

**PHOENIXVILLE BOROUGH COUNCIL**

Wednesday, November 12, 2025

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
- V. Consent Agenda
  - A. Approval of October 14, 2025, Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    1. Motion to approve the Certificate of Appropriateness for signage at 241 Bridge Street.
    2. Motion to approve the Certificate of Appropriateness for signage at 245 Bridge Street.
  - C. Items from Personnel and Public Safety Committee:
    1. Motion to appoint Linda Giovagnoli to the Human Relations Commission for the unexpired term ending March 31, 2027.
    2. Motion to appoint Alexandra Moulton to the Human Relations Commission for the unexpired term ending March 31, 2028 pending receipt of resignation letter from Ms. McGhee due to being elected to Borough Council.
    3. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department.
  - D. Items from Parks and Recreation Committee:
    1. Motion to recommend Borough Council approve a Temporary Community Event Application for Phoenixville Art Street Festival in the 100 and 200 Blocks of Bridge Street on Saturday, June 13, 2026, from 11:00 am to 5:00 pm. Bridge Street between Gay Street and Starr Street and the Main and Bridge Parking Lot to be closed. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
  - E. Items from Finance Committee:

1. Motion to waive the late fees and penalties on Utility bills and to not shut off water for Residents impacted by the Government shut down.
2. Motion to approve the 2025 pre-paid dated 9/1/2025 - 9/30/2025 in the amount of \$2,056,919.39.
3. Motion to approve the 2025 pre-paid Credit Card Statement dated 9/1/2025 - 9/30/2025 in the amount of \$39,460.31.
4. Motion to approve the 2025 pre-paid ACH dated 9/30/2025 in the amount of \$62,402.53.
5. Motion to adopt a Resolution approving the proposed 2026 Master Schedule of Fees.
6. Motion to adopt a Resolution Appointing an Independent Auditor for Fiscal Year 2025.
7. Motion to adopt a Resolution authorizing the submission of State or Federal No-Match Requirement Grants for the Police Department for 2026.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Presentation of the 2026 Enterprise Funds and General Fund Draft Budgets
- B. Motion to authorize the advertisement of the 2026 Draft Budget.
- C. Motion to schedule and advertise an Ordinance adopting the 2026 Tax Levy.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution authorizing the submission by the Borough of a Local Share Account Statewide Grant for the Square at Bridge and Main Project.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
  1. Motion to approve/deny the Certificate of Appropriateness for renovations and additions at 184 Bridge Street.
- B. Planning Commission - Mr. Moore

1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision and Land Development Plan for the development known as Kindergarten Center.

C. Phoenixville Regional Planning Committee – Mr Kirkner

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Carminito

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee - Mr. Moore

1. No action to report.

C. Policy Committee - Carminito

1. Motion to adopt a Resolution setting forth the Policy for responding to Right to Know Law requested submitted to the Borough.
2. Motion to schedule and advertise an Ordinance amendment to Chapter 1 “Administration and Government”.
3. Motion to schedule and advertise an Ordinance amendment to Chapter 15 “Motor Vehicles”.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

**Upcoming Meetings:**

Planning Commission	November 13 – 6:00 pm
Parks and Recreation Committee	November 18 – 6:00 pm
Infrastructure Committee	November 18 – Immediately following Parks and Rec
Finance Committee	November 25 – 5:30 pm
Policy Committee	November 25 – Immediately following Finance
HARB	December 1 – 5:00 pm
Tree Advisory Commission	December 1 – 6:00 pm
Personnel/Public Safety Committee	December 2 – Meeting canceled
Civil Service Commission	December 2 – 7:00 pm
Human Relations Commission	December 3 – 5:00 pm
Borough Council	December 9 – 7:00 pm
Planning Commission	December 11 – 6:00 pm
Recreation Board	January 20 – 6:30 pm

**Employee Service Anniversaries – November**

Ofc. Brad Dobry, Police Department – 27 years  
 Sgt. Lance Frost, Police Department – 25 years  
 Lt. Patrick Mark, Police Department – 25 years  
 David Moore, Codes Enforcement Officer – 21 years  
 Kelly Getzfread, Assistant Borough Manager – 17 years  
 Logan Hartman, Parking Officer – 3 years  
 Kyle Stiteler, Streets Laborer II – 3 years  
 David Baron, Water Treatment MRO – 2 years  
 Jaden Heck, Sanitation Laborer – 2 years  
 Chas Hartman, Parking Officer – 1 year