

Parks and Recreation Committee Meeting
Tuesday, February 18, 2025
6:00 pm

MINUTES

Committee: Chairperson, Mr. Moore, Ms. Burckley, Ms. Dugan, and Mr. Weiss

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfread, Ms. Strunk, and Mr. Watson

I. Call to Order at 6:00 pm. All in attendance except Mr. Weiss who arrived at 6:18 pm.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Presentations

There were no presentations.

IV. Committee Member Updates/Discussions

Mr. Moore asked when the mound of dirt would be moved from Veterans Park. Mr. Watson responded that it would be later in the spring.

Mr. Moore asked if the old signage would be removed. Mr. Watson responded they will be moved.

V. New Business

A. Review of Recreation Board reports.

Ms. Hunter reported the Board reorganized in January. She is the chairperson, and Mr. Lantzy is the vice chairperson. She stated the Board will now meet on a quarterly basis in January, April, July and October.

B. Motion to recommend Borough Council approve a Temporary Community Event Application for the Healthcare Access 25th Anniversary in Reeves Park on Sunday, May 4, 2025, from 12:00 noon to 5:00 pm. Third Avenue between Starr Street and Main Street to be closed from 1:00 pm to 4:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

Ms. Burckley made a motion to recommend the Borough Council approve the TCE as presented. Second by Ms. Dugan. Motion passed 3-0.

- C. Motion to recommend Borough Council approve a Temporary Community Event Application for the Annual Dogwood Festival from May 14 through May 17, 2025, (6:00 pm to 10:00 pm Wed - Fri) and (11:00 am to 10:00 pm on Saturday). Streets to be closed are 2nd and 3rd Avenue between Main and Starr Streets throughout the event. For the Dogwood Parade, Bridge Street between Church Street and Main Street (rolling closure), and Main Street from Bridge Street to 5th Avenue from 10:00 pm to 2:00 pm on Saturday, May 17, 2025, for the parade. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Moore made a motion to recommend the Borough Council approve the TCE as presented. Second by Ms. Dugan. Motion passed 2-0-1 with Ms. Burckley abstaining due to conflict.

- D. Motion to recommend Borough Council approve a Temporary Community Event Application for the Open Hearth Fundraiser at 701 S. Main Street on Wednesday, May 21, 2025, from 5:00 pm to 9:00 pm. Park Alley between Fifth Avenue and Sixth Avenue to be closed from 3:00 pm to 11:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

Ms. Dugan made a motion to recommend the Borough Council approve the TCE as presented. Second, by Ms. Burckley. Motion passed 3-0.

- E. Motion to recommend Borough Council approve a Temporary Community Event Application for the Chester County Pride Fest in the 100 and 200 Blocks of Bridge Street on Saturday, June 7, 2025, from 12:00 noon to 5:00 pm. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street, Main Street between Bridge Street and Church Street, and the Bridge and Main Street Parking Lot to be closed from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

Ms. Dugan made a motion to recommend the Borough Council approve the TCE as presented. Second, by Ms. Burckley. Motion passed 3-0.

- F. Motion to recommend Borough Council approve a Temporary Community Event Application for the 26th Annual Blobfest on Friday, July 11, 2025, from 6:00 pm to 10:00 pm and Saturday, July 12, 2025, from 8:00 am to 10:00 pm. 200 Block of Bridge Street to be closed on Friday, July 11, 2025, from 5:00 pm to 10:00 pm between Gay Street and Main Street. 100 Block of Bridge Street between Main Street and Starr Street to be closed Saturday, July 12 from 8:00 am to 6:00 pm. 200 Block of Bridge Street between Gay Street and Main Street to be closed Saturday, July 12 from 8:00 am to 10:00 pm. Bridge and Main Street Parking Lot to be closed on Saturday July 12, 2025, from 8:00 am to 6:00 pm. Conditioned

upon receipt of valid Certificate of Insurance, naming the Borough of Phoenixville as Additional Insured.

Ms. Dugan made a motion to recommend the Borough Council approve the TCE as presented. Second, by Ms. Burckley. Motion passed 4-0.

- G. Motion to recommend Borough Council approve a Temporary Community Event Application for Phoenixville First Responders Appreciation Night on Thursday, August 7, 2025, from 6:00 pm to 9:00 pm at the Recreation Center Parking Lot at 501 Franklin Avenue.

Ms. Dugan made a motion to recommend the Borough Council approve the TCE as presented. Second by Ms. Burckley. Motion passed 4-0.

- H. Motion to recommend Borough Council approve a Temporary Community Event Application for WuFF Jam 2025 on Saturday, September 13, 2025, from 11:00 am to 5:00 pm in Reeves Park. Third Avenue between Main Street and B Street to be closed from 8:00 am to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Weiss made a motion to recommend the Borough Council approve the TCE as presented. Second by Ms. Burckley. Motion passed 4-0.

- I. Update on MDM Preserve/Taylor Street Park.

Mr. Krack provided an update on the Ordinance to vacate the unopened portions of Wilson Street and Emmett Street and explained the steps that would follow the approval of the ordinance.

VI. Public Comment

There was no public comment.

VII. Adjournment at 6:32 pm by Mr. Weiss.

Next Meeting Date: Tuesday, March 18, 2025 at 6:00 pm.