

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, January 13, 2026

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
- V. Consent Agenda
 - A. Approval of December 9, 2025, Regular Meeting Minutes and the January 5, 2026 Reorganization Meeting Minutes.
 - B. Items from HARB
 - 1. Motion to approve the Certificate of Appropriateness for signage at 18 Gay Street.
 - 2. Motion to approve the Certificate of Appropriateness for signage at 26 Main Street.
 - 3. Motion to approve the Certificate of Appropriateness for renovations at 231-233 Bridge Street.
- VI. Communications/Council Participation
- VII. Mayor’s Report
- VIII. Appointments
 - A. Call for Residents interested in being appointed to various Boards and Commissions.
 - B. Motion to reappoint Beth Burckley to the Civil Service Commission with a new term ending January 31, 2032.

- C. Motion to adopt a Resolution reappointing Bryan Emmanuel to the Zoning Hearing Board for a new term ending January 31, 2031.

IX. New Business

- A. Motion to accept the resignation of North Ward Councilman David Strenfel effective January 13, 2026.
- B. Review ZHB Application from the owner of 317 Second Avenue seeking a variance from Zoning Ordinance § 27-405 to construct a parking spot to determine whether to take no action, send the Borough Solicitor to the February 18, 2026 Zoning Hearing Board Meeting, or send written statement to the Zoning Hearing Board.
- C. Motion to accept Staff's recommendation to award the 2026 Tree Removal Services Contract to Sky High Services, LLC for a total contract value of \$95,850 as the lowest responsible bidder.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution acknowledging Koretta McGhee for her service on the Human Relations Commission.
- B. Motion to adopt a Resolution acknowledging James Carminito for his four years of service on Borough Council.
- C. Motion to adopt a Resolution acknowledging Richard Mark Kirkner for his eight years of service on Borough Council.
- D. Motion to adopt a Resolution acknowledging David Strenfel for his two years of service on Borough Council.
- E. Motion to adopt a Resolution for the sale and disposition of personal property valued at or below \$2,000.
- F. Motion to adopt a Resolution appointing Tax Collection Committee (TCC) Delegates to the Chester County Tax Collection Committee (CCTCC).
- G. Motion to adopt a Resolution authorizing the approval of a Blood Draw Policy Intermunicipal Memorandum of Understanding between the Borough of Phoenixville and Tower Direct, LLC, East Coventry, East Pikeland, East Vincent, West Vincent, West Pikeland and Schuylkill Townships and Spring City Borough.
- H. Motion to adopt a Resolution accepting the sale of a 2008 Emergency One HP100 Foot Aerial Ladder Truck.

- I. Motion to schedule and advertise an Ordinance amending Chapter 13 (Licenses, Permits And General Business Regulations).

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Ms. McGhee
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Weiss
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
- C. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 - 1. No action to report.
- D. Finance Committee - Ms. Dugan
 - 1. No action to report.
- E. Policy Committee - Ms. Vogel
 - 1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports are in the packets.

- A. Manager

- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Parks and Recreation Committee	January 20 – 6:00 pm
Infrastructure Committee	January 20 – Immediately following Parks and Rec
Recreation Board	January 26 – 6:30 pm
Finance Committee	January 27 – 6:00 pm
Policy Committee	January 27 – Immediately following Finance
Tree Advisory Commission	February 2 – 6:00 pm
HARB	February 2 – 5:00 pm
Personnel/Public Safety Committee	February 3 – 6:00 pm
Civil Service Commission	February 3 – 7:00 pm
Human Relations Commission	February 4 – 5:00 pm
Borough Council	February 10 – 7:00 pm
Planning Commission	February 12 – 6:00 pm

Employee Service Anniversaries – January

Chuck Hughes, Sanitation Driver/Laborer – 21 years
 Jennifer Logan, Administrative Assistant – 17 years
 Sgt. Stephen MacDonald, Police Department – 13 years
 Cheryl Speaker, Assistant Parks & Rec Director – 5 years
 Chief Eamon Brazunas, Fire Department – 4 years
 Ronald Schlecht, Firefighter – 2 years
 Christopher Valerio, Firefighter – 2 years
 Shannan Eagan, Recreation Assist – 2 years
 Carl Adamoli, Water Treatment Superintendent – 1 year
 Jermaine Stewart, Sanitation Driver/Laborer – 1 year