

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, April 14, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Swearing in
 - A. Swearing in of full-time Firefighter Dylan Moran
 - B. Swearing in of part-time Firefighter Brandon Fink
 - C. Swearing in of part-time Firefighter Justin Finn
 - D. Swearing in of Patrol Officer Brett Sneeringer
- IV. Public Comment
- V. Presentations
- VI. Consent Agenda
 - A. Approval of March 10, 2026 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 1. Motion to approve the Certificate of Appropriateness for signage at 35 Bridge Street.
 2. Motion to approve the Certificate of Appropriateness for signage at 99 Bridge Street.
 - C. Items from Parks and Recreation Committee:
 1. Motion to approve a Temporary Community Event Application for the Phoenixville Car Show on Sunday, June 21, July 19, August 16 and September 20, 2026, from 12:00 noon to 4:00 pm in the Main and Bridge Street Parking Lot. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.
 2. Motion to approve a Temporary Community Event Application for the Blobfest 5K, 10K, and Half Marathon on the Schuylkill River Trail on Sunday, July 12, 2026 from 7:00 am to 11:00 am. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

3. Motion to approve a Temporary Community Event Application for Phoenixville First Responders Appreciation Day on Thursday, August 6, 2026, from 6:00 pm to 8:30 pm at the Recreation Center Parking Lot at 501 Franklin Avenue.
4. Motion to approve a Temporary Community Event Application for the 4th Annual Mrs. Roper Romp in the 100 and 200 Block of Bridge Street and the Bridge and Main Street Parking Lot on Saturday, September 19, 2026, from 11:00 am to 11:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
5. Motion to approve a Temporary Community Event Application for the Alianzas & People's Light Cultural Diversity Festival in Reeves Park on Saturday, September 26, 2026, from 1:00 pm to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
6. Motion to approve a Temporary Community Event Application for the Shoes 'N Brews 26.2 Mile Running Event using the Schuylkill River Trail under the Veteran's Memorial Gay Street Bridge on Sunday, October 4, 2026 from 9:30 am to 12:00 noon. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
7. Motion to approve a Temporary Community Event Application for the 40th Annual Phoenixville Run 5K and 10K Running Races from Reeves Park to the Schuylkill River Trail on Saturday, October 24, 2026 from 7:00 am to 11:30 am. Second Avenue to be closed between Main Street and Starr Street from 7:00 am to 11:30 am. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
8. Motion to approve a Temporary Community Event Application for the Orion Wellness Harvest Market in Reeves Park on Saturday, October 31, 2026 from 11:00 am to 5:00 pm. Second Avenue and Third Avenue to be closed between Main Street and Starr Street from 9:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
9. Motion to approve a Temporary Community Event Application for the Phoenixville Bed Races Event on Saturday, November 7, 2026 from 11:00 am to 2:00 pm. Third Avenue to be closed between Main Street and Starr Street from 9:00 am to 2:30 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

D. Items from Finance Committee:

1. Motion to approve the 2026 Pre-Paid dated 2/1/2026 - 2/28/2026 in the amount of \$1,129,814.78.

2. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 2/1/2026 - 2/28/2026 in the amount of \$17,016.29.
3. Motion to approve the 2026 Pre-Paid ACH dated 2/26/2026 in the amount of \$75,801.67.
4. Motion to approve Budget Increase 2026-02 from General Fund Balance in the amount of \$7,875.00 to Streets Department (Contract Services) for ADA Ramps at St Mary's and Dayton Streets.
5. Motion to approve Budget Increase 2026-03 from Water Fund Balance in the amount of \$130,677.69 to Water Distribution (Contract Services) for Emergency Water Main Breaks.
6. Motion to approve the Staff recommendation for suggested Accounts Receivable write-offs for 2025.

VII. Communications/Council Participation

VIII. Mayor's Report

IX. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.
- B. Interview applicants interested in being appointed to the Recreation Board.
- C. Motion to appoint/reappoint two persons to the Recreation Board for the term expiring April 30, 2030.
- D. Motion to appoint one person to fill the vacant position on the Recreation Board for the term expiring April 30, 2028.

X. New Business

- A. Motion to authorize a conditional offer of employment for Patrol Officer pending Act 120 Certification and the satisfactory completion of Medical Examination and Psychological Testing.
- B. Review ZHB Application from the owner of 151 Columbia Avenue seeking a variance from Sections 27-301.1.A.(1), 27-301.1.A.(4), and 27-301.1.D. of the Borough Zoning Ordinance.
- C. Motion to award the Paradise Street Improvement – Phase 2 Project contract to Marino Corporation in the amount of \$1,408,884.60 as the lowest responsible bidder as recommended by the Borough Traffic Engineer contingent upon Chester County Department of Community Development approval.
- D. Motion to adopt the Investment Policy Statement for Phoenixville Borough Firefighter Pension Plan.

- E. Motion to approve the Second Amendment to Water Supply Agreement with Aqua Pennsylvania, Inc.
- XI. Public Hearings
- XII. Resolution/Ordinances
 - A. Motion to approve a Resolution for the submission of a DCNR Grant for the Square @ Bridge and Main – Downtown Park.
 - B. Motion to adopt a Resolution for Plan Revision for New Land Development for Kindergarten Center Development Sewer Tap-ins, Sewer Extension, and Pump Station as required by DEP.
 - C. Motion to adopt a Resolution officially accepting the dedication by Bill of Sale of certain improvements constructed as a part of the Odessa Water/Sewer Project.
- XIII. Reports of Committees, Boards, and Commissions
 - A. Historical and Architectural Review Board – Ms. Dugan
 - B. Planning Commission - Mr. Moore
 - C. Phoenixville Regional Planning Committee – Mrs. McGhee
 - D. Recreation Board – Ms. Dugan
 - E. Tree Advisory Commission – Mr. Weiss
 - F. Human Relations Commission – Ms. Burckley
- XIV. Council Action referred from:
 - A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department and to approve a budget increase of \$13,000 for testing, interviews and background checks.
 - B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
 - C. Policy Committee - Mrs. Vogel
 - 1. Motion to schedule and advertise an Ordinance amendment to Chapter 6, “Conduct,” For the purpose of adding a new Part 13 “Immigration Enforcement” of the Code of Phoenixville Borough.

2. Motion to schedule and advertise an Ordinance amendment to Chapter 1, “Administration and Government,” to add a new Part 13 “Preservation of Borough Records” of the Code of Phoenixville Borough.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. No action to report.

XV. Public Comment

XVI. Communication/Council Participation

XVII. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVIII. Adjournment

Upcoming Meetings:

Recreation Board	April 20 – 6:30 pm
Parks and Recreation Committee	April 21 – 6:00 pm
Infrastructure Committee	April 21 – Immediately following Parks and Rec
Finance Committee	April 28 – 5:30 pm
Policy Committee	April 28 – 6:00 pm
Tree Advisory Commission	May 4 – 6:00 pm
HARB	May 4 – 5:00 pm
Personnel/Public Safety Committee	May 5 – 6:00 pm
Civil Service Commission	May 5 – 7:00 pm
Human Relations Commission	May 6 – 5:00 pm
Borough Council	May 12 – 7:00 pm
Planning Commission	May 14 – 6:00 pm

Employee Service Anniversaries – April

Ed Bearden, Sanitation Driver – 18 years

Donna Yashura, Customer Service Representative – 10 years

Asst. Chief Keith Bliss, Fire Department – 9 years

Tyler Howson, Streets Utility Worker – 7 years

Christine Gontkof, Accounts Receivable – 5 years

Ronnie Jennings, Streets Laborer – 4 years

Alexus Strunk, Project Coordinator – 4 years

Ofc. Michael Repasky, Police Department – 1 year

Jesus Lemus, Water Treatment MRO Apprentice – 1 year