

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, March 10, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Swearing in by the Honorable James C. Kovaleski, Magisterial District Judge
 - A. Councilperson North Ward – Klementina Budnik
- III. Roll Call – Borough Manager
- IV. Public Comment
- V. Presentations
- VI. Consent Agenda
 - A. Approval of February 10, 2026 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 1. Motion to approve the Certificate of Appropriateness for signage at 116 Bridge Street.
 2. Motion to approve the Certificate of Appropriateness for signage at 209 Church Street.
 - C. Items from Parks and Recreation Committee:
 1. Motion to approve a Temporary Community Event Application for Earth Day Phoenixville at Reservoir Park on Saturday, April 18, 2026 from 12:00 noon to 4:00 pm. Franklin Avenue north of Fillmore Street and the Reservoir Parking Lot to be closed from 9:00 am to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.
 2. Motion to approve a Temporary Community Event Application for the Mental Health Fun Day and Walk at the Recreation Center on Saturday, May 2, 2026, from 10:00 am to 1:00 pm.
 3. Motion to approve a Temporary Community Event Application for the Open Hearth's Jams and Generosity Fundraiser at 701 S. Main Street on Wednesday, May 20, 2026, from 5:00 pm to 9:00 pm. Park Alley between Fifth Avenue and Sixth Avenue to be closed from 3:00 pm to 11:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

4. Motion to approve a Temporary Community Event Application for the Juneteenth Celebration in the 200 Block of Bridge Street and the Bridge and Main Street Parking Lot on Sunday, June 14, 2026 from 2:00 pm to 6:00 pm. The 200 Block of Bridge Street between Gay Street and Main Street and Bridge and Main Street Parking Lot to be closed from 10:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.
5. Motion to approve a Temporary Community Event Application for the Borough of Phoenixville Fireworks display at the Recreation Center and Pat Nattle Field on Saturday, July 4, 2026 from 6:00 pm to 10:30 pm. Fillmore Street to be closed from Franklin Avenue to South Street from 6:00 pm to 10:00 pm.
6. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Saturday, August 8, 2026, from 11:00 am to 6:00 pm. Third Avenue between Main Street and Starr Street to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.
7. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Sunday, August 9, 2026, from 11:00 am to 6:00 pm. Third Avenue between Main Street and Starr Street to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.
8. Motion to approve a Temporary Community Event Application for the Fall Fest and Trunk or Treat at the Recreation Center on Saturday, October 24, 2026, from 12:00 noon to 3:00 pm.
9. Motion to approve a Temporary Community Event Application for the Phoenixville Vintage Fest in the Bridge and Main Street Parking Lot on Saturday, May 30, Sunday, May 31, Saturday, August 1, Sunday, August 2, Saturday, September 5, Sunday, September 6, Saturday, October 3 and Sunday, October 4, 2026, from 9:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

D. Items from Finance Committee:

1. Motion to approve the 2025 Pre-Paid dated 1/1/2026 - 1/31/2026 in the amount of \$534,534.90.
2. Motion to approve the 2026 Pre-Paid dated 1/1/2026 - 1/31/2026 in the amount of \$991,588.35.
3. Motion to approve the 2025 Pre-Paid Credit Card Statement dated 1/1/2026 - 1/31/2026 in the amount of \$47,773.37.

4. Motion to approve the 2026 Pre-Paid Credit Card Statement dated 1/1/2026 - 1/31/2026 in the amount of \$25,457.49.
5. Motion to approve the 2026 Pre-Paid ACH dated 1/31/2026 in the amount of \$76,261.40.

VII. Communications/Council Participation

VIII. Mayor's Report

IX. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.
- B. Interview applicants interested in being appointed/reappointed to the Planning Commission.
- C. Motion to appoint or reappoint two persons to the Planning Commission for the terms expiring March 31, 2030.
- D. Interview applicants interested in being appointed/reappointed to the Human Relations Commission.
- E. Motion to appoint or reappoint two persons to the Human Relations Commission for the terms expiring March 31, 2029.
- F. Interview applicant interested in being appointed to the Recreation Board.
- G. Motion to appoint one person to fill the vacant position on the Recreation Board for the term expiring April 30, 2028.

X. New Business

- A. Motion to authorize a conditional offer of employment for Patrol Officer pending satisfactory completion of Medical Examination and Psychological Testing.

XI. Public Hearings

- A. Motion to Recess meeting and enter hearing on zoning ordinance amendment to Chapter 27 "Zoning."
- B. Motion to adopt an ordinance amendment to Chapter 27 "Zoning".

XII. Resolution/Ordinances

- A. Motion to adopt an Ordinance amendment to Chapter 1 "Administration and Government".
- B. Motion to adopt an Ordinance amendment to Chapter 15 "Motor Vehicles".

XIII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
 - 1. Motion to approve or deny the Certificate of Appropriateness for signage at 100 Gryffindor Drive.
- B. Planning Commission - Mr. Moore
 - 1. Motion to adopt a Resolution to officially conditionally approve or deny the Minor (Reverse) Subdivision Plan for the development known as Taylor Street Park and MDM Preserve Lot Consolidation.
 - 2. Motion to approve or deny Plan Extension by Fillmore West, LP (15-5-1).
 - 3. Motion to approve or deny Plan Extension by Franklin Apartments, LLC (15-5-11).
 - 4. Motion to approve or deny the Preliminary/Final Subdivision and Land Development Plan for the development known as Fillmore West - Filmore West, LP - 15-5-1: To construct ministorage units and retail.
 - 5. Motion to approve or deny the Preliminary/Final Subdivision and Land Development Plan for the development known as Franklin Apartments - Franklin Apartments, LLC - 15-5-11: To subdivide and to construct a 6-unit building.
- C. Phoenixville Regional Planning Committee – Mrs. McGhee
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Weiss
- F. Human Relations Commission – Ms. Burckley

XIV. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. Motion to approve a Temporary Community Event Application for the Annual Dogwood Festival from May 13 through May 16, 2026, (6:00 pm to 10:00 pm Wed - Fri) and (11:00 am to 10:00 pm on Saturday). Streets to be closed are 2nd and 3rd Avenue between Main and Starr Streets throughout the event. For the Dogwood Parade on Saturday, May 16, 2026, Rolling Closure from Franklin Avenue from Fillmore Street to Bridge Street, Bridge Street between Church Street and Main Street, and Main Street from Bridge Street to 5th Avenue beginning at 1:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

- C. Policy Committee - Mrs. Vogel
 - 1. No action to report.
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 - 1. No action to report.
- E. Finance Committee - Ms. Dugan
 - 1. No action to report.

XV. Public Comment

XVI. Communication/Council Participation

XVII. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVIII. Adjournment

Upcoming Meetings:

Planning Commission	March 12 – 6:00 pm
Recreation Board	March 16 – 6:30 pm
Parks and Recreation Committee	March 17 – 6:00 pm
Infrastructure Committee	March 17 – Immediately following Parks and Rec
Finance Committee	March 24 – 5:30 pm
Policy Committee	March 24 – 6:00 pm
Human Relations Commission	April 1 – 5:00 pm
Tree Advisory Commission	April 6 – 6:00 pm
HARB	April 6 – 5:00 pm
Personnel/Public Safety Committee	April 7 – 6:00 pm
Civil Service Commission	April 7 – 7:00 pm
Borough Council	April 14 – 7:00 pm

Employee Service Anniversaries – March

Peggy Niemczuk, Finance Supervisor – 46 years
Chief Brian Marshall, Police Department – 38 years
Monica Koza-Lubinsky, Finance Director – 10 years
Ofc. Paul Ansaldo, Police Department – 9 years
Det. Peter Karpovich, Police Department – 9 years
Chris Salamone, Sanitation Driver – 5 years
Richard Martin, Water Distribution Laborer – 4 years
Meghan Straut, Community Engagement Coordinator – 4 years
Nick Shore, Streets Utility Worker – 3 years
Justin Dami, Wastewater Treatment MRO – 3 years
Korey Waller, Sanitation Laborer – 2 years
Chris Wilson, Sanitation Laborer – 1 year