

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, January 13, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
- V. Consent Agenda
 - A. Approval of December 9, 2025, Regular Meeting Minutes and the January 5, 2026 Reorganization Meeting Minutes.
 - B. Items from HARB
 - 1. Motion to approve the Certificate of Appropriateness for signage at 18 Gay Street.
 - 2. Motion to approve the Certificate of Appropriateness for signage at 26 Main Street.
 - 3. Motion to approve the Certificate of Appropriateness for renovations at 231-233 Bridge Street.
- VI. Communications/Council Participation
- VII. Mayor’s Report
- VIII. Appointments
 - A. Call for Residents interested in being appointed to various Boards and Commissions.
 - B. Motion to reappoint Beth Burckley to the Civil Service Commission with a new term ending January 31, 2032.

- C. Motion to adopt a Resolution reappointing Bryan Emmanuel to the Zoning Hearing Board for a new term ending January 31, 2031.

IX. New Business

- A. Motion to accept the resignation of North Ward Councilman David Strenfel effective January 13, 2026.
- B. Review ZHB Application from the owner of 317 Second Avenue seeking a variance from Zoning Ordinance § 27-405 to construct a parking spot to determine whether to take no action, send the Borough Solicitor to the February 18, 2026 Zoning Hearing Board Meeting, or send written statement to the Zoning Hearing Board.
- C. Motion to accept Staff's recommendation to award the 2026 Tree Removal Services Contract to Sky High Services, LLC for a total contract value of \$95,850 as the lowest responsible bidder.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution acknowledging Koretta McGhee for her service on the Human Relations Commission.
- B. Motion to adopt a Resolution acknowledging James Carminito for his four years of service on Borough Council.
- C. Motion to adopt a Resolution acknowledging Richard Mark Kirkner for his eight years of service on Borough Council.
- D. Motion to adopt a Resolution acknowledging David Strenfel for his two years of service on Borough Council.
- E. Motion to adopt a Resolution for the sale and disposition of personal property valued at or below \$2,000.
- F. Motion to adopt a Resolution appointing Tax Collection Committee (TCC) Delegates to the Chester County Tax Collection Committee (CCTCC).
- G. Motion to adopt a Resolution authorizing the approval of a Blood Draw Policy Intermunicipal Memorandum of Understanding between the Borough of Phoenixville and Tower Direct, LLC, East Coventry, East Pikeland, East Vincent, West Vincent, West Pikeland and Schuylkill Townships and Spring City Borough.
- H. Motion to adopt a Resolution accepting the sale of a 2008 Emergency One HP100 Foot Aerial Ladder Truck.

- I. Motion to schedule and advertise an Ordinance amending Chapter 13 (Licenses, Permits And General Business Regulations).

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Ms. McGhee
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Weiss
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
- C. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 - 1. No action to report.
- D. Finance Committee - Ms. Dugan
 - 1. No action to report.
- E. Policy Committee - Ms. Vogel
 - 1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports are in the packets.

- A. Manager

- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Parks and Recreation Committee	January 20 – 6:00 pm
Infrastructure Committee	January 20 – Immediately following Parks and Rec
Recreation Board	January 26 – 6:30 pm
Finance Committee	January 27 – 6:00 pm
Policy Committee	January 27 – Immediately following Finance
Tree Advisory Commission	February 2 – 6:00 pm
HARB	February 2 – 5:00 pm
Personnel/Public Safety Committee	February 3 – 6:00 pm
Civil Service Commission	February 3 – 7:00 pm
Human Relations Commission	February 4 – 5:00 pm
Borough Council	February 10 – 7:00 pm
Planning Commission	February 12 – 6:00 pm

Employee Service Anniversaries – January

Chuck Hughes, Sanitation Driver/Laborer – 21 years
 Jennifer Logan, Administrative Assistant – 17 years
 Sgt. Stephen MacDonald, Police Department – 13 years
 Cheryl Speaker, Assistant Parks & Rec Director – 5 years
 Chief Eamon Brazunas, Fire Department – 4 years
 Ronald Schlecht, Firefighter – 2 years
 Christopher Valerio, Firefighter – 2 years
 Shannan Eagan, Recreation Assist – 2 years
 Carl Adamoli, Water Treatment Superintendent – 1 year
 Jermaine Stewart, Sanitation Driver/Laborer – 1 year

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, December 9, 2025

7:00 PM

MINUTES

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

Mr. Ewald, President	Present
Ms. Burckley, Vice President	Present
Mr. Carminito	Present
Ms. Dugan	Present
Mr. Kirkner	Present
Mr. Moore	Present
Mr. Strenfel	Excused
Mr. Weiss	Arrived 7:09pm
Mayor Urscheler	Present
Mr. Krack, Borough Manager	Present
Ms. Getzfread, Asst. Borough Manager	Present
Chief Marshall, Police Chief	Present
Mr. Denlinger, Solicitor	Present

III. Public Comment

None

IV. Presentations

Promotion of Officer Michael Kopil to Corporal.

Chief Marshall introduced Officer Michael Kopil and provided a brief biography of his accomplishments.

Mayor Urscheler swore in Officer Kopil as Corporal with the Phoenixville Police Department.

Presentation of the Phoenixville Police Department’s Grand Cordon Award for actions taken on October 31, 2025, to capture an escaped felon.

Chief Marshall introduced Sergeant Kyle Place, Corporal Anthony Gray, Corporal Kopil and Officer Dry of the Third Platoon and provided the background on their apprehension of an escapee from the custody of the East Pikeland Police Department.

Chief Marshall stated Corporal Gray has been awarded the Chief’s Commendation for his

efforts during this incident.

Mayor Urscheler and Lieutenant Patrick Mark presented the Third Platoon with their Grand Cordon Awards.

V. Consent Agenda:

A. Approval of November 12, 2025, Regular Meeting Minutes.

B. Items from HARB

1. Motion to approve the Certificate of Appropriateness for signage at 215 Bridge Street.

C. Items from Parks and Recreation Committee.

1. Motion to approve a Temporary Community Event Application for the Pride Fest Chester County 2026 in the 100 and 200 Blocks of Bridge Street on Saturday, June 20, 2026, from 12:00 noon to 5:00 pm. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street, Main Street between Bridge Street and Church Street, and the Bridge and Main Street Parking Lot to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

2. Motion to approve a Temporary Community Event Application for the Blobfest 2026 on Friday, July 10, 2025, from 6:00 pm to 9:00 pm and Saturday, July 11, 2026, from 11:00 am to 7:00 pm. 200 Block of Bridge Street to be closed on Friday from 6:00 pm to 9:00 pm between Gay Street and Main Street. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street to be closed Saturday, July 11 from 6:00 am to 7:00 pm. Bridge and Main Street Parking Lot to be closed on Saturday July 11 from 6:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

D. Items from Finance Committee.

1. Motion to approve the 2025 pre-paid dated 10/1/2025 - 10/31/2025 in the amount of \$4,000,469.62.

2. Motion to approve the 2025 pre-paid Credit Card Statement dated 10/1/2025 - 10/31/2025 in the amount of \$115,944.37.

3. Motion to approve the 2025 pre-paid ACH dated 10/31/2025 in the amount of \$63,020.08.

4. Motion to adopt a Resolution eliminating member payments to the Police Pension Plan Fund for the Calendar Year 2026.
5. Motion to approve Budget Increase 2025-23 from Wastewater Fund Balance in the amount of \$65,759 to Sewer Treatment (Bridge Street Sanitary Upgrades) for the Bridge Street Sanitary Sewer.
6. Motion to approve Budget Increase 2025-24 from General Fund Balance in the amount of \$9,600 to General Capital Fund (Traffic Signal Plan Modifications) for Traffic Signal Plan Modifications at Bridge Street/Gay Street and Bridge Street/Main Street.
7. Motion to approve Budget Increase 2025-25 from General Fund Balance in the amount of \$13,200 to General Capital Fund (ADA Ramp-Main & Vanderslice Streets) to remove and replace the ADA ramps at Vanderslice and North Main.
8. Motion to approve Budget Increase 2025-26 from General Fund Balance in the amount of \$20,200 to General Capital Fund (Traffic Calming Bump Outs) to install a traffic calming bump-out and crosswalk on Bridge Street.
9. Motion to approve Budget Increase 2025-27 from Restricted General Fund Balance in the amount of \$10,000 to Fire Protection (Vehicle Maintenance) to repair the Ladder Truck.
10. Motion to approve Budget Transfer 2025-19 from Police Protection (Education Reimbursement) in the amount of \$17,000.00 to Police Protection (Small Equipment Expense) to purchase three (3) handheld parking ticket writers.
11. Motion to approve the request from the Borough Tax Collector to increase the Cert and Duplicate fees from \$10 to \$15 each.

Mr. Weiss made a Motion to accept the Consent Agenda. Seconded by Ms. Burckley.

Motion Approved 7-0.

VI. Communications/Council Participation

Mr. Kirkner stated that this is his last meeting after 20 years of serving on Borough Council. He stated it has been a privilege to serve with all of the Council members and commended Mr. Ewald for a great job as Council President. He stated the Borough has a great team with their Borough Manager, Assistant Borough Manager, Solicitor and Public Works Director and he wished them all success going forward. He thanked the residents of the North Ward for first electing him in 1997 and reelecting him four more

times with a four-year hiatus in the middle of his terms. He stated he loves the North Ward and its residents, and it has been an honor to represent them.

Mr. Carminito stated this is his last meeting as a member of the Council. He is surprised how quickly four years have gone by. He stated it has truly been fun to be a part of Council and having a front-row seat to all the great work the Council has done in the last four years. He thanked his fellow Council members, staff members and the public for their hard work and engagement. He wished the newly elected Council members the best of luck and he looks forward to seeing them step into their new roles.

VII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

VIII. New Business

- A. Motion to promote a Patrol Officer Michael Kopil to Corporal.

Ms. Burckley made a Motion to promote a Patrol Officer Michael Kopil to Corporal. Seconded by Mr. Weiss

Motion Approved 7-0.

- B. Motion to schedule and advertise the 2026 meetings of Borough Council and various Boards, Commissions, and Committees.

Ms. Burckley made a Motion to schedule and advertise the 2026 meetings of Borough Council and various Boards, Commissions, and Committees. Seconded by Mr. Weiss.

Motion Approved 7-0.

- C. Motion to approve the 2026 General Fund and Enterprise Fund Budgets.

Ms. Dugan made a Motion to approve the 2026 General Fund and Enterprise Fund Budgets. Seconded by Ms. Burckley.

On the Question:

Mr. Kirkner stated he would like to note that in the Finance meeting, he did vote

against this, but he's going to vote for it this time for reasons he will explain later on.

Motion Approved 7-0.

- D. Motion to approve the one-year extension of the Conditional Use Decision and Order for a drive-through restaurant at 1000 Nutt Road, dated May 14, 2024, to May 13, 2026, subject to any further extension provided by law in connection with an active land development submission.

Mr. Moore made a Motion to approve the one-year extension of the Conditional Use Decision and Order for a drive-through restaurant at 1000 Nutt Road, dated May 14, 2024, to May 13, 2026, subject to any further extension provided by law in connection with an active land development submission. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained a Conditional Use Hearing was held, actually two of them, one on April 9th, 2024, and one on May 14th, 2024, at which time the Council approved a decision and order that granted the Conditional Use. Pursuant to the Borough Ordinances Conditional Use decisions are valid for one year. Technically, that decision would have expired in May of this year. The applicant for that project the submitted a land development application in October of this year. The way the law works is when you have an active conditional use approval, if you file a land development application, the validity of that conditional use decision then follows the timeline of a land development. They basically missed their window by about three months, and when they were asked for, an extension rather than just granting them an extension to October of this year, he stated he suggested the year the one-year extension.

Motion Approved 7-0.

- E. Motion to approve Budget Increase 2025-28 from Restricted General Fund Balance/VRP in the amount of \$250,000 to General Capital Fund to purchase Quint fire apparatus and further authorizes Borough Council President, the Borough Solicitor, and Borough Manager to finalize and execute any and all documents and agreements necessary to complete such purchase.

Ms. Dugan made a Motion to approve Budget Increase 2025-28 from Restricted General Fund Balance/VRP in the amount of \$250,000 to General Capital Fund to purchase a Quint fire apparatus and further authorizes Borough Council President,

the Borough Solicitor, and Borough Manager to finalize and execute any and all documents and agreements necessary to complete such purchase. Seconded by Ms. Burckley.

Motion Approved 7-0.

- F. Motion to authorize the Borough to enter into a three (3) year extension amendment to the (Water Agreement) with Aqua PA LLC, that: (i) sets an initial water purchase rate at \$5.00/1000 gallons, starting date 1/1/2026; (ii) increases the water purchase rate to \$7.00/1000 gallons at the earlier of either the effective date of Aqua’s next rate case or 3/1/2027, for the remainder of the agreement; (iii) requires a minimum water purchase of 100,000 gallons per day; and (iv) allows for Aqua Pa to opt out of the Agreement any time after 1/1/2027 with 180 days’ prior written notice; subject to the approval of the agreement by the Borough’s special utility counsel; and further authorizing the Borough Council President, Borough Manager, and Borough Solicitor to prepare and execute any further agreements and documents necessary to effect such an agreement.

Mr. Moore made a Motion to authorize the Borough to enter into a three (3) year extension amendment to the (Water Agreement) with Aqua PA LLC, that: (i) sets an initial water purchase rate at \$5.00/1000 gallons, starting date 1/1/2026; (ii) increases the water purchase rate to \$7.00/1000 gallons at the earlier of either the effective date of Aqua’s next rate case or 3/1/2027, for the remainder of the agreement; (iii) requires a minimum water purchase of 100,000 gallons per day; and (iv) allows for Aqua Pa to opt out of the Agreement any time after 1/1/2027 with 180 days’ prior written notice; subject to the approval of the agreement by the Borough’s special utility counsel; and further authorizing the Borough Council President, Borough Manager, and Borough Solicitor to prepare and execute any further agreements and documents necessary to effect such an agreement. Seconded by Ms. Burckley.

Motion Approved 7-0.

IX. Public Hearings

X. Resolutions/Ordinances

- A. Motion to adopt an Ordinance for the 2026 Tax Levy.

Ms. Dugan made a Motion to adopt an Ordinance for the 2026 Tax Levy. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained for this item and the next two they were scheduled to be advertised with the Pottstown Mercury on November 24, 2025, and they were sent

to the Pottstown Mercury and Chester County Law Library for public inspection on November 21, 2025.

Mr. Kirkner stated he sees that the rate has come down a little bit since our last Finance meeting. He explained that the 2026 rate is now 8.67 mils total and it was 8.47 mils in 2025, that's a 2.3% increase. He stated his line is a 2.8%, which is a Social Security cost of living increase this year. He stated he voted against this in the Finance meeting, but tonight he will be voting for it, because the increase got under his line of 2.8%.

Mr. Ewald stated a month ago, the Borough did advertise this as a 15% increase, due to the nature of the Pennsylvania Borough Code and all its wisdom. The proposed budget has to be advertised before all of the details come in for all of our various assessments and rateables. There's always that adjustment period but, that's only half the story, because he believes the Borough staff and all of our department heads have done an amazing job this year to whittle this down to the absolute minimum tax increase. So, at 2.3%, that is, to Mr. Kirkner's point below the cost-of-living increase, and when you factor in all of the baked-in increases of healthcare and CBA increases, he thinks this is exceptional work by staff.

Ms. Burckley stated she wanted to echo the sentiments of Mr. Ewald and thanked the staff and her colleagues on Council. Sometimes the Council member have had some heated discussions, asked some questions, and said what if? At the end of the day, she appreciates people challenging things and also advocating for our residents. She thinks the Council members all want the same goals and maybe the Council members ask different questions or consider different things.

Motion Approved 7-0.

- B. Motion to adopt an Ordinance amendment to Chapter 15 "Motor Vehicles".

Ms. Burckley made a Motion to adopt an Ordinance amendment to Chapter 15 "Motor Vehicles". Seconded by Mr. Weiss.

Motion Approved 7-0.

- C. Motion to adopt an Ordinance amendment to Chapter 1 "Administration and Government".

Ms. Burckley made a Motion to adopt an Ordinance amendment to Chapter 1 "Administration and Government". Seconded by Mr. Weiss.

On the Question:

Mr. Denlinger explained the background on the Ordinance. He stated this updates the right-to-know provisions of our ordinance to allow the Borough to adopt a

right-to-know policy by resolution. The right to know law allows government agencies to adopt policies consistent with the right-to-know law, which supplement and clarify the Borough procedures related thereto without such a policy, the Borough is required to engage in interpretive analysis of certain correspondence, and that leads to potential liability for the Borough. By establishing a policy, it avoids having to take those actions. As you can see, depending on your decision on this ordinance, the next item on the agenda is a resolution that would adopt such a policy.

Motion Approved 7-0.

- D. Motion to adopt a Resolution setting forth the Policy for responding to Right to Know Law requested submitted to the Borough.

Ms. Burckley made a Motion to adopt a Resolution setting forth the Policy for responding to Right to Know Law requested submitted to the Borough. Seconded by Mr. Weiss.

On the Question:

Ms. Burckley explained for the public this policy is not being established to take away anybody's right to request information, but it was alarming, she thinks, for all of the Council as we had discussion about this just some of the costs that the Borough incurs, the time that staff put into requests and the time that our solicitor puts into requests, which is a cost to taxpayers.

Mr. Ewald stated it doesn't thwart anybody's rights to the public information.

Motion Approved 7-0.

- E. Motion to adopt a Resolution authorizing the sale of a 2008 Emergency-One HP-100 Ladder Truck.

Ms. Burckley made a Motion to adopt a Resolution authorizing the sale of a 2008 Emergency-One HP-100 Ladder Truck. Seconded by Mr. Weiss.

On the Question:

Mr. Moore asked for confirmation that the sale price of the vehicle will effectively balance out the amount we are just authorized to purchase the other truck.

Mr. Ewald confirmed this is correct.

Mr. Moore asked for confirmation that the department purchasing the vehicle is firm on this amount and they won't suddenly say they don't have the funds for the purchase or anything like that.

Mr. Ewald stated there is a letter of intent from the purchasing agency for the purchase on January 1, 2026 and for the quint the Borough is looking to purchase it appears to be a direct financial swap.

Mr. Denlinger clarified this resolution does not identify any particular governmental agency. He understands there is a letter of intent but, in case that falls through, this resolution allows the Borough to contact other governmental agencies to see if they'd be interested in purchasing for the price equal or greater than \$250,000 and when there is an agreement of sale, staff will have to come back to Council for a follow-up resolution.

Motion Approved 7-0.

XI. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

B. Planning Commission - Mr. Moore

C. Phoenixville Regional Planning Committee – Mr. Kirkner

Mr. Kirkner reported the Regional Planning Committee sent a review letter on the Toll Brothers Bennett property project in West Pikeland. 47 single-family homes on something like 187 acres, that's the kind of density not seen in the borough. There were a number of recommendations made to Tolls Brothers to provide for trail connectivity.

D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the programs at the Recreation Department including Parent's Night Out, Snapology, Watercolor painting workshops and yoga for all ages.

E. Tree Advisory Commission – Mr. Carminito

Mr. Carminito reported there are volunteer pruning's still happening and the commission will meet again in February of 2026.

F. Human Relations Commission – Ms. Burckley

Ms. Burckley reported the Human Relations Commission has really worked to get their name out in the public, in a positive way. They had noticed they didn't get any complaints and wanted to let the community know that they're a resource and they are continuing to look at inclusivity. The HRC has been working with some community businesses to offer alternative celebrations to Christmas including a

Samba Party at Café Com Laite and a Kwanzaa celebration at Forever Changes.

XII. Mayor's Report

Mayor Urscheler thanked the Public Works Departments, Parks and Recreation Department and all the departments who have above and beyond to ensure the borough can celebrate the holidays in a truly splendid fashion. He wished everyone a safe and happy holiday season and he looks forward to seeing everyone in the new year.

XIII. Council Action referred from:

A. Personnel and Public Safety Committee – Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee – Mr. Moore

1. Motion to approve Staff's recommendation to reduce fees associated with the Temporary Community Event Application for the Blobfest 2026

Mr. Moore made a Motion to approve Staff's recommendation to reduce fees associated with the Temporary Community Event Application for the Blobfest 2026. Seconded by Ms. Burckley.

On the Question:

Mr. Weiss stated he has qualms about granting waivers for fees associated with Temporary Community Events and he would like to find a policy driven solution rather than granting waivers.

Mr. Krack explained that staff looked at what could be done to reduce the cost to the organizers and not waiving them completely. Staff looked at what was truly needed for an event that has been running for years so a recommendation was made to reduce the fees not to waive them.

Ms. Dugan stated she is in support of the reduction in fees of certain things like when the Council waives fees for Boy Scouts who don't require anything to raise a flag, but something like this, as much she totally respects and loves the Colonial and the Blobfest it's hard to waive them. Mr. Krack's explanation of reducing the fees is appreciated.

Mr. Ewald stated that many of the fees that are being reduced or eliminated are ones that are already serviced by the street closure.

Ms. Burckley stated she appreciates the comments from Mr. Weiss and

Ms. Dugan and she acknowledged the Borough Staff for all they have done in support of events and they have a done a really great job looking at every possible way to support the non-profit community and organizations.

Motion Approved 7-0.

C. Policy Committee – Mr. Carminito

1. No action to report.

D. Infrastructure/Technology/Transportation/Sustainability Committee – Mr. Weiss

1. No action to report.

E. Finance Committee – Ms. Dugan

1. No action to report.

XIV. Public Comment

Dr. Saneck asked about the Right to Know changes and if an application is submitted the same way as before and he asked if the Aqua agreement is an extension of an existing agreement.

Mr. Denlinger explained the Right to Know submission is the same and encouraged Dr. Saneck to use the for provided by the state and that the agreement with Aqua is an extension of the existing agreement. He reminded the public that public comment is for comments and it is not a question and answer period.

XV. Communications/Council Participation

Ms. Dugan addressed Mr. Kirkner on his contributions to the Borough of Phoenixville over his five terms on council. She stated she began her time on Council already respecting his experience and the legacy of people like John Messina. She stated she was privileged to have worked with Leo Scoda as our mayor, and she was hoping to live up to the expectations of this borough and the great representation of the Council members that came before me. Mr. Kirkner, you've always had the knowledge of the history of our town and can relate to the long-time residents who have continually been so connected to our community. You are among the founders of our revitalization efforts that let us down the path to becoming a nationally recognized town in the magazine Travel and Leisure. From our days in the hopelessly outdated Old Borough Hall to today's Rec Center and Firehouse, your name will always be on the capital projects you endorsed. You're the only remaining council member who voted to give us Mr. Krack, who helped put the vision into effect. Your work has changed the path of P-Ville for all of us. We are now a destination. You, sir, graciously became my mentor.

As a mentor Ms. Dugan states he was the one she called for almost everything, and you helped get me through those early days when Steve Nease was our Finance Director, and when she had freshman questions like about the \$600 expense for Gatorade. You have guided us all, as you have continued to provide us with the background to keep this town about our friends and neighbors, despite the evolution of time. There is no one with the institutional knowledge you alone possess from being here for all these years, and your absence will leave a void in our connectivity to our roots. Thank you for your dedication to us, the Borough of Phoenixville. You have left an indelible mark on our town, and your guidance, leadership, and you will be sorely missed.

Mr. Ewald recognized Mr. Carminito for his service to the Borough. He stated that over the last four years Mr. Carminito's he has appreciated all of the conversations, projects, and everything we've worked to do. You've been a steady member of the Council, and you possess a sound mind. He stated all of the discussions have always been rooted in trying to figure out the best things for the borough, so he does appreciate everything you've put in. He stated he was disappointed that you were leaving us and while he is happy to have Ms. Vogel and Ms. McGhee join the Council in January, he is still sad to see Mr. Carminito and Mr. Kirkner leaving Borough Council.

Mr. Ewald recognized Mr. Kirkner for his service. He stated he has served as our historian and, in memoriam, author, as needed. It's been an absolute honor to serve with you. Mr. Kirkner stated you've provided a steady and humble voice to the discussions. He stated that your arguments have always been rooted in the genuine belief of the borough. As Ms. Dugan said, you've been a mentor to many of us. He's always appreciated the stories; especially about how heinous Old Borough Hall was and your time as a newspaper reporter. On behalf of everyone present he thanked Mr. Kirkner for all his years of service and all he has accomplished over his multiple careers.

XVI. Staff Reports are in the packets.

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

7:53pm. Mr. Kirkner made a Motion to Adjourn. Seconded by Ms. Burckley.

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
December 2025

PHOENIXVILLE BOROUGH COUNCIL
Reorganization Meeting
January 5, 2026
6:00 PM

MINUTES

(Minutes approved by Borough Council on January 13, 2026)

I. Pledge of Allegiance/Moment of Silence

Mayor Peter Urscheler opened the meeting with the Pledge of Allegiance followed by a moment of silence.

II. Elected Councilpersons provide Affidavit of Residency – Borough Secretary

Mr. Krack confirmed he was in receipt of the Affidavit of Residency for Ms. Burckley, Ms. Dugan, Ms. McGhee, Mr. Urscheler, and Ms. Vogel.

III. Swearing in by the Honorable James C. Kovaleski, Magisterial District Judge

Mayor Urscheler introduced the Honorable James C. Kovaleski, Magisterial District Judge who conducted the Oath of Office for:

- A. Mayor – Peter J. Urscheler
- B. Councilperson Middle Ward – Elizabeth Burckley
- C. Councilperson West Ward – Dana Dugan
- D. Councilperson North Ward – Koretta McGhee
- E. Councilperson East Ward – Tanya Vogel

IV. Call to Order – Mayor

Mayor Urscheler called the meeting to order at 6:18 pm.

V. Roll Call – Borough Secretary

Mayor Urscheler asked the Borough Secretary for Roll Call. Those present on Roll Call were: Ms. Burckley, Ms. Dugan, Mr. Ewald, Ms. McGhee, Mr. Moore, Ms. Vogel, and Mr. Weiss. Also present were: Mayor Urscheler, Borough Manager Krack, Assistant Manager Getzfread, Police Chief Marshall and Solicitor Denlinger. Mr. Strenfel was absent

VI. Nomination and Election of Council President

Ms. Dugan nominated Mr. Ewald Second by Ms. Burckley. Nomination approved 7-0.

VII. Nomination and Election of Council Vice President

Mr. Moore nominated Ms. Burckley. Second by Ms. Dugan. Nomination approved 7-0.

VIII. Motion to reappoint E. Jean Krack as Secretary up to and through reappointment in 2028.

Motion to reappoint made by Ms. Burckley. Second by Ms. Dugan. Motion approved 7-0.

IX. Nomination and Election of Assistant Secretary up to and through reappointment in 2028.

Mr. Weiss nominated Mr. Moore. Second by Ms. Dugan. Nomination approved 7-0.

X. Motion to reappoint Monica Koza-Lubinsky as Treasurer up to and through reappointment in 2028.

Motion to reappoint made by Ms. Dugan. Second by Ms. Burckley. Motion approved 7-0.

XI. Motion to reappoint Margaret Niemczuk as Assistant Treasurer up to and through reappointment in 2028.

Motion to reappoint made by Ms. Dugan. Second by Ms. Burckley. Motion approved 7-0.

XII. Appointment of Committee Members and Chairpersons – Council President

Mr. Ewald appointed members of Council to the Committees as follows:

- A. Personnel and Public Safety to be chaired by Ms. Burckley with Mr. Strenfel and Ms. McGhee as members.
- B. Parks and Recreation to be chaired by Mr. Moore with Ms. Dugan, Ms. McGhee and Mr. Weiss as members.
- C. Finance to be chaired by Ms. Dugan with Ms. Burckley, Mr. Ewald, and Ms. Vogel as members.
- D. Infrastructure, Technology and Transportation to be chaired by Mr. Weiss with Ms. McGhee, Mr. Strenfel and Mr. Moore as members.
- E. Policy to be chaired by Ms. Vogel with Mr. Ewald, Mr. Strenfel, and Ms. Burckley as members.

XIII. Other Appointments – Council President

Mr. Ewald appointed the following committee liaisons:

- A. Recreation Board - Ms. Dugan as a non-voting member.

- B. Phoenixville Regional Planning Committee – Ms. McGhee as a voting member.
- C. Planning Commission Liaison - Mr. Moore as a non-voting member.
- D. Pension Board - Mr. Ewald and Ms. Vogel as voting members.
- E. HARB – Ms. Dugan as a voting member.
- F. Human Relations Commission - Ms. Burckley as a non-voting member.
- G. Phoenixville Community Health Foundation - Mr. Ewald.
- H. Tree Advisory Commission – Mr. Weiss as a non-voting member.

XIV. Motion to appoint Richard Mark Kirkner as the Vacancy Board Chairperson with term expiring December 31, 2026.

Ms. Dugan made a Motion to appoint Richard Mark Kirkner as the Vacancy Board Chairperson with a term expiring on December 31, 2026. Second by Mr. Weiss. Motion Approved 7-0.

XV. Public Comment

No Public Comment.

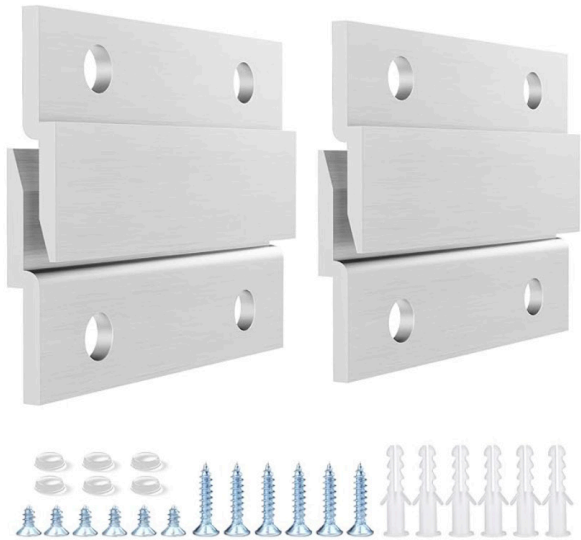
Adjournment at 6:26 pm. Ms. Burckley made a Motion to adjourn. Second by Mr. Moore.

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
January 2026



storefront
rendering



French Cleat Picture Hanger,
Aluminum Z Hanger
Interlocking Wall Mounting
Bracket Hardware Kit Z Clips for
Hanging Wall Painting, Mirrors,
Panels, Artwork, Cabinet,
Whiteboard (2inch-6Pairs)

[Visit the CFOFT Store](#)

4.6 ★★★★★ (939)

Amazon's Choice

200+ bought in past month

\$16⁹⁹



GREAT SCOTT

VINTAGE

CLOTHING HOMEWARES

BELLISSIMO



8. Owners Continued:

#233 - 15-9-142: Joseph Fazzini
231 Bridge St.
Phoenixville, PA 19460

#229 - 15-9-143: Same

26. Description continued:

The flat roof has a shallow, U-shaped false front with trim. The first two stories are covered by a split facade. One half of the structure has a two story store while the other has a brick two story facade with second story triple, multi-light round arch windows with fanlights flanked by round panels. The fourth story has small 3/3 light plain frame windows.

27. Continued:

will consist of a double line of piazzas extending the entire length of the building, and will add greatly to the beauty and comforts of the place generally." Between 1913 and 1929 the porch additions were removed and replaced with brick.

EVALUATION

SIGNIFICANT

EVALUATOR(S)

Jose L. Davidson



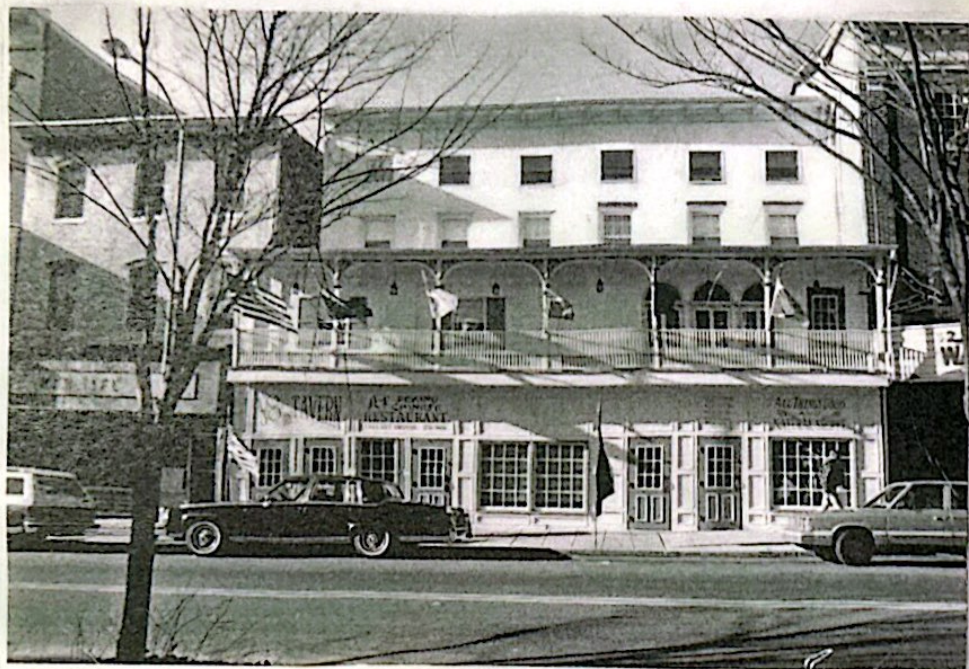




2003.487.23 (17)



2003.487.24 (17)



2003.487.25 (17)



2003.487.26 (17)

**Borough of Phoenixville
Council, Authorities, Bureaus, Commissions, and Agencies**

Planning Commission - 4 Year Term	Appointed	Reappointed	Term Expiration
Josh Gould	March 12, 2024		March 31, 2028
Raffaello DiNapoli	February 14, 2017	April 8, 2025	March 31, 2029
Amanda Irwin - Vice Chairperson	March 12, 2024		March 31, 2028
Catherine Bianco - Chairperson	March 9, 2021	March 11, 2025	March 31, 2029
Joseph Sikora	March 8, 2022		March 31, 2026
Thomas Carnevale	April 12, 2011	March 8, 2022	March 31, 2026
Jahan Tavangar	November 12, 2024		March 31, 2027
Brian Moore - Council Liaison			January 3, 2028

Zoning Hearing Board - 5 Year Term	Appointed	Reappointed	Term Expiration
Jonathan Steitzer	February 14, 2023		January 31, 2028
David Petty	October 10, 2023	January 9, 2024	January 31, 2029
Maureen Ahearn - Vice Chairperson	February 11, 2020	January 14, 2025	January 31, 2030
Bryan Emmanuel - Chairperson	April 10, 2018	January 12, 2021	January 31, 2026
Carolyn Treglia	April 9, 2024		January 31, 2027

Recreation Board - 4 YR Term	Appointed	Reappointed	Term Expiration
Kathy Gill - Vice-Chairperson	May 10, 2016	April 9, 2024	April 30, 2028
Andrew Hungerbuhler	April 9, 2024		April 30, 2028
Ed Lantzy	January 1, 2006	April 8, 2025	April 30, 2029
Joellen Nicholson	May 13, 2025		April 30, 2029
Janet Hunter - Chairperson	January 1, 2008	April 12, 2022	April 30, 2026
Allison Peffle	May 11, 2021	April 12, 2022	April 30, 2026
Dave Gill	May 10, 2010	March 14, 2023	April 30, 2027
Dana Dugan - Council Liaison	April 27, 2010		January 3, 2028

HARB - 4 Year Term	Appointed	Reappointed	Term Expiration
Brian Slater - Chairperson - Real Estate	September 11, 2007	August 13, 2024	August 31, 2028
William Felton - Contractor	August 13, 2013	August 12, 2025	August 31, 2029
Brandon Wertz	August 12, 2025		August 31, 2029
Joel Bartlett - Architect		August 8, 2023	August 31, 2027
Joseph Sikora - Planning Comm	January 12, 2023		March 31, 2026
Matthew McCloskey - BCO	September 12, 2023		N/A
Dana Dugan - Borough Council			January 3, 2028

Borough Council - 4 Year Term	Appointed	Reappointed	Term Expiration
Beth Burckley - Vice President	January 2, 2018	January 5, 2026	January 6, 2030
Dana Dugan	January 4, 2010	January 5, 2026	January 6, 2030
Jonathan Ewald - President	January 4, 2016	January 2, 2024	January 3, 2028
Koretta McGhee	January 5, 2026		January 6, 2030
Brian Moore - Assistant Secretary	January 6, 2020	January 2, 2024	January 3, 2028
David Strenfel	January 2, 2024		January 3, 2028
Tanya Vogel	January 5, 2026		January 6, 2030
Brian Weiss	January 6, 2020	January 2, 2024	January 3, 2028
Peter Urscheler - Mayor	January 2, 2018	January 5, 2026	January 6, 2030

Civil Service Commission - 6 YR Term	Appointed	Reappointed	Term Expiration
Mari Wineburg - Chairperson	September 14, 2021	August 8, 2023	January 31, 2028
Amara Thornton-Brown - Vice Chair	July 14, 2020	January 9, 2024	January 31, 2030
Beth Burckley	December 12, 2023		January 5, 2026
Alternate - J. D. Maloney	March 12, 2024		January 31, 2027
Alternate - Jeffrey Jones	January 14, 2025		January 31, 2029

Tree Advisory - 5 Year Term	Appointed	Reappointed	Term Expiration
Jennifer Chandler - Secretary	January 14, 2025	June 10, 2025	June 30, 2030
Susan Di Cerchio	July 12, 2022		June 30, 2027
Heidi Warning	June 10, 2025		June 30, 2029
Justin Gordon - Chairperson	August 13, 2024		June 30, 2028
Mary Foote	July 9, 2019		June 30, 2026
Brian Weiss			January 3, 2028

Human Relations - 3 Year Term	Appointed	Reappointed	Term Expiration
Kevin Zwick - Chairperson	September 10, 2024		March 31, 2026
Jasmine Joyner	May 13, 2025		March 31, 2026
Alexandra Moulton	November 12, 2025		March 31, 2028
Rev. Lee Paczulla	March 8, 2022	April 8, 2025	March 31, 2028
Linda Giovagnoli	November 12, 2025		March 31, 2027
Beth Burckley - Council Liaison			January 3, 2028

Other Appointments	Appointed	Reappointed	Term Expires
Emergency Management Coordinator Karin Williams	January 1, 2015		N/A
Vacancy Board Chairman Richard Kirkner	January 5, 2026		December 31, 2026

RESOLUTION 2026 -

BOROUGH OF PHOENIXVILLE

A RESOLUTION OF GRATITUDE FOR THE PUBLIC SERVICE OF KORETTA MCGHEE AS A MEMBER OF THE HUMAN RELATIONS COMMISSION FOR THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA.

WHEREAS: Koretta McGhee served diligently and honorably as a member of the Phoenixville Human Relations Commission since January 14, 2025; and

WHEREAS: Ms. McGhee provided an invaluable service to the Phoenixville Human Relations Commission during that time; and

WHEREAS: Borough Council wishes to express its most sincere gratitude and appreciation to Koretta McGhee for all of her efforts and commitment to the Borough in performing her numerous and dedicated responsibilities over the past year.

NOW THEREFORE BE IT RESOLVED: By the Borough Council of the Borough of Phoenixville that Koretta McGhee is recognized and publicly acknowledged for her commitment and efforts in performing her duties and further does offer their best wishes in her future endeavors.

PASSED by Borough Council this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED this 13th day of January, 2026.

By: _____
E. Jean Krack
Borough Manger/Secretary

RESOLUTION 2026 -

A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA ACKNOWLEDGING JAMES CARMINITO FOR HIS FOUR YEARS OF SERVICE ON BOROUGH COUNCIL

WHEREAS, James Carminito has served honorably as Councilperson for the East Ward since January 3, 2022; and

WHEREAS, James Carminito also served as chairperson of the Policy Committee, member of the Finance Committee and Council Liaison to the Tree Advisory Commission; and

WHEREAS, James Carminito completes his term of office as the East Ward Councilperson on January 4, 2026; and

WHEREAS, James Carminito's participation in the affairs of the Borough Government has provided invaluable service to the East Ward and Borough residents as a whole; and

WHEREAS, Borough Council wishes to express its appreciation to James Carminito for his public service.

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by the Borough Council of the Borough of Phoenixville that James Carminito is recognized and publicly acknowledged for his efforts to provide for the efficient and effective government which is responsive to the needs of its citizens.

PASSED by Borough Council this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED this 13th day of January, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

RESOLUTION 2026 -

A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA ACKNOWLEDGING RICHARD MARK KIRKNER FOR HIS EIGHT YEARS OF SERVICE ON BOROUGH COUNCIL

WHEREAS, Richard Mark Kirkner has served honorably as Councilperson for the North Ward since January 2, 2018; and

WHEREAS, Richard Mark Kirkner served as a member of the Policy and Finance Committees and chairperson and member of the Phoenixville Regional Planning Committee; and

WHEREAS, Richard Mark Kirkner completes his term of office as the North Ward Councilperson on January 4, 2026; and

WHEREAS, Richard Mark Kirkner's participation in the affairs of the Borough Government has provided invaluable service to the North Ward and Borough residents as a whole; and

WHEREAS, Borough Council wishes to express its appreciation to Richard Mark Kirkner for his public service.

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by the Borough Council of the Borough of Phoenixville that Richard Mark Kirkner is recognized and publicly acknowledged for his efforts to provide for the efficient and effective government which is responsive to the needs of its citizens.

PASSED by Borough Council this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED this 13th day of January, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

RESOLUTION 2026 -

A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA ACKNOWLEDGING DAVID STRENFEL FOR HIS TWO YEARS OF SERVICE ON BOROUGH COUNCIL

WHEREAS, David Strenfel has served honorably as Councilperson for the North Ward since January 2, 2024; and

WHEREAS, David Strenfel also served as member of the Infrastructure, Technology, Transportation and Sustainability (ITTS) Committee, Personnel and Public Safety (PPS) Committee, and Policy Committee; and

WHEREAS, David Strenfel completes his term of office as the North Ward Councilperson on January 13, 2026; and

WHEREAS, David Strenfel's participation in the affairs of the Borough Government has provided invaluable service to the North Ward and Borough residents as a whole; and

WHEREAS, Borough Council wishes to express its appreciation to David Strenfel for his public service.

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by the Borough Council of the Borough of Phoenixville that David Strenfel is recognized and publicly acknowledged for his efforts to provide for the efficient and effective government which is responsive to the needs of its citizens.

PASSED by Borough Council this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED this 13th day of January, 2026.

By: _____
E. Jean Krack
Borough Manager/Secretary

RESOLUTION NO. 2026 –

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION FOR THE SALE AND DISPOSITION OF
PERSONAL PROPERTY VALUED AT OR BELOW \$2,000.00
PURSUANT TO SECTION 1201.2 OF THE BOROUGH CODE**

WHEREAS, the Pennsylvania Borough Code, 8 Pa.C.S. §101, *et seq.*, grants the Borough of Phoenixville (the “Borough”) the authority to sell personal property valued at or below \$2,000 by public auction when determined to be in the best interest of the Borough, in accordance with Section 1201.2(b) of the Borough Code; and

WHEREAS, the Borough at any time has personal property valued at or below \$2,000, which in the Borough’s estimation, is no longer of use to the Borough (the “Property”); and

WHEREAS, the Borough believes that it is in the best interest to sell that Property by auction held via the Municibid On-line Auction Website with the Property to be sold to the highest bidder at any time between January 14, 2026 and ending on December 31, 2026; and

WHEREAS, based on the terms and conditions of the auction, the final purchase price for the Property shall include the amount of the bid plus a nine percent (9%) buyer’s premium paid directly to the auctioneer by the bidder; and

WHEREAS, Borough Council intends to authorize such auction of Property, the procedures described hereinabove (the “Procedures”), and accept the highest compliant bid and award the sale of the Property to such highest bidder.

NOW, THEREFORE, be it resolved as follows:

1. Phoenixville Borough Council hereby authorizes the sale of the Property in accordance with the Procedures.
2. Borough Council further authorizes the Borough Manager or his designee estimate the fair market value of the Borough’s Property and to execute any and all documents necessary to effectuate the auction and complete the sale of the Property.

ADOPTED this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED, this 13th day of January, 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

I HEREBY CERTIFY, that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of Borough Council held on the 13th day of January, 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

RESOLUTION NO. 2026 -

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION TO APPOINT PHOENIXVILLE BOROUGH TAX COLLECTION
COMMITTEE DELEGATES TO THE CHESTER COUNTY TAX COLLECTION
COMMITTEE**

WHEREAS, Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives; and

WHEREAS, The Phoenixville Borough Council desires to appoint the required delegates;

WHEREAS, The appointed individuals have consented to appointment.

BE IT RESOLVED by the Borough Council of Phoenixville that the following individuals are appointed as TCC delegates for the Borough of Phoenixville, Chester County, Commonwealth of Pennsylvania:

1. Primary Voting Delegate:
Name: Monica Koza-Lubinsky, Finance Director.
Address: 351 Bridge Street, 2nd Floor, Phoenixville, PA 19460
Phone: 610-933-8801
Email: mlubinsky@phoenixville.org
2. First Alternate Voting Delegate:
Name: E. Jean Krack, Borough Manager.
Address: 351 Bridge Street, 2nd Floor, Phoenixville, PA 19460
Phone: 610-933-8801
Email: ejkrack@phoenixville.org
3. Second Alternate Voting Delegate:
Name: Jonathan M. Ewald, Council President.
Address: 351 Bridge Street, 2nd Floor, Phoenixville, PA 19460
Phone: 610-933-8801
Email: jewald@phoenixville.org
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.

5. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

PASSED by Borough Council, this 13th day of January, 2026.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED, this 13th day of January, 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of Borough Council held on the 13th day of January, 2026.

By: _____
E. Jean Krack, Borough Manager/Secretary

RESOLUTION NO. 2025 – 37

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION AUTHORIZING THE SALE AND DISPOSITION OF
PERSONAL PROPERTY VALUED ABOVE \$2,000.00 PURSUANT TO
SECTIONS 1201.2 AND 1201.3 OF THE BOROUGH CODE**

WHEREAS, the Pennsylvania Borough Code, 8 Pa.C.S. §101, *et seq.* (“Borough Code”), Section 1201.2, grants the Borough of Phoenixville (the “Borough”) the authority to sell personal property valued at or above \$2,000 by public auction when determined to be in the best interest of the Borough; and

WHEREAS, the Section 1201.3. of the Borough Code provides an exception to the auction requirement of Section 1201.2 where the Borough sells property to certain entities, including, but not limited to, a county, city, borough, town, township, institution district, school district, volunteer fire company, volunteer ambulance service, council of government, governmental authority, consortium, cooperative or other similar entity (collectively “Government Agency/Non-Profit”); and

WHEREAS, the Borough is the owner of a 2008 Emergency One HP100 Foot Aerial Ladder Truck with a VIN of 4ENGABA8681003714, which in the Borough’s estimation, is no longer of use to the Borough (the “Ladder Truck”); and

WHEREAS, the Borough believes that it is in the best interest to sell the Ladder Truck, which sale shall be limited to Government Agency/Non-Profit buyers; and

WHEREAS, based on the terms and conditions of the sale, the final purchase price for the Ladder Truck shall be not less than \$250,000 paid to the Borough; and

WHEREAS, Borough Council intends to authorize such sale of the Ladder Truck to a Government Agency/Non-Profit buyer at a price greater or equal to \$250,000.

NOW, THEREFORE, be it resolved as follows:

1. Phoenixville Borough Council hereby authorizes the sale of the Ladder Truck immediately to Government Agency/Non-Profit buyer, with the sale to be at a price greater or equal to \$250,000.
2. Borough Council further authorizes the Borough Manager, Solicitor and Council President to prepare, negotiate, execute any and all documents necessary to effectuate and complete the sale of the Ladder Truck to a Government Agency/Non-Profit.

ADOPTED this 9th day of December, 2025.

By: _____
Jonathan M. Ewald
President, Borough Council

ENACTED, this 9th day of December, 2025.

By: _____
E. Jean Krack, Borough Manager/Secretary

I HEREBY CERTIFY, that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of Borough Council held on the 9th day of December, 2025.

By: _____
E. Jean Krack, Borough Manager/Secretary

Personnel and Public Safety Committee Meeting
Tuesday, January 6, 2026
6:00 pm

MINUTES

Committee: Chairperson, Ms. Burckley, Mr. Strenfel, and Ms. McGhee
Mayor Urscheler

Staff: Mr. Krack, Ms. Getzread, Chief Marshall, Chief Brazunas, and Ms. Donato (as needed).
Deputy Chief Wagner – TowerDIRECT

I. Call to Order at 6:04 pm. Mr. Strenfel excused.

II. Public Comment on Non-Agenda Items.

There was no public comment.

III. Committee Member Updates/Discussions.

There were no updates or discussions.

IV. New Business

A. Review of monthly Police, Fire and Ambulance Reports.

Ms. Burckley acknowledged receipt of the various reports and asked whether there were any additional updates. Chief Brazunas reported there is a new national reporting system which took affect the first of the year which will help categorize responses. Chief Marshall reported on current and potential vacancies for 2026. Chief Wagner provided an update on responses in the Borough.

B. Call for Residents interested in being appointed to various Boards and Commissions.

Ms. Burckley made note of various upcoming term expirations. Ms. Burckley noted that at the reorganization meeting, a decision was made to return interviews of applicants for prospective board or committee openings to the regular scheduled council meetings. Ms. McGhee suggested the interviews should remain at the committee level so that individuals are more comfortable in the smaller format than in front of all of Council in a more public meeting. Mr. Krack stated that applicants are applying for positions which are part of a recommending body to all of Council and that it gives all of Council the opportunity to interact with the applicant prior to making a recommendation. He also noted that moving forward, a new folder will be provided in Civic Clerk where all applications will be stored so that Council would have the opportunity to review applications in advance of the Council meeting. It was also suggested

that the Council liaison to the board or committee should also reach out to the applicant in advance of the Council meeting to introduce themselves and ask questions in advance.

V. Old Business

A. PXV Inside Out.

Ms. Burckley asked if there was any updates on preparing for the 2026 season. She noted that Staff has conducted numerous surveys and questioned the need for another survey versus reaching out to businesses directly. Ms. Getzfread stated that Staff continues to work with the Chamber and businesses on what worked and what improvements could be made. Ms. McGhee asked whether she could be provided a copy of previous surveys so she could review the responses.

B. Emergency Management.

Mr. Krack reported the Limerick Drill went well and the EOC Team performed in their usual professional and responsive way. He stated Staff and EOC will meet up as we get closer to June which is the start of hurricane season to review procedures in case of an emergency event.

C. Community Policing.

Chief Marshall reported Community Policing continues in a positive way.

D. Retention/Recruitment Update

Ms. Burckley noted there may still be some disparity among Staff positions and while Staff does an excellent job of providing and documenting information, perhaps an outside agency could be called in to look at staffing overall. Staff will explore this and bring back additional information as to process and costs.

VI. Public Comment

There was no public comment.

VII. Adjournment at 6:55 pm by Ms. McGhee.

Next Meeting Date: Tuesday, February 3, 2026, at 6:00 pm