PHOENIXVILLE BOROUGH COUNCIL

Tuesday, December 10, 2024
7:00 PM

AGENDA

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

III. Public Comment

IV. Presentations

A. Proclamation for Captain Charles Snook 31 years of Fire Police service – Mayor Urscheler.

V. Consent Agenda

A. Approval of the November 12, 2024 Regular Meeting Minutes.

B. Items from Historical and Architectural Review Board:

1. Motion to approve the Certificate of Appropriateness for signage at 164 Bridge Street as recommended by the HARB in their Action Memo of December 2, 2024.

2. Motion to approve the Certificate of Appropriateness for signage at 313 Bridge Street as recommended by the HARB in their Action Memo of December 2, 2024.

C. Items from Parks and Recreation Committee:

1. Motion to approve a Temporary Community Event Application for the Borough of Phoenixville 2025 Fireworks display at Dayton Street Field on Saturday, July 5, 2025 from 6:00 pm to 10:30 pm. Fillmore Street to be closed from Franklin Avenue to South Street from 6:00 pm to 10:00 pm.

D. Items from Finance Committee:

1. Motion to approve the 2024 Pre-Paid dated 10/1/2024 - 10/31/2024 in the amount of $2,786,055.67.

2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 10/1/2024 - 10/31/2024 in the amount of $55,334.77.

3. Motion to approve the 2024 Pre-Paid ACH dated 10/31/2024 in the amount of $52,681.45.

4. Motion to approve Budget Increase 2024-15 from Sanitation Restricted Fund Balance in the amount of $17,378.35 to General Capital Project Fund

for Downtown Decorative Trash/Recycle cans.

5. Motion to adopt a Resolution eliminating member payments to the Police Pension Plan Fund for the Calendar Year 2025.

6. Motion to approve Staff recommendation to open an investment account with Univest.

7. Motion to approve Scantek agreement to digitize Borough ordinances and minutes.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, and Tree Advisory Commission.

IX. New Business

A. Motion to schedule and advertise the 2025 meetings of Borough Council and various Boards, Commissions, and Committees.

B. Motion to accept the updated Downtown Phoenixville Parking Study as prepared by the Borough's Traffic Engineer.

C. Motion to approve the 2025 General Fund and Enterprise Fund Budgets.

X. Public Hearings

XI. Resolutions/Ordinances

A. Motion to adopt an Ordinance for the 2025 Tax Levy.

B. Motion to adopt an Ordinance amendment to Chapter 20 "Solid Waste".

C. Motion to adopt a Resolution affirming the Borough's commitment to participate in the Sustainable Pennsylvania Municipal Certification Program.

D. Motion to adopt a Resolution authorizing the acceptance of the dedication of the portion of the parcel of land identified as 99 bridge street (UPI no. 15-9-157.1).

E. Motion to adopt a Resolution authorizing the allocation of the Borough SLFRF to the KME TDA purchase as the standard allowance for lost revenue under ARPA.

F. Motion to adopt a Resolution authorizing the acceptance of the dedication of the portion of the parcels of land having frontage on Paradise Street (UPI nos. 15-8-22 & 15-4-24).

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

B. Planning Commission - Mr. Moore

C. Phoenixville Regional Planning Committee – Mr Kirkner

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Carminito

F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee - Mr. Moore

1. No action to report.

C. Policy Committee - Carminito

1. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 16 “Parks and Recreation”, Part 1 “Regulations for Parks and Recreation Areas”.

2. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 22 “Subdivision and Land Development”, Part 6 “Impact Statements”.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. Motion to approve the Retrievr, Inc. Profit Sharing Agreement.

E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Comment

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

Upcoming Meetings:

Planning Commission	December 12 – No Meeting
Recreation Board	December 16 – No Meeting
Parks and Recreation Committee	December 17 – No Meeting
Infrastructure Committee	December 17 – No Meeting
Finance Committee	December 24 – No Meeting
Policy Committee	December 24 – No Meeting
HARB	January 6 – 5:00 pm
Tree Advisory Commission	January 6 – 6:00 pm
Personnel/Public Safety Committee	January 7 – 6:00 pm
Civil Service Commission	January 7 – 7:00 pm
Planning Commission	January 9 – 6:00 pm
Borough Council	January 14 – 7:00 pm

Employee Service Anniversaries – December

Peter Dellaquila, Sanitation Laborer – 20 years
Craig Green, Streets Utility – 20 years
M Douglas Long, Streets Utility – 20 years
Michael Baurley, Code Enforcement Officer – 13 years
Darren Heck, Water Distribution Laborer – 13 years
Det. Jason Komorowski, Police Department – 12 years
Ofc. Chase Rondeau, Police Department – 1 year
John Olson, Streets Laborer II – 1 year