of $50,000.00 to (Overtime), and (Employer Pd Insurance) in the amount of $6,000.00 to (Overtime – PT) to comply with minimum manpower policy.

Ms. Burckley made a Motion to recommend Borough Council approval. Second by Mrs. Vogel. Motion passed 4-0.

K. Motion to recommend Borough Council approve Budget Transfer 2026-012 from Water Distribution (Fire Hydrant Protection) in the amount of $40.000.00 to (Overtime); (Fire Hydrant Protection) in the amount of $20,000.00 to (Sm Equip Expense); and (Fire Hydrant Protection) in the amount of $40,000.00 to (Repair & Main Supplies) for emergency water main breaks.

Ms. Burckley made a Motion to recommend Borough Council approval. Second by Mrs. Vogel. Motion passed 4-0.

V. Public Comment

There was no public comment.

VI. Adjournment at 6:07 pm by Mr. Ewald.

Next Meeting Date: Tuesday, August 18, 2026, at 5:30 pm