

**PHOENIXVILLE BOROUGH COUNCIL**

Tuesday, December 9, 2025

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
  - A. Presentation of the Phoenixville Police Department’s Grand Cordon Award for actions taken on October 31, 2025 to capture an escaped felon. Mayor Urscheler.
- V. Consent Agenda
  - A. Approval of November 12, 2025, Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    - 1. Motion to approve the Certificate of Appropriateness for signage at 215 Bridge Street.
  - C. Items from Parks and Recreation Committee:
    - 1. Motion to approve a Temporary Community Event Application for the Pride Fest Chester County 2026 in the 100 and 200 Blocks of Bridge Street on Saturday, June 20, 2026, from 12:00 noon to 5:00 pm. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street, Main Street between Bridge Street and Church Street, and the Bridge and Main Street Parking Lot to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.
    - 2. Motion to approve a Temporary Community Event Application for the Blobfest 2026 on Friday, July 10, 2025, from 6:00 pm to 9:00 pm and Saturday, July 11, 2026, from 11:00 am to 7:00 pm. 200 Block of Bridge Street to be closed on Friday from 6:00 pm to 9:00 pm between Gay Street and Main Street. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street to be closed Saturday, July 11 from 6:00 am to 7:00 pm. Bridge and Main Street Parking Lot to be closed on Saturday July 11 from 6:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.
  - D. Items from Finance Committee:

1. Motion to approve the 2025 pre-paid dated 10/1/2025 - 10/31/2025 in the amount of \$4,000,469.62.
2. Motion to approve the 2025 pre-paid Credit Card Statement dated 10/1/2025 - 10/31/2025 in the amount of \$115,944.37.
3. Motion to approve the 2025 pre-paid ACH dated 10/31/2025 in the amount of \$63,020.08.
4. Motion to adopt a Resolution eliminating member payments to the Police Pension Plan Fund for the Calendar Year 2026.
5. Motion to approve Budget Increase 2025-23 from Wastewater Fund Balance in the amount of \$65,759 to Sewer Treatment (Bridge Street Sanitary Upgrades) for the Bridge Street Sanitary Sewer.
6. Motion to approve Budget Increase 2025-24 from General Fund Balance in the amount of \$9,600 to General Capital Fund (Traffic Signal Plan Modifications) for Traffic Signal Plan Modifications at Bridge Street/Gay Street and Bridge Street/Main Street.
7. Motion to approve Budget Increase 2025-25 from General Fund Balance in the amount of \$13,200 to General Capital Fund (ADA Ramp-Main & Vanderslice Streets) to remove and replace the ADA ramps at Vanderslice and North Main.
8. Motion to approve Budget Increase 2025-26 from General Fund Balance in the amount of \$20,200 to General Capital Fund (Traffic Calming Bump Outs) to install a traffic calming bump-out and crosswalk on Bridge Street.
9. Motion to approve Budget Increase 2025-27 from Restricted General Fund Balance in the amount of \$10,000 to Fire Protection (Vehicle Maintenance) to repair the Ladder Truck.
10. Motion to approve Budget Transfer 2025-19 from Police Protection (Education Reimbursement) in the amount of \$17,000.00 to Police Protection (Small Equipment Expense) to purchase three (3) handheld parking ticket writers.
11. Motion to approve the request from the Borough Tax Collector to increase the Cert and Duplicate fees from \$10 to \$15 each.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Motion to promote a Patrol Officer Michael Kopil to Corporal.
- B. Motion to schedule and advertise the 2026 meetings of Borough Council and various Boards, Commissions, and Committees.
- C. Motion to approve the 2026 General Fund and Enterprise Fund Budgets.
- D. Motion to approve the one-year extension of the Conditional Use Decision and Order for a drive-through restaurant at 1000 Nutt Road, dated May 14, 2024, to May 13, 2026, subject to any further extension provided by law in connection with an active land development submission.
- E. Motion to approve Budget Increase 2025-28 from Restricted General Fund Balance/VRP in the amount of \$250,000 to General Capital Fund to purchase Quint fire apparatus and further authorizes Borough Council President, the Borough Solicitor, and Borough Manager to finalize and execute any and all documents and agreements necessary to complete such purchase.
- F. Motion to authorize the Borough to enter into a three (3) year extension amendment to the (Water Agreement) with Aqua PA LLC, that: (i) sets an initial water purchase rate at \$5.00/1000 gallons, starting date 1/1/2026; (ii) increases the water purchase rate to \$7.00/1000 gallons at the earlier of either the effective date of Aqua's next rate case or 3/1/2027, for the remainder of the agreement; (iii) requires a minimum water purchase of 100,000 gallons per day; and (iv) allows for Aqua Pa to opt out of the Agreement any time after 1/1/2027 with 180 days' prior written notice; subject to the approval of the agreement by the Borough's special utility counsel; and further authorizing the Borough Council President, Borough Manager, and Borough Solicitor to prepare and execute any further agreements and documents necessary to effect such an agreement.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt an Ordinance for the 2026 Tax Levy.
- B. Motion to adopt an Ordinance amendment to Chapter 15 "Motor Vehicles".
- C. Motion to adopt an Ordinance amendment to Chapter 1 "Administration and Government".
- D. Motion to adopt a Resolution setting forth the Policy for responding to Right to Know Law requested submitted to the Borough.
- E. Motion to adopt a Resolution authorizing the sale of a 2008 Emergency-One HP-100 Ladder Truck.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
  - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
  - 1. Motion to approve Staff’s recommendation to reduce fees associated with the Temporary Community Event Application for the Blobfest 2026
- C. Policy Committee - Carminito
  - 1. No action to report.
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
  - 1. No action to report.
- E. Finance Committee - Ms. Dugan
  - 1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

**Upcoming Meetings:**

Planning Commission	December 11 – 6:00 pm
Borough Council - Reorganization	January 5 – 6:00 pm
HARB	January 6 – 5:00 pm
Personnel/Public Safety Committee	January 6 – 6:00 pm
Civil Service Commission	January 6 – 7:00 pm
Human Relations Commission	January 7 – 5:00 pm
Planning Commission	January 8 – 6:00 pm
Borough Council	January 13 – 7:00 pm
Recreation Board	January 20 – 6:30 pm
Parks and Recreation Committee	January 20 – 6:00 pm
Infrastructure Committee	January 20 – Immediately following Parks and Rec
Finance Committee	January 27 – 6:00 pm
Policy Committee	January 27 – Immediately following Finance
Tree Advisory Commission	January - No Meeting

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**Employee Service Anniversaries – December**

Craig Green, Streets Utility Worker – 21 years  
Doug Long, Streets Utility Worker – 21 years  
Michael Baurley, Code Enforcement Officer – 14 years  
Ofc. Jason Komorowski, Police Department – 13 years  
Ofc. Chase Rondeau, Police Department – 2 years  
John Olson, Water Distribution Laborer – 2 years