PHOENIXVILLE BOROUGH COUNCIL

Tuesday, April 8, 2025
7:00 PM

AGENDA

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

III. Public Comment

IV. Presentations

V. Consent Agenda

A. Approval of March 11, 2025, Regular Meeting Minutes.

B. Items from Personnel and Public Safety Committee:

1. Motion to reappoint Rafaello DiNapoli to the Planning Commission for a new term expiring March 31, 2029.

2. Motion to reappoint Rev. Lee Paczulla to the Human Relations Commission for a new term expiring March 31, 2028.

3. Motion to reappoint Ed Lantzy to the Recreation Board for a new term expiring April 30, 2029.

4. Motion to reappoint Frank Markey to the Recreation Board for a new term expiring April 30, 2029.

C. Items from Parks and Recreation Committee:

1. Motion to approve a Temporary Community Event Application for the Phoenixville Vintage Fest in the Bridge and Main Street Parking Lot on Saturday, May 31, 2025, from 9:00 am to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

2. Motion to recommend Borough Council approve the closing of North Main Street between Bridge Street and Church Street as part of the previously approved 2025 First Fridays from 3:00 pm to 10:00 pm.

3. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Saturday, August 2, 2025, from 11:00 am to 5:00 pm. Third Avenue between Main Street and B Street to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.

4. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Sunday, August 3, 2025, from 11:00 am to 5:00 pm. Third Avenue between Main Street and B Street to be closed from 7:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance, naming Borough as Additional Insured.

D. Items from Finance Committee:

1. Motion to approve the 2025 pre-paid dated 2/1/2025 - 2/28/2025 in the amount of $725,538.63.

2. Motion to approve the 2025 pre-paid Credit Card Statement dated 2/1/2025 - 2/28/2025 in the amount of $25,946.82.

3. Motion to approve the 2025 pre-paid ACH dated 2/28/2025 in the amount of $50,985.10.

4. Motion to approve Budget Increase 2025-04 from General Fund Balance in the amount of $24,100.00 to Streets Department (Contracted Services) for repair to brick sidewalks on Bridge Street.

5. Motion to approve Budget Increase 2025-05 from General Fund Balance in the amount of $18,000.00 to Streets Department (Contracted Services) for installation of bump out on Main Street.

6. Motion to approve the Staff recommendation for suggested Accounts Receivable write-offs for 2024.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

A. Motion to authorize a conditional offer of employment for a Patrol Officer.

B. Motion to adopt the Civil Service Commission recommended revisions to their Rules and Regulations.

C. Motion approving and ratifying the issuance of a Request for Involvement letter and any follow up by the Borough in response to the Act 2 Environmental Clean-Up of 472-478 Nutt Road, and any further action by the Borough President, Borough Manager, and Borough Solicitor deemed advisable thereby to protect the interests of the Borough.

X. Public Hearings

XI. Resolution/Ordinances

A. Motion to adopt a Resolution authorizing the extinguishment of a trail easement on property located at 512 South Street, Phoenixville, PA and more particularly identified as Chester County UPI No. 15-2-1.1A.

B. Motion to adopt a Resolution authorizing the acceptance of the Permanent Sidewalk Easement Agreement of the portion of the parcel of land identified as 85 Starr Street (UPI No. 15-10-98).

C. Motion to adopt a Resolution authorizing the approval of a Driveway Relocation Agreement and the acceptance of the Permanent Sidewalk Easement Agreement of the portion of the parcels of land identified as 55 Starr Street and 70 Holy Ghost Way, and more particularly identified as Chester County UPI Nos. 15-10-97 and 15-10-104 respectively.

D. Motion to adopt a Resolution authorizing the transfer of a portion of certain Borough Owned Real Estate identified as Chester County UPI No. 15-10-103.

E. Motion to schedule and advertise an Ordinance accepting dedication of Right-of-Way Starr Street, previously offered from 101 Bridge Street, more particularly identified as Chester County UPI No. 15-9-157.

F. Motion to adopt an ordinance amendment to Chapter 11 “Housing”.

G. Motion to adopt an ordinance amendment to Chapter 15 “Motor Vehicles”.

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

1. Motion to approve/deny the Certificate of Appropriateness for signage for 10 South Main Street.

2. Motion to approve/deny the Certificate of Appropriateness for signage for 323 Bridge Street.

3. Motion to approve/deny the Certificate of Appropriateness for renovations and signage for 368 Bridge Street.

4. Motion to approve/deny the Certificate of Appropriateness for signage for 37 Bridge Street.

B. Planning Commission - Mr. Moore

1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision and Land Development Plan for the development known as 133-137 High Street.

C. Phoenixville Regional Planning Committee – Mr Kirkner

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Carminito

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. 1. No action to report.

B. Parks and Recreation Committee - Mr. Moore

1. 1. No action to report.

C. Policy Committee - Carminito

1. 1. No action to report.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. 1. No action to report.

E. Finance Committee - Ms. Dugan

1. 1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

Upcoming Meetings:

Planning Commission	April 10 – 6:00 pm
Parks and Recreation Committee	April 15 – 6:00 pm
Infrastructure Committee	April 15 – 7:00 pm
Recreation Board	April 21 – 6:30 pm
Finance Committee	April 22 – 6:00 pm
Policy Committee	April 22 – Immediately following Finance
HARB	May 5 – 5:00 pm
Tree Advisory Commission	May 5 – 6:00 pm
Personnel/Public Safety Committee	May 6 – 6:00 pm
Civil Service Commission	May 6 – 7:00 pm
Human Relations Commission	May 7 – 5:00 pm
Planning Commission	May 8 – 6:00 pm
Borough Council	May 13 – 7:00 pm

Employee Service Anniversaries – April

Ed Bearden, Sanitation Driver – 17 years
Donna Yashura, Customer Service Representative – 9 years
Assistant Chief Keith Bliss, Fire Department – 8 years
Tyler Howson, Streets Utility – 6 years
Christine Gontkof, Accounts Receivable Clerk – 4 years
Ronnie Jennings, Streets Laborer – 3 years
Alexus Strunk, Project Coordinator – 3 years