

PHOENIXVILLE BOROUGH COUNCIL
Reorganization Meeting
January 5, 2026
6:00 PM

MINUTES

(Minutes approved by Borough Council on January 13, 2026)

I. Pledge of Allegiance/Moment of Silence

Mayor Peter Urscheler opened the meeting with the Pledge of Allegiance followed by a moment of silence.

II. Elected Councilpersons provide Affidavit of Residency – Borough Secretary

Mr. Krack confirmed he was in receipt of the Affidavit of Residency for Ms. Burckley, Ms. Dugan, Ms. McGhee, Mr. Urscheler, and Ms. Vogel.

III. Swearing in by the Honorable James C. Kovaleski, Magisterial District Judge

Mayor Urscheler introduced the Honorable James C. Kovaleski, Magisterial District Judge who conducted the Oath of Office for:

- A. Mayor – Peter J. Urscheler
- B. Councilperson Middle Ward – Elizabeth Burckley
- C. Councilperson West Ward – Dana Dugan
- D. Councilperson North Ward – Koretta McGhee
- E. Councilperson East Ward – Tanya Vogel

IV. Call to Order – Mayor

Mayor Urscheler called the meeting to order at 6:18 pm.

V. Roll Call – Borough Secretary

Mayor Urscheler asked the Borough Secretary for Roll Call. Those present on Roll Call were: Ms. Burckley, Ms. Dugan, Mr. Ewald, Ms. McGhee, Mr. Moore, Ms. Vogel, and Mr. Weiss. Also present were: Mayor Urscheler, Borough Manager Krack, Assistant Manager Getzfread, Police Chief Marshall and Solicitor Denlinger. Mr. Strenfel was absent

VI. Nomination and Election of Council President

Ms. Dugan nominated Mr. Ewald Second by Ms. Burckley. Nomination approved 7-0.

VII. Nomination and Election of Council Vice President

Mr. Moore nominated Ms. Burckley. Second by Ms. Dugan. Nomination approved 7-0.

VIII. Motion to reappoint E. Jean Krack as Secretary up to and through reappointment in 2028.

Motion to reappoint made by Ms. Burckley. Second by Ms. Dugan. Motion approved 7-0.

IX. Nomination and Election of Assistant Secretary up to and through reappointment in 2028.

Mr. Weiss nominated Mr. Moore. Second by Ms. Dugan. Nomination approved 7-0.

X. Motion to reappoint Monica Koza-Lubinsky as Treasurer up to and through reappointment in 2028.

Motion to reappoint made by Ms. Dugan. Second by Ms. Burckley. Motion approved 7-0.

XI. Motion to reappoint Margaret Niemczuk as Assistant Treasurer up to and through reappointment in 2028.

Motion to reappoint made by Ms. Dugan. Second by Ms. Burckley. Motion approved 7-0.

XII. Appointment of Committee Members and Chairpersons – Council President

Mr. Ewald appointed members of Council to the Committees as follows:

- A. Personnel and Public Safety to be chaired by Ms. Burckley with Mr. Strenfel and Ms. McGhee as members.
- B. Parks and Recreation to be chaired by Mr. Moore with Ms. Dugan, Ms. McGhee and Mr. Weiss as members.
- C. Finance to be chaired by Ms. Dugan with Ms. Burckley, Mr. Ewald, and Ms. Vogel as members.
- D. Infrastructure, Technology and Transportation to be chaired by Mr. Weiss with Ms. McGhee, Mr. Strenfel and Mr. Moore as members.
- E. Policy to be chaired by Ms. Vogel with Mr. Ewald, Mr. Strenfel, and Ms. Burckley as members.

XIII. Other Appointments – Council President

Mr. Ewald appointed the following committee liaisons:

- A. Recreation Board - Ms. Dugan as a non-voting member.

- B. Phoenixville Regional Planning Committee – Ms. McGhee as a voting member.
- C. Planning Commission Liaison - Mr. Moore as a non-voting member.
- D. Pension Board - Mr. Ewald and Ms. Vogel as voting members.
- E. HARB – Ms. Dugan as a voting member.
- F. Human Relations Commission - Ms. Burckley as a non-voting member.
- G. Phoenixville Community Health Foundation - Mr. Ewald.
- H. Tree Advisory Commission – Mr. Weiss as a non-voting member.

XIV. Motion to appoint Richard Mark Kirkner as the Vacancy Board Chairperson with term expiring December 31, 2026.

Ms. Dugan made a Motion to appoint Richard Mark Kirkner as the Vacancy Board Chairperson with a term expiring on December 31, 2026. Second by Mr. Weiss. Motion Approved 7-0.

XV. Public Comment

No Public Comment.

Adjournment at 6:26 pm. Ms. Burckley made a Motion to adjourn. Second by Mr. Moore.

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
January 2026