

FINANCE COMMITTEE MEETING
Tuesday, October 22, 2024
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner
Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm.

II. Public Comment on Non-Agenda Items

No public comment.

III. Committee Member Updates/Discussions

No committee updates.

IV. New Business

A. Motion to recommend Borough Council approve the 2024 Pre-Paid dated 9/1/2024 - 9/30/2024 in the amount of \$1,045,862.42.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

B. Motion to recommend Borough Council approve the 2024 Pre-Paid Credit Card Statement dated 9/1/2024 - 9/30/2024 in the amount of \$25,572.78.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

C. Motion to recommend Borough Council approve the 2024 Pre-Paid ACH dated 9/30/2024 in the amount of \$31,441.12.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

D. Motion to recommend Borough Council approve Budget Transfer 2024-09 from Solid Waste (Employer Paid Insurance) in the amount of \$35,000.00 to Solid Waste (Vehicle Maintenance) for additional vehicle repairs.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

- E. Motion to recommend Borough Council approve Budget Transfer 2024-10 from Water Treatment (SCADA & Instrumentation) in the amount of \$15,000.00 and (Electrical & Motor Testing) in the amount of \$3,000 to Water Treatment (Equipment Maintenance & Repair) to replace ammonia pump and rebuild high service pump #1.

Mr. Ewald made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Carminito. Motion passed 3-0.

- F. Motion to recommend Borough Council adopt a Resolution Appointing an Independent Auditor for Fiscal Year 2024.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

- G. Review and discussion regarding 2025 General Fund Budget.

Ms. Koza-Lubinsky

- H. Review and discussion regarding 2024 General Fund.

Ms. Koza-Lubinsky reported on the information contained in the budget which included various capital requests and personnel requests.

Ms. Donato reported on the information contained in the personnel requests.

Chief Marshall provided information on his request for changes in the administration of his office.

After discussion among committee members, the requested capital requests will come from Fund Balance. Staff will present a draft budget at the November 12 Council meeting which will include the capital and personnel requests.

Mr. Ewald made a Motion to recommend Borough Council approve a Budget Transfer authorizing the purchase of three (3) mobile electronic message boards. Seconded by Mr. Carminito. Motion passed 4-0.

- H. Review and discussion regarding 2025 Enterprise Fund Budgets.

Ms. Koza-Lubinsky reported there were no changes being recommended from the presentation of last month.

Mr. Ewald noted that this is a draft budget and that Staff and Council will be making further adjustments as new information is received that is not yet available.

Mr. Ewald made a Motion that Staff present a 2025 Draft budget which contains the information from General Fund and Enterprise Funds as presented this evening. Seconded by Mr. Carminito. Motion passed 4-0.

V. Public Comment

No public comments.

VI. Adjournment at 6:35 pm by Mr. Kirkner.

Next Meeting Date: Tuesday, November 26, 2024 at **5:30 pm**