

FINANCE COMMITTEE MEETING
Tuesday, September 24, 2024
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 5:42pm – Mr. Kirkner was excused.

II. Public Participation on Non-Agenda Items

There was no public participation.

III. Committee Member Updates/Discussions

There were no updates or discussions.

IV. New Business

A. Motion to recommend Borough Council approve the 2024 Pre-Paid dated 8/1/2024 - 8/31/2024 in the amount of \$732,257.82.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

B. Motion to recommend Borough Council approve the 2024 Pre-Paid Credit Card Statement dated 8/1/2024 - 8/31/2024 in the amount of \$36,783.42.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

C. Motion to recommend Borough Council approve the 2024 Pre-Paid ACH dated 8/31/2024 in the amount of \$49,969.78.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

D. Motion to recommend Borough Council approve Budget Transfer 2024-04 from Water Treatment (Hypo Gen Load Cells) in the amount of \$22,000.00 to Water Treatment (Facility Maintenance) for repairs needed to backwash lagoon pit and Courtyard rehab.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- E. Motion to recommend Borough Council approve Budget Transfer 2024-05 from Emergency & Safety (IT/Communications) in the amount of \$1,850.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Training & Conferences) in the amount of \$3,975.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Office Supplies) in the amount of \$175.00 to Emergency & Safety (Operating Supplies) for operational supplies needed.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- F. Motion to recommend Borough Council approve Budget Transfer 2024-07 from Police Protection (PPA Wages) in the amount of \$4,750.00 to Public Works (PW Hourly Wages) for employee bonus.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- G. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- H. Review proposed 2025 Master Schedule of Fees.

Mr. Krack reviewed the changes to the 2025 Master Schedule of Fees and stated no action was required tonight.

- I. Review and discussion regarding 2025 Enterprise Funds.

Ms. Koza-Lubinsky and Staff provided background and basis for the proposed draft budgets including capital and personnel requests for the 2025 Enterprise Funds of Water, Sewer, Sanitation, and Parking.

Mr. Carminito made a Motion to recommend approval of a Budget increase in the amount of \$95,000.00 from Parking General fund to Parking Capital (Parking Meter Kiosk) for the Luke II meters to be purchased in 2024. Seconded by Mr. Ewald.

On the Question:

Ms. Koza- Lubinsky and Ms. Logan explained the need to purchase the kiosks now as the manufacturer of the current meter has been unable to support the units when repairs are needed.

Motion passes 3-0.

- J. Motion to recommend Borough Council authorize Staff and Special Counsel to develop a Water Shut Off Agreement under the Water Services Act.

Mr. Carminito made a Motion to recommend authorization. Seconded by Mr. Ewald. Motion passes 3-0.

- V. Public Participation

There was no public participation.

- VI. Adjournment at 7:02 by Mr. Carminito.

Next Meeting Date: Tuesday, October 22, 2024 at **5:30 pm**