

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, February 10, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
 - A. Motion to approve the Independent Contractor Agreement between Dr. Kevin J. Duffy and the Borough of Phoenixville with an effective date of December 16, 2025.
 - B. Swearing in of Medical Director Kevin J. Duffy, MD.
 - C. Swearing in of Firefighter Stephen Cini
 - D. Swearing in of Firefighter Colin Finn
 - E. Swearing in of Firefighter Andrew Bucklin
- V. Consent Agenda
 - A. Approval of January 13, 2026 Regular Meeting Minutes and February 9, 2026 Special Meeting Minutes.
 - B. Items from Parks and Recreation Committee:
 - 1. Motion to recommend Borough Council approve a Temporary Community Event Application for First Fridays on Friday, May 1, June 5, July 3, August 7, September 4, October 2, November 6, and December 4, 2026 from 5:30 pm to 8:30 pm on the 100 and 200 Block of Bridge Street and the Bridge and Main Street Parking Lot. Bridge Street to be closed between Gay Street to Main Street and Main Street to Starr Street from 2:00 to 10:00 pm. Main Street to be closed between Church Street and Bridge Street during the First Fridays of June through October from 2:00 to 10:00 pm. The Bridge and Main Street Parking Lot to be closed from 8:00 am to 10:00 pm on each Friday.
 - 2. Motion to recommend Borough Council approve a Temporary Community Event Application for WuFF Jam 2026 on Saturday, September 19, 2026, from 11:00 am to 5:00 pm in Reeves Park. Third Avenue between Main Street and B Street to be closed from 7:00 am to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

C. Items from Finance Committee:

1. Motion to approve the 2025 Pre-Paid dated 11/1/2025 - 11/30/2025 in the amount of \$854,371.52.
2. Motion to approve the 2025 Pre-Paid dated 12/1/2025 - 12/31/2025 in the amount of \$2,342,451.86.
3. Motion to approve the 2025 Pre-Paid Credit Card Statement dated 11/1/2025 - 11/30/2025 in the amount of \$63,752.76.
4. Motion to approve the 2025 Pre-Paid Credit Card Statement dated 12/1/2025 - 12/31/2025 in the amount of \$38,351.51.
5. Motion to approve the 2025 Pre-Paid ACH dated 11/30/2025 in the amount of \$1,719,111.70.
6. Motion to approve the 2025 Pre-Paid ACH dated 12/31/2025 in the amount of \$68,593.93.
7. Motion to approve the Staff recommendation authorizing the Finance Director to make the necessary end of year adjustments and to provide a listing of those adjustments to the Finance Committee and the Borough's Auditor.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.
- B. Overview of process when applications are received.

IX. New Business

- A. Motion to approve a Settlement Agreement between the Borough and Steelworks Acquisition, LP related to the Demolition Order issued by the Borough on September 30, 2025 for the properties located at 521, 523, 525, 527, 529, 535, 541, and 543 Bridge Street, and the appeal thereof by the landowner, in a form substantially similar to what has presented to Council tonight, and further authorizing the Borough Council President, Borough Manager, and Borough Solicitor to execute such Settlement Agreement and prepare, file and execute any further documents necessary to comply with the terms and conditions of such Settlement Agreement.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt an Ordinance amending Chapter 13 (Licenses, Permits and General Business Regulations).
 - B. Motion to recommend Borough Council adopt a Resolution Establishing Conditions and Regulations for the PXV Inside-Out Special Event, Pursuant to Section 13-1304 of the Borough Ordinances.
- XII. Reports of Committees, Boards, and Commissions
- A. Historical and Architectural Review Board – Ms. Dugan
 - 1. Motion to approve/deny the Certificate of Appropriateness for renovations and additions at 184 Bridge Street.
 - B. Planning Commission - Mr. Moore
 - 1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision and Land Development Plan for the development at 1000 Nutt Road known as the Chipotle Pad Site.
 - C. Phoenixville Regional Planning Committee – Mrs. McGhee
 - D. Recreation Board – Ms. Dugan
 - E. Tree Advisory Commission – Mr. Weiss
 - F. Human Relations Commission – Ms. Burckley
- XIII. Council Action referred from:
- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
 - B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
 - C. Policy Committee - Mrs. Vogel
 - 1. Motion to schedule and advertise an Ordinance amendment to Chapter 1 “Administration and Government”.
 - 2. Motion to schedule and advertise an Ordinance amendment to Chapter 15 “Motor Vehicles”.
 - 3. Motion to schedule and advertises an Ordinance amendment to Chapter 27 “Zoning”.
 - D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

- 1. No action to report.
- E. Finance Committee - Ms. Dugan
 - 1. No action to report.
- XIV. Public Comment
- XV. Communication/Council Participation
 - A. Nominations to fill the vacant North Ward Borough Council Seat.
 - B. Motion to adopt a Resolution to fill the vacant North Ward Borough Council Seat.
- XVI. Staff Reports
 - A. Manager
 - B. Police
 - C. Fire
 - D. Planning and Codes
 - E. Public Works
 - F. Finance
 - G. Human Resources
 - H. Recreation
- XVII. Adjournment

Upcoming Meetings:

Planning Commission	February 12 – 6:00 pm
Parks and Recreation Committee	February 17 – 6:00 pm
Infrastructure Committee	February 17 – Immediately following Parks and Rec
Finance Committee	February 24 – 6:00 pm
Policy Committee	February 24 – Immediately following Finance
Tree Advisory Commission	March 2 – 6:00 pm
HARB	March 2 – 5:00 pm
Personnel/Public Safety Committee	March 3 – 6:00 pm
Civil Service Commission	March 3 – 7:00 pm
Human Relations Commission	March 4 – 5:00 pm
Borough Council	March 10 – 7:00 pm
Recreation Board	April 20 – 6:30 pm

Employee Service Anniversaries – February

Melissa Gibbons, Parks & Recreation Director – 24 years

Jim Ross, Water Treatment MRO – 22 years
Lt. Bryan MacIntyre, Police Department – 19 years
Don Kline, Assistant Water Treatment Superintendent – 9 years
Joe Frosch, Lead Parking Officer – 8 years
Tom Madden, Codes Permit Coordinator – 7 years
Ofc. Jeremy Fonseca, Police Department – 7 years
Pat McCann, Customer Service Representative – 5 years
Alexis Showers, Accounts Payable Clerk – 5 years
Jack Nudy, Firefighter – 1 year
Carl Cullen, Parking Officer – 1 year
Tanner Kouba, Firefighter – 1 year