

**PHOENIXVILLE BOROUGH COUNCIL**

Tuesday, September 9, 2025

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
- V. Consent Agenda
  - A. Approval of August 12, 2025, Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    1. Motion to approve the Certificate of Appropriateness for signage at 22 Main Street.
    2. Motion to approve the Certificate of Appropriateness for signage at 321 Bridge Street.
    3. Motion to approve the Certificate of Appropriateness for renovations at 130-138 Bridge Street.
  - C. Items from Parks and Recreation Committee:
    1. Motion to approve a Temporary Community Event Application for Movie in the Park at Reeves Park on Saturday, September 27, 2025 from 6:00 pm to 9:00 pm.
    2. Motion to approve a Temporary Community Event Application for the Shoes ‘N Brews 26.2 Mile Running Event using the Schuylkill River Trail under the Veteran’s Memorial Gay Street Bridge on Sunday, October 5, 2025 from 9:30 am to 12:00 noon. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
    3. Motion to approve a Temporary Community Event Application for the SRHC – Phoenix Wheel Heritage Award Celebration at the Borough Hall Parking Lot on Friday, October 17, 2025 from 5:30 pm to 8:30 pm. Borough Hall Parking Lot to be closed for the event. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
  - D. Items from Finance Committee:

1. Motion to approve the 2025 pre-paid dated 7/1/2025 - 7/31/2025 in the amount of \$1,114,965.63.
2. Motion to approve the 2025 pre-paid Credit Card Statement dated 7/1/2025 - 7/31/2025 in the amount of \$46,782.89.
3. Motion to approve the 2025 pre-paid ACH dated 7/31/2025 in the amount of \$60,867.83.
4. Motion to approve Budget Increase 2025-19 from Sanitation Fund Balance in the amount of \$8,000.00 to Solid Waste (32 Yd Trash Truck Capital Item) due to truck price increase from tariffs increasing the cost of production.
5. Motion to approve Budget Increase 2025-20 from Parks Capital Improvement Fund in the amount of \$30,000.00 to Morris Street Park to replace the Tot Lot playground units due to safety concerns.
6. Motion to approve Budget Increase 2025-21 from General Fund Balance in the amount of \$74,089.00 to Boro Share – Fire Pension to create Pension fund for Phoenixville Fire Department.
7. Motion to approve Budget Transfer 2025-14 from Downtown 175th Projects in the amount of \$7,000.00 to Community Events for additional funds for Community Events.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Motion to reject all Request for Proposals received for Arborist Consulting Services.
- B. Motion to accept Staff recommendation to award the 2026 chemical bids.
- C. Motion to authorize a conditional offer of employment for Patrol Officer pending satisfactory completion of Medical Examination and Psychological Testing.
- D. Motion to award the design and engineering of the Square at Bridge and Main to Ground Reconsidered in the amount of \$302,563.00.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution adopting the form Police Department Ride-Along Program Agreements, and authorize the Chief of Police to utilize and implement such Agreements.
- B. Motion to adopt a Resolution acknowledging Jon Ichter his two years of service on the Historical and Architectural Review Board.
- C. Motion to adopt a Resolution authorizing the 2026 Minimum Municipal Obligation (MMO) for uniform, firefighter, and non-uniform pension plans.
- D. Motion to adopt an Ordinance changing the name and location of a Borough Street.
- E. Motion to adopt an Ordinance amendment to Chapter 15 “Motor Vehicles”.
- F. Motion to adopt an Ordinance establishing the Borough of Phoenixville Firefighters Pension Plan.
- G. Motion to adopt an Ordinance amendment repealing and replacing Chapter 1, “Administration And Government,” Part 7 “Pensions, Retirement And Social Security”.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
  - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
  - 1. Motion to approve the change of location for the Firebird Festival from Veterans Park to Reservoir Park on Saturday, December 13, 2025 from 5:00 pm to 10:30 pm. Parts of Dayton Street and Franklin Avenue based on Police and staff review and the Bridge & Main Parking Lot to have screen with live stream from 4:00 pm to 11:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

- C. Policy Committee - Carminito
  - 1. Motion to schedule and advertise an Ordinance amendment to Chapter 21 “Streets and Sidewalks”.
  - 2. Motion to schedule and advertise an Ordinance amendment to Chapter 22 “SALDO”.
  - 3. Motion to schedule and advertise an Ordinance amendment to Chapter 27 “Zoning”.
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
  - 1. No action to report.
- E. Finance Committee - Ms. Dugan
  - 1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

**Upcoming Meetings:**

Planning Commission	September 11 – 6:00 pm
Parks and Recreation Committee	September 16 – 6:00 pm
Infrastructure Committee	September 16 – Immediately following Parks and Rec
Finance Committee	September 23 – 5:30 pm
Policy Committee	September 23 – Immediately following Finance
Human Relations Commission	October 1 – 5:00 pm

HARB	October 6 – 5:00 pm
Tree Advisory Commission	October 6 – 6:00 pm
Personnel/Public Safety Committee	October 7 – 6:00 pm
Civil Service Commission	October 7 – 7:00 pm
Borough Council	October 14 – 7:00 pm
Recreation Board	October 20 – 6:30 pm

**Employee Service Anniversaries – September**

Ofc. Elizabeth Wakely, Police Department – 19 years  
Cpl. Andrew Brown, Police Department – 11 years  
Alex Keefe, Water Distribution Utility Worker – 6 years  
Tyrone Taylor, Sanitation Laborer – 5 years  
Anne Watkins, Parks & Recreation Assistant – 3 years  
Eric Johnson, Wastewater Treatment Mechanic Relief Operator – 2 years