

**FINANCE COMMITTEE MEETING**  
**Tuesday, February 25, 2025**  
**6:00 pm**

**MINUTES**

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner  
Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

Ms. Dugan recognized Ms. Koza-Lubinsky and Ms. Niemczuk for the award the Borough received from DAC regarding excellence over ten consecutive years.

IV. New Business

A. Motion to recommend Borough Council approve the 2024 pre-paid dated 1/1/2025 - 1/31/2025 in the amount of \$773,974.52.

Mr. Carminito made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Kirkner. Motion passed 4-0.

B. Motion to recommend Borough Council approve the 2025 pre-paid dated 1/1/2025 - 1/31/2025 in the amount of \$1,605,216.20.

Mr. Carminito made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Kirkner. Motion passed 4-0.

C. Motion to recommend Borough Council approve the 2024 pre-paid Credit Card Statement dated 1/1/2025 - 1/31/2025 in the amount of \$46,320.25.

Mr. Kirkner made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Carminito. Motion passed 4-0.

D. Motion to recommend Borough Council approve the 2025 pre-paid Credit Card Statement dated 1/1/2025 - 1/31/2025 in the amount of \$23,893.21.

Mr. Kirkner made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Carminito. Motion passed 4-0.

- E. Motion to recommend Borough Council approve the 2025 pre-paid ACH dated 1/31/2025 in the amount of \$44,208.03.

Mr. Kirkner made a Motion to recommend Borough Council approve the pre-paid as presented. Second by Mr. Carminito. Motion passed 4-0.

- F. Motion to recommend Borough Council approve Budget Increase 2025-01 from Sanitation Restricted Fund Balance in the amount of \$9,129.00 to Sanitation Fund Recycling (Recycle Toters) for purchase of recycling toters.

Mr. Kirkner made a Motion to recommend Borough Council approve the budget increase 2025-01 as presented. Second by Mr. Ewald. Motion passed 4-0.

- G. Motion to recommend Borough Council adopt a Resolution authorizing the submission of a Flood Mitigation Program (FMP) Grant to the Commonwealth Financing Authority.

Mr. Carminito made a Motion to recommend Borough Council adopt the Resolution as presented. Second by Mr. Kirkner. Motion passed 4-0.

Mr. Krack provided background on items H, I and J and explained why Staff was seeking authorization to apply for three separate applications.

- H. Motion to recommend Borough Council adopt a Resolution authorizing the submission of a Chester County Department of Community Development 2025-2026 Community Revitalization Program Grant Application for the installation of a solar array on the Fire Station and Recreation Center.

Mr. Kirkner made a Motion to recommend Borough Council adopt the Resolution once additional cost estimates are provided. Second by Mr. Carminito. Motion passed 4-0.

- I. Motion to recommend Borough Council adopt a Resolution authorizing the submission of a Chester County Department of Community Development 2025-2026 Community Revitalization Program Grant Application for the Fillmore Street Alignment Project.

Mr. Kirkner made a Motion to recommend Borough Council adopt the Resolution as presented. Second by Mr. Ewald. Motion passed 4-0.

- J. Motion to recommend Borough Council adopt a Resolution authorizing the submission of a Chester County Department of Community Development 2025-

2026 Community Revitalization Program Grant Application for the 360-374  
Church Street Development (CSD) Project.

Mr. Ewald made a Motion to recommend Borough Council adopt the Resolution  
as presented. Second by Mr. Kirkner. Motion passed 4-0.

- K. Motion to recommend Borough Council adopt a Resolution authorizing the  
submission of State or Federal No-Match Requirement Grants.

Mr. Ewald made a Motion to recommend Borough Council adopt the Resolution  
as presented. Second by Mr. Kirkner. Motion passed 4-0.

- V. Public Comment

There was no public comment.

- VI. Adjournment at 6:23 by Mr. Kirkner.

Next Meeting Date: Tuesday, March 25, 2025 at 6:00 pm