# PHOENIXVILLE BOROUGH COUNCIL

Tuesday, May 13, 2025
7:00 PM

## AGENDA

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

III. Public Comment

IV. Presentations

V. Consent Agenda

A. Approval of April 8, 2025, Regular Meeting Minutes.

B. Items from Historical and Architectural Review Board:

1. Motion to approve/deny the Certificate of Appropriateness for signage for 101 Bridge Street.

C. Items from Personnel and Public Safety Committee:

1. Motion to appoint Joellen Nicholson to the Recreation Board for the unexpired term ending April 30, 2029.

2. Motion to appoint Jasmine Joyner to the Human Relations Commission for the unexpired term ending March 31, 2026.

D. Items from Parks and Recreation Committee:

1. Motion to approve a Temporary Community Event Application for the 3rd Annual Mrs. Roper Romp in the 100 and 200 Block of Bridge Street and Bridge and Main Street Parking Lot on Saturday, September 20, 2025, from 12:00 noon to 10:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

2. Motion to approve a Temporary Community Event Application for the Phoenixville Car Show on Sunday, July 27, 2025, from 11:00 am to 3:00 pm at Reeves Park. Second Avenue and Third Avenue to be closed between Starr Street and Main Street from 9:00 am to 4:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.

3. Motion to approve a Temporary Community Event Application for the 33rd Kiwanis Patriotic Celebration at Reeves Park on Thursday, May 22, 2025, from 8:00 am to 12:00 noon. No parking on the north side of Second Avenue and the south side of Third Avenue between B Street and Main

Street from 8:30 am to 12:00 noon to allow school buses to park. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.

4. Motion to waive all fees associated with the rental and utilization of Reeves Park for the Kiwanis Patriotic Celebration on May 22, 2025.

E. Items from Finance Committee:

1. Motion to approve the 2025 pre-paid dated 3/1/2025 - 3/31/2025 in the amount of $2,652,770.05.

2. Motion to approve the 2025 pre-paid Credit Card Statement dated 3/1/2025 - 3/31/2025 in the amount of $55,349.53.

3. Motion to approve the 2025 pre-paid ACH dated 3/31/2025 in the amount of $41,887.46.

4. Motion to approve Budget Increase 2025-06 from Water Fund Balance in the amount of $134,300.00 to Water Pumping (Richards Lane Pump Station Electrical Repairs) for replacement of power distribution breakers to mitigate potential fire hazard.

5. Motion to approve Budget Increase 2025-07 from General Fund Balance in the amount of $80,000.00 to General Capital Project Fund (Streets Department) to construct the Paradise Street Emergency Access.

6. Motion to approve Budget Increase 2025-08 from General Fund Balance in the amount of $265,000.00 to General Capital Project Fund (Parks) for stream bank and trail improvements to the French Creek Trail.

7. Motion to authorize acquisition of 2026 for Police, Public Works and Sanitation Department vehicles to secure 2025 pricing.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

A. Motion to authorize promotion to Lieutenant.

B. Review ZHB Application from 801 Montgomery Avenue requesting a zoning variance to enclose part of the deck for use as a sunroom to be heard at the May 21, 2025 Zoning Hearing Board Meeting.

C. Motion to authorize Staff to renew electrical generation service with Constellation through December 30, 2030 at a rate at or near $.07695 per kWh pursuant to an amendment agreement substantially similar to that provided by Constellation, and further authorizing Council President, Manager, and Solicitor to execute such amendment and take any other action necessary to enter into this renewal.

X. Public Hearings

XI. Resolution/Ordinances

A. Motion to adopt a Resolution acknowledging Shawn Cephas for his service on the Human Relations Commission.

B. Motion to adopt a Resolution acknowledging Frank Markey for his service on the Recreation Board.

C. Motion to adopt a Resolution authorizing the approval of an Intersection Installation Agreement and the acceptance of the Permanent Traffic Signal Easement Agreement, Deed of Dedication of Starr Street, and Deed of Dedication for Ashland Street over portions of the parcel of land identified as 101 Bridge Street, and more particularly identified as Chester County UPI No. 15-9-157.

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

1. Motion to approve/deny the Certificate of Appropriateness for renovations for 100 Bridge Street.

B. Planning Commission - Mr. Moore

C. Phoenixville Regional Planning Committee – Mr Kirkner

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Carminito

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee - Mr. Moore

1. No action to report.

C. Policy Committee - Carminito

1. Motion to schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles”.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. Motion to approve Budget Increase 2025-09 from Wastewater Fund Restricted Balance in the amount of $1,400,000.00 plus/minus ten (10) percent to Sewer Treatment (Odor Optimization) and to accept the engagement of Keystone Engineering Group pursuant to an Engineering Design, Equipment, Acquisition, and Installation Services Agreement through the COSTARS bidding program related to preventative odor mitigation for the wastewater treatment plant pursuant to review by the Borough Solicitor and Borough Manager and approval of Council president required to bring the PXV NEO system online.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

**Upcoming Meetings:**

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| Parks and Recreation Committee | May 21 – 6:00 pm |
| Infrastructure Committee | May 21 – 7:00 pm |
| Finance Committee | May 27 – 6:00 pm |
| Policy Committee | May 27 – Immediately following Finance |
| HARB | June 2 – 5:00 pm |

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| Tree Advisory Commission | June 2 – 6:00 pm |
| Personnel/Public Safety Committee | June 3 – 6:00 pm |
| Civil Service Commission | June 3 – 7:00 pm |
| Human Relations Commission | June 4 – 5:00 pm |
| Borough Council | June 10 – 7:00 pm |
| Planning Commission | June 12 – 6:00 pm |
| Recreation Board | July 21 – 6:30 pm |

**Employee Service Anniversaries – May**

Dani Wade, Police Secretary – 27 years
Brian Watson, Public Works Director – 21 years
Dina Donato, Human Resources Director – 19 years
Dave Haney, Assistant Public Works Director – 11 years
Matt Keefe, Streets and Sanitation Superintendent – 6 years
Erin Dougherty, Human Resources Assistant – 2 years
Jason Santee, Sanitation Laborer – 1 year