

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, May 12, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
 - A. 2025 Audit – Dale Umbenhauer, Maille, LLP.
- V. Consent Agenda
 - A. Approval of April 14, 2026, Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve the Certificate of Appropriateness for signage at 18 Gay Street, Unit B.
 - C. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for the Andre Thornton Day at Andre Thornton Park on Saturday, September 19, 2026, from 1:00 pm to 4:00 pm. North Main Street to be closed between Vanderslice Street and High Street from 9:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - 2. Motion to approve a Temporary Community Event Application for the Steps Toward Recovery Community Walk at Reeves Park on Saturday, August 22, 2026, from 10:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - D. Items from Finance Committee:
 - 1. Motion to approve the 2026 Pre-Paid dated 3/1/2026 - 3/31/2026 in the amount of \$2,010,558.22.
 - 2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 3/1/2026 - 3/31/2026 in the amount of \$34,692.20.
 - 3. Motion to approve the 2026 Pre-Paid ACH dated 3/31/2026 in the amount of \$68,049.10.

4. Motion to approve Budget Increase 2026-05 from Sanitation Restricted Fund Balance in the amount of \$22,250 to Solid Waste (2-Yd Steel Rear Load Dumpster) to replenish inventory of 2-yard rear load dumpsters.
5. Motion to approve Budget Increase 2026-06 from Parking Fund Balance in the amount of \$90,000 to Parking (Engineering Services) For engineering services required for the submission of a PennDOT National Electric Vehicle Infrastructure (NEVI) Grant and match.
6. Motion to approve Budget Transfer 2026-02 from Police Protection (PPA Wages) in the amount of \$59,000.00 to Police Protection (Motorola In Car/Portable Radios and System) for new Motorola radio equipment required by Chester County Emergency Services due to change in equipment.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Motion to award the Starr Street Extension Project contract to Construction Masters Services, LLC in the amount of \$2,262,744.70 as the lowest responsible bidder as recommended by Traffic Planning and Design contingent upon Chester County Department of Community Development approval.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution acknowledging Ed Lantzy for his service on the Recreation Board.
- B. Motion to adopt a Resolution acknowledging Kevin Zwick for his service on the Human Relations Commission.
- C. Motion to adopt an Ordinance amendment to Chapter 6, "Conduct," For the purpose of adding a new Part 13 "Immigration Enforcement" of the Code of Phoenixville Borough.
- D. Motion to adopt an Ordinance amendment to Chapter 1, "Administration and Government," to add a new Part 13 "Preservation of Borough Records" of the Code of Phoenixville Borough.
- E. Motion to recommend Borough Council adopt a Resolution declaring Phoenixville Borough's intent to follow the schedules and procedures for disposition of records as set forth in the Pennsylvania Municipal Records Act of 1968 and the Municipal

Records Manual, approved December 16, 2008, last revised March 28, 2019, as amended from time-to-time.

- F. Motion to adopt a Resolution Authorizing the purchase of certain Real Estate located at 17 Cromby Road pursuant to a certain Agreement of Sale.
- G. Motion to approve a Resolution for the submission of a Chester County CDBG Grant for the Square @ Bridge and Main – Downtown Park.
- H. Motion to adopt a Resolution officially accepting the dedication by Bill of Sale, the 119 Main Street, LLC improvements at 119 Main Street.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
 - 1. Motion to approve/deny the Certificate of Appropriateness for signage at 99 Bridge Street.
 - 2. Motion to approve the Certificate of Appropriateness for signage at 231-233 Bridge Street.
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mrs. McGhee
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Weiss
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
- C. Policy Committee - Mrs. Vogel
 - 1. Motion to schedule and advertise an Ordinance amendment to Chapter 6, “Conduct,” For the purpose of adding Part 13 “Immigration Enforcement” new Sections 6-1302 and 6-1303 of the Code of Phoenixville Borough.
 - 2. Motion to schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles”.
 - 3. Motion to schedule and advertise an ordinance amendment to Chapter 16 “Parks and Recreation”.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

Upcoming Meetings:

Parks and Recreation Committee May 19 – 6:00 pm

Infrastructure Committee May 19 – Immediately following Parks and Rec

Finance Committee May 26 – 5:30 pm

Policy Committee May 26 – 6:00 pm

HARB June 1 – 5:00 pm

Tree Advisory Commission June 1 – 6:00 pm

Personnel/Public Safety Committee June 2 – 6:00 pm

Civil Service Commission June 2 – 7:00 pm

Human Relations Commission June 3 – 5:00 pm

Borough Council June 9 – 7:00 pm

Planning Commission June 11 – 6:00 pm

Recreation Board June 15 – 6:30 pm

Employee Service Anniversaries – May

Dani Wade, Police Secretary – 28 years

Brian Watson, Public Works Director – 22 years
Dina Donato, Human Resources Director – 20 years
Dave Haney, Assistant Public Works Director – 12 years
Matt Keefe, Streets Superintendent – 7 years
Erin Dougherty, Human Resources Assistant – 3 years
Tom Drakeford, Streets Laborer II – 1 year