

**PHOENIXVILLE BOROUGH COUNCIL**

Tuesday, June 10, 2025

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
  - A. 2024 Audit – Dale Umbenhauer, Maille, LLP.
  - B. Motion to accept the 2024 Audit as presented.
- V. Consent Agenda
  - A. Approval of May 13, 2025, Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    - 1. Motion to approve/deny the Certificate of Appropriateness for signage at 16 Gay Street.
    - 2. Motion to approve/deny the Certificate of Appropriateness for signage at 28 S. Main Street.
  - C. Items from Personnel and Public Safety Committee:
    - 1. Motion to recommend Borough Council reappoint Jennifer Chandler to the Tree Advisory Commission for a new term expiring June 30, 2030.
    - 2. Motion to recommend Borough Council appoint Heidi Warning to the Tree Advisory Commission for a term expiring June 30, 2029.
    - 3. Motion to recommend Borough Council authorize the Civil Service Commission to begin the process of developing an Eligibility List for Full-Time and Part-Time Fire Fighter for the Phoenixville Fire Department.
  - D. Items from Parks and Recreation Committee:
    - 1. Motion to approve a Temporary Community Event Application for the Blobfest 5K, 10K, and Half Marathon on the Schuylkill River Trail on Sunday, July 13, 2025 from 7:00 am to 11:00 am. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

2. Motion to approve a Temporary Community Event Application for the Pennsylvania Avenue Block Party on Saturday, June 21, 2025 from 3:00 pm to 10:00 pm. Pennsylvania Avenue to be closed between Callowhill Street and Paradise Street from 3:00 pm to 10:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
3. Motion to authorize Staff to develop a land development plan for the Taylor Street Park and MDM Preserve.

E. Items from Finance Committee:

1. Motion to approve the 2025 pre-paid dated 4/1/2025 - 4/30/2025 in the amount of \$1,349,871.74.
2. Motion to approve the 2025 pre-paid Credit Card Statement dated 4/1/2025 - 4/30/2025 in the amount of \$55,167.03.
3. Motion to approve the 2025 pre-paid ACH dated 4/30/2025 in the amount of \$55,804.46.
4. Motion to approve Budget Increase 2025-10 from General Fund Balance in the amount of \$5,310.77 to Code Enforcement (Vehicle Maintenance) to replace the transmission in Truck I-7.
5. Motion to approve Budget Increase 2025-11 from General Fund Balance in the amount of \$12,000 to Fire Protection (Vehicle Maintenance) for repairs to the Ladder Truck.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Motion to not accept Request for Proposals received for the Phoenixville Potable Reuse Feasibility Study.
- B. Review ZHB Application from 220 3rd Avenue requesting special exception approval to change the existing office use to a tattoo and piercing studio use, to be heard at the June 18, 2025 Zoning Hearing Board Meeting.

X. Public Hearings

XI. Resolution/Ordinances

- A. Motion to adopt a Resolution acknowledging Randall Morin for his 15 years of service on the Tree Advisory Commission.
  - B. Motion to adopt an ordinance amendment to Chapter 15 “Motor Vehicles”.
- XII. Reports of Committees, Boards, and Commissions
- A. Historical and Architectural Review Board – Ms. Dugan
    - 1. Motion to approve/deny the Certificate of Appropriateness for the demolition of existing shed and adding hardscaping at 381 Bridge Street.
  - B. Planning Commission - Mr. Moore
  - C. Phoenixville Regional Planning Committee – Mr Kirkner
  - D. Recreation Board – Ms. Dugan
  - E. Tree Advisory Commission – Mr. Carminito
  - F. Human Relations Commission – Ms. Burckley
- XIII. Council Action referred from:
- A. Personnel and Public Safety Committee- Ms. Burckley
    - 1. Motion to authorize Staff to submit an application for seven (7) firefighters under the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.
  - B. Parks and Recreation Committee - Mr. Moore
    - 1. No action to report.
  - C. Policy Committee - Carminito
    - 1. Motion to schedule and advertise an ordinance amendment to Chapter 13 “Licenses, Permits and General Business Regulations, Part 5.
    - 2. Motion to authorize Staff to send an ordinance amendment to Chapter 27 “Zoning” to the Borough Planning Commission, Chester County Planning Commission, and the Phoenixville Regional Planning Committee for review and comments in accordance with the Municipal Planning Code, upon completion by the Borough Solicitor of a legal review and revision thereof.
  - D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
    - 1. No action to report.
  - E. Finance Committee - Ms. Dugan

1. Motion to award the Phoenix Wheel contract to Specialty Metals Welding & Fabrication, Inc, a COSTARS vendor in the amount of the Base Bid, Alternate Bid No. 2, Alternate Bid No. 3 and Alternate Bid No. 5 in the total amount of \$2,193,596.00, contingent upon funds being available and upon receiving authorization to award from all funding agencies.
2. Motion to approve the RVE Change of Scope #2 for the Phoenix Wheel project in the additional amount of \$53,313.00.
3. Motion to approve an agreement substantially similar to the Amended and Restated Outgoing Loan Agreement for the Phoenix Wheel with the Schuylkill River Heritage Center, as may be negotiated and revised as deemed reasonable by the Borough Solicitor, and further authorizing Council President, Manager, and Solicitor to execute such amended and restated agreement and take any other action necessary to enter into this amendment and satisfy the terms and conditions thereof.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

**Upcoming Meetings:**

Planning Commission	June 12 – 6:00 pm
Parks and Recreation Committee	June 17 – 6:00 pm
Infrastructure Committee	June 17 – 7:00 pm
Finance Committee	June 24 – 6:00 pm
Policy Committee	June 24 – Immediately following Finance
Personnel/Public Safety Committee	July 1 – 6:00 pm
Civil Service Commission	July 1 – 7:00 pm
Human Relations Commission	July 2 – 5:00 pm

HARB	July 7 – 5:00 pm
Tree Advisory Commission	July 7 – 6:00 pm
Borough Council	July 8 – 7:00 pm
Recreation Board	July 21 – 6:30 pm

**Employee Service Anniversaries – June**

Dennis Himes, Streets Utility Worker – 35 years  
Sgt. Bobby Sutton, Police Department – 28 years  
Ofc. Frank Bryan, Police Department – 20 years  
Cpl. Nick Natale, Police Department – 17 years  
David Boelker, Director of Planning and Code Enforcement – 16 years  
Det. Tom Hyland, Police Department – 16 years  
Christopher Bungo, Water Distribution Utility Worker – 11 years  
Joseph Raggazino, Water Distribution Utility Worker – 10 years  
Frank Goleash, Borough Mechanic – 9 years  
Shawn Casey, Sanitation Driver/Laborer – 8 years  
Daniel Roskos, Parks & Rec Laborer – 4 years  
David Catalano, Sanitation Driver/Laborer – 2 years