

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, June 9, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
- V. Consent Agenda
 - A. Approval of May 12, 2026 Regular Meeting Minutes.
 - B. Items from Parks and Recreation Committee:
 1. Motion to approve a Temporary Community Event Application for the Phoenixville Car Show at Reeves Park on Sunday, August 23, 2026 from 11:00 am to 3:00 pm. Second and Third Avenue between Main Street and Starr Street to be closed from 9:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - C. Items from Finance Committee:
 1. Motion to approve the 2026 Pre-Paid dated 4/1/2026 - 4/30/2026 in the amount of \$2,239,923.96.
 2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 4/1/2026 - 4/30/2026 in the amount of \$30,069.96.
 3. Motion to approve the 2026 Pre-Paid ACH dated 4/30/2026 in the amount of \$71,880.73.
 4. Motion to approve Budget Increase 2026-08 from General Fund Balance in the amount of \$4,661.00 to Fire Protection (Contracted Services) for reimbursement to PVFRA for our portion of equipment on Engine 65-2 and Ladder-65.
 5. Motion to approve Budget Increase 2026-09 from Water Fund Balance in the amount of \$50,00.00 to Water Storage (Repairs & Maintenance) for emergency replacement of 18” valve influent side large reservoir and repairs to cover.
 6. Motion to approve the Staff recommendation for suggested write-off of \$1,200 from AR Account 701090 as uncollectable.

- VI. Communications/Council Participation
- VII. Mayor's Report
- VIII. Appointments
 - A. Call for Residents interested in being appointed to various Boards and Commissions.
 - B. Interview applicants interested in being appointed to the Tree Advisory Commission.
 - C. Interview applicants interested in being appointed to the Human Relations Commission.
- IX. New Business
 - A. Motion to authorize adopt the Phoenixville Borough Firefighter Pension Plan Investment Advisory Agreement and Amendments to the Non-Uniform and Uniform Pension Plan Investment Advisory Agreements.
 - B. Motion to accept Staff's recommendation to award a 2026 Tree Assessment Services Contract to ArborPro, Inc. for a total contract value of \$29,960.
 - C. Motion to accept Staff's recommendation to appoint Gilmore & Associates as the Borough Arborist.
- X. Public Hearings
- XI. Resolution/Ordinances
 - A. Motion to adopt an Ordinance amendment to Chapter 6, "Conduct," For the purpose of adding Part 13 "Immigration Enforcement" new Sections 6-1302 and 6-1303 of the Code of Phoenixville Borough.
 - B. Motion to adopt an ordinance amendment to Chapter 15 "Motor Vehicles".
 - C. Motion to adopt an ordinance amendment to Chapter 16 "Parks and Recreation".
- XII. Reports of Committees, Boards, and Commissions
 - A. Historical and Architectural Review Board – Ms. Dugan
 - B. Planning Commission - Mr. Moore
 - 1. Motion to adopt a Resolution to officially conditionally approve or deny the Preliminary/Final Subdivision and Land Development Plan for the development known as 101 High Street.
 - 2. Motion to adopt a Resolution to officially conditionally approve or deny the Final Subdivision and Land Development Plan – Major Amendment for the development known as Odessa Development.

C. Phoenixville Regional Planning Committee – Mrs. McGhee

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Weiss

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. Motion to authorize Staff to submit an application for five (5) firefighters under the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

B. Parks and Recreation Committee - Mr. Moore

1. No action to report.

C. Policy Committee - Mrs. Vogel

1. Motion to schedule and advertise an ordinance amendment to Chapter 2, “Animals” by adding a new Part 6 “Retail Sale of Dogs”.
2. Motion to schedule and advertise an ordinance amendment to Chapter 13 “Licenses, Permits, and General Business Regulations”.
3. Motion to schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles and Traffic”.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. Motion to approve the Staff recommendation to implement account changes to the Truist Banking Account.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Recreation Board June 15 – 6:30 pm
Parks and Recreation Committee June 16 – 6:00 pm
Infrastructure Committee June 16 – Immediately following Parks and Rec
Finance Committee June 23 – 5:30 pm
Policy Committee June 23 – 6:00 pm
Human Relations Commission July 1 – 5:00 pm
HARB July 6 – 5:00 pm
Tree Advisory Commission July 6 – 6:00 pm
Personnel/Public Safety Committee July 7 – 6:00 pm
Civil Service Commission July 7 – 7:00 pm
Planning Commission July 9 – 6:00 pm
Borough Council July 14 – 7:00 pm

Employee Service Anniversaries – June

Dennis Himes, Streets Utility Worker – 36 years
Sgt. Bobby Sutton, Police Department – 29 years
Ofc. Frank Bryan, Police Department – 21 years
Det. Sgt. Nick Natale, Police Department – 18 years
Dave Boelker, Code Enforcement Director – 17 years
Det. Tom Hyland, Police Department – 17 years
Chris Bungo, Water Distribution Utility Worker – 12 years
Joe Raggazino, Water Distribution Laborer – 11 years
Frank Goleash, Borough Mechanic – 10 years
Shawn Casey, Sanitation Driver/Laborer – 9 years
Dan Roskos, Parks & Rec Laborer – 5 years
Leo Albanese, Water Treatment Mechanic/Relief Operator – 1 year
Ofc. David Dry, Police Department – 1 year

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, May 12, 2026

7:00 PM

MINUTES

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

Mr. Ewald, President	Present
Ms. Burckley, Vice President	Present
Mrs. Budnik	Present
Ms. Dugan	Present
Mrs. McGhee	Present
Mr. Moore	Present
Mrs. Vogel	Present
Mr. Weiss	Present
Mayor Urscheler	Excused
Mr. Krack, Borough Manager	Present
Ms. Getzfread, Asst. Borough Manager	Present
Chief Marshall, Police Chief	Present
Mr. Denlinger, Solicitor	Present

III. Public Comment

Ryan Mercovich, resident. He expressed his concern with the removal of trees from the Borough’s canopy. He stated the process in his opinion is not following the policies of the borough citing the lack of an arborist and no recent assessments. He encouraged the Council to make decisions regarding shade tree removal be done to the policies in place and work to prioritize pruning over removals.

Susan DiCierchio, resident and TAC Member. She provided a brief history of the canopy maintenance explaining the trees at one time were the responsibility of the homeowner and that the Council and Borough staff have made real progress from the years of neglect. She stated there is now a growing tree population, management protocols and a deeply engaged public. These are all expressions of the commitment our present-day Borough Council continues to make, and she thanked them for their commitment. She stated as a member of the TAC she has worked closely with Borough staff and they are very earnest, thoughtful and incredibly hardworking. Managing an urban forest is a massive and complex job that they manage while juggling dozens of other projects.

Melissa McCafferty, resident. She stated she is growing increasingly concerned about the lack of strategic planning in the long run, as well as the potential net negative trade-offs with respect to the most recently approved developments, prospective developments of

the borough, its residents, and the future viability and sustainability of the community. While she is thrilled to see such an economic revival of this area, she's hesitant to see the way in which the planning is proceeding, and is concerned with the lack of balance between business, residential, and commercial needs. In order to ensure the long-term sustainability, health, and prosperity of the borough, these competing concerns must be weighed and balanced equally. This includes the creation of a community fund for property developers to contribute to the creation and maintenance of community parks, the river trail, and other public works. This also includes a separate fund that contractually obligates all future developers to reimburse the borough and its residents for any and all deviations from the stated contractual terms outlined.

IV. Presentations

A. 2025 Audit – Dale Umbenhauer, Maille, LLP.

Mr. Dale Umbenhauer, Audit Principle for Maille, LLP. presented the 2025 Audit of the Borough's Financial position.

Mr. Ewald stated that prior to tonight's meeting the Council met in Executive Session to discuss a matter of attorney-client privilege discussion related received bids for Bridge and Starr Construction project, a matter of attorney-client privilege discussion related to 17 Cromby Road, and a matter of attorney-client privilege discussion related to government speech.

V. Consent Agenda:

A. Approval of April 14, 2026, Regular Meeting Minutes.

B. Items from HARB.

1. Motion to approve the Certificate of Appropriateness for signage at 18 Gay Street, Unit B.

C. Items from Parks and Recreation Committee.

1. Motion to approve a Temporary Community Event Application for the Andre Thornton Day at Andre Thornton Park on Saturday, September 19, 2026, from 1:00 pm to 4:00 pm. North Main Street to be closed between Vanderslice Street and High Street from 9:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
2. Motion to approve a Temporary Community Event Application for the Steps Toward Recovery Community Walk at Reeves Park on Saturday, August 22, 2026, from 10:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

D. Items from Finance Committee.

1. Motion to approve the 2026 Pre-Paid dated 3/1/2026 - 3/31/2026 in the amount of \$2,010,558.22.
2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 3/1/2026 - 3/31/2026 in the amount of \$34,692.20.
3. Motion to approve the 2026 Pre-Paid ACH dated 3/31/2026 in the amount of \$68,049.10.
4. Motion to approve Budget Increase 2026-05 from Sanitation Restricted Fund Balance in the amount of \$22,250 to Solid Waste (2-Yd Steel Rear Load Dumpster) to replenish inventory of 2-yard rear load dumpsters.
5. Motion to approve Budget Increase 2026-06 from Parking Fund Balance in the amount of \$90,000 to Parking (Engineering Servies) For engineering services required for the submission of a PennDOT National Electric Vehicle Infrastructure (NEVI) Grant and match.

Mr. Ewald asked Mr. Krack to explain the need to remove item V.D.5 from the consent agenda.

Mr. Krack explained when staff submitted this, we were looking at, all of the parks having access to electrical vehicle charging stations. That was the premise of the grant. Early last week, they came out with an announcement that changed the eligible location to only one location in the borough. Staff doesn't see the benefit of engaging the engineers on a grant that would only serve one location. So, the recommendation is to pull the request from the Consent Agenda.

6. Motion to approve Budget Transfer 2026-02 from Police Protection (PPA Wages) in the amount of \$59,000.00 to Police Protection (Motorola In Car/Portable Radios and System) for new Motorola radio equipment required by Chester County Emergency Services due to change in equipment.

Ms. Burckley made a Motion to approve the Consent Agenda with the removal of item V.D.5. Seconded by Mr. Weiss.

Motion Approved 8-0.

VI. Communications/Council Participation

Mr. Ewald stated that recently, the Borough staff and Council have received some comments about the Borough's Shade Tree program. He stated he wanted to share some history and his thoughts on our efforts. Council and staff agree that shade canopy in a dense, urban area, such as the Borough, is critical infrastructure with important benefits. As a result, Borough Council and staff have made a deliberate investment in Phoenixville's Shade Tree program to ensure its evolution from a historically underfunded system into a proactive, data-driven, professionally managed program

focused on long-term canopy health, climate resilience, and neighborhood quality of life. Of course, as always, public safety must always be a factor in our program as well. He emphasized that each and every tree on each year's list for removal was supported with documented reasons that pruning alone was not enough. These reasons are not always arborist driven, but a myriad other concerns. This year's pruning and removal list represents a glide slope of action, with each year more trees being planted and substantially fewer trees being removed. Prior to 2011, the Borough's annual tree maintenance funding was as low as \$10,000 a year with some tight budget years, it was zeroed out. However, in the past ten (10) years, Council has committed to reprioritizing the Shade Tree program. Unfortunately, the years of deemphasis created a backlog of necessary tree maintenance that required a program re-set, instead of being able to reinstate active management. Catching up with the delayed management of Shade Trees has caused more dead and dying trees to be removed annually than would have otherwise occurred. In order to ensure a robust and healthy urban canopy, the Borough operates a Shade Tree program developed in partnership with professional arborists to track and manage thousands of regulated street trees throughout the community. Importantly, the Borough has shifted away from a reactive approach and has instead moved toward a preventative maintenance model grounded in industry best practices. Current policies emphasize preservation of healthy and restorable trees, and planned replacement of invasive or failing species with appropriate long-term canopy trees.

Some examples of how we are doing this include: Budgeting \$250k for Shade Tree management in 2026. Unlike most other municipalities, the Borough shoulders the financial responsibility instead of placing the costs of pruning, removal, and replanting on abutting property owners. More than any of our peers. A replanting ratio of 2-1 when a tree needs to come down. In some years we have achieved a 3-1 ratio professional tree inventory and mapping systems with a dedicated staffing keeping track and consistently updating and improving structured pruning and removal programs in accordance with industry accepted standards. This year we are about 25% into our pruning list. Multi-year invasive species replacement planning. RFP for arborist is currently open. While there is always more work to do, and we don't claim to be perfect, the Borough is investing meaningfully in its urban canopy and working hard to do it right after years of deferred maintenance and inconsistent funding. A healthy urban forest requires planning, investment, expertise, and long-term commitment. Phoenixville is making that commitment so that the Borough has a healthier, safer, and more resilient tree canopy than the one we inherited.

Mr. Moore stated there is one entity outside of the Borough that has control of a tree removal and that is PECO. If the vegetation is in the right-of-way and interferes with the utilities, they will arrange to have the tree removed.

VII. Mayor's Report

Nothing to report.

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

IX. New Business

- A. Motion to award the Starr Street Extension Project contract to Construction Masters Services, LLC in the amount of \$2,262,744.70 as the lowest responsible bidder as recommended by Traffic Planning and Design contingent upon Chester County Department of Community Development approval.

Mr. Weiss made a Motion to award the Starr Street Extension Project contract to Construction Masters Services, LLC in the amount of \$2,262,744.70 as the lowest responsible bidder as recommended by Traffic Planning and Design contingent upon Chester County Department of Community Development approval. Seconded by Ms. Burckley.

Motion Approved 8-0.

X. Public Hearings

XI. Resolutions/Ordinances

- A. Motion to adopt a Resolution acknowledging Ed Lantzy for his service on the Recreation Board.

Ms. Dugan made a Motion to adopt a Resolution acknowledging Ed Lantzy for his service on the Recreation Board. Seconded by Ms. Burckley.

On the Question:

Mr. Ewald read the Resolution aloud for the record.

Motion Approved 8-0.

- B. Motion to adopt a Resolution acknowledging Kevin Zwick for his service on the Human Relations Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Kevin Zwick for his service on the Human Relations Commission. Seconded by Mrs. McGhee.

On the Question:

Mr. Ewald read the Resolution aloud for the record.

Motion Approved 8-0.

- C. Motion to adopt an Ordinance amendment to Chapter 6, “Conduct,” For the purpose of adding a new Part 13 “Immigration Enforcement” of the Code of Phoenixville Borough.

Mrs. Vogel made a Motion to adopt an Ordinance amendment to Chapter 6, “Conduct,” For the purpose of adding a new Part 13 “Immigration Enforcement” of the Code of Phoenixville Borough. Seconded by Ms. Burckley

On the Question:

Mr. Denlinger explained this ordinance and the next ordinance on the agenda were duly advertised with the Pottstown Mercury on April 27th, 2026, and was sent to both the Pottstown Mercury and Chester County Law Library for public inspection on April 21st, 2026. He explained this ordinance creates a new Part 13, in Chapter 6, which is entitled Conduct of the Borough Ordinances. This new Part 13 is entitled Immigration Enforcement. It adds one new section, being Section 6-1301, which declares the borough policy as it relates to Section 287G of the Immigration and Nationality Act of the United States. In that the borough policy is to not assist with or perform any functions on behalf of the U.S. Immigration and Customs Enforcement unless legally required to do so.

Motion Approved 8-0.

- D. Motion to adopt an Ordinance amendment to Chapter 1, “Administration and Government,” to add a new Part 13 “Preservation of Borough Records” of the Code of Phoenixville Borough.

Mrs. Vogel made a Motion to adopt an Ordinance amendment to Chapter 1, “Administration and Government,” to add a new Part 13 “Preservation of Borough Records” of the Code of Phoenixville Borough. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained this was advertised and provided for public inspection at the same time as the last ordinance. This ordinance creates a new Part 13 entitled Preservation of Borough Records in Chapter 1 of the Borough Ordinances, which is entitled Administration and Government. The retention and disposition of records is governed by the Pennsylvania Municipal Records Act.

While the borough has historically followed this act, we determined that it was prudent to adopt an ordinance clarifying our record retention and disposition policies. This part adopts sections 1301 through 1310 to provide the purpose and intent of the part, the definitions of the terms used in the part, the maintenance of a record retention and disposition schedule, the keeping and destruction of original records. Reference to and compliance with the Pennsylvania Municipal Records Act, maintenance of records during litigation, designation of managerial authority, social media considerations, and disposition of no longer to be required kept records by resolution. Upon adoption, this will also allow for the disposition of permitted records pursuant to an annual resolution presented to Council, and as you may see next on your agenda, there is such a resolution if Council determines it to be prudent to adopt this ordinance.

Motion Approved 8-0.

- E. Motion to recommend Borough Council adopt a Resolution declaring Phoenixville Borough's intent to follow the schedules and procedures for disposition of records as set forth in the Pennsylvania Municipal Records Act of 1968 and the Municipal Records Manual, approved December 16, 2008, last revised March 28, 2019, as amended from time-to-time.

Mrs. Vogel made a Motion to recommend Borough Council adopt a Resolution declaring Phoenixville Borough's intent to follow the schedules and procedures for disposition of records as set forth in the Pennsylvania Municipal Records Act of 1968 and the Municipal Records Manual, approved December 16, 2008, last revised March 28, 2019, as amended from time-to-time. Seconded by Ms. Burckley.

Motion Approved 8-0.

- F. Motion to adopt a Resolution Authorizing the purchase of certain Real Estate located at 17 Cromby Road pursuant to a certain Agreement of Sale.

Ms. Burckley made a Motion to adopt a Resolution Authorizing the purchase of certain Real Estate located at 17 Cromby Road pursuant to a certain Agreement of Sale. Seconded by Mr. Weiss.

On the Question:

Mr. Denlinger explained the property identified as 17 Cromby Road was listed for sale. The property contains about 1 acre of unimproved land. The borough obtained an appraisal and made a contingent offer by agreement of sale to the landowner of \$225,000. The purchase of the property, which the landowner accepted, which is, among other things, contingent upon Council's approval this

evening, and also contingent upon, other terms and conditions, such as the ability of seller to provide the borough with good and marketable title, the borough's option to obtain a site inspection, title report, and other environmental reports, and closing on July 31st, 2026.

Mr. Moore stated assuming the contingencies are all satisfied, he asked how the acquisition of this property helps add to our parkland up at Reservoir Park.

Mr. Ewald stated the property is one small parcel that, in the grand scheme of Reservoir Park, was an outlier, that is contiguously owned on all three sides by the borough and then fronts Cromby. So it was, in my opinion, a prime parcel to pick up to add to the acreage of Reservoir Park and to maintain it as parkland in perpetuity.

Mr. Moore asked the solicitor if there is anything the Council needs to do to make sure the property stays parkland in perpetuity.

Mr. Denlinger stated that at this point in time, we are purchasing the land outright with no covenants or restrictions.

Motion Approved 8-0.

- G. Motion to approve a Resolution for the submission of a Chester County CDBG Grant for the Square @ Bridge and Main – Downtown Park.

Ms. Burckley made a Motion to approve a Resolution for the submission of a Chester County CDBG Grant for the Square @ Bridge and Main – Downtown Park. Seconded by Mr. Weiss.

Motion Approved 8-0.

- H. Motion to adopt a Resolution officially accepting the dedication by Bill of Sale, the 119 Main Street, LLC improvements at 119 Main Street.

Mr. Weiss made a Motion to adopt a Resolution officially accepting the dedication by Bill of Sale, the 119 Main Street, LLC improvements at 119 Main Street. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained developments throughout the borough, when certain improvements are placed in our right-of-way, such as new sidewalks, ADA curb ramps, and new street signage, in order to turn those improvements over to the

borough, a bill of sale is basically the deed for those improvements. So, this is the borough accepting those improvements for that development. Similar to when we accept the dedication deed of road maintenance. A deed of dedication is for land, a bill of sale is for fixtures and improvements.

Motion Approved 8-0.

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

1. Motion to approve the Certificate of Appropriateness for signage at 231-233 Bridge Street.

Ms. Dugan made a Motion to approve the Certificate of Appropriateness for signage at 231-233 Bridge Street. Seconded by Mr. Weiss.

On the Question:

Ms. Dugan explained this is another nice addition to the downtown however she does have concerns about the precedents being set by approving this type of lighting in the downtown. In the past the borough has pushed back on this type of lighting so that the small town feel of the borough can be maintained. She stated she would be voting in favor of this application, but she wanted to bring this to everyone's attention.

Mr. Ewald explained that items not approved unanimously at the HARB meeting are not part of the consent agenda and are added to the full agenda for discussion.

Motion Approved 8-0.

2. Motion to approve/deny the Certificate of Appropriateness for signage at 99 Bridge Street.

Mr. Moore made a Motion to approve the Certificate of Appropriateness for signage at 99 Bridge Street. Seconded by Mr. Weiss.

On the Question:

Ms. Dugan explained her concerns with the PVC materials that are being used to create the sign that she feels doesn't fit in with a historic downtown. She also has concerns with the billboard looking sign on the side of the building. She stated the sign is just on a window of the building and not above any doorway and is concerned by allowing this it will become common place.

Mr. Moore asked if Ms. Dugan's opposition is to The Suite Life sign on the front of the building.

Ms. Dugan stated she has concerns with the design of the sign with the lettering that extends over the top of the sign and with the Razrbar sign on the side of the building there is no door there, it's not over an entrance way and can't be centered because of the residential windows and it just looks imbalanced on the building.

Mrs. Vogel asked if the Suite Life sign location is above the main entrance of the entire building.

Ms. Dugan clarified it is the main entrance.

Ms. Vogel asked if the second sign on the side is for a business inside the Suite Life commercial space.

Ms. Dugan confirmed that is correct.

Mrs. McGhee asked Ms. Dugan what the vote was at the HARB meeting.

Ms. Dugan explained the vote was 5-1 in favor with hers being the no vote.

Ms. Burekley asked if the additional information, specs, and visuals are needed requested in the letter from the Borough's engineering consultant were provided to the board and was the voting based on that additional documentation.

Ms. Dugan stated the decision was made on the discussion that was had with the property owner and signage company.

Ms. Dugan invited the representatives for the applicant to come to the podium to answer questions and provide information on the signage.

Edward Tell, applicant. He stated the design is a sign that will be attached to the canopy as just a floating sign and there is no intent to do anything fancy with it. It will not be illuminated and will be installed directly over the entrance. He understands the issues that were raised at HARB, but they went as basic as they could with the signage. With the Razrbar sign the issue is the door used to enter the commercial space on the first floor is a shared entrance with the Condo's above the commercial spaces. That entrance leads to the stairway for residents and since the canopy at the door says residents the only space to put the sign for Razrbar was to place in the windows where the business operates. He explained they looked at right next to the residence sign, but it just looked too crowded.

Ms. Dugan asked if he anticipates a million little more of these little signs on the outside that have no entryway or just this business.

Mr. Tell explained all of the other businesses that operate their will have a little sign above their door. He stated the business will be studio suites where we basically build, turnkey spaces and provide business support for local service professionals, like hairdressers.

Mr. Ewald asked Mr. Tell if his current expectation that the only other sign on the building aside from the main entry is the Razrbar sign.

Mr. Tell explained that as the owner of both the Suite Life and the Razrbar those will be the only sign on the building.

Mr. Moore stated there is a similar set up in the Borough at Franklin Commons where each suite has a sign on the exterior of the building however, that building is not in HARB and the Council has no input on their signage. He asked about the commercial space and how it is being subdivided and he expressed concerns with the other suites having windows that could potentially have signage on them.

Mr. Tell stated the different suites in the building are more like offices, no signage on the exterior of the building just outside of each suite's door. He explained the way this business concept works is that the tenants have no expectations of being able to have exterior signage.

Mr. Ewald asked if there would be a directory of the suites inside of the building.

Mr. Tell explained there's a wayfinding directory inside, customers will walk inside, and right by the door, it will be there just like an office building.

Mr. Denlinger explained the Borough's Zoning Ordinance dictates the the amount of signage, the size of signage, and the location of signage. What we are discussing this evening is the design of the signage. He clarified if there is more signage that location and that square footage would have to meet our zoning ordinance. The Council cannot prohibit it this evening. By using HARB, the Council would only be able to review the design of that future signage, under HARB.

Mr. Tell stated he will not allow the tenants any exterior signage on the building.

Mrs. McGhee explained, to add some context, as somebody who has

visited Salon Suites before, because those are usually, like, short-term tenants, that's also why they don't need a sign. She stated they're usually there maybe 6 months to a year until they go purchase their own building. She stated her sons go to a barber in a similar setup, everyone doesn't have a window or anything like that for a sign they are renting the space to see customers.

Mr. Tell stated maybe not right in the borough, there are large franchises out there like Sola, My Salon Suites, and Image Studios throughout the US so this is not a new concept.

Mr. Weiss asked if the Council will run into any unintended consequences if this application is approved tonight, which does, to some eyes, and I think to Ms. Dugans's point, could be construed as almost like a billboard outside, or something kind of like what's at Franklin Commons? Could this allow somebody else that has a less clear case. Could approving this put us in a position to have an uphill battle against something that is less clear-cut than this?

Mr. Denlinger explained each decision made on a HARB application should be based on the design guidelines of HARB that are published. Certainly, your interpretations of those guidelines set precedent, and each time the Council makes a new decision, it's added to that precedent. Unless there's something in the design guidelines, that you think this sign is clearly violating, that is what the decision should be based on.

Ms. Dugan stated the material of the sign isn't actually approved. The sign is made of PVC piping that is not permitted in the HARB district.

Mr. Denlinger stated he's not a Historic Architectural Review Board expert. He's not opining one way or the other whether this meets the conditions. He stated the vote should be based on the conditions as you interpret them.

Mr. Weiss asked for clarification on the sign being approved through HARB with materials that are clearly in violation of the guidelines.

Ms. Dugan stated the board struggled with how they could approve only half of the sign. If the whole sign was on a background that would have been easily approved. It's the portion of the sign that extends above the background that makes the sign non-compliant.

Ms. Burckley asked about the letter from our consultant asking for additional information, specs, and visuals. Did the information provided in the packet with the dimensions stating non-illumination wall sign and the aluminum pan stud mounted, to the existing pan, canopy, meet what was

recommended by our consultant? Did it meet the guidelines of what HARB needed to make the decision.

Ms. Dugan stated everything that you see is what we had in front of us when HARB voted for it, and Matt from Barry Isett did not choose to take an opinion on that at all.

Greg Sullivan of KC Signs. He explained the materials used in the signage. He stated the backer panel on Suite Life Studios is aluminum and the backer panel on Razrbar is a composite dibond aluminum plastic. The PVC element comes into play with the lettering which is all router cut. The words Suite Life and Studios on the entrance signs, the Razrbar Barbershop, and the border on the other side are the routed PVC. And that was discussed at the HARB meeting, because PVC, as listed in the HARB guidelines, is not recommended. He clarified that is not recommended but it is not strictly prohibited. He stated this as well as the colors of the signage were discussed. After the routing is done on the PVC it is painted and to the naked eye you can't tell its PVC. It will look like one complete sign after the painting and installation. The PVC is sturdier than aluminum or metal and the intention is to install a sign that is a little more substantial.

Motion Approved 7-1. Ms. Dugan voting No.

- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mrs. McGhee

Ms. McGhee stated the committee met in person last month and the conversation for the region is data centers.

- D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the upcoming programs and camps including, yoga for all ages, pickle ball, volleyball, Music, Mind and Mixing, little tyles go on hikes and various nutrition and wellness programs. She reminded the public to join the Borough for their 4th of July Celebration and Fireworks at the Recreation Center.

- E. Tree Advisory Commission – Mr. Weiss

Mr. Weiss thanked President Ewald for his words at the top of the meeting. He feels it's important to have the history and the context around what we've been doing from a shade tree perspective. He assured the public present tonight as well as those that are listening in, that here in the borough, we have a tremendous alignment between what the community wants to see with these trees, what Borough Council wants to see and advocates for these trees. There are a lot of

factors that go into selecting a tree for removal or pruning a tree, but from the vantage point that he has and what he's able to see, there is tremendous alignment, and we're all after the same thing. He reported the TAC were at the Green Earth Festival to provide information to the public and hand out 50 sapling trees.

F. Human Relations Commission – Ms. Burckley

Ms. Burckley stated with the resignation of Mr. Zwick there is vacancy on the HRC. She encourages those interested in getting appointed to the commission to submit an application to the Borough offices.

XIII. Council Action referred from:

A. Personnel and Public Safety Committee – Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee – Mr. Moore

1. No action to report.

C. Policy Committee – Mrs. Vogel

1. Motion to schedule and advertise an Ordinance amendment to Chapter 6, "Conduct," For the purpose of adding Part 13 "Immigration Enforcement" new Sections 6-1302 and 6-1303 of the Code of Phoenixville Borough.

Mrs. Vogel made a Motion to schedule and advertise an Ordinance amendment to Chapter 6, "Conduct," For the purpose of adding Part 13 "Immigration Enforcement" new Sections 6-1302 and 6-1303 of the Code of Phoenixville Borough. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained this ordinance, adds Section 6-1302 and 6-1303 to Part 13, Immigration Enforcement of Chapter 6, Conduct the borough ordinances, which were just created pursuant to the ordinance adopted earlier. Section 1302 adds definitions of terms to be used in the part, and Section 1303 declares that borough property is not to be used by Immigrations, Customs, and Enforcement. In similar ways that it would not be permitted to be used by any private entity, such as for a staging area, base of operations, or processing location, except as required by federal law.

Motion Approved 8-0.

2. Motion to schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles”.

Mrs. Vogel made a Motion to schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles”. Seconded by Ms. Burckley.

Motion Approved 8-0.

3. Motion to schedule and advertise an ordinance amendment to Chapter 16 “Parks and Recreation”.

Mrs. Vogel made a Motion to schedule and advertise an ordinance amendment to Chapter 16 “Parks and Recreation”. Seconded by Mr. Moore.

On the Question:

Mr. Denlinger explained this ordinance is intended to clarify the no trespassing regulation on public parks. Which is a little bit technical, because public parks are generally open to the public. There are some limited scenarios where there are areas that are off-limits. Some examples of these areas would be where Public Works has sheds for maintenance of the parks or areas identified as dangerous to the public. Section 16-101 is the definition section, and it's being amended to add a definition of recreational property. Section 16-110 is being amended to add a new subsection 1m, to clarify the no trespassing regulations. And Section 16-113 is being amended to clarify how General penalties and violations of our Parks and Rec Ordinance are handled versus, trespassing penalties that are being newly added.

Motion Approved 8-0.

- D. Infrastructure/Technology/Transportation/Sustainability Committee – Mr. Weiss

1. No action to report.

- E. Finance Committee – Ms. Dugan

1. Motion to approve Budget Increase 2026-06 from Parking Fund Balance in the amount of \$90,000 to Parking (Engineering Services) For engineering services required for the submission of a PennDOT National Electric Vehicle Infrastructure (NEVI) Grant and match.

Ms. Dugan made a Motion to Table. Seconded by Mr. Weiss.

Motion Approved 8-0.

XIV. Public Comment

Ryan Mercovich, resident. He stated he was happy to hear the President's comments, and Brian with the Tree Commission, update. He asked the Council to post the reasons for pruning or removals of shade trees. The criteria and justifications for a removal are published with the removal list. He asked that PECO go back to pruning trees instead of removing them.

XV. Communications/Council Participation

XVI. Staff Reports are in the packets.

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

8:25 pm. Ms. Burckley made a Motion to Adjourn. Seconded by Mr. Weiss

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
May 2026

ORDINANCE NO. 2026 -

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

“Immigration Enforcement Use of Borough Property Ordinance”

**AN ORDINANCE AMENDING CHAPTER 6 “CONDUCT,” PART 13
“IMMIGRATION ENFORCEMENT” OF THE CODE OF
PHOENIXVILLE BOROUGH TO ADD NEW SECTIONS 6-1302 AND 6-
1303 IN ORDER TO SET FORTH LIMITATIONS RELATING TO THE
USE OF BOROUGH PROPERTY FOR IMMIGRATION ENFORCEMENT
OPERATIONS.**

WHEREAS, the Borough of Phoenixville (“Borough”) strives to promote a culture of inclusion which values diversity, promotes equity and the involvement of all individuals regardless of their backgrounds, identities, perspectives and sexual orientation and strives to ensure that everyone, both employees and the community, feel respected, welcomed and empowered to participate in and contribute to the Borough's governance and decision-making processes; and

WHEREAS, Borough officials and employees do and are required to treat all persons equally and without regard to race, color, ethnicity, religion, national origin, gender, sexual orientation, and/or ability to speak English; and

WHEREAS, the Borough encourages crime reporting and cooperation in the investigation of criminal activity, by working to assure that all persons, regardless of their actual or perceived citizenship or immigration status, feel secure that contacting or being addressed by members of the Phoenixville Borough Police will not lead to an immigration inquiry; and

WHEREAS, the Borough acknowledges that enforcement of federal laws, including civil immigration enforcement, falls exclusively with the authority of the federal government, and Section 287(g) of the Immigration and Nationality Act, 8 U.S.C. § 1357(g) (“Section 287(g)”), authorizes, but does not require, state and local law enforcement agencies to enter into voluntary agreements with U.S. Immigration and Customs Enforcement (“ICE”) to perform certain federal immigration enforcement functions; and

WHEREAS, the Borough is committed to ensuring access to all residents, including immigrants, to fully participate in civic life, including democratic space with civic engagement programs that are accessible without regard to language preference or disability. The Borough is committed to being a diverse community where connections and trust are built collaboratively among residents, local government, businesses, faith communities and non-profits for a unified and strengthened community.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Council of the Borough of Phoenixville as follows:

SECTION 1. Amendment to Code. The Code of Ordinances of the Borough of Phoenixville, Chapter 6 “Conduct”, Part 13 (Immigration Enforcement) is hereby amended to add new Sections 6-1302 and 6-1303 as follows:

§ 6-1302. Definitions.

The following words and phrases appearing with initial capital letters when used in this Chapter shall have the meanings given to them in this subsection.

BOROUGH

The Borough of Phoenixville, County of Chester, Commonwealth of Pennsylvania.

IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE)

The federal law enforcement agency under the United State Department of Homeland Security (DHS) responsible for enforcement of immigration laws in the interior United States and for representation of the United States in administrative immigration proceedings. This definition shall also encompass any successor agency to ICE.

IMMIGRATION ENFORCEMENT or IMMIGRATION ENFORCEMENT OPERATION

Any system or operation that has as its main objective the identification or apprehension of a person or persons: 1) in order to subject them to civil immigration detention, removal or deportation proceedings, and/or removal or deportation from the United States; or 2) to criminally prosecute a person or persons for offenses related to immigration status, including but not limited to violations of Sections 1253, 1304(e), 1306(a) and (b), 1325, or 1326 of Title 8 of the United States Code, or violations of Sections 1028A or 1546 of Title 18 of the United States Code.

§ 6-1303. Borough Property.

1. No Borough resources or property, including without limitation parks, recreational facilities, and parking lots, shall be used, leased, or otherwise lent for any purpose not expressly authorized by the Borough, except as required by state or federal law. Prohibited uses of Borough property and resources shall include, for example, as a staging area, processing location, or operations base for the purpose of federal civil Immigration Enforcement Operations and no such purported consent by a Borough department, agency, officer, contractor, or employee in conflict with this Section shall be deemed consent by the Borough for any such use.

SECTION 2. Officer Authorization. The appropriate officers of the Borough are authorized to take whatever actions are necessary and appropriate to carry out the purpose and intent of this Ordinance.

SECTION 3. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, parts, or sections hereof. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, part or section thereof not been included herein.

SECTION 4. Repealer. All ordinances or parts of ordinances conflicting or inconsistent herewith are hereby repealed.

SECTION 5. Effective Date. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED by Borough Council this 9th day of June, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

APPROVED by the Mayor, this 9th day of June, 2026.

By: _____
Peter J. Urscheler
Mayor

ENACTED this 9th day of June, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 9th day of June, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

ORDINANCE NO 2026 -

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

AN ORDINANCE OF THE PHOENIXVILLE BOROUGH COUNCIL, CHESTER COUNTY, PENNSYLVANIA AMENDING CHAPTER 15, “MOTOR VEHICLES AND TRAFFIC,” PART 2, “TRAFFIC REGULATIONS,” SECTION 15-224, “LOADING AND UNLOADING ZONES” AND PART 4 “GENERAL PARKING REGULATIONS,” SECTION 15-403, “PARKING PROHIBITED IN CERTAIN LOCATIONS CERTAIN DAYS AND HOURS” OF THE CODE OF ORDINANCES OF THE BOROUGH OF PHOENIXVILLE

The Council of the Borough of Phoenixville, Chester County, Pennsylvania hereby ORDAINS that:

SECTION 1.

Chapter 15, “Motor Vehicles and Traffic,” Part 2, “Traffic Regulations,” Section 15-224 “Loading and Unloading Zones,” is hereby amended as indicated by the black line and strikeout interlineations below, with strikeout indicating deletions of language and underlined interlineations indicating insertions of language:

Highway	Side	Between
Gay Street	West	From U. S. Post Office driveway and a point 2 feet north thereof. A No Parking - Loading Zone, Monday to Friday, 6:00 a.m. to 5:00 p.m. and Saturday, 7:00 a.m. to 12:00 p.m. sign should be placed at each point on the west side of Lincoln Avenue facing south. The signs should face north and shall be placed as erected.

SECTION 2.

Chapter 15, “Motor Vehicles and Traffic,” Part 4, “General Parking Regulations,” Section 15-403 “Parking Prohibited in Certain Locations Certain Days and Hours,” is hereby amended as indicated by the black line and strikeout interlineations below, with strikeout indicating deletions of language and underlined interlineations indicating insertions of language:

Street	Side	Between	Days	Hours
Church Street	South	25 feet east of the Rectory of the Sacred Heart Catholic School and to the Borough Hall property line	Monday through Friday	8:00 a.m. to 4:00 p.m.

Church Street	North	Two points on the north curblines of Church Street: (1) 380 feet east of the point of intersection of the west curblines of Main Street and the north curblines of Church Street (as those curblines would extend if the corner had no radius) and (2) a point approximately 45 feet east of the first point	Monday through Saturday	9:00 a.m. to 3:00 p.m.
Gold Street	South	Lincoln Avenue and a point 380 feet westerly at property owned by William Lampe	Monday through Friday	9:00 a.m. to 5:00 p.m.
Hall Street	North	The Borough driveway at the police station and a point 50 feet west to the Sacred Heart School	Monday through Friday	8:00 a.m. to 4:00 p.m.
Main Street		Walnut Street and Pickering Valley RR Tracks	Monday, Wednesday, Friday	5:00 a.m. to 7:00 p.m.
Main Street	Both	Church Street and Bridge Street	Monday, Wednesday, Friday	5:00 a.m. to 7:00 p.m. <u>a.m.</u>
Starr Street	East	A point on the east side of Starr Street 122.42 feet north of the northeast intersection of Starr Street and Manavon Street and a point 96.33 feet north of said point of beginning	Monday through Thursday	3:30 p.m. to 6:30 p.m.
Starr Street			Sunday	9:00 a.m. to 1:00 p.m.
Starr Street	East	In the area of the B' Nai Jacob Synagogue	Monday through Friday	9:00 a.m. to 6:30 p.m.
Taylor Street	West	15 feet and 65 feet south of Needle Street	Friday	7:00 a.m. to 3:00 p.m.

SECTION 3.

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, parts, or section hereof. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, part or section thereof not been included herein.

SECTION 4.

All Ordinances or parts of Ordinances conflicting or inconsistent herewith are hereby repealed.

SECTION 5.

This Ordinance shall become effective upon enactment as provided by law.

PASSED by Borough Council this 9th day of June 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

APPROVED by the Mayor, this 9th day of June 2026.

By: _____
Peter J. Urscheler, Mayor

ENACTED, this 9th day of June 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 9th day of June 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

ORDINANCE NO. 2026 -

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

“Trespassing in Parks Ordinance”

AN ORDINANCE OF THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA AMMENDING CHAPTER 16 “PARKS AND RECREATION”, PART 1 “PARKS AND RECREATION”, SECTION 16-101 OF THE CODE OF ORDINANCES OF THE BOROUGH OF PHOENIXVILLE TO ADD A NEW DEFINITION OF “RECREATIONAL PROPERTY”, AND FURTHER AMENDING SECTION 16-110 TO ADD A NEW SUBSECTION 16-110.1.M. TO PROHIBIT TRESPASSING ON PARK PROPERTY, AND FURTHER AMENDING SECTION 16-113 TO PROVIDE FOR ENFORCMENT OF TRESPASSING VIOLATIONS.

The Council of the Borough of Phoenixville, Chester County, Pennsylvania, hereby ORDAINS that:

SECTION 1. Amendment to Code. The Code of Ordinances of the Borough of Phoenixville, Chapter 16 “Parks and Recreation,” Part 1 “Parks and Recreation,” Section 16-101 “Definitions,” is hereby amended to add the following new definition:

RECREATIONAL PROPERTY

Includes all buildings, structures and land owned or leased by the Borough of Phoenixville as a part of its Park System.

SECTION 2. Amendment to Code. The Code of Ordinances of the Borough of Phoenixville, Chapter 16 “Parks and Recreation,” Part 1 “Parks and Recreation,” Section 16-110 “Rules and Regulations Applicable in the Park System,” is hereby amended to add the following new Subsection 16-110.1.M. as follows:

- M. Trespassing on Recreational Property is not permitted.
- (1) A person commits an offense if, knowing they are not licensed or privileged to do so, they enter or remain in any place as to which notice against trespass is given by:
 - (a) Actual communication to the actor;
 - (b) Posting in a manner prescribed by law or reasonably likely to come to the attention of intruders;
 - (c) Fencing or other enclosure manifestly designed to exclude intruders;
 - (d) Notices posted in a manner prescribed by law or reasonably likely to come to the person's attention at each entrance of Recreational Property that visitors are prohibited without

authorization from a designated Borough program official, employee or agent or a law enforcement officer;

- (e) Entry into any area with posted and/or designated hours of operation outside of said permitted hours of operation.

SECTION 3. Amendment to Code. The Code of Ordinances of the Borough of Phoenixville, Chapter 16, “Parks and Recreation,” Part 2, “Parks and Recreation,” Section 16-113 “Penalty for Violation,” is hereby repealed and replaced by a new Section 16-113 entitled “Penalty for Violation” as follows:

§ 16-113 Penalty for Violation.

1. General Violations. Any person, organization, firm or corporation who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine of not more than \$600 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues or each section of this Part which shall be found to have been violated shall constitute a separate violation.
2. Trespassing Violations. Any person, organization, firm or corporation who shall violate Section 16-110.1.M(1) shall be subject to enforcement pursuant to the Pennsylvania Crimes Code, 18 Pa.C.S.A. §101, *et seq.*, including without limitation Section 3503 (Criminal Trespass) thereof. Notwithstanding the foregoing, the Borough shall also have any and all remedies in law and equity available to abate and enjoin trespasses occurring under this Part.

SECTION 4. Officer Authorization. The appropriate officers of the Borough are authorized to take whatever actions are necessary and appropriate to carry out the purpose and intent of this Ordinance.

SECTION 5. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, parts, or sections hereof. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, part or section thereof not been included herein.

SECTION 6. Repealer. All ordinances or parts of ordinances conflicting or inconsistent herewith are hereby repealed.

SECTION 7. Effective Date. This Ordinance shall become effective upon enactment as provided by law.

PASSED by Borough Council this 9th day of June, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

APPROVED by the Mayor, this 9th day of June, 2026.

By: _____
Peter J. Urscheler
Mayor

ENACTED this 9th day of June, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 9th day of June, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

**Personnel and Public Safety Committee Meeting
Tuesday, June 2, 2026
6:00 pm**

MINUTES

Committee: Chairperson, Ms. Burckley, Mrs. Budnik, and Mrs. McGhee
Mayor Urscheler

Staff: Mr. Krack, Ms. Getzfred, Chief Marshall, Chief Brazunas, Deputy Chief Wagner –
TowerDIRECT

I. Call to Order at 6:00 pm. Lieutenant MacIntyre sitting in for Chief Marshall. Mrs. McGhee arrived at 6:18 pm.

II. Public Comment on Non-Agenda Items.

There was no public comment.

III. Committee Member Updates/Discussions.

There were no updates or discussions.

IV. New Business

A. Review of monthly Police, Fire and Ambulance Reports.

Ms. Burckley noted receipt of the reports and asked if there were any additional comments.

Mrs. Budnik asked what the acronym MIRT Training meant. LT MacIntyre stated it stands for Major Incident Response Team.

LT MacIntyre reported the Bike Rodeo had about 20-30 attendees.

B. Motion to recommend Borough Council authorize Staff to submit an application for five (5) firefighters under the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

Chief Brazunas provided background on the grant and what it would provide for the fire department moving forward if the grant was awarded.

Ms. Burckley made a Motion to recommend Borough Council approve the grant application as presented. Second by Mrs. Budnik. Motion passed 3-0.

V. Old Business

A. PXV Inside Out.

Ms. Getzfread provided an update on the 2026 season. She noted that due to the weather decision, there were no negative responses from the business owners who appreciated the advance notification. She also noted that on weekends with a First Friday, Main Street would also be closed to assist those store owners.

B. Emergency Management.

Mr. Krack reported the County Department of Emergency Services conducted a training session for Borough Staff last week. They provided information on the Ready Chesco site and how the Borough might use that moving forward to help make people aware of emergency related information.

C. Community Policing.

Nothing new to report.

D. Retention/Recruitment Update

Ms. Burckley noted receipt of the information from the Buck, Chester and Montgomery County Consortiums.

Mr. Krack provided background on the relationship of salary and benefits as it relates to the overall budget process which begins in July.

VI. Public Comment

There as no public comment.

VII. Adjournment at 6:59 pm by Mrs. McGhee

Next Meeting Date: Tuesday, July 7, 2026, at 6:00 pm

Parks and Recreation Committee Meeting
Wednesday, May 20, 2026
6:00 pm

MINUTES

Committee: Chairperson, Mr. Moore, Ms. Dugan, Mrs. McGhee, and Mr. Weiss

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfreed, Ms. Strunk, and Mr. Watson

I. Call to Order at 6:04 pm. Mr. Ewald filling in for Ms. Dugan who was excused. Mrs. McGhee arrived at 6:15 pm.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Review of Quarterly Recreation Board reports (even months only).

Ms. Hunter noted there was no meeting in May.

B. Motion to recommend Borough Council approve a Temporary Community Event Application for the Phoenixville Car Show at Reeves Park on Sunday, August 23, 2026 from 11:00 am to 3:00 pm. Second and Third Avenue between Main Street and Starr Street to be closed from 9:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Weiss made a motion to recommend Borough Council approve the event as presented. Second by Mr. Ewald. Motion passed 3-0.

C. Civil War Centennial Memorial Proposal

Ms. Tienfong Ho, Diversity In Action, presented updated information regarding the Civil War Centennial Memorial and was seeking an endorsement from Borough Council so they could start fund raising.

Mr. Moore stated he understands the possibility for updating the memorial with a more inclusive message. He stated that future actions at the memorial including funding and designs will still have to go through Borough Council.

Ryan Conroy of the Phoenixville Historical Society provided additional information regarding the Griffen Gun Memorial.

The Committee felt additional information should be provided and encouraged Ms. Ho and Mr. Dougherty to attend the next meeting in June.

V. Public Comment

There was no public comment.

VI. Adjournment at 7:01 pm by Mrs. McGhee

Next Meeting Date: Tuesday, June 16, 2026, at 6:00 pm.

**Policy Committee Meeting
Tuesday, May 19, 2026
6:00 pm**

AGENDA

Committee: Chairperson, Mrs. Vogel, Mrs. Budnik, Ms. Burckley, and Mr. Ewald
Staff: Mr. Krack, Ms. Getzfread, and Mr. Boelker

I. Call to Order at 6:02 pm.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 2, “Animals” by adding a new Part 6 “Retail Sale of Dogs”.

Ms. Burckley made a Motion to recommend Borough Council schedule and advertise the ordinance amendment as presented. Second by Mrs. Budnik. Motion passed 4-0.

B. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 13 “Licenses, Permits, and General Business Regulations”.

Mrs. Vogel made a Motion to recommend Borough Council schedule and advertise the ordinance amendment as presented. Second by Ms. Burckley. Motion passed 4-0.

C. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles and Traffic”.

Mrs. Vogel made a Motion to recommend Borough Council schedule and advertise the ordinance amendment as presented. Second by Ms. Burckley. Motion passed 4-0.

D. Discussion regarding Astrophotography/Astronomy in Borough Parks.

Mr. Nick Imbesi provided background on his request to allow astrophotography/astronomy in Borough Parks.

Mr. Krack stated the Park hours are dawn to dusk unless otherwise authorized by Borough Council. If Mr. Imbesi were to work with the Recreation Department to create a program to teach others, then there could be the opportunity for Borough Council to approve the program knowing it would be after normal park hours.

E. Discussion regarding tree removals.

Mr. Krack provided background on the history of the Tree Advisory Commission and its role over the past twenty years as well as the history of Borough Council involvement and support.

The Committee and staff fielded questions and concerns from members of the public who were in attendance at the meeting.

V. Old Business

A. Immigration Enforcement.

Mrs. Vogel provided updated information on ICE Out Initiatives.

VI. Public Comment

There was no public comment.

VII Adjournment at 7:37 pm by Mr. Ewald.

Next Meeting Date: Tuesday, June 16, 2026, at 6:00 pm.

**INFRASTRUCTURE, TECHNOLOGY, TRANSPORTATION,
AND SUSTAINABILITY (ITTS)
COMMITTEE MEETING
Wednesday, May 20, 2026
immediately following the Parks and
Recreation Committee which starts at 6:00 pm.**

MINUTES

Committee: Chairperson, Mr. Weiss, Mrs. Budnik, Mrs. McGhee, and Mr. Moore
Staff: Mr. Krack, Mr. Watson, and Ms. Getzfread

- I. Call to Order at 7:14 pm
- II. Public Comment on Non-Agenda Items
There were no public comments.
- III. Committee Member Updates/Discussions
There were no updates or discussion.
- IV. New Business
 - A. MS4 Presentation – Dan Faunce, RVE
Mr. Faunce provided a PowerPoint presentation on Municipal Separate Storm Sewer System (MS4) as part of the Annual requirement of public awareness. A copy of the presentation will be posted on the Borough’s website.
- V. Infrastructure
 - A. Engineering Reports (Jan, Apr, Jul, Oct only)
There were no reports for this month.
 - B. Stormwater Management
Mr. Krack stated public works would be working on the Carson Street inlets later in the summer as this is an approved capital project in the 2026 budget.
 - C. Phoenix Wheel
Mr. Krack stated the Wheel installation is complete. The walkway, roadway and landscaping portions are in progress with expected completion in the next couple of weeks. The ribbon cutting will be on Saturday, June 6 at 10:00 am.
 - D. Borough Properties and Habitat for Humanity
Mr. Krack stated the title search on the property revealed an deed restriction but that the restriction would expire once the property sells to a non family member and given that deed is over 100 years old, there are likely any remaining heirs. He

expects the Solicitor will prepare the documents to transfer the properties from the Borough to Petra Housing.

VI. Transportation

A. Bridge and Starr Street

The project was awarded to CMS at the Borough Council meeting last week. Pre-construction meeting and notice to proceed would be in early June and substantial completion by end of year.

B. Paradise Street – Phase 2

Mr. Krack reported the pre-construction meeting was held on May 4. He expects construction to start in July with substantial completion by end of the year.

C. Bridge and Nutt – 23 Corridor Improvements

Mr. Watson reported PennDOT has indicated the construction will start week of June 1 and should last about six months.

D. Trails

Mr. Krack reported the owner of the two Boro Tracts has agreed to the terms in the easement agreements to the properties. That would leave only two property owners for easement agreements to make the final connection of the trail from Paradise Street to the CVS location.

Mr. Krack provided information regarding solar lighting for the Schuylkill River Trail from the walking bridge at the Foundry to Mowere Road. Staff will look at the total cost and seek grants to accomplish the installation.

Mr. Krack provided a sketch design for the property at 395 Bridge Street for parking improvements. The proposed design would allow for 48 stalls and a park area adjacent to the Wheel project.

E. Starr Street (SR 0029) and 2nd Avenue Project

Mr. Krack stated there is nothing to report at this time.

F. No Right Turn on Red in Downtown.

Mr. Krack reported the PennDOT Form TE-160 has been submitted and awaiting their review and approval.

VII. Sustainability

A. PXVNEO

Mr. Watson reported the Neutratak equipment and scrubbers have been installed. They are currently running the electric to the location and the ductwork has been installed inside the building. Expectations are to have the system up and running by the end of this week to test pressure and heat and then first week of may to test the filtration system.

- B. Solar Installation - Rec Center
Ms. Getzfread reported the panels have been ordered and the crossover application has been approved by PECO.

VIII. Technology Updates

- A. Monthly Reports
Mr. Weiss noted receipt of the reports.

- IX. Public Comment
There was no public comment.

- X. Adjournment at 8:09 pm by Mrs. McGhee

Next Meeting Date: Tuesday, June 16, 2026, immediately following the Parks and Recreation Committee which starts at 6:00 pm.

FINANCE COMMITTEE MEETING
Tuesday, May 26, 2026
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Ms. Burckley, Mr. Ewald, and Mrs. Vogel
Staff: Mr. Krack, Ms. Getzfreed, Ms. Koza-Lubinsky, and Ms. Niemczuk

I. Call to Order at 5:30 pm.

II. Public Comment on Non-Agenda Items

There were no public comments.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Motion to recommend Borough Council approve the 2026 Pre-Paid dated 4/1/2026 - 4/30/2026 in the amount of \$2,239,923.96.

Ms. Burckley made a Motion to recommend Borough Council approve as presented. Second by Mrs. Vogel. Motion passed 4-0.

B. Motion to recommend Borough Council approve the 2026 Pre-Paid Credit Card Statement dated 4/1/2026 - 4/30/2026 in the amount of \$30,069.96.

Mrs. Vogel made a Motion to recommend Borough Council approve as presented. Second by Ms. Burckley. Motion passed 4-0.

C. Motion to recommend Borough Council approve the 2026 Pre-Paid ACH dated 4/30/2026 in the amount of \$71,880.73.

Ms. Burckley made a Motion to recommend Borough Council approve as presented. Second by Mrs. Vogel. Motion passed 4-0.

D. Motion to recommend Borough Council approve Budget Increase 2026-08 from General Fund Balance in the amount of \$4,661.00 to Fire Protection (Contracted Services) for reimbursement to PVFRA for our portion of equipment on Engine 65-2 and Ladder-65.

Mr. Ewald made a Motion to recommend Borough Council approve as presented. Second by Ms. Burckley. Motion passed 4-0.

- E. Motion to recommend Borough Council approve Budget Increase 2026-09 from Water Fund Balance in the amount of \$50,00.00 to Water Storage (Repairs & Maintenance) for emergency replacement of 18” valve influent side large reservoir and repairs to cover.

Mr. Ewald made a Motion to recommend Borough Council approve as presented. Second by Ms. Burckley. Motion passed 4-0.

- F. Motion to recommend Borough Council approve the Staff recommendation to implement account changes to the Truist Banking Account.

Ms. Burckley made a Motion to recommend Borough Council approve as presented. Second by Mr. Ewald. Motion passed 4-0.

- G. Motion to recommend Borough Council approve the Staff recommendation for suggested write-off of \$1,200 from AR Account 701090 as uncollectable.

Mr. Ewald made a Motion to recommend Borough Council approve as presented. Second by Ms. Burckley. Motion passed 4-0.

V. Public Comment

There were no public comments.

VI. Adjournment at 5:53 pm by Mr. Ewald.

Next Meeting Date: Tuesday, June 23, 2026 at 5:30 pm