

FINANCE COMMITTEE MEETING
Tuesday, November 25, 2025
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner
Staff: Mr. Krack, Ms. Getzfreed, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 5:30 pm. Mr. Carminito excused.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

There were no updates or discussion.

IV. New Business

A. Motion to recommend Borough Council approve the 2025 pre-paid dated 10/1/2025 - 10/31/2025 in the amount of \$4,000,469.62.

Mr. Ewald made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Kirkner. Motion passed 3-0.

B. Motion to recommend Borough Council approve the 2025 pre-paid Credit Card Statement dated 10/1/2025 - 10/31/2025 in the amount of \$115,944.37.

Mr. Kirkner made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Ewald. Motion passed 3-0.

C. Motion to recommend Borough Council approve the 2025 pre-paid ACH dated 10/31/2025 in the amount of \$63,020.08.

Mr. Kirkner made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Ewald. Motion passed 3-0.

D. Review and discussion regarding 2026 Enterprise Funds and General Fund.

Ms. Koza-Lubinsky provided updated budget information on the 2026 Enterprise Funds and the General Fund. She noted the information received since the draft budget was presented and the changes that would affect the proposed final budget.

Mr. Krack stated that after meeting with Staff regarding the Codes Department position, he felt the duties could be absorbed within the Fire Department and that he recommended removing the request for the position.

Chief Marshall provided information on his reasons for wanting to keep the administrative position in the budget. Mr. Krack suggested that more information was needed on the duties assigned as they relate to the current job description. He supports removing the position from the budget this year and that with a more detailed review it should be considered in the 2027 budget.

Mr. Ewald made a Motion to recommend Borough Council approve the 2026 Enterprise Funds and General Fund Draft Budget as presented. Second by Mr. Kirkner. Motion passed 3-0.

- E. Motion to recommend Borough Council adopt a Resolution eliminating member payments to the Police Pension Plan Fund for the Calendar Year 2026.

Mr. Ewald made a Motion to recommend Borough Council adopt the Resolution as presented. Second by Mr. Kirkner. Motion passed 3-0.

- F. Motion to recommend Borough Council approve Budget Increase 2025-23 from Wastewater Fund Balance in the amount of \$65,759 to Sewer Treatment (Bridge Street Sanitary Upgrades) for the Bridge Street Sanitary Sewer. Recommended in ITTS Committee 3-0.

Mr. Kirkner made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Ewald. Motion passed 3-0.

- G. Motion to recommend Borough Council approve Budget Increase 2025-24 from General Fund Balance in the amount of \$9,600 to General Capital Fund (Traffic Signal Plan Modifications) for Traffic Signal Plan Modifications at Bridge Street/Gay Street and Bridge Street/Main Street. Recommended in ITTS Committee 3-0.

Mr. Ewald made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Kirkner. Motion passed 3-0.

- H. Motion to recommend Borough Council approve Budget Increase 2025-25 from General Fund Balance in the amount of \$13,200 to General Capital Fund (ADA Ramp-Main & Vanderslice Streets) to remove and replace the ADA ramps at Vanderslice and North Main. Recommended in ITTS Committee 3-0.

Mr. Kirkner made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Ewald. Motion passed 3-0.

- I. Motion to recommend Borough Council approve Budget Increase 2025-26 from General Fund Balance in the amount of \$20,200 to General Capital Fund (Traffic Calming Bump Outs) to install a traffic calming bump-out and crosswalk on Bridge Street. Recommended in ITTS Committee 3-0.

Mr. Ewald made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Kirkner. Motion passed 3-0.

- J. Motion to recommend Borough Council approve Budget Increase 2025-27 from Restricted General Fund Balance in the amount of \$10,000 to Fire Protection (Vehicle Maintenance) to repair the Ladder Truck.

Mr. Ewald made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Kirkner. Motion passed 3-0.

- K. Motion to recommend Borough Council approve Budget Increase 2025-28 from Restricted General Fund Balance/VRP in the amount of \$250,000 to General Capital Fund purchase of a 2008 Pierce Impel 75' Quint 1500/500.

Mr. Kirkner made a Motion to recommend Borough Council approve the Budget Increase as presented. Second by Mr. Ewald. Motion passed 3-0.

- L. Motion to recommend Borough Council approve Budget Transfer 2025-19 from Police Protection (Education Reimbursement) in the amount of \$17,000.00 to Police Protection (Small Equipment Expense) to purchase three (3) handheld parking ticket writers.

Mr. Ewald made a Motion to recommend Borough Council approve the Budget Transfer as presented. Second by Mr. Kirkner. Motion passed 3-0.

- M. Motion to recommend Borough Council approve the request from the Borough Tax Collector to increase the Cert and Duplicate fees from \$10 to \$15 each.

Mr. Kirkner made a Motion to recommend Borough Council approve the increases as presented. Second by Mr. Ewald. Motion passed 3-0.

- N. Motion to cancel the December 23, 2025 Finance Committee Meeting.

Mr. Kirkner made a Motion to cancel the December 23 meeting. Second by Mr. Ewald. Motion passed 3-0.

- V. Public Comment

- VI. Adjournment at 6:42 pm by Mr. Kirkner
Next Meeting Date: Tuesday, January 27, 2026, at 6:00 pm