

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, March 11, 2025

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Comment
- IV. Presentations
 - A. Swearing in of Firefighter Ian McCormick
 - B. Swearing in of Firefighter Jack Nudy
 - C. Swearing in of Firefighter Tanner Kouba
- V. Consent Agenda
 - A. Approval of February 11, 2025, Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve the Certificate of Appropriateness for signage for 243 Bridge Street as recommended by the HARB in their Action Memo of March 3, 2025.
 - 2. Motion to approve the Certificate of Appropriateness for renovations for 368 Bridge Street as recommended by the HARB in their Action Memo of March 3, 2025.
 - 3. Motion to approve the Certificate of Appropriateness for signage for 380 Church Street as recommended by the HARB in their Action Memo of March 3, 2025.
 - C. Items from Personnel and Public Safety Committee:
 - 1. Motion to reappoint Cat Bianco to the Planning Commission for a new term expiring March 31, 2029.
 - D. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for the Healthcare Access 25th Anniversary in Reeves Park on Sunday, May 4, 2025, from 12:00 noon to 5:00 pm. Third Avenue between Starr Street and Main Street to be closed from 1:00 pm to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

2. Motion to approve a Temporary Community Event Application for the Open Hearth Fundraiser at 701 S. Main Street on Wednesday, May 21, 2025, from 5:00 pm to 9:00 pm. Park Alley between Fifth Avenue and Sixth Avenue to be closed from 3:00 pm to 11:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.
3. Motion to approve a Temporary Community Event Application for the Chester County Pride Fest in the 100 and 200 Blocks of Bridge Street on Saturday, June 7, 2025, from 12:00 noon to 5:00 pm. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street, Main Street between Bridge Street and Church Street, and the Bridge and Main Street Parking Lot to be closed from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.
4. Motion to approve a Temporary Community Event Application for the 26th Annual Blobfest on Friday, July 11, 2025, from 6:00 pm to 10:00 pm and Saturday, July 12, 2025, from 8:00 am to 10:00 pm. 200 Block of Bridge Street to be closed on Friday, July 11, 2025, from 5:00 pm to 10:00 pm between Gay Street and Main Street. 100 Block of Bridge Street between Main Street and Starr Street to be closed Saturday, July 12 from 8:00 am to 6:00 pm. 200 Block of Bridge Street between Gay Street and Main Street to be closed Saturday, July 12 from 8:00 am to 10:00 pm. Bridge and Main Street Parking Lot to be closed on Saturday July 12, 2025, from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.
5. Motion to approve a Temporary Community Event Application for Phoenixville First Responders Appreciation Night on Thursday, August 7, 2025, from 6:00 pm to 9:00 pm at the Recreation Center Parking Lot at 501 Franklin Avenue.
6. Motion to approve a Temporary Community Event Application for WuFF Jam 2025 on Saturday, September 13, 2025, from 11:00 am to 5:00 pm in Reeves Park. Third Avenue between Main Street and B Street to be closed from 8:00 am to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

E. Items from Finance Committee:

1. Motion to approve the 2024 pre-paid dated 1/1/2025 - 1/31/2025 in the amount of \$773,974.52.
2. Motion to approve the 2025 pre-paid dated 1/1/2025 - 1/31/2025 in the amount of \$1,605,216.20.

3. Motion to approve the 2024 pre-paid Credit Card Statement dated 1/1/2025 - 1/31/2025 in the amount of \$46,320.25.
4. Motion to approve the 2025 pre-paid Credit Card Statement dated 1/1/2025 - 1/31/2025 in the amount of \$23,893.21.
5. Motion to approve the 2025 pre-paid ACH dated 1/31/2025 in the amount of \$44,208.03.
6. Motion to approve Budget Increase 2025-01 from Sanitation Restricted Fund Balance in the amount of \$9,129.00 to Sanitation Fund Recycling (Recycle Toters) for purchase of recycling toters.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions.

IX. New Business

- A. Motion to reschedule the Finance and Policy Committee Meetings on the third Tuesday of each month with Finance starting at 6:00pm followed immediately by the Policy Committee, and further authorizing the advertisement of the foregoing.
- B. Motion approving and ratifying the issuance of a Request for Involvement letter and any follow up by the Borough in response to the Act 2 Environmental Clean-Up of 100 School Lane and 41 Second Avenue, and any further action by the Borough President, Borough Manager, and Borough Solicitor deemed advisable thereby to protect the interests of the Borough.
- C. Motion to authorize a conditional offer of employment for two (2) Patrol Officers.
- D. Motion to accept Staff's recommendation to award the 2025 Tree and Stump Removal Contract to Yellowstone Landscape of Philadelphia PA as the lowest responsible bidder.

X. Public Hearings

- A. Ordinance amendment to Chapter 22 "Subdivision and Land Development", Part 6 "Impact Statements".

XI. Resolutions/Ordinances

- A. Motion to adopt an Ordinance providing for the Vacation and Abandonment to the Abutting Property Owners, the entirety of the unopened portions of Emmett Street and Wilson Street.

- B. Motion to adopt an Ordinance amendment to Chapter 2 “Animals”.
- C. Motion to adopt an Ordinance amendment to Chapter 15 “Motor Vehicles and Traffic”.
- D. Motion to adopt an Ordinance amendment to Chapter 16 “Parks and Recreation”.
- E. Motion to adopt a Resolution authorizing the extinguishment of a trail easement on property located at 512 South Street, Phoenixville, PA and more particularly identified as Chester County UPI No. 15-2-1.1A.
- F. Motion to adopt a Resolution authorizing the submission of a Flood Mitigation Program (FMP) Grant to the Commonwealth Financing Authority.
- G. Motion to adopt a Resolution authorizing the submission of a Chester County Department of Community Development 2025-2026 Community Revitalization Program Grant Application for the installation of a solar array on the Fire Station and Recreation Center.
- H. Motion to adopt a Resolution authorizing the submission of a Chester County Department of Community Development 2025-2026 Community Revitalization Program Grant Application for the Fillmore Street Alignment Project.
- I. Motion to adopt a Resolution authorizing the submission of State or Federal No-Match Requirement Grants for the Police Department.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
 - 1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision and Land Development Plan for the development known as Spotless Car Wash Phoenixville located at 200 Kimberton Road.
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore

1. Motion to approve a Temporary Community Event Application for the Annual Dogwood Festival from May 14 through May 17, 2025, (6:00 pm to 10:00 pm Wed - Fri) and (11:00 am to 10:00 pm on Saturday). Streets to be closed are 2nd and 3rd Avenue between Main and Starr Streets throughout the event. For the Dogwood Parade, Bridge Street between Church Street and Main Street (rolling closure), and Main Street from Bridge Street to 5th Avenue from 10:00 pm to 2:00 pm on Saturday, May 17, 2025, for the parade. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

C. Policy Committee - Carminito

1. Motion to schedule and advertise an ordinance amendment to Chapter 11 "Housing".
2. Motion to schedule and advertise an ordinance amendment to Chapter 13 "Licenses, Permits and General Business Regulations, Part 5.
3. Motion to schedule and advertise an ordinance amendment to Chapter 15 "Motor Vehicles".

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No action to report.

E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports are in the packets.

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Planning Commission	March 13 – 6:00 pm
Parks and Recreation Committee	March 18 – 6:00 pm
Infrastructure Committee	March 18 – 7:00 pm
Finance Committee	March 25 – 6:00 pm
Policy Committee	March 25 – 7:00 pm
Personnel/Public Safety Committee	April 1 – 6:00 pm
Civil Service Commission	April 1 – 7:00 pm
HARB	April 7 – 5:00 pm
Tree Advisory Commission	April 7 – 6:00 pm
Borough Council	April 8 – 7:00 pm
Recreation Board	April 21 – 6:30 pm

Employee Service Anniversaries – March

Peggy Niemczuk, Finance Supervisor – 45 years
Chief Brian Marshall, Police Department – 37 years
Monica Lubinsky, Finance Director – 9 years
Officer Paul Ansaldo, Police Department – 8 years
Officer Peter Karpovich, Police Department – 8 years
Christopher Salamone, Sanitation Driver – 4 years
Richard Martin, Water Distribution Laborer – 3 years
Meghan Straut, Community Engagement Coordinator – 3 years
Nicholas Shore, Streets Utility – 2 years
Justin Dami, Wastewater Treatment Mechanic Relief Operator – 2 years
Korey Waller, Sanitation Laborer – 1 year