

**PHOENIXVILLE BOROUGH COUNCIL**

Tuesday, November 12, 2024

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Participation
- IV. Presentations
- V. Consent Agenda
  - A. Approval of the October 8, 2024 Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    - 1. Motion to approve the Certificate of Appropriateness for renovation and signage for 166 Bridge Street as recommended by the HARB in their Action Memo of November 4, 2024.
  - C. Items from Personnel and Public Safety Committee:
    - 1. Motion to accept the resignation of Kevin Dwyer from the Planning Commission.
    - 2. Motion to appoint Jahan Tavangar to the Planning Commission for the unexpired term of March 31, 2027.
    - 3. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department.
  - D. Items from Parks and Recreation Committee:
    - 1. Motion to approve a Temporary Community Event Application for Alianzas 15th Annual Cultural Diversity Festival in Reeves Park on Saturday, September 14, 2025 from 1:00 pm to 5:00 pm. No Street closures. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
  - E. Items from Finance Committee:
    - 1. Motion to approve the 2024 Pre-Paid dated 9/1/2024 - 9/30/2024 in the amount of \$1,045,862.42.
    - 2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 9/1/2024 - 9/30/2024 in the amount of \$25,572.78.

3. Motion to approve the 2024 Pre-Paid ACH dated 9/30/2024 in the amount of \$31,441.12.
4. Motion to approve Budget Transfer 2024-09 from Solid Waste (Employer Paid Insurance) in the amount of \$35,000.00 to Solid Waste (Vehicle Maintenance) for additional vehicle repairs.
5. Motion to approve Budget Transfer 2024-10 from Water Treatment (SCADA & Instrumentation) in the amount of \$15,000.00 and (Electrical & Motor Testing) in the amount of \$3,000 to Water Treatment (Equipment Maintenance & Repair) to replace ammonia pump and rebuild high service pump #1.
6. Motion to adopt a Resolution Appointing an Independent Auditor for Fiscal Year 2024.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, and Tree Advisory Commission.

IX. New Business

- A. Motion to authorize the engagement of Manko Gold as legal counsel for environmental matters in the Borough, as needed in the discretion of the Borough Manager, upon the terms and conditions outlined in the 2020 engagement letter.
- B. Presentation of the 2025 Enterprise Funds and General Fund Draft Budgets
- C. Motion to authorize the advertisement of the 2025 Draft Budget.
- D. Motion to schedule and advertise an Ordinance for the adoption of the 2025 Tax Levy.
- E. Motion to: (i) approve and enter into the Water Service Termination Agreement with Aqua Pennsylvania, Inc., (ii) authorize Borough Council President and Borough Manager to execute such agreement; and (iii) further authorizing Borough staff and the Borough Solicitor to apply the Water Service Termination Agreement to delinquent accounts as they reasonably determine appropriate.

X. Public Hearings

XI. Resolutions/Ordinances

- A. Motion to adopt a Resolution acknowledging Jane Dugdale for her service on the Tree Advisory Commission.

- B. Motion to adopt a Resolution acknowledging Kevin Dwyer for his service on the Planning Commission.
- C. Motion to adopt a Resolution authorizing the submission of a Municipal Opportunities for Retrofits and Energy Efficiency (More) Program Grant.
- D. Motion to adopt a Resolution authorizing the submission of a Pennsylvania Mixed-Use Housing Development (PAMHD) Pilot Program Grant
- E. Motion to adopt a Resolution authorizing the submission of a Local Share Account (LSA) – Statewide Grant.
- F. Motion to adopt a Resolution to obligate the State and Local Fiscal Recovery Funds (SLFRF) received through the American Rescue Plan Act (ARPA) as public sector lost revenue towards government services as permitted by the US Department of Treasury.
- G. Motion to adopt a Resolution approving the 2025 Master Schedule of Fees.
- H. Motion to Adopt an Ordinance accepting dedication of Right-of-Way along the existing 153 Morgan Street.
- I. Motion to adopt an Ordinance changing the name of a Borough Street.
- J. Motion to adopt an Ordinance amendment to Chapter 15 “Motor Vehicles”.
- K. Motion to adopt an Ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
  - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
  - 1. No action to report.

- C. Policy Committee - Carminito
  - 1. Motion to schedule and advertise an Ordinance - Vacating Unopened Portions of Emmett and Wilson Streets.
  - 2. Motion to schedule and advertise an ordinance amendment to Chapter 20 "Solid Waste".
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
  - 1. No action to report.
- E. Finance Committee - Ms. Dugan
  - 1. No action to report.
- XIV. Public Participation
- XV. Communication/Council Participation
- XVI. Staff Reports
  - A. Manager
  - B. Police
  - C. Fire
  - D. Planning and Codes
  - E. Public Works
  - F. Finance
  - G. Human Resources
  - H. Recreation
- XVII. Adjournment

**Upcoming Meetings:**

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Planning Commission               | November 14 – 6:00 pm              |
| Recreation Board                  | November 18 – 6:30 pm              |
| Parks and Recreation Committee    | November 19 – 6:00 pm              |
| Infrastructure Committee          | November 19 – 7:00 pm              |
| Finance Committee                 | November 26 – 5:30 pm              |
| Policy Committee                  | November 26 – 7:00 pm              |
| HARB                              | December 2 – 5:00 pm               |
| Tree Advisory Commission          | December 2 – No meeting this month |
| Personnel/Public Safety Committee | December 3 – No meeting this month |



Civil Service Commission  
Borough Council

December 3 – 7:00 pm  
December 10 – 7:00 pm

**Employee Service Anniversaries – November**

Ofc. Brad Dobry, Police Department – 26 years  
Sgt. Lance Frost, Police Department – 24 years  
Sgt. Patrick Mark, Police Department – 24 years  
David Moore, Code Enforcement Officer – 20 years  
Shane Yonkoske, Water Distribution Utility – 20 years  
Kelly Getzfread, Assistant Borough Manager – 16 years  
Logan Hartman, Parking Enforcement Officer – 2 years  
Kyle Stiteler, Streets Utility – 2 years  
David Baron, Water Treatment Mechanic Relief Operator – 1 year  
Jaden Heck, Sanitation Laborer – 1 year

**PHOENIXVILLE BOROUGH COUNCIL**

**Tuesday, October 8, 2024**

**7:00 PM**

**MINUTES**

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

|                                      |         |
|--------------------------------------|---------|
| Mr. Ewald, President                 | Present |
| Ms. Burckley, Vice President         | Present |
| Mr. Carminito                        | Present |
| Ms. Dugan                            | Present |
| Mr. Kirkner                          | Present |
| Mr. Moore                            | Present |
| Mr. Strenfel                         | Present |
| Mr. Weiss                            | Present |
| Mayor Urscheler                      | Present |
| Mr. Krack, Borough Manager           | Present |
| Ms. Getzfread, Asst. Borough Manager | Present |
| Chief Marshall, Police Chief         | Present |
| Mr. Denlinger, Solicitor             | Present |

III. Presentations

A. Swearing in of Officer Elizabeth Moran – Mayor Urscheler

Pastor Dan McDowell, Police Chaplain provided the benediction for tonight's swearing in.

Chief Marshall introduced Officer Elizabeth Moran and provided a brief biography of her accomplishments.

Mayor Urscheler swore in Officer Moran as a Patrol Officer with the Phoenixville Police Department.

IV. Public Comment

John McPhee, Business Manager for Diving Cat Studios. He stated before he shares his comments he'd like to give a little bit of retail background information. In 2022 retail across the United States experienced approximately a 15% decrease in same store sales year over year and much of that was attributed to, by the experts as well, people having spent all of their stimulus checks and it was the post Covid drop.

He believes other factors have affected sales, as people return to their more normal lifestyles and began to take vacations and invest in other things. In 2022 Diving Cat Studio, had a record year as a result of PXV Inside Out and the summer street closure and the strength of our summer carried through to the rest of the year. Diving Cat did not experience that 10% to 15% sales drop. In 2023, as January rolled around, we did begin to see those drops. Diving Cat experienced the 15% drop for the first five months of 2023. As soon as Inside Out began our numbers returned and popped right back up to 2022 levels and stayed there through the summer. He stated the rebound was in part because of the three big festivals that happen during the summer. The Pride Festival, the Art Festival, and Blobfest are huge weekend events for all of Bridge Street, and certainly for us at Diving Cat Studio. He stated he is here tonight to express his appreciation to each of the Council members for their leadership. He stated he sets up a table out in front of the gallery many weekends, not every single weekend, but probably at least 50 % of the time and he has seen many of the Council Members as they pass by and you know that we're engaged. He sees so many families walking their dogs, the kids on scooters, and the teenagers on bikes. He explained that as he talks to the passersby they all seem to enjoy it, and they love the experience. When he questioned them about traffic and parking many tell him it's worth the little bit of inconvenience that it is, in order to have this outstanding event. He stated he appreciates the Council's leadership and thanked them for it, along with the Borough staff, the Police Department, and the Public Works Department for all the outstanding jobs they do not only as a business owner, but as a building owner as well. He is grateful to have an extraordinary community here in Phoenixville, and to be a part of it.

Mr. Ewald announced immediately before this evening's Council Meeting, Council met in an Executive Session to discuss the potential purchase of real estate located along Mowere Road, privileged and confidential information related to the representation of the Borough by Manko, Gold, Katcher, Fox, LLP and Wisler Pearlstine, LLP and discussion on the appointed Labor Attorney for the Borough, and matters related to labor relations and personnel regarding non-uniform non-union employees.

V. Consent Agenda:

- A. Approval of the September 10, 2024 Regular Meeting Minutes.
- B. Historical and Architectural Review Board
  - 1. Motion to approve/deny the Certificate of Appropriateness for renovation and signage for 166 Bridge Street as recommended by the HARB in their Action Memo of October 7, 2024.
  - 2. Motion to approve/deny the Certificate of Appropriateness to replace glass storefront for 256 Bridge Street as recommended by the HARB in their Action Memo of October 7, 2024.

3. Motion to approve/deny the Certificate of Appropriateness for signage for 24 S. Main Street as recommended by the HARB in their Action Memo of October 7, 2024.

C. Items from Parks and Recreation Committee.

1. Motion to approve a Temporary Community Event Application for Phoenixville Art Street Festival in the 100 and 200 Blocks of Bridge Street on Saturday, June 14, 2025 from 11:00 am to 5:00 pm. Bridge Street between Gay Street and Starr Street to be closed. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

D. Items from Finance Committee.

1. Motion to approve the 2024 Pre-Paid dated 8/1/2024 - 8/31/2024 in the amount of \$732,257.82.
2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 8/1/2024 - 8/31/2024 in the amount of \$36,783.42.
3. Motion to approve the 2024 Pre-Paid ACH dated 8/31/2024 in the amount of \$49,969.78.
4. Motion to approve Budget Transfer 2024-04 from Water Treatment (Hypo Gen Load Cells) in the amount of \$22,000.00 to Water Treatment (Facility Maintenance) for repairs needed to backwash lagoon pit and Courtyard rehab.
5. Motion to approve Budget Transfer 2024-05 from Emergency & Safety (IT/Communications) in the amount of \$1,850.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Training & Conferences) in the amount of \$3,975.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Office Supplies) in the amount of \$175.00 to Emergency & Safety (Operating Supplies) for operational supplies needed.
6. Motion to approve Budget Transfer 2024-07 from Police Protection (PPA Wages) in the amount of \$4,750.00 to Public Works (PW Hourly Wages) for employee bonus.
7. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.

8. Motion to approve a Budget Increase 2024-13 in the amount of \$95,000.00 from Parking General fund to Parking Capital (Parking Meter Kiosk) for the Luke II meters to be purchased in 2024.
9. Motion to authorize Staff and Special Counsel to develop a Water Shut Off Agreement under the Water Services Act.

Ms. Burckley made a Motion to approve the Consent Agenda. Seconded by Mr. Weiss

Motion Approved 8-0.

#### VI. Communications/Council Participation

Mr. Moore stated he had the opportunity to participate in the Inside Out program and he echoes Mr. McPhee's comments about the past season. He explained he believed Staff and the Council exercised the cancellation of the closure two or three times due to weather including one cancellation due to excessive heat. He further stated he was downtown on the last Sunday of the closure at it was as lively as ever. Therefore, he feels it's working.

Ms. Burckley stated she too was downtown on the last Sunday of the closure this year and she explained that Staff has been communicating with her and the Personnel and Public Safety Committee throughout the summer. She reported on the Green Earth Festival, encouraging more participation from the community, the Phoenixville Film Festival, where she was able to present an award, and coincidentally Pottstown held their film festival, where the Firebird Festival documentary won Best Documentary Film.

She stated the Borough received another feather in our cap, putting us on the map again, as the Philadelphia Inquirer ran a second feature on us for the 2<sup>nd</sup> Annual Mrs. Roper Romp, the first being the annual Blobfest.

#### VII. Mayor's Report

Mayor Urscheler reported on the upcoming events and highlighted Fall Fest at the Recreation Center and Citizens Advocacy Run both on October 26, 2024, The Phoenixville Bed Races on November 2, 2024 benefitting Ann's Heart and Good Samaritan Shelter, Election Day on November 5, 2024, and The Phoenixville Free Clinic Art Auction on November 7, 2024. He stated just as the Mrs. Roper event was mentioned in the Inquirer it was also discussed on Kelly and Mark Rippa's morning show and he invited Kelly to come and join us next year on the tentatively scheduled date of September 20, 2025 for the 3<sup>rd</sup> Annual Mrs. Roper Romp. He declared Halloween trick or treating in the Borough to be on October 31, 2024 from 6pm to 9pm.

## VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, and Tree Advisory Commission.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

## IX. New Business

- A. Motion to approve Staff's recommendation regarding Labor Attorney.

Ms. Burckley made a Motion to appoint Eckert, Seamans, Cherin, and Mellott, LLC. as the Borough's Labor and Employment Attorneys subject to reasonable terms and conditions of engagement as determined by Borough Council, President, Borough Manager, and Borough Solicitor, and further authorizing Borough Council President, Borough Manager, and Borough Solicitor to negotiate and execute any such engagement, letter and further documentation necessary to formalize any such engagement. Seconded by Mr. Weiss.

Motion Approved 8-0.

- B. Motion to approve a waiver of the requirements of Chapter 23 (Stormwater Management) for the Fisher Park Paving Project.

Ms. Burckley made a Motion to approve a waiver of the requirements of Chapter 23 (Stormwater Management) for the Fisher Park Paving Project. Seconded by Mr. Carminito.

On the Question:

Mr. Krack explained as Council is aware in the 2024 Budget staff included a Capital Project request to expand the parking area for the Fisher Park along Newhall Street. He provided an aerial view of the existing park that showed where the vehicles currently park in a small parking area and on areas of grass in the park. He explained Staff has identified an area in the park that will not interfere with the current park amenities which will allow for the expansion of the parking area that will be appropriately stripped and posted for Park Use Parking only. He stated the Borough Ordinance contains a requirement that any disturbance over 5,000 sq. ft. requires compliance with Stormwater Management requirements. Mr. Watson and the Public Works Staff believe the site can be managed with the existing swale in a way that meets the intent of the language of the Ordinance. Before the Council tonight is a waiver request similar to those requested in the planning and development of any project in the Borough.

Mr. Denlinger explained a waiver for the Stormwater Management Ordinance requires a request in writing accompanied by a plan. He stated the Borough Staff has met the requirement and the modification shows a stormwater management approach with the existing swale to provide equal results as those intended by the Stormwater Management Ordinance.

Mr. Weiss asked for clarification on the existing parking conditions at the park and the plan to address the prohibition of parking on the site specifically on the grass areas currently used for parking?

Mr. Krack explained the areas of grass would be posted with no parking as well as posting the parking lot with signage for no overnight parking so that the park complies with the Covenants, Conveyance and Restrictions as part of the funding the Borough received in the 1980's from Chester County.

Mr. Weiss expressed his concerns with the stormwater management on the site. He stated his property is near the park and after heavy rain storm portion of the filed remain wet for prolonged period of time making those area unusable until they dry.

Mr. Watson explained the make of the soils at Fisher Park and the costs associated with removal of the clay like material under the grass and replacing it top soil.

Mr. Weiss stated his concern is the plan would make the situation worse after a rain storm.

Mr. Watson explained the area for the parking is not that large of a space and the water displaced should not reach the area of concern unless it was an excessive amount of rain. The water will flow off the site and will go down the drive way toward Starr Street to the storm sewer that was improved two years ago.

Mr. Weiss asked if he is confident the storm sewer will be able to catch the rain water?

Mr. Watson stated he is confident.

Mr. Ewald asked about next steps for the project as this is the first time he is seeing the plans for the site?

Mr. Krack explained if the Council approves the plan this evening Staff would begin the project to box out the site so blacktop can be secured before the plants close for the winter at the end of the month.

Mr. Watson explained since this is not a Liquid Fuels Project that Staff can get the materials into November and the project would not go beyond Thanksgiving.

Mr. Weiss asked if the project would eliminate the practice wall for tennis at the site?

Mr. Watson stated the wall would be removed as the Director of Parks and Recreation has requested.

Mr. Krack stated this project was requested as part of the 2024 Capital Projects for the Recreation Department.

Mr. Weiss asked if there is a more permeable surface that could be used to address rain water?

Mr. Krack explained the options available do not work well in our climate unfortunately.

Motion Approved 8-0.

X. Public Hearings

None

XI. Resolutions/Ordinances

- A. Motion to adopt an Ordinance accepting dedication of Right-of-Way along the existing Evergreen Lane and Heckle Street.

Mr. Carminito made a Motion adopt an Ordinance accepting dedication of Right-of-Way along the existing Evergreen Lane and Heckle Street. Seconded by Mr. Kirkner.

Motion Approved 8-0.

- B. Motion to adopt an Ordinance amending Chapter 13, "Licenses," "Part 7 "Peddlers, Transient Retailers, Handbills, Advertising, and Banners."

Mr. Carminito made a Motion to adopt an Ordinance amending Chapter 13, "Licenses," "Part 7 "Peddlers, Transient Retailers, Handbills, Advertising, and Banners." Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger stated this Ordinance and the one before were properly advertised and copies of the Ordinances were provided to the law library and the Mercury for



public inspection.

Mr. Moore asked if the change is an additional burden for the Police Department or is this a common thing to ask of them.

Mr. Krack explained this is a list that residents can sign up for that would be provided to anyone wishing to solicit in the borough. It is just a list of addresses that do not wish to have their doors knocked on. There would be an initial surge of residents signing up and then it becomes just maintaining the list with updates as people sign on.

Mr. Moore asked if they knock on a door on the list can a complaint be registered.

Mr. Krack stated this is correct.

Mr. Ewald reminded everyone that a Peddler License is required for all door to door outside of political solicitation.

Mr. Moore asked how will the enrollment in the Do Not Knock list will be promoted.

Mr. Krack explained it would be on the Borough's website and social media platforms.

Motion Approved 8-0.

C. Motion to adopt a Resolution granting an Extension of the Black Rock Sanctuary Development.

Mr. Denlinger explained on October 8, 2019, Borough Council approved a land development application from the county proposing the construction of a new trailhead parking area and portage ramps to access the Schuylkill River along with paved trails and concrete sidewalks at Black Rock sanctuary. Obviously, since then we've all experienced the COVID-19 pandemic, which, along with other issues, delayed the county in pursuing this development. The County has recently reaffirmed their interest in pursuing this project, however, the five-year protection of the approval that is statutorily provided by the municipalities planning code is quickly coming to an expiration, and the county is requesting a two-year extension of the approval which the resolution before you provides. He stated the resolution before you also provides that all prior terms and conditions continue to apply to their approval. If you have any further questions, that a representative from the county is here this evening.

Matthew Meredith of Buckley, Brion, McGuire & Morris LLP, attorney for Chester County. He stated he is joined this evening by his colleague Aristidis Christakis and they are present this evening to represent Chester County on the

land development project at the Black Rock Sanctuary. He provided the Council members with a packet of information and explained the county wishes to move forward with trail head construction including 34 spaces of additional parking and portage ramps for access to the Schuylkill River. The county required PennDOT to issue a new Highway Occupancy permit for the project however, during their review they did identify that the county did not own two parcels in the application. The title issues and other issues identified were provided to the Borough and as indicated in the letter from Kristen Camp these issues delayed our project.

Mr. Ewald stated he very much supports the project being completed in the next twenty-four months as in the past five plus years this is the project he is most asked about and the one he asks the County Commissioners about regularly.

Mr. Krack stated as he understood it, the County has gone out to bid for the demolition side of the project showing that they are already making progress to move forward.

Mr. Christakis stated that is correct. The County has experienced some changeover in personnel.

Mr. Ewald asked if they have a demolition date scheduled.

Mr. Meredith stated they do not have date for demolition yet.

Mr. Moore asked if the land ownership issue has been resolved with PennDOT.

Mr. Christakis explained it is not resolved completely as condemnation will have to occur on two of the properties so that PennDOT can go through a disposition process for the front area so the Right of Ways gets returned back to the county.

Public Participation:

Mike Kajak, property owner. He asked if there is anyway to incorporate the house into the design as the stone structure is over 150 years old.

Mr. Christakis indicated he not aware of any plans.

Mr. Denlinger asked if the applicant was looking to modify or make changes to the original approved plan.

Mr. Christakis indicated they would not be changing the plans.

Ms. Burckley made a Motion to adopt a Resolution granting an Extension of the Black Rock Sanctuary Development. Seconded by Mr. Weiss.

Motion Approved 8-0.

- D. Motion to Schedule and Advertise an Ordinance accepting dedication of Right-of-Way along the existing 153 Morgan Street.

Ms. Burckley made a Motion to Schedule and Advertise an Ordinance accepting dedication of Right-of-Way along the existing 153 Morgan Street. Seconded by Mr. Weiss.

Motion Approved 8-0.

## XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr. Kirkner

Mr. Kirkner reported the committee had a presentation from Tom Frawley of the Schuylkill River Passenger Rail Authority and Schuylkill Township reported the project at 930 Valley Forge Road has been reduced from ninety plus single family to sixty-four single family homes on the site.

- D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the current and upcoming events and programs at the Recreation Center including, Parents Night Out, Yoga, both adult and youth classes, Healthy Seniors Pickleball, Open Mic Talent Show and the Fall Fest being held on October 26, 2024.

- E. Tree Advisory Commission – Mr. Carminito

Mr. Carminito reported the Tree Advisory Commission met on October 7, 2024 and discussed the upcoming fall planting and the goal to plant one hundred seventy plus trees.

- F. Human Relations Commission – Ms. Burckley

Ms. Burckley reported next months meeting is on November 6, 2024 where the commission will work on the MEI score card and training for the HRC begins with the stated at the December 4, 2024 HRC Meeting.

XIII. Council Action referred from:

A. Personnel and Public Safety Committee – Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee – Mr. Moore

1. No action to report.

C. Policy Committee – Mr. Carminito

1. Motion to schedule and advertise an Ordinance changing the name of a Borough Street.

Mr. Carminito made a Motion to schedule and advertise an Ordinance changing the name of a Borough Street. Seconded by Ms. Burckley.

Motion Approved 8-0.

2. Motion to schedule and advertise an Ordinance amendment to Chapter 15 “Motor Vehicles”.

Mr. Carminito made a Motion to schedule and advertise an Ordinance amendment to Chapter 15 “Motor Vehicles”. Seconded by Ms. Burckley.

Motion Approved 8-0.

3. Motion to schedule and advertise an Ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”.

Mr. Carminito made a Motion to schedule and advertise an Ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”. Seconded by Mr. Kirkner.

Motion Approved 8-0.

D. Infrastructure/Technology/Transportation/Sustainability Committee – Mr. Weiss

1. No action to report.

E. Finance Committee – Ms. Dugan

1. No action to report.

XIV. Public Comment

None.

XV. Communications/Council Participation

None.

XVI. Staff Reports are in the packets.

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

8:05pm. Ms. Burckley made a Motion to Adjourn. Seconded by Mr. Weiss.

E. Jean Krack  
Borough Manager

Transcribed by: Jennifer Logan  
Administrative Assistant  
October 2024

**PRESENTATION TO THE  
PHOENIXVILLE HISTORICAL ARCHITECTURAL REVIEW BOARD**

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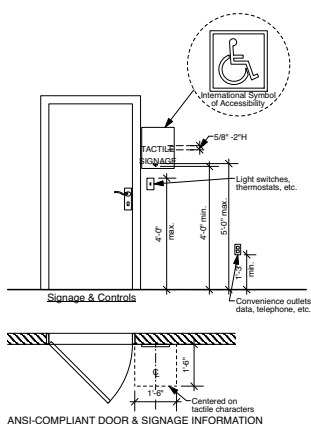
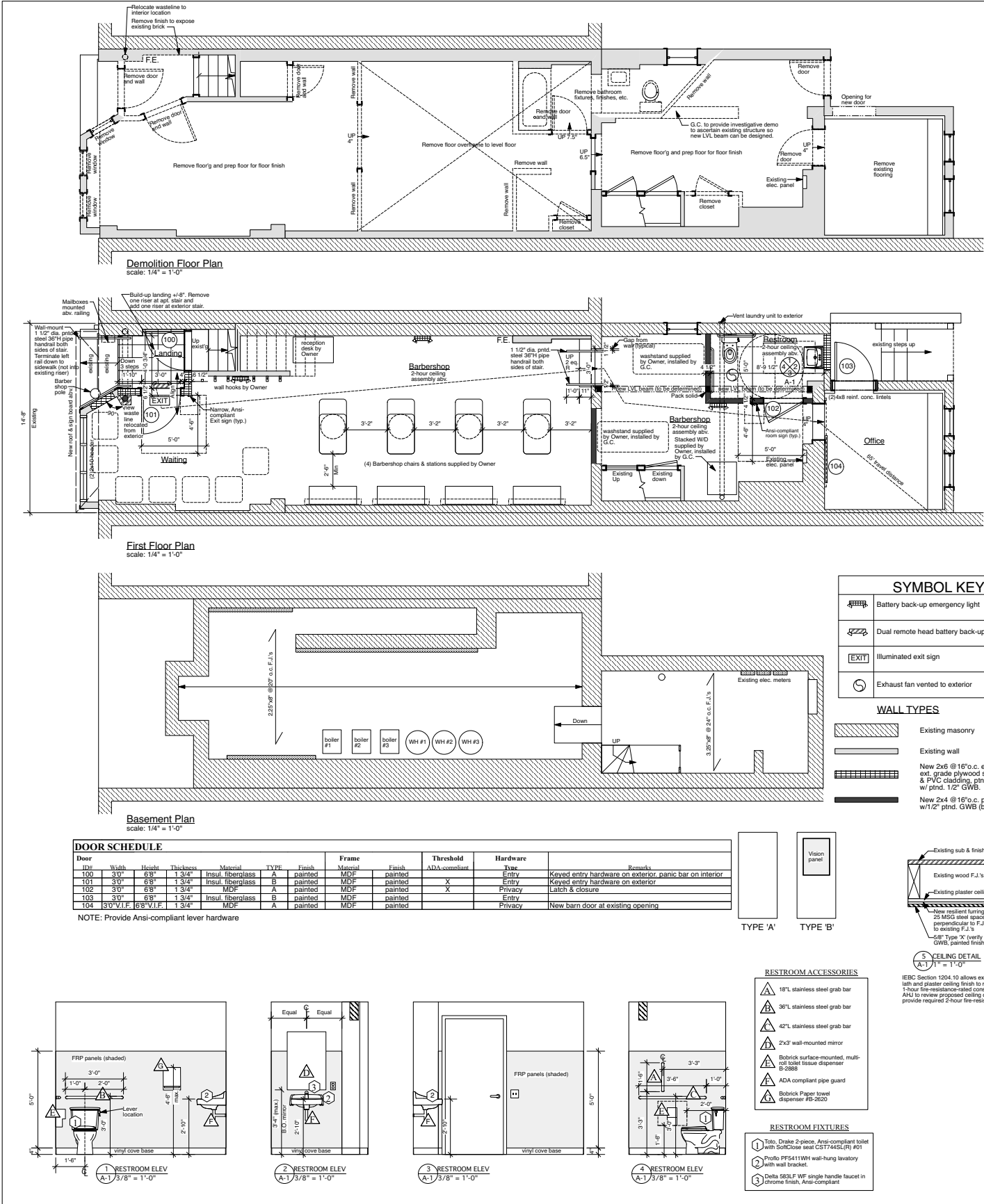
# **THE BREAKROOM BARBERSHOP**

**OCTOBER 11, 2024**









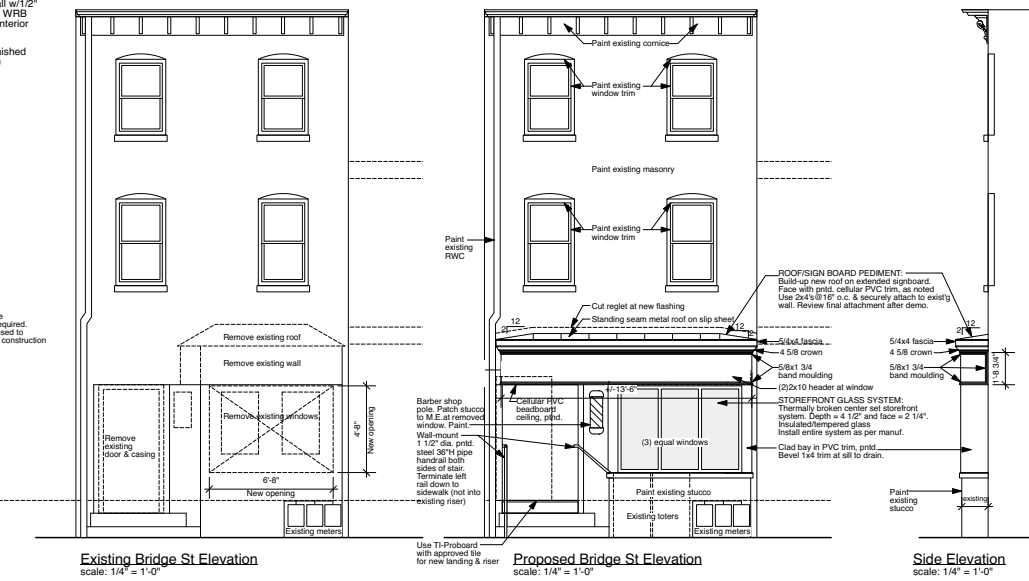
2018 International Existing Building Code (IEBC)  
Occupancy Classification: Use Group B (change of use from R)  
Occupant Load: Total = 15  
Automatic Sprinkler System - (903.2) Not Required  
Required Separation of Occupancies - (508.4) 2 Hour  
Spaces with one exit - (1006.2.1) OL less than or equal to 30 = 100' travel distance allowed (65' actual)  
Emergency Lighting System - New as indicated on floor plan  
Fire Extinguisher - 5 lb. FE as indicated on floor plan  
Exit Sign - New as indicated on floor plan  
Plumbing Fixture requirements: (2902.2#4) Separate facilities not required in business occupancies in which the max. occupant load is 25 or fewer.  
Service Sink - Not required (2902.6)  
Drinking Fountain - Not required (2902.6)  
ANSI-Compliant signage - Provided as indicated on floor plan  
Accessible Route to area of primary function not required:  
305.7: Alterations affecting an area containing a primary function:  
Exception #1 - the costs of providing the accessible route are not required to exceed 20 percent of the costs of the alterations affecting the area of primary function. See attached cost breakdown by Owner's G.C.

- GENERAL NOTES**
- CONTRACTORS SHALL VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE PROCEEDING WITH ANY WORK AND SHALL BE RESPONSIBLE FOR SAME. VERIFY CONDITIONS PRIOR TO WORK. PROTECT AND MAINTAIN EXISTING STRUCTURE. DO NOT SCALE DRAWINGS.
- 1) THE WORK OF THIS PROJECT IS THE TENANT FIT-OUT OF THE GROUND FLOOR OF 166 BRIDGE STREET, PHOENIXVILLE BOROUGH, CHESTER COUNTY PENNSYLVANIA.
  - 2) ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE, THE AMERICANS WITH DISABILITIES ACT, STATE BARBERSHOP REGULATIONS, AND ALL ORDINANCES OF PHOENIXVILLE BOROUGH.
  - 3) CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE ARCHITECT OF ANY INCONSISTENCIES BETWEEN THE DRAWINGS AND GOVERNING BUILDING CODES OR ORDINANCES.
  - 4) ALL DIMENSIONS ARE TO EXISTING CONSTRUCTION, FINISHES, AND CENTERLINES, UNLESS OTHERWISE NOTED.
  - 5) FIRESTOPPING TO BE RESTORED AT ALL PENETRATIONS.
  - 6) INSTALL WALL BLOCKING AS REQUIRED FOR INSTALLATION OF ALL ITEMS (FIXTURES, GRAB BARS, PARTITIONS, ACCESSORIES, HARDWARE, ETC.).
  - 7) ANY WORK ASSOCIATED WITH EXISTING LEAD BASED PAINTS SHALL BE ACCORDING TO ALL APPLICABLE REGULATIONS.
  - 8) MECHANICAL, ELECTRICAL, & PLUMBING SYSTEMS SHALL BE MODIFIED BY LICENSED CONTRACTORS. SYSTEMS SHALL BE ACCORDING TO ALL APPLICABLE CODES AND SHALL BE DESIGN/BUILD. BUILDING IS SERVED BY PUBLIC SEWER AND WATER FACILITIES.
  - 9) PROVIDE TERMITE SHIELDS AND/OR PRESSURE TREATED SILLS ON ALL CONCRETE WITH CONTINUOUS SILL-SEAL.
  - 10) ALL FASTENERS IN CONTACT WITH PRESSURE TREATED LUMBER SHALL BE HOT-DIPPED GALVANIZED OR STAINLESS STEEL.
  - 11) ALL SIGNAGE AS REQUIRED FOR THE PROJECT SHALL BE PROVIDED AND INSTALLED ACCORDING TO ANSI A117.1-2009 (re: EXITS, RESTROOMS, WARNINGS, ETC.) AT REQUIRED LOCATIONS AND HEIGHTS.
  - 12) MATERIALS AND METHODS: CONTRACTOR SHALL VERIFY AVAILABILITY OF ITEMS SPECIFIED AND COMPATIBILITY OF ITEM NUMBERS, ETC, PRIOR TO ORDERING. CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTION METHODS, PROCEDURES, SEQUENCES, MEANS AND SAFETY.
  - 13) SHORING AND BRACING: CONTRACTOR SHALL PROVIDE TEMPORARY SHORING AND BRACING, AND MAKE SAFE. ALL FLOORS, ROOFS, WALLS AS PROJECT CONDITIONS REQUIRE. SHORING OF CONCRETE, MASONRY OR STEEL SHALL BE DESIGNED BY A LICENSED PROFESSIONAL ENGINEER HIRED BY THE CONTRACTOR.
  - 14) ALL NEW GWB USED AT THE RESTROOM SHALL BE MR (MOISTURE-RESISTANT) GYPSUM WALL-BOARD.
  - 15) ALL FINISHES SHALL BE SELECTED BY THE OWNER AND INSTALLED ACCORDING TO THE MANUFACTURER'S REQUIREMENTS.
  - 16) NEW LIGHTING TO BE DESIGN/BUILD AS DIRECTED BY BUILDING OWNER.
  - 17) G.C. TO PROVIDE DUCTLESS MINI-SPLIT AIR CONDITIONING SYSTEM FOR NEW BARBERSHOP USE.
  - 18) NEW RAISED ENTRY LANDING TO BE TI-PROBOARD SYSTEM ON P.T. WOOD SLEEPERS. FLOOR FINISH SHALL BE SLIP-RESISTANT, FREEZE-PROOF, EXTERIOR GRADE PORCELAIN TILE WITH EPOXY GROUT, AS SELECTED BY OWNER. FOLLOW ALL INSTALLATION INSTRUCTIONS. TILE RISER FACE, AS WELL.

**ROOM FINISH SCHEDULE**

| ROOM NAME  | FLOORING | WALLS | CEILING | 2 Hour GWB | REMARKS                                                                             |
|------------|----------|-------|---------|------------|-------------------------------------------------------------------------------------|
| Landing    | X        | X     | X       | X          | Use TI-Proboard system for tile floor assembly, expose existing brick at entry wall |
| Waiting    | X        | X     | X       | X          | See detail 5/A-1 for ceiling assembly                                               |
| Barbershop | X        | X     | X       | X          | See detail 5/A-1 for ceiling assembly                                               |
| Restroom   | X        | X     | X       | X          | See detail 5/A-1 for ceiling assembly                                               |
| Office     | X        | X     | X       | X          | Paint and repair existing walls & ceiling. Paint existing.                          |

G.C. to prepare existing floor for new floor finish, as required by manufacturer.

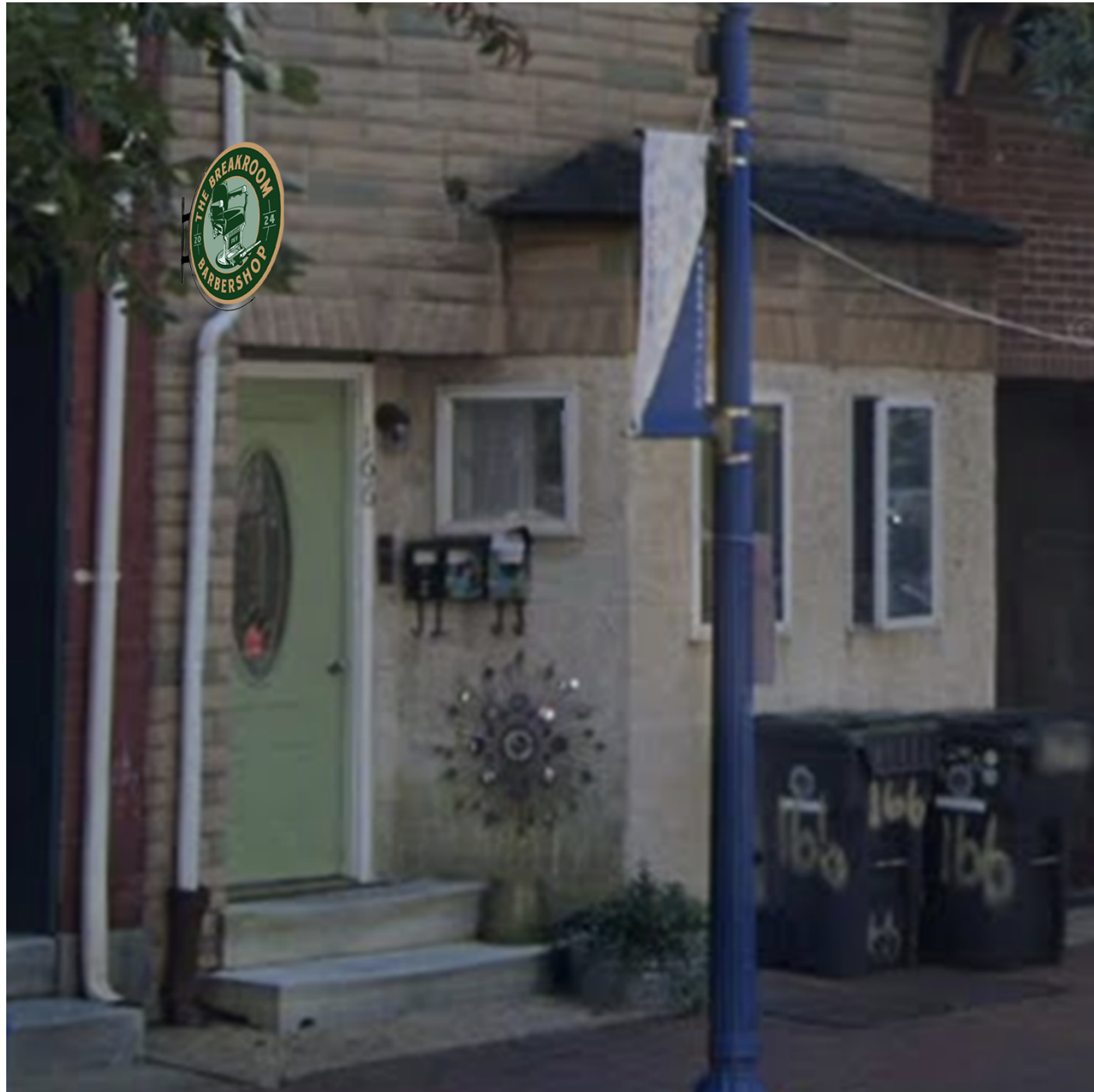


Tenant Fit-Out drawings for:  
**The Breakroom Barbershop, LLC**  
166 Bridge Street, Phoenixville, Chester County, PA 19460  
FLOOR PLANS, EXTERIOR ELEVATIONS, INTERIOR ELEVATIONS, DETAILS, NOTES

**Carnvale Eastis Architects, Inc.**  
181 Bridge Street, Phoenixville, PA 19460  
phone (610) 933-0197  
www.carnvale.com

Drawing No. 1 of 1  
**A-1**  
Date: Sept 23, 2024  
Scale: as noted





## FIXED MOUNT SIGN

29" Diameter, Sign face 26" Diameter

Non-swinging Round Sign

Powder Coated Steel Bracket, 18"

Metal Sign face with full color graphic print on both sides



MANUFACTURER EXAMPLES >



Non-swing bracket,  
flush mount to building face

- Sign Face 26" Diameter
- Full color printed graphic
  - Applied to metal face
  - Double sided



Powder coated steel

Diameter of Half Circle 29"

WARD PEDIMENT:  
of on extended signboard.  
cellular PVC trim, as noted  
o.c. & securely attach to exist'g  
al attachment after demo.

5/4x4 fascia  
4 5/8 crown

at window  
GLASS SYSTEM:  
on center set storefront  
= 4 1/2" and face = 2 1/4".  
red glass  
stem as per manuf.

C trim, pntd.  
at sill to drain.

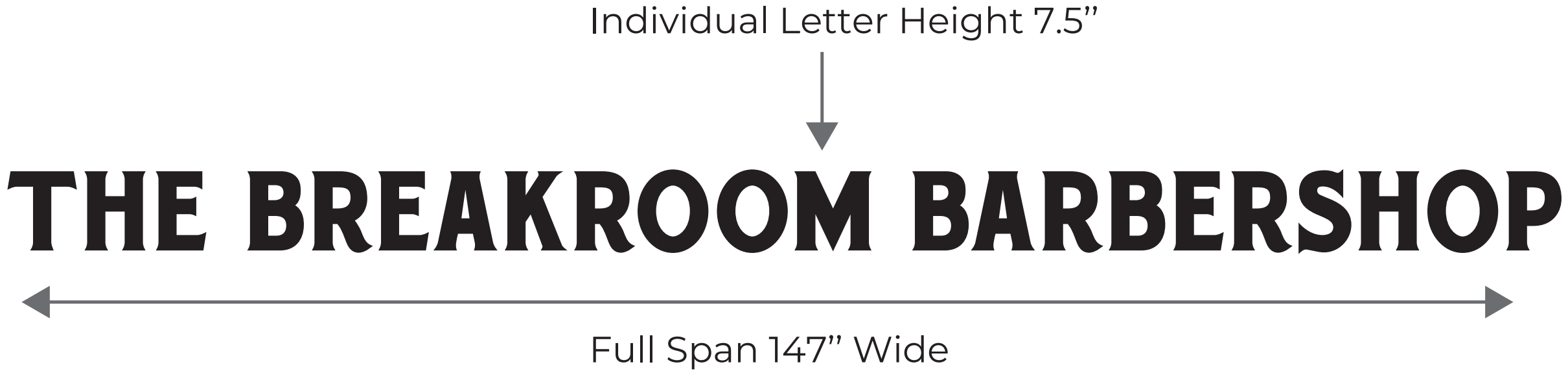
Paint  
existing  
stucco

SIDE ELEVATION VIEW  
scale: 1/4" = 1'-0"

OPTION A



MATERIAL:  
Custom fabricated dimensional metal letters painted black and mounted to building facade.



MANUFACTURER EXAMPLE >





MAIN LOGO BADGE



COLOR THEME



FONT THEME

LHF HENSLER

SECONDARY BADGES



SUPPORTING LOGOS



**Borough of Phoenixville**  
**Council, Authorities, Bureaus, Commissions, and Agencies**

| <b>Planning Commission - 4 Year Term</b> | <b>Appointed</b>  | <b>Reappointed</b> | <b>Term Expiration</b> |
|------------------------------------------|-------------------|--------------------|------------------------|
| Josh Gould                               | March 12, 2024    |                    | March 31, 2028         |
| Raffaello DiNapoli                       | February 14, 2017 | April 13, 2021     | March 31, 2025         |
| Amanda Irwin                             | March 12, 2024    |                    | March 31, 2028         |
| Catherine Bianco - Vice Chairperson      | March 9, 2021     |                    | March 31, 2025         |
| Joseph Sikora                            | March 8, 2022     |                    | March 31, 2026         |
| Thomas Carnevale - Chairperson           | April 12, 2011    | March 8, 2022      | March 31, 2026         |
| <b>Vacant</b>                            |                   |                    | <b>March 31, 2027</b>  |
| Brian Moore - Council Liaison            |                   |                    | N/A                    |

| <b>Zoning Hearing Board - 5 Year Term</b> | <b>Appointed</b>  | <b>Reappointed</b> | <b>Term Expiration</b> |
|-------------------------------------------|-------------------|--------------------|------------------------|
| Jonathan Steitzer                         | February 14, 2023 |                    | January 31, 2028       |
| David Petty                               | October 10, 2023  | January 9, 2024    | January 31, 2029       |
| Maureen Ahearn                            | February 11, 2020 |                    | January 31, 2025       |
| Bryan Emmanuel - Chairperson              | April 10, 2018    | January 12, 2021   | January 31, 2026       |
| Carolyn Treglia                           | April 9, 2024     |                    | January 31, 2027       |

| <b>Recreation Board - 4 YR Term</b> | <b>Appointed</b> | <b>Reappointed</b> | <b>Term Expiration</b> |
|-------------------------------------|------------------|--------------------|------------------------|
| Kathy Gill                          | May 10, 2016     | April 9, 2024      | April 30, 2028         |
| Andrew Hungerbuhler                 | April 9, 2024    |                    | April 30, 2028         |
| Ed Lantzy                           | January 1, 2006  | May 11, 2021       | April 30, 2025         |
| Frank Markey                        | May 9, 2023      |                    | April 30, 2025         |
| Janet Hunter                        | January 1, 2008  | April 12, 2022     | April 30, 2026         |
| Allison Peffle                      | May 11, 2021     | April 12, 2022     | April 30, 2026         |
| Dave Gill - Chairperson             | May 10, 2010     | March 14, 2023     | April 30, 2027         |
| Dana Dugan - Council Liaison        | April 27, 2010   |                    | N/A                    |

| <b>HARB - 4 Year Term</b>                | <b>Appointed</b>   | <b>Reappointed</b> | <b>Term Expiration</b> |
|------------------------------------------|--------------------|--------------------|------------------------|
| Brian Slater - Chairperson - Real Estate | September 11, 2007 | August 13, 2024    | August 31, 2028        |
| William Felton - Contractor              | August 13, 2013    | August 11, 2021    | August 31, 2025        |
| Jon Ichter                               | November 14, 2023  |                    | August 31, 2025        |
| Joel Bartlett - Architect                |                    | August 8, 2023     | August 31, 2027        |
| Joseph Sikora - Planning Comm            | January 12, 2023   |                    | March 31, 2026         |
| Matthew McCloskey - BCO                  | September 12, 2023 |                    | N/A                    |
| Dana Dugan - Borough Council             |                    |                    | N/A                    |

| <b>Borough Council - 4 Year Term</b> | <b>Appointed</b> | <b>Reappointed</b> | <b>Term Expiration</b> |
|--------------------------------------|------------------|--------------------|------------------------|
| Beth Burckley - Vice President       | January 2, 2018  | January 3, 2022    | January 5, 2026        |
| James Carminito                      | January 3, 2022  |                    | January 5, 2026        |
| Dana Dugan                           | January 4, 2010  | January 3, 2022    | January 5, 2026        |
| Jonathan Ewald - President           | January 4, 2016  | January 2, 2024    | January 3, 2028        |
| Richard Kirkner                      | January 2, 2018  | January 3, 2022    | January 5, 2026        |
| Brian Moore - Assistant Secretary    | January 6, 2020  | January 2, 2024    | January 3, 2028        |
| David Strenfel                       | January 2, 2024  |                    | January 3, 2028        |
| Brian Weiss                          | January 6, 2020  | January 2, 2024    | January 3, 2028        |
| Peter Urscheler - Mayor              | January 2, 2018  | January 3, 2022    | January 3, 2026        |

| <b>Civil Service Commission - 6 YR Term</b> | <b>Appointed</b>   | <b>Reappointed</b> | <b>Term Expiration</b>  |
|---------------------------------------------|--------------------|--------------------|-------------------------|
| Mari Wineburg - Chairperson                 | September 14, 2021 | August 8, 2023     | January 31, 2028        |
| Amara Thornton-Brown - Vice Chair           | July 14, 2020      | January 9, 2024    | January 31, 2030        |
| Beth Burckley                               | December 12, 2023  |                    | January 5, 2026         |
| Alternate - J. D. Maloney                   | March 12, 2024     |                    | January 31, 2027        |
| <b>Alternate - Vacant</b>                   |                    |                    | <b>January 31, 2029</b> |

| <b>Tree Advisory - 5 Year Term</b> | <b>Appointed</b> | <b>Reappointed</b> | <b>Term Expiration</b> |
|------------------------------------|------------------|--------------------|------------------------|
| <b>Vacant</b>                      |                  |                    | <b>June 30, 2025</b>   |
| Susan Di Cerchio - Chairperson     | July 12, 2022    |                    | June 30, 2027          |
| Randall Morin                      | April 27, 2010   | May 14, 2024       | June 30, 2029          |
| Justin Gordon                      | August 13, 2024  |                    | June 30, 2028          |
| Mary Foote                         | July 9, 2019     |                    | June 30, 2026          |
| James Carminito - Council Liaison  |                  |                    | N/A                    |

| <b>Human Relations - 3 Year Term</b> | <b>Appointed</b>   | <b>Reappointed</b> | <b>Term Expiration</b> |
|--------------------------------------|--------------------|--------------------|------------------------|
| Kevin Zwick                          | September 10, 2024 |                    | March 31, 2026         |
| Shawn Cephas                         | April 9, 2024      |                    | March 31, 2026         |
| Heather Bird - Chairperson           | January 12, 2021   | March 8, 2022      | March 31, 2025         |
| Rev. Lee Paczulla                    | March 8, 2022      |                    | March 31, 2025         |
| Susmita Sukla                        | January 9, 2024    |                    | March 31, 2027         |
| Beth Burckley - Council Liaison      |                    |                    | N/A                    |

| <b>Other Appointments</b>        | <b>Appointed</b> | <b>Reappointed</b> | <b>Term Expires</b> |
|----------------------------------|------------------|--------------------|---------------------|
| Emergency Management Coordinator |                  |                    |                     |
| Karin Williams                   | January 1, 2015  |                    | N/A                 |
| Vacancy Board Chairman           |                  |                    |                     |
| Leo Scoda                        | February 9, 2021 | January 2, 2024    | December 31, 2024   |

**RESOLUTION 2024 -**

**BOROUGH OF PHOENIXVILLE  
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF GRATITUDE FOR THE PUBLIC SERVICE OF JANE DUGDALE AS  
A MEMBER OF THE TREE ADVISORY COMMISSION FOR THE BOROUGH OF  
PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA.**

**WHEREAS:** Jane Dugdale served diligently and honorably as a member of the Tree Advisory Commission since March 14, 2023; and

**WHEREAS:** Ms. Dugdale provided invaluable and dedicated service to the Phoenixville Tree Advisory Commission and Borough Council during that time; and

**WHEREAS:** Borough Council wishes to express its most sincere gratitude and appreciation to Jane Dugdale for all of her efforts and commitment to the Borough in performing her dedicated responsibilities over the past two years.

**NOW THEREFORE BE IT RESOLVED:** By the Borough Council of the Borough of Phoenixville that Jane Dugdale is recognized and publicly acknowledged for her commitment and efforts in performing her duties and further does offer their best wishes in her future endeavors.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack  
Borough Manger/Secretary

**RESOLUTION 2024 -**

**BOROUGH OF PHOENIXVILLE  
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF GRATITUDE FOR THE PUBLIC SERVICE OF KEVIN DWYER AS A  
MEMBER OF THE PLANNING COMMISSION FOR THE BOROUGH OF PHOENIXVILLE,  
CHESTER COUNTY, PENNSYLVANIA.**

**WHEREAS:** Kevin Dwyer served diligently and honorably as a member of the Phoenixville Borough Planning Commission since January 10, 2023; and

**WHEREAS:** Mr. Dwyer provided invaluable and dedicated service to the Phoenixville Borough Planning Commission and Borough Council during those times; and

**WHEREAS:** Borough Council wishes to express its most sincere gratitude and appreciation to Kevin Dwyer for all of his efforts and commitment to the Borough in performing his dedicated responsibilities over the past two years.

**NOW THEREFORE BE IT RESOLVED:** By the Borough Council of the Borough of Phoenixville that Kevin Dwyer is recognized and publicly acknowledged for his commitment and public service and further does offer their best wishes in his future endeavors.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack  
Borough Manger/Secretary



**RESOLUTION NO 2024 -**

**A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE,  
CHESTER COUNTY, PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF A  
MUNICIPAL OPPORTUNITIES FOR RETROFITS AND ENERGY EFFICIENCY  
(MORE) PROGRAM GRANT TO THE COMMONWEALTH DEPARTMENT OF  
ENVIRONMENTAL PROTECTION.**

**WHEREAS,** The Borough Code provides that the council may make and adopt all ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution of Pennsylvania and laws of this Commonwealth as may be expedient or necessary for the proper management, care and control of the borough and its finances, and the maintenance of peace, good government, safety and welfare of the borough and its trade, commerce and manufactures; and

**WHEREAS,** The Borough of Phoenixville is desirous of obtaining Municipal Opportunities for Retrofits and Energy Efficiency (MORE) Program grant funds from the Commonwealth Department of Environmental Protection for a Level 2 commercial energy audit and Energy Conservation Measure (ECM) Project design at the Recreation Center and Fire Station sites; and

**NOW THEREFORE, BE IT RESOLVED THIS,** 12th day of November, 2024, by the Phoenixville Borough Council that:

1. The Borough of Phoenixville, Chester County, PA hereby requests a Municipal Opportunities for Retrofits and Energy Efficiency (MORE) grant of \$50,000.00 from the Commonwealth Department of Environmental Protection to be used for a Level 2 commercial energy audit and Energy Conservation Measure (ECM) Project design at the Recreation Center and Fire Station sites; and.
2. The Borough Council does hereby designate Council President Jonathan M. Ewald or Borough Manager, E. Jean Krack as the official(s) to execute all documents and agreements between the Borough of Phoenixville and the Commonwealth Department of Environmental Protection to facilitate and assist in obtaining the requested grant.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Resolution duly adopted by a majority of vote of the Borough Council at a regular meeting held on the 12th day of November, 2024 and said Resolution has been recorded in the Minutes of the Borough Council and remains in effect as of this date.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**RESOLUTION NO 2024 -**

**A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE,  
CHESTER COUNTY, PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF A  
PENNSYLVANIA MIXED-USE HOUSING DEVELOPMENT PILOT PROGRAM  
GRANT TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND  
ECONOMIC DEVELOPMENT.**

**WHEREAS,** The Borough Code provides that the council may make and adopt all ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution of Pennsylvania and laws of this Commonwealth as may be expedient or necessary for the proper management, care and control of the borough and its finances, and the maintenance of peace, good government, safety and welfare of the borough and its trade, commerce and manufactures; and

**WHEREAS,** The Borough of Phoenixville of Chester County hereby requests a Pennsylvania Mixed-Use Housing Development Pilot Program Grant in the amount of \$1,000,000 from the Pennsylvania Department of Community and Economic Development to be used for the Phoenixville Church Street Public Private Partnership.

**NOW THEREFORE, BE IT RESOLVED THIS,** 12th day of November, 2024, by the Phoenixville Borough Council that:

1. The Borough of Phoenixville, Chester County, PA hereby requests a Pennsylvania Mixed-Use Housing Development Pilot Program Grant in the amount of \$1,000,000 from the Pennsylvania Department of Community and Economic Development to be used for the Phoenixville Church Street Public Private Partnership; and
2. The Borough Council does hereby designate Council President Jonathan M. Ewald or Borough Manager, E. Jean Krack as the official(s) to execute all documents and agreements between the Borough of Phoenixville and the Commonwealth Department of Environmental Protection to facilitate and assist in obtaining the requested grant.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Resolution duly adopted by a majority of vote of the Borough Council at a regular meeting held on the 12th day of November, 2024 and said Resolution has been recorded in the Minutes of the Borough Council and remains in effect as of this date.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**RESOLUTION NO. 2024 –**

**BOROUGH OF PHOENIXVILLE  
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF  
PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA, OFFICIALLY  
AUTHORIZING THE ALLOCATION OF THE BOROUGH SLFRF TO  
THE GENERAL FUND AS LOST REVENUE UNDER ARPA**

**WHEREAS**, on March 11, 2021, the American Rescue Plan Act (“ARPA”) was signed into law by the President of the United States of America. Section 9901 of ARPA amended Title VI of the Social Security Act to add Section 602, which established the Coronavirus State Fiscal Recovery Fund, and Section 603, which established the Coronavirus State and Local Fiscal Recovery Funds (together, the “SLFRF”), and the Borough of Phoenixville (“Borough”) was the recipient of \$1,781,642.54 of such SLFRF funding (the “Borough SLFRF”); and

**WHEREAS**, pursuant to Resolution No. 2023-23, passed by Borough Council on June 13, 2023, the Borough SLFRF were approved for particular categories of uses by the Borough; and

**WHEREAS**, it has come to the attention of the Borough that the use of the Borough SLFRF may be more beneficially used to replace revenues lost by the Borough due to the COVID-19 public health emergency and impacts thereof; and

**WHEREAS**, pursuant to ARPA and the “Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions” guidance document issued by the United States Department of Treasury, last updated March 29, 2024, the Borough is authorized to allocated the Borough SLFRF to the Borough General Fund in order to replace the reduction in revenue received by the Borough as a result of the COVID-19 public health emergency (the “Lost Revenue”) in order to fund government services; and

**WHEREAS**, upon review, the Lost Revenue meets or exceeds the amount of the Borough SLFRF; and

**WHEREAS**, Borough Council desires to allocate the entirety of the Borough SLFRF to the Borough General Fund in order to replace, in part or whole, the Lost Revenue.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. Phoenixville Borough Council hereby authorizes the allocation of the entire \$1,781,642.54 Borough SLFRF to the Borough General Fund as a “standard allowance” for Lost Revenue to be used for government services through the period of performance required by ARPA. The term “government services” shall have the meaning applied by ARPA and the “Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions” guidance document issued by the United States Department of Treasury, last updated March 29, 2024.

2. Phoenixville Borough Council hereby authorizes the Borough Council President, Borough Manager, and Borough Solicitor to prepare and execute any necessary documentation to effect such allocation and evidence the same, as well as to take any action necessary to carry out the intent and purpose of this Resolution.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**RESOLUTION NO. 2024 -**

**A RESOLUTION BY THE COUNCIL OF THE BOROUGH OF PHOENIXVILLE,  
CHESTER COUNTY, PENNSYLVANIA, PROVIDING FOR AN UPDATE TO THE  
MASTER SCHEDULE OF FEES REQUIRED BY THE BOROUGH OF  
PHOENIXVILLE FOR THE CONDUCT OF BUSINESS.**

**WHEREAS**, Chapter 1 “Administration and Government, Part 11 “Master Schedule of Fees” of the Code of the Borough of Phoenixville provides that the Borough may, from time to time, by Resolution, establish fees and amend the Master Schedule of Fees as deemed necessary and appropriate by the Borough Council; and

**WHEREAS**, The Borough has amended the Master Schedule of Fees for the Fiscal Year 2025 and such fees shall remain in effect unless the Borough Council shall approve by motion or Resolution from time to time, a greater or lesser increase or no increase in its discretion.

**NOW, THEREFORE, BE IT RESOLVED** this 12th day of November, 2024 by the Borough Council of the Borough of Phoenixville that the attached Master Schedule of Fees for 2025 is hereby adopted by the Borough and shall thereafter be implemented by all officials and employees of the Borough, effective January 1, 2025.

**PASSED**, by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**ENACTED**, this 11th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY**, that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary



*Borough of Phoenixville  
Master Schedule of Fees  
Effective January 1, 2025*

**Applicants are responsible to review all Borough Subdivision and Land Development Ordinances and Zoning Ordinances for determining plan compliance, waivers and/or variances.**

**Subdivision and/or Land Development Plan – All application fees are Non-refundable**

**Subdivision Only OR Land Development Only Application Fees**

|                          |             |
|--------------------------|-------------|
| Sketch Plan Review ..... | \$ 500.00   |
| Preliminary/Final Review |             |
| Minor Residential .....  | \$ 1,000.00 |
| Major Residential .....  | \$ 2,000.00 |
| Minor Commercial .....   | \$ 1,500.00 |
| Major Commercial .....   | \$ 2,500.00 |

**Escrow Deposit**

|                                               |                                     |
|-----------------------------------------------|-------------------------------------|
| Sketch Plan .....                             | \$ 2,000.00                         |
| Preliminary/Final                             |                                     |
| Minor Residential .....                       | \$ 4,000.00                         |
| Major Residential .....                       | \$ 8,000.00                         |
| Minor Commercial .....                        | \$ 5,000.00                         |
| Major Commercial .....                        | \$ 10,000.00                        |
| Phoenixville Regional Planning Committee..... | <b>As estimated by PRPC Planner</b> |

**Subdivision AND Land Development Application Fees**

|                          |             |
|--------------------------|-------------|
| Sketch Plan Review ..... | \$ 500.00   |
| Preliminary/Final Review |             |
| Minor Residential .....  | \$ 1,500.00 |
| Major Residential .....  | \$ 3,000.00 |
| Minor Commercial .....   | \$ 2,000.00 |
| Major Commercial .....   | \$ 4,000.00 |

**Escrow Deposit**

|                                               |                                     |
|-----------------------------------------------|-------------------------------------|
| Sketch Plan .....                             | \$ 2,500.00                         |
| Preliminary/Final                             |                                     |
| Minor Residential .....                       | \$ 6,000.00                         |
| Major Residential .....                       | \$ 10,000.00                        |
| Minor Commercial .....                        | \$ 7,000.00                         |
| Major Commercial .....                        | \$ 12,000.00                        |
| Phoenixville Regional Planning Committee..... | <b>As estimated by PRPC Planner</b> |

**Zoning** – All application fees are **Non-refundable**

**Application Fees**

|                                                      |             |
|------------------------------------------------------|-------------|
| Curative Amendment .....                             | \$ 5,000.00 |
| Conditional Use                                      |             |
| Residential Application Fee .....                    | \$ 1,000.00 |
| Commercial Application Fee .....                     | \$ 2,000.00 |
| Special Exception                                    |             |
| Residential Application Fee .....                    | \$ 1,000.00 |
| Commercial Application Fee .....                     | \$ 2,000.00 |
| Variance or Appeal applications                      |             |
| Residential Application Fee .....                    | \$ 1,000.00 |
| Commercial Application Fee .....                     | \$ 2,000.00 |
| Zoning Officer Request for Preliminary Opinion ..... | \$ 250.00   |

**Continuance**

|                                 |           |
|---------------------------------|-----------|
| Residential (Per Meeting) ..... | \$ 300.00 |
| Commercial (Per Meeting) .....  | \$ 500.00 |

**Escrow Deposit**

|                          |             |
|--------------------------|-------------|
| Curative Amendment ..... | \$ 2,000.00 |
| Conditional Use          |             |
| Residential .....        | \$ 1,000.00 |
| Commercial .....         | \$ 2,000.00 |
| Special Exception        |             |
| Residential .....        | \$ 1,000.00 |
| Commercial .....         | \$ 2,000.00 |
| Variance or Appeal       |             |
| Residential .....        | \$ 1,000.00 |
| Commercial .....         | \$ 2,000.00 |

**Administrative Fees**

**Appeals Board**

|                                               |             |
|-----------------------------------------------|-------------|
| Uniform Construction Code .....               | \$ 1,000.00 |
| International Fire Code .....                 | \$ 1,000.00 |
| International Property Maintenance Code ..... | \$ 1,000.00 |

**Attorney, Engineer, other Consultant or Contractor Fees..... As invoiced**

**Borough Personnel Fee**

|                    |                     |
|--------------------|---------------------|
| Fire .....         | (Per Hour) \$ 47.00 |
| Parking .....      | (Per Hour) \$ 41.00 |
| Police .....       | (Per Hour) \$ 91.00 |
| Public Works ..... | (Per Hour) \$ 53.00 |

**Check Fee** (returned) ..... \$ 35.00

**Copying records** ..... per page \$ 0.25

**Mailing** - Cost of mailing will be the actual charge based on type (regular, overnight, two-day, etc.) as requested by the applicant.

**Notary Service** – Non-Residents

|                                                     |         |
|-----------------------------------------------------|---------|
| Affidavits, Verification, Certificates, Oaths ..... | \$ 5.00 |
| Acknowledgements .....                              | \$ 5.00 |
| Each additional name .....                          | \$ 2.00 |
| Depositions and Protests (per page) .....           | \$ 3.00 |

Online Processing Fee ..... **As invoiced**

## **Construction and Zoning Permits**

**PA Permit surcharge on Uniform Construction Code permits**..... \$ 4.50

### **Application**

Residential ..... \$ 25.00

Commercial ..... \$ 50.00

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL - All Construction costs are to be calculated by the applicant. If disputed, Building Code Official will use square foot values from the ICC "Valuation Chart"

**Blasting Permit** ..... \$ 500.00

### **Building**

**Residential – New** - Outside dimensions including: garages, basement fit outs, crawlspaces and attic conversions, porch enclosures and additions (increase in livable area)

Minimum ..... \$ 150.00

Per square foot cost ..... per sq. ft. \$1.25

### **Residential – Alterations/Finishes, Renovations**

Minimum ..... \$ 75.00

Up to 500 square feet ..... per sq. ft. \$ 0.50

501 square feet or more ..... per sq. ft. \$ 0.25

### **Commercial – New**

Minimum ..... \$ 350.00

One (1) percent of ..... Estimated Cost

### **Commercial – Existing (Tenant Fit-Outs, Alterations)**

Minimum ..... \$ 175.00

One (1) percent of ..... Estimated Cost

### **Alarms**

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_

Residential - New ..... minimum \$ 100.00

Residential - Replacement ..... minimum \$ 50.00

Commercial - New ..... minimum \$ 200.00

Commercial - Replacement ..... minimum \$ 100.00

### **Electrical**

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_

Residential - New ..... minimum \$ 100.00

Residential - Replacement ..... minimum \$ 50.00

Commercial - New ..... minimum \$ 200.00

Commercial - Replacement ..... minimum \$ 100.00

### **HVAC**

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_

Residential - New ..... minimum \$ 100.00

Residential - Replacement ..... minimum \$ 50.00

Commercial - New ..... minimum \$ 200.00

Commercial - Replacement ..... minimum \$ 100.00

### **Plumbing**

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_

Residential - New ..... minimum \$ 100.00

Residential - Replacement ..... minimum \$ 50.00

Commercial - New ..... minimum \$ 200.00

Commercial - Replacement ..... minimum \$ 100.00

### **Sprinklers**

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_

Residential - New ..... minimum \$ 100.00

Residential - Replacement ..... minimum \$ 50.00

Commercial - New ..... minimum \$ 200.00

|                                                                                           |                                                         |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Commercial - Replacement .....                                                            | minimum \$ 100.00                                       |
| <b>Any other Permanent System</b>                                                         |                                                         |
| Calculated at 1 % of estimated costs .....                                                | \$ .....                                                |
| Residential - New .....                                                                   | minimum \$ 100.00                                       |
| Residential - Replacement .....                                                           | minimum \$ 50.00                                        |
| Commercial - New .....                                                                    | minimum \$ 200.00                                       |
| Commercial - Replacement .....                                                            | minimum \$ 100.00                                       |
| <b>Construction Code Plan Review</b> .....                                                | As calculated by the Building Code Official per Project |
| <b>Construction Inspection</b> .....                                                      | As calculated by the Building Code Official per Project |
| <b>Deck/Patio</b> .....                                                                   | per structure \$ 75.00                                  |
| <b>Driveway</b> .....                                                                     | \$ 75.00                                                |
| <b>Fencing</b> .....                                                                      | \$ 75.00                                                |
| <b>Fire Safety Inspections and Services - Annual</b>                                      |                                                         |
| 0-999 sf .....                                                                            | \$ 75.00                                                |
| 1,000 – 3,999 sf .....                                                                    | \$ 110.00                                               |
| 4,000 – 12,4999 sf .....                                                                  | \$ 150.00                                               |
| 12,500 – 24,999 sf .....                                                                  | \$ 200.00                                               |
| 25,000 – 49,999 sf .....                                                                  | \$ 300.00                                               |
| 50,000 – 99,999 sf .....                                                                  | \$ 450.00                                               |
| 100,000 sf. and more .....                                                                | \$ 1,000.00                                             |
| High Hazard .....                                                                         | \$ 1,250.00                                             |
| Re-inspections .....                                                                      | Per hour \$ 85.00                                       |
| <b>Food Trucks (On private Property)</b>                                                  |                                                         |
| Per Month/Per Property .....                                                              | \$ 75.00                                                |
| Per Year/Per Property .....                                                               | \$ 500.00                                               |
| <b>Pool</b>                                                                               |                                                         |
| Above-ground Pools and Hot Tubs (over 24" of water) .....                                 | \$ 50.00                                                |
| In-ground .....                                                                           | \$ 150.00                                               |
| <b>Re- Roofing</b>                                                                        |                                                         |
| Commercial Non-structural .....                                                           | \$ 150.00                                               |
| Residential .....                                                                         | \$ 75.00                                                |
| <b>Sheds</b> .....                                                                        | \$ 75.00                                                |
| <b>Sidewalks, Curbs and Driveways</b> .....                                               | \$ 25.00                                                |
| <b>Signs</b>                                                                              |                                                         |
| Permanent .....                                                                           | \$ 50.00                                                |
| <b>Street Opening</b>                                                                     |                                                         |
| Permit .....                                                                              | \$ 500.00                                               |
| <b>Wireless - Small Cell Antenna</b>                                                      |                                                         |
| Permit – Co-location .....                                                                | \$ 500.00                                               |
| Additional Antenna – Co-location .....                                                    | per additional antenna \$ 100.00                        |
| Permit – New Pole .....                                                                   | per pole \$ 1,000.00                                    |
| Recurring Fee – Annually on January 1 .....                                               | per antenna \$ 270.00                                   |
| <b>Zoning</b>                                                                             |                                                         |
| Business Use Permit – Permanent (Zoning Review and Inspection) .....                      | \$ 150.00                                               |
| Business Use Permit – Seasonal/Quarterly .....                                            | \$ 100.00                                               |
| Home Business or Home Occupation, No Impact Permit .....                                  | \$ 50.00                                                |
| (additional zoning processes and associated costs may apply. Consult Staff for direction) |                                                         |

## **Licenses**

### **Electrical, Plumbers and General Contractors \*\*Except as set forth in Act 132 of 2008**

|                                              |           |
|----------------------------------------------|-----------|
| Major (3 or more persons per company) .....  | \$ 250.00 |
| Minor (2 or less persons per company) .....  | \$ 150.00 |
| <b>Peddler &amp; Soliciting (Per Person)</b> |           |
| Daily .....                                  | \$ 25.00  |

|                                |           |
|--------------------------------|-----------|
| Per Week .....                 | \$ 50.00  |
| Per Month .....                | \$ 100.00 |
| Per Year (Not pro-rated) ..... | \$ 250.00 |

## **Miscellaneous**

|                                                                               |                                     |
|-------------------------------------------------------------------------------|-------------------------------------|
| <b>Barricades</b> .....                                                       | each \$ 10.00                       |
| <b>Compost – Residential Screened</b>                                         |                                     |
| Residents up to 3 yards .....                                                 | <b>FREE</b>                         |
| Additional yards .....                                                        | cubic yard \$ 16.00                 |
| Non-residents .....                                                           | cubic yard \$ 16.00                 |
| <b>Compost – Commercial</b>                                                   |                                     |
| Commercial Contractors .....                                                  | <b>Price available upon request</b> |
| <b>Dumpster</b>                                                               |                                     |
| Town Center District – On Street (No Weekends) .....                          | 5 days \$ 25.00                     |
| Town Center District – On Private Lot .....                                   | 30 days \$ 75.00                    |
| All other Zoning Districts (Street or Private Lot) .....                      | 30 days \$ 10.00                    |
| <b>False Alarms</b>                                                           |                                     |
| <b>First Alarm</b> .....                                                      | <b>Written warning</b>              |
| <b>Second Alarm</b> .....                                                     | <b>\$ 100.00</b>                    |
| <b>Third Alarm</b> .....                                                      | <b>\$ 150.00</b>                    |
| <b>Fourth Alarm</b> .....                                                     | <b>\$ 200.00</b>                    |
| <b>Fifth Alarm</b> .....                                                      | <b>\$ 250.00</b>                    |
| <b>Each Additional Alarm</b> .....                                            | <b>\$ 300.00</b>                    |
| <b>Flags and Pennants (includes installation and removal)</b> .....           | each \$ 10.00                       |
| <b>Mulch – Residential Triple Ground</b>                                      |                                     |
| Residents up to 3 yards .....                                                 | <b>FREE</b>                         |
| Additional yards .....                                                        | cubic yard \$ 16.00                 |
| Non-residents .....                                                           | cubic yard \$ 16.00                 |
| <b>Mulch – Commercial</b>                                                     |                                     |
| Single Ground .....                                                           | <b>Price available upon request</b> |
| Double Ground .....                                                           | cubic yard \$ 16.00                 |
| Triple Ground .....                                                           | cubic yard \$ 21.00                 |
| <b>Municipal Services Certification (water, sewer, trash)</b> .....           | \$ 75.00                            |
| <b>Sludge</b> .....                                                           | <b>As invoiced</b>                  |
| <b>Street Sign (Non-traffic)</b> .....                                        | <b>As invoiced</b>                  |
| <b>Tipping Fee (Brush, yard waste and leaves)</b> .....                       | \$ 50.00                            |
| (Loads subject to inspection. Stumps and Logs over 24" will not be accepted.) |                                     |
| <b>Tree Replacement</b> .....                                                 | <b>As invoiced</b>                  |

## **Other Applications and Permits**

|                                                             |                            |
|-------------------------------------------------------------|----------------------------|
| <b>HARB Application</b> .....                               | \$ 100.00                  |
| <b>PXV Inside Out</b> .....                                 | \$ 50.00                   |
| <b>Residential Rental (Annual)</b>                          |                            |
| Dwelling Unit .....                                         | per dwelling unit \$ 80.00 |
| Rooming Unit .....                                          | per unit \$ 80.00          |
| Late Fee .....                                              | per unit \$ 10.00          |
| Interest Charge .....                                       | 10% per annum              |
| Interest Charge after 60 days .....                         | 10% per annum              |
| <b>Storm Water Management</b>                               |                            |
| Plan Review & Inspection Escrow – Simplified Approach ..... | \$ 1,500.00                |
| Plan Review & Inspection Escrow – All Others .....          | \$ 3,000.00                |

## **Police and Parking Fees**

|                                                                        |                               |
|------------------------------------------------------------------------|-------------------------------|
| <b>Accident Reports</b> .....                                          | \$ 15.00                      |
| Audio or Video Recording .....                                         | \$ 100.00                     |
| <b>Fingerprinting</b>                                                  |                               |
| Resident.....                                                          | \$ 10.00                      |
| Non-Resident.....                                                      | \$ 20.00                      |
| <b>Fire Police</b> .....                                               | As invoiced                   |
| <b>Incident Reports</b> (Form 1 and Form 2) .....                      | per copied page \$0.25        |
| <b>Immobilizing Vehicles (Additional Boot Fee)</b> .....               | \$ 100.00                     |
| <b>Notary Service</b> – Non-Borough Residents                          |                               |
| Affidavits, Verification, Certificates, Oaths .....                    | \$ 5.00                       |
| Acknowledgements .....                                                 | \$ 5.00                       |
| Each additional name .....                                             | \$ 2.00                       |
| Depositions and Protests (per page) .....                              | \$ 3.00                       |
| <b>Parking Lot Rental</b>                                              |                               |
| <b>Lot # 2</b> .....                                                   | Per hour \$ 75.00             |
| <b>Lot # 8</b> .....                                                   | Per hour \$ 240.00            |
| <b>Lot # 9</b> .....                                                   | Per hour \$ 90.00             |
| <b>Parking Meter/Kiosk</b> .....                                       | As posted                     |
| <b>Parking Permit – Electric Vehicle</b>                               |                               |
| Month.....                                                             | \$ 50.00                      |
| Quarter.....                                                           | \$ 75.00                      |
| Six Months .....                                                       | \$ 150.00                     |
| Annual.....                                                            | \$ 275.00                     |
| <b>Parking Permit – Lots 1,3, 4 &amp; 9</b>                            |                               |
| Month.....                                                             | \$ 30.00                      |
| Quarter.....                                                           | \$ 45.00                      |
| Six Months .....                                                       | \$ 90.00                      |
| Annual.....                                                            | \$ 155.00                     |
| <b>Parking Permit – Residential Zone “A”</b>                           |                               |
| Annual (not pro-rated) .....                                           | \$ 15.00                      |
| 14 Days - Temporary.....                                               | \$ 5.00                       |
| Guest - Annual.....                                                    | \$ 50.00                      |
| Business - Quarter .....                                               | \$ 5.00                       |
| Contractor - Week .....                                                | \$ 5.00                       |
| <b>Parking Permit Replacement</b> .....                                | \$ 5.00                       |
| <b>Parking Ticket</b> .....                                            | \$ 25.00                      |
| <b>Parking Ticket</b> (in residential Zone “A” without a permit) ..... | \$ 30.00                      |
| <b>Parking Ticket</b> (Fire Zone).....                                 | \$ 30.00                      |
| <b>Parking Ticket Late Fee</b> .....                                   | \$ 5.00                       |
| <b>Street Closure Fee</b> (Excluding Parades).....                     | Per Block - Per Day \$ 125.00 |
| <b>Tampering with Parking Meters/Kiosks</b> .....                      | Up to \$ 600.00               |
| <b>Temporary No Parking</b> - Space Reservation Town Center .....      | Per Spot - Per Day \$ 25.00   |
| <b>Temporary No Parking</b> - Space Reservation All Others .....       | Per Spot - Per Day \$ 10.00   |
| <b>Towing - PD</b> .....                                               | \$ 260.00                     |
| <b>Storage - Daily</b> .....                                           | \$ 50.00                      |

## **Recreation Fees**

|                               |           |
|-------------------------------|-----------|
| <b>Badminton</b>              |           |
| Resident - Per play .....     | \$ 5.00   |
| Non-Resident - Per play ..... | \$ 6.00   |
| <b>Basketball – Men’s</b>     |           |
| Team (10 games) .....         | \$ 625.00 |

**Basketball – Women’s**

|                       |           |
|-----------------------|-----------|
| Team (10 games) ..... | \$ 625.00 |
|-----------------------|-----------|

**Facility Rental**

|                                                   |           |
|---------------------------------------------------|-----------|
| <b>Athletic Field</b>                             |           |
| Resident (2 hours).....                           | \$ 25.00  |
| Non-Resident (2 hours).....                       | \$ 50.00  |
| <b>Basketball Court</b>                           |           |
| Resident (2 hours).....                           | \$ 20.00  |
| Non-Resident (2 hours).....                       | \$ 40.00  |
| <b>Bocce Courts</b>                               |           |
| Resident (Per court/per hour) .....               | \$ 10.00  |
| Non-Resident (Per court/per hour).....            | \$ 20.00  |
| <b>Parks/Public Areas</b>                         |           |
| Area exclusive use request (per session) Fee..... | \$ 100.00 |
| Escrow .....                                      | \$ 500.00 |
| <b>Parks/Public Areas</b>                         |           |
| Improvement Modification Request Fee .....        | \$ None   |
| Escrow .....                                      | \$ 750.00 |
| <b>Tennis Courts</b>                              |           |
| Resident (Per court/per hour) .....               | \$ 10.00  |
| Non-Resident (Per court/per hour).....            | \$ 20.00  |

**Recreation Center****Rental Fees Per Hour**

|                                     |           |
|-------------------------------------|-----------|
| Activity Room - Resident.....       | \$ 25.00  |
| Activity Room – Non-Resident .....  | \$ 35.00  |
| Conference Room - Resident .....    | \$ 10.00  |
| Conference Room – Non-Resident..... | \$ 20.00  |
| Exercise Room - Resident .....      | \$ 35.00  |
| Exercise Room – Non-Resident.....   | \$ 45.00  |
| Gym Main - Resident .....           | \$ 125.00 |
| Gym Main - Non-Resident .....       | \$ 150.00 |
| Gym Side - Resident.....            | \$ 75.00  |
| Gym Side – Non-Resident .....       | \$ 100.00 |
| Kitchen - Resident.....             | \$ 20.00  |
| Kitchen – Non-Resident .....        | \$ 25.00  |

**Multi-purpose Space Per Hour**

|                                 |           |
|---------------------------------|-----------|
| 1 Section - Resident.....       | \$ 50.00  |
| 1 Section – Non-Resident .....  | \$ 60.00  |
| 2 Sections - Resident.....      | \$ 75.00  |
| 2 Sections – Non-Resident ..... | \$ 90.00  |
| 3 Sections - Resident.....      | \$ 125.00 |
| 3 Sections – Non-Resident ..... | \$ 150.00 |
| Yoga Room - Resident.....       | \$ 35.00  |
| Yoga Room – Non-Resident.....   | \$ 45.00  |

**Non-Profit Rate Per Hour**

|                      |           |
|----------------------|-----------|
| Gym Main (Full)..... | \$ 100.00 |
| Gym Side (Side)..... | \$ 50.00  |
| 1 Section .....      | \$ 40.00  |
| 2 Sections .....     | \$ 60.00  |
| 3 Sections .....     | \$ 100.00 |

**Gingerbread House**

|                                 |          |
|---------------------------------|----------|
| Registration – individual ..... | \$ 50.00 |
|---------------------------------|----------|

**Resident**

|                                           |           |
|-------------------------------------------|-----------|
| 2-day class – individual (per month)..... | \$ 145.00 |
| 3-day class – individual (per month)..... | \$ 175.00 |

|                       |          |
|-----------------------|----------|
| <b>Late Fee</b> ..... | \$ 10.00 |
|-----------------------|----------|

|                                                                          |                    |
|--------------------------------------------------------------------------|--------------------|
| <b>Non-Resident</b>                                                      |                    |
| 2-day class – individual (per month).....                                | \$ 175.00          |
| 3-day class – individual (per month).....                                | \$ 205.00          |
| <b>Late Fee</b> .....                                                    | \$ 10.00           |
| <b>Open Gym Adult</b>                                                    |                    |
| Resident – Per Play.....                                                 | \$ 5.00            |
| Non-Resident – Per Play.....                                             | \$ 6.00            |
| <b>Pickle Ball</b>                                                       |                    |
| Resident - Per play.....                                                 | \$ 5.00            |
| Non-Resident - Per play.....                                             | \$ 6.00            |
| <b>Pilates (6 Week Session)</b>                                          |                    |
| Resident.....                                                            | \$ 60.00           |
| Non-Resident.....                                                        | \$ 70.00           |
| <b>Playground Program</b>                                                |                    |
| Half Day.....                                                            | \$ 550.00          |
| Full Day.....                                                            | \$ 700.00          |
| <b>Reeves Park Summer Camp (6-12 years old) (weekly)</b>                 |                    |
| Half Day Resident.....                                                   | \$ 125.00          |
| Half Day Non-Resident.....                                               | \$ 145.00          |
| <b>Rugby</b>                                                             |                    |
| Men's and Boys' Team.....                                                | \$ 750.00          |
| Women's Team.....                                                        | \$ 750.00          |
| <b>Softball</b>                                                          |                    |
| <b>Spring</b>                                                            |                    |
| Coed Team.....                                                           | \$ 850.00          |
| Men's Team.....                                                          | \$ 850.00          |
| <b>Fall</b>                                                              |                    |
| Coed Team.....                                                           | \$ 500.00          |
| Men's Team.....                                                          | \$ 500.00          |
| <b>Sports N Fun Events</b>                                               |                    |
| Resident - Per play.....                                                 | \$ 5.00            |
| Non-Resident - Per play.....                                             | \$ 6.00            |
| <b>Summer Camp (3-5 years old) (six-week camp)</b>                       |                    |
| Resident.....                                                            | per week \$ 125.00 |
| Non-Resident.....                                                        | per week \$ 145.00 |
| <b>Table Tennis</b>                                                      |                    |
| Resident – Per Play.....                                                 | \$ 5.00            |
| Non-resident – Per Play.....                                             | \$ 6.00            |
| <b>Tennis</b>                                                            |                    |
| Resident.....                                                            | \$ 100.00          |
| Non-resident.....                                                        | \$ 125.00          |
| <b>Winter Break Camp – Spring/Winter Break</b>                           |                    |
| Resident.....                                                            | \$ 125.00          |
| Non-Resident.....                                                        | \$ 145.00          |
| <b>Winter Volleyball Clinic Jan-Feb (Mondays) Youth Girls ages 10-14</b> |                    |
| Resident.....                                                            | \$ 70.00           |
| Non-Resident.....                                                        | \$ 85.00           |
| <b>Women's Volleyball</b>                                                |                    |
| <b>Spring</b>                                                            |                    |
| Competitive Team.....                                                    | \$ 375.00          |
| Recreational Team.....                                                   | \$ 375.00          |
| <b>Fall</b>                                                              |                    |
| Competitive Team.....                                                    | \$ 375.00          |
| Recreational Team.....                                                   | \$ 375.00          |
| <b>Winter</b>                                                            |                    |
| Competitive Team (10 games).....                                         | \$ 375.00          |



## **Solid Waste/Trash**

### **Bulk Items – Residential**

|                            |                  |
|----------------------------|------------------|
| Small Item .....           | \$ 10.00         |
| Medium Item .....          | \$ 20.00         |
| Large Item .....           | \$ 30.00         |
| Metal Item/Appliance ..... | <b>No Charge</b> |

**Bulk Items – Bulk Item pickups shall be done by appointment only on every other Monday. Payment shall be made in advance and are non-refundable.  
NO Electronics will be accepted.**

### **Toters**

|                             |                      |
|-----------------------------|----------------------|
| Recycling (65 gallon) ..... | each <b>FREE</b>     |
| Recycling (35 gallon) ..... | each <b>FREE</b>     |
| Rubbish (65 gallon) .....   | each \$ 65.00        |
| Rubbish (35 gallon) .....   | each \$ 45.00        |
| Commercial Uses .....       | <b>Per Agreement</b> |

**Dumpster – Two Yard** ..... Per Month- per each weekly pickup \$ 50.00

**Trash Fee – Residential (TCU)** ..... Per Quarter \$ 116.00  
(TCU = An individual residential dwelling unit, commercial unit, industrial unit or institutional unit.)

### **Fees and Interest (Residential or Commercial)**

|                       |               |
|-----------------------|---------------|
| Late Fee .....        | \$ 5.00       |
| Interest Charge ..... | 10% per annum |

## **Special Services**

**Application Fee** ..... \$ 50.00

**Security Deposit** ..... \$ 250.00  
(Borough reserves the right to increase the Security Deposit based on size of event)

**Reeves Park** (includes Band Shell, Restrooms and Electric if desired)

#### **Resident**

|                     |           |
|---------------------|-----------|
| Per Hour .....      | \$ 50.00  |
| Up to 4 Hours ..... | \$ 100.00 |
| Over 4 Hours .....  | \$ 175.00 |

#### **Non-Resident**

|                     |           |
|---------------------|-----------|
| Per Hour .....      | \$ 75.00  |
| Up to 4 Hours ..... | \$ 175.00 |
| Over 4 Hours .....  | \$ 350.00 |

#### **Gazebo**

|                                    |          |
|------------------------------------|----------|
| Resident - Up to 4 Hours .....     | \$ 10.00 |
| Non-Resident – Up to 4 Hours ..... | \$ 25.00 |

#### **Fire Department Apparatus**

|                             |                    |
|-----------------------------|--------------------|
| Engine .....                | Per Hour \$ 350.00 |
| Aerial/Ladder .....         | Per Hour \$ 400.00 |
| Rescue .....                | Per Hour \$ 300.00 |
| Squad/Utility/Support ..... | Per hour \$ 150.00 |
| Tanker/Tender .....         | Per Hour \$ 300.00 |
| Fire Police .....           | As invoiced        |

**Pavilion**

|                                           |                   |
|-------------------------------------------|-------------------|
| Resident - Up to 4 Hours .....            | \$ 45.00          |
| Non-Resident – Up to 4 Hours .....        | \$ 85.00          |
| <b>Band Stage- Mobile</b> .....           | \$ 300.00         |
| <b>Parking Lot # 2 Rental</b> .....       | Per hour \$ 75.00 |
| <b>Trash &amp; Recycling Toters</b> ..... | Per Set \$ 10.00  |

**Tax Collector Fees**

|                                                                                           |          |
|-------------------------------------------------------------------------------------------|----------|
| <b>Real Estate Tax Certification (per up to three years certified) Fees</b> .....         | \$ 10.00 |
| <b>Real Estate Tax Duplicate (each year) Fees</b> .....                                   | \$ 10.00 |
| <b>Real Estate Tax Information (preparing and issuing written information) Fees</b> ..... | \$ 25.00 |

**Real Estate Transfer****Property Transfer Permit****Residential**

|                                                                            |               |
|----------------------------------------------------------------------------|---------------|
| Per UCC Definition, 1 & 2 Family Structures (includes 2 inspections) ..... | \$ 125.00     |
| Additional inspections .....                                               | each \$ 50.00 |

**Commercial**

|                                                                                      |             |
|--------------------------------------------------------------------------------------|-------------|
| Per UCC Definition, 3+ Family Structures & all other non-residential uses <5000 SF . | \$ 300.00   |
| 5,000 – 15,000 SF .....                                                              | \$ 500.00   |
| >15,000 SF .....                                                                     | \$ 1,000.00 |

|                                                                   |           |
|-------------------------------------------------------------------|-----------|
| <b>Financing – Conveyancing Zoning Verification Request</b> ..... | \$ 500.00 |
|-------------------------------------------------------------------|-----------|

**Waste Water****Bulk Sales**

|                                          |               |
|------------------------------------------|---------------|
| Administrative Charge .....              | \$ 5.18       |
| Sales per thousand gallons .....         | \$ 7.15       |
| Interest Charge (calculated daily) ..... | 10% per annum |

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| <b>Infrastructure Improvement Fee (per EDU)</b> ..... | Per Quarter \$ 7.50 |
|-------------------------------------------------------|---------------------|

|                             |                       |
|-----------------------------|-----------------------|
| <b>Connection Fee</b> ..... | (Per EDU) \$ 2,898.50 |
|-----------------------------|-----------------------|

(A Connection Fee is a charge reflecting capital costs to property owners who desire or are required to connect to the Borough's waste water system. An Equivalent Dwelling Unit (EDU) is defined by the Borough to be the measure of volume and strength flow or expected flow of sanitary sewage equivalent to that generated by a single-family residential structure.)

**Water****Bulk Sales**

|                                          |               |
|------------------------------------------|---------------|
| Administrative Charge .....              | \$ 5.18       |
| Sales per thousand gallons .....         | \$ 10.10      |
| Interest Charge (calculated daily) ..... | 10% per annum |

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| <b>Infrastructure Improvement Fee (per EDU)</b> ..... | Per Quarter \$ 7.50 |
|-------------------------------------------------------|---------------------|

|                            |          |
|----------------------------|----------|
| <b>Disconnection</b> ..... | \$ 25.00 |
|----------------------------|----------|

|                           |          |
|---------------------------|----------|
| <b>Reconnection</b> ..... | \$ 25.00 |
|---------------------------|----------|

|                                                                    |          |
|--------------------------------------------------------------------|----------|
| <b>Scheduling</b> (termination of delinquent resident water) ..... | \$ 25.00 |
|--------------------------------------------------------------------|----------|

|                               |           |
|-------------------------------|-----------|
| <b>Security Deposit</b> ..... | \$ 250.00 |
|-------------------------------|-----------|

**Meter**

|           |                      |
|-----------|----------------------|
| New ..... | Actual Cost Plus 10% |
|-----------|----------------------|

**Testing**

|                                      |                      |
|--------------------------------------|----------------------|
| Up to 2" meters .....                | \$ 100.00            |
| 2" to 8" meters (in line test) ..... | As invoiced plus 10% |

**Sleeve and Gate Valve** .....As invoiced plus 10%

**Sprinkler** (Annual Fee for non-metered)

Borough

Less than 8" ..... \$ 217.81

8" ..... \$ 288.15

10" ..... \$ 432.26

12" ..... \$ 650.43

16" ..... \$ 1,152.67

**Connection Per Dwelling Unit (DU) or EDU Fees**

A Connection Fee is a charge reflecting capital costs to property owners who desire or are required to connect to the Borough's water system.

**Dwelling Unit (DU) Fees**

Single/Double/Twin (R-3 Occupancy)..... Per each DU \$3,320.00

**Multi-Family Residential/Apartment (R-2 Occupancies)**

Ten Units or less ..... Per each DU \$ 1,500.00

11-25 Units..... Per each DU \$ 1,250.00

26 units or more ..... Per each DU \$ 1,000.00

All Other Occupancies .....As determined by Borough Engineer per EDU \$ 3,320.00

**ORDINANCE NO. 2024 -**

**BOROUGH COUNCIL OF  
THE BOROUGH OF PHOENIXVILLE  
CHESTER COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**ORDINANCE ACCEPTING DEDICATION OF RIGHT-OF-WAY OF  
153 MORGAN STREET**

**WHEREAS, 153 MORGAN ST, LLC**, a Pennsylvania limited liability company, with an address of 153 Persimmon Drive, Collegeville, Pennsylvania 19426 (“Grantor”), is the owner of certain parcel of land situated at 153 Morgan Street in the Borough of Phoenixville, which parcel is more particularly identified as Chester County Tax UPI Number 15-9-751 (the “Premises”); and

**WHEREAS**, Grantor has agreed to dedicate to the Borough of Phoenixville (“Borough”) certain rights-of-way of the Premises along the existing Morgan Street right of way, as more particularly described in the legal descriptions included with the Deed of Dedication attached hereto and incorporated herein as Exhibit “A” (the “Right-of-Way”); and

**WHEREAS**, the Borough, by accepting the Deed of Dedication and recording the same with this Ordinance, accepts the Right-of-Way; and

**WHEREAS**, as authorized by Section 1734(a) of the Borough Code, 8 Pa.C.S.A. §1734(a), the Borough desires to accept the Right-of-Way as and for a public street, road or highway, sidewalk, trail, utilities and other public improvements, together with any sidewalks or trails thereon and sanitary sewer lines and storm sewer lines constructed thereunder; and

**WHEREAS**, the Borough, by accepting this Ordinance, accepts the Right-of-Way to the extent that such acceptance is necessary at this time.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, that the Borough Council of the Borough of Phoenixville accepts the Right-of-Way described in Exhibit “A” to have and to hold, forever, as and for public street, road or highway, sidewalk, trail, utilities and other public improvements, together with any sidewalks or trails thereon and sanitary sewer lines and storm sewer lines constructed thereunder (if any), and with the same effect as if the same had been opened by a Decree of Court of Common Pleas in and for the County of Chester after proceedings duly had for that purpose under and in pursuance with the laws of the Commonwealth of Pennsylvania.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**APPROVED** by the Mayor, this 12th day of November, 2024.

By: \_\_\_\_\_  
Peter J. Urscheler, Mayor

**ENACTED**, this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**Deed of Dedication 153 Morgan Street Right-of-Way**

**EXHIBIT "A"**

Prepared By: Scott C. Denlinger, Esquire  
Wisler Pearlstine, LLP  
Blue Bell Executive Campus  
460 Norristown Road, Suite 110  
Blue Bell, PA 19422

Return To: Same as above

Parcel No.: 15-9-751

**DEED OF DEDICATION**

**153 Morgan Street Right-of-Way**

**THIS INDENTURE** is made this 26<sup>th</sup> day of September, 2024,

**FROM**

**153 MORGAN ST LLC**, a Pennsylvania limited liability company with an address of 153 Persimmon Drive, Collegeville, Pennsylvania 19426 (hereinafter referred to as "Grantor"), of the one part,

**TO**

**THE BOROUGH OF PHOENIXVILLE**, a duly organized Pennsylvania Borough with a mailing address of 351 Bridge Street, 2<sup>nd</sup> Floor, Phoenixville, Pennsylvania 19460 (hereinafter called "Grantee"), of the other part;

**WITNESSETH:**

**THAT** the said Grantor, for and in consideration of the sum of One Dollar (\$1.00) lawful money of the United States of America unto it well and truly paid by the said Grantee at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has dedicated and by these presents does dedicate for public use and enjoyment as and for a public street, road or highway, sidewalk, trail, utilities and other public improvements, together with any sidewalks or trails thereon and water lines, sanitary sewer lines and storm sewer lines constructed thereunder, unto the said Grantee, its successors and assigns.

**ALL** those certain tracts or parcels of ground situate in the Borough of Phoenixville, Chester County, Pennsylvania, more particularly described in the legal description attached hereto and made a part hereof as Exhibit "A".

**TO** have and to hold the tract(s) or parcel(s) of land above described and hereby dedicated, or mentioned and intended to be, unto the said Grantee, its successors and assigns, forever, as and for a public street, road, highway, sidewalk, trail, utilities or other public improvements, together with any sidewalks or trails thereon (if any) and water lines, sanitary sewer lines and storm sewer lines constructed thereunder, and for no other use or purpose whatsoever, and to the same extent and with the same effect as if the said public street, road, highway, sidewalk, trail, utilities or other public improvements had been approved by a Decree of the Court of Common Pleas in and for the County of Chester after proceedings duly had for that purpose under and pursuant to the laws of the Commonwealth of Pennsylvania.

**AND** the said Grantor, its successors and assigns, does by these presents, covenant, promise and agree to and with the said Borough of Phoenixville, its successors and assigns, that neither it, the said Grantor, nor its successors and assigns, shall or will at any time hereafter ask, demand, recover or receive of or from the said Borough of Phoenixville, its successors and assigns, any sum or sums of money as and for damages for or by reason of the physical grading of the said public street, road, highway, sidewalk, trail, utilities or other public improvements to grade as now established, and if such grade shall not be established at the date of these presents, that neither it, the said Grantor, nor its successors and assigns, shall or will at any time thereafter ask, demand, recover or receive any damages by reason of the physical grading of the public street, road, highway, sidewalk, trail, utilities or other public improvements to conform with the grades as first thereafter established or confirmed according to law.



**AND** the said Grantor, for itself and its heirs, successors and assigns, does covenant, promise and agree to and with the said Grantee, its successors and assigns, that he, the Grantor, has not heretofore done or committed any act, matter or thing whereby the premises hereby granted, or any part thereof, is, are, shall or may be impeached, charged, or encumbered in title, charge, estate or otherwise howsoever.

**AND** the said Grantor, for itself and its successors and assigns, does by these presents further covenant, promise and agree to and with the said Grantee, its successors and assigns, that it, the said Grantor, shall and will warrant and forever defend the hereinabove described tracts or parcels of land against it, the said Grantor, its successors and assigns, and against all and any person or persons whomsoever lawfully claiming or to claim the same or any part thereof, by, from or under it or any of them.

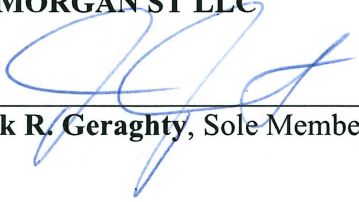
**AND** the Grantee, by accepting and recording this Deed, accepts the tracts or parcels of ground described herein as and for a public street, road, highway, trail, sidewalk, utilities and other public improvements.

**IN WITNESS WHEREOF**, the Grantor has caused this Deed to be signed on the day and year first above written.

**GRANTOR:**

**153 MORGAN ST LLC**

By: \_\_\_\_\_

  
**Mark R. Geraghty, Sole Member**

**ACKNOWLEDGEMENT**

**COMMONWEALTH OF PENNSYLVANIA**

:

**COUNTY OF**

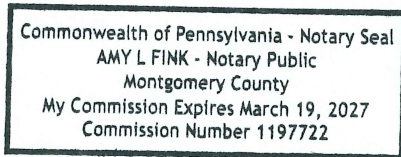
Chester

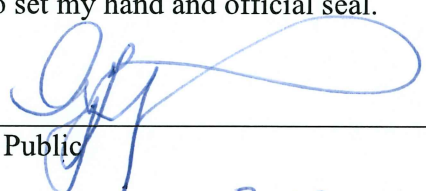
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On this, the 26<sup>th</sup> day of September, 2024, before me, the undersigned officer, a Notary Public, personally appeared **Mark R. Geraghty**, known to me or satisfactorily proven to be the sole member 153 Morgan St, LLC, whose name is subscribed to the within instrument, and acknowledged that he/she executed the same on behalf of the corporation for the purposes therein contained.

**IN WITNESS WHEREOF**, I have hereunto set my hand and official seal.

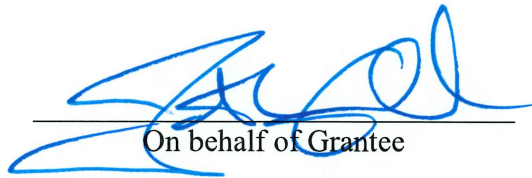


  
\_\_\_\_\_  
Notary Public

My Commission Expires: 3-19-27

I hereby certify that the address of  
the Grantee is:

Borough of Phoenixville  
351 Bridge Street, 2nd Floor,  
Phoenixville, Pennsylvania 19460



On behalf of Grantee

**Legal Description**

**EXHIBIT “A”**



Civil Engineers, Surveyors & Land Development Consultants

**Legal Description**

Morgan Street Right of Way Dedication  
Phoenixville Borough, Chester County, Pennsylvania  
Inland Project No. 12238  
September 19, 2024

**ALL THAT CERTAIN** parcel of land **SITUATE** in Phoenixville Borough, Chester County, Pennsylvania, bounded and described according to Sheet 1 of an As-Built Plan for Providence Capital Group, LLC, dated September 19, 2024, prepared by Inland Design, West Chester, Pennsylvania, and being more fully described as follows:

**BEGINNING** at a point on the southeasterly side of Morgan Street (33.0 feet wide), said point being the common corner with 139 Morgan Street (UPI: 15-9-752) and 153 Morgan Street (UPI: 15-9-751), continuing along the southeasterly side of Morgan Street the 1 following course; thence South 74 degrees 34 minutes 57 seconds West 50.00 Feet to a point and common corner with lands of GI Developers, LLC (UPI: 15-9-750), continuing through the bed of Morgan Street the 3 following courses; thence North 15 degrees 25 minutes 3 seconds West 7.33 Feet to a point; thence North 74 degrees 34 minutes 57 seconds East 50.00 Feet to a point; thence South 15 degrees 25 minutes 3 seconds East 7.33 Feet to a point and place of beginning.

**CONTAINING** 367 Square Feet of land, more or less.

**BEING** Morgan Street Right of Way Dedication on the aforementioned plan.

**ORDINANCE NO 2024 –**

**PHOENIXVILLE BOROUGH  
CHESTER COUNTY, PENNSYLVANIA**

**AN ORDINANCE BY THE BOROUGH COUNCIL CHANGING  
THE NAME OF A PUBLIC STREET IN THE BOROUGH OF  
PHOENIXVILLE.**

**WHEREAS**, upon review of Borough records, it appears that Heckle Street was opened from East Emmett Street to Oak Street; and

**WHEREAS**, subsequently, it appears that Evergreen Lane was opened from Freemont Street to connect with Heckle Street; and

**WHEREAS**, as a result of the foregoing, it appears that, formally, Evergreen Lane turns southward at 46 Evergreen Lane, to run generally north-south, and connects to Heckle Street at its intersection with Oak Street; and

**WHEREAS**, the Borough, United States Post Office, Chester County Department of Emergency Services, and all abutting property owners have been treating the portion of Evergreen Lane from 46 Evergreen Lane to Oak Street as an extension of Heckle Street rather than a portion of Evergreen Lane; and

**WHEREAS**, in order to resolve the confusion, and to conform to the common treatment thereof, the Borough Council of the Borough of Phoenixville desires to rename the portion of Evergreen Lane from 46 Evergreen Lane to Oak Street to Heckle Street.

**NOW THEREFORE**, the Borough Council of the Borough of Phoenixville does hereby **ENACT** and **ORDAIN**:

Section 1. Renaming. That the portion Public Street in the Borough of Phoenixville which is named Evergreen Lane, between the northeast corner of 46 Evergreen Lane and its terminus at the intersection of Heckle Street and Oak Street (hereinafter the “Renamed Area”), is hereby changed along its entire length, so that on or after the enactment of this ordinance, the Renamed Area shall be named and known and designated as Heckle Street. Further, all Ordinances, Plan of Streets or other documents shall hereinafter be updated to reflect such name change, and the Borough President, Borough Manager, and Borough Solicitor are authorized to take any actions necessary to effect such change.

Section 2. Severability. The provisions of this Ordinance are intended to be severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent

of the Council that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

Section 3. Failure to Enforce not a Waiver. The failure of the Borough to enforce any provision of this Ordinance shall not constitute a waiver by the Borough of its rights of future enforcement hereunder.

Section 4. Effective Date. This Ordinance shall take effect and be in force from and after its approval as required by the law.

Section 5. Repealer. All other ordinances and resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

**ORDAINED AND ENACTED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**APPROVED** by the Mayor, this 12th day of November, 2024.

By: \_\_\_\_\_  
Peter J. Urscheler, Mayor

**ENACTED** this this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

## ORDINANCE NO 2024 -

### BOROUGH OF PHOENIXVILLE CHESTER COUNTY, PENNSYLVANIA

#### AN ORDINANCE OF THE PHOENIXVILLE BOROUGH COUNCIL, CHESTER COUNTY, PENNSYLVANIA AMENDING CHAPTER 15, “MOTOR VEHICLES AND TRAFFIC,” PART 4, “GENERAL PARKING REGULATIONS,” SECTION 15-402, “PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS” OF THE CODE OF ORDINANCES OF THE BOROUGH OF PHOENIXVILLE

The Council of the Borough of Phoenixville, Chester County, Pennsylvania hereby ORDAINS that:

#### **SECTION 1.**

Chapter 15, “Motor Vehicles and Traffic,” Part 4, “General Parking Regulations,” Section 15-402 “Parking Prohibited at All Times in Certain Locations,” is hereby amended as indicated by the black line and strikeout interlineations below, with strikeout indicating deletions of language and underlined interlineations indicating insertions of language:

| Street                   | Side             | Between                                                                                                                                                                                      |
|--------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Evergreen Lane</u>    | <u>North</u>     | <u>Freemont Street and Heckle Street. “No Parking This Side”. The signs should face west and shall be placed as erected.</u>                                                                 |
| <u>Heckle Street</u>     | <u>West</u>      | <u>Heckle Street across from the driveway of 430 Heckle Street and should be twelve feet apart. “No Parking Between Signs”. The signs should face north and shall be placed as erected</u>   |
| <del>Morgan Street</del> | <del>South</del> | <del>At a point 324 feet west of the southwest corner of Lincoln Avenue on the south side of Morgan Street. A No Parking Between Signs sign shall be placed with the sign facing east.</del> |
| <del>Morgan Street</del> | <del>South</del> | <del>At a point 385 feet west of the southwest corner of Lincoln Avenue on the south side of Morgan Street. A No Parking Between Signs sign shall be placed with the sign facing east.</del> |
| <del>Morgan Street</del> | <del>South</del> | <del>At a point 437 feet west of the southwest corner of Lincoln Avenue on the south side of Morgan Street. A No Parking Between Signs sign shall be placed with the sign facing east.</del> |



## **SECTION 2.**

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, parts, or section hereof. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, part or section thereof not been included herein.

## **SECTION 3.**

All Ordinances or parts of Ordinances conflicting or inconsistent herewith are hereby repealed.

## **SECTION 4.**

This Ordinance shall become effective upon enactment as provided by law.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**APPROVED** by the Mayor, this 12th day of November, 2024.

By: \_\_\_\_\_  
Peter J. Urscheler, Mayor

**ENACTED**, this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack, Borough Manager/Secretary

## ORDINANCE 2024 -

### BOROUGH OF PHOENIXVILLE CHESTER COUNTY, PENNSYLVANIA

#### AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF PHOENIXVILLE, AS AMENDED, CHAPTER 10, "HEALTH AND SAFETY," BY ADDING A NEW PART 6 "BAMBOO".

The Council of the Borough of Phoenixville, Chester County, Pennsylvania, hereby ORDAINS that:

**Section 1.** Chapter 10, "Health and Safety" is hereby amended by adding a new Part 6 "BAMBOO" in its entirety:

#### **Part 6                      BAMBOO**

##### **§ 10-601      Purpose and Intent.**

The purpose of this Part is to preserve and protect private and public property from the damaging spread of certain bamboo grasses, protect indigenous plant materials from the invasive spread of Bamboo, and maintain the general welfare of residents of Borough of Phoenixville.

##### **§ 10-602      Definitions**

#### **BAMBOO**

Any monopodial (running) tropical or semi-tropical grasses from the genera *Phyllostachys* or *Pseudosasa*, including, but not limited to, *Phyllostachys Aureosulcata* - Yellow Groove Bamboo. In addition, this definition includes Common Bamboo, Golden Bamboo and Arrow Bamboo.

#### **BAMBOO OWNER**

Any person who has planted and/or grows Bamboo on their property; who maintains Bamboo on their property; or who permits Bamboo to grow or remain on their property, even if the Bamboo has spread from an adjoining property.

#### **BOROUGH**

The Borough of Phoenixville, County of Chester, Commonwealth of Pennsylvania.

#### **PERSON**

Any individual, corporation, partnership, joint venture, unincorporated association, municipal corporation or agency, other group acting as a unit, or combination thereof.

### **§ 10-603      Applicability**

For purposes of this Part, Bamboo found growing upon a property shall constitute presumptive evidence that the Bamboo was planted and/or grown by and/or with the consent of the Bamboo Owner.

### **§ 10-604      Prohibition**

Upon the effective date of this Part, the planting or growing of Bamboo shall be prohibited within the Borough, unless:

- A.     The root system of such Bamboo plant is entirely contained within a planter, barrier, or other vessel, located entirely above ground-level, and of such design, material, and location as to entirely prevent the spread/growth of the Bamboo's root system beyond the container in which it is planted; or
- B.     The root system is contained within a barrier, constructed in accordance with the following specifications:
  - 1.     The barrier shall be composed of high-density polypropylene or polyethylene, forty mil or heavier.
  - 2.     Portions or sheets of the barrier shall be secured or joined together by the use of stainless-steel clamps or stainless-steel closure strips designed for such barriers.
  - 3.     The entire perimeter of the barrier shall be more than thirty (30) inches below ground level and more than three (3) inches above ground level; and
  - 4.     When installed, the barrier shall slant outward from the bottom to the top.

Any person who hereafter plants or grows, or causes to be planted or grown, Bamboo within the Borough, except as under the conditions set forth in paragraph A and B above, shall be deemed to be in violation of this Part, and shall be subject to such penalties as are set forth herein.

### **§ 10-605      Regulation**

- A.     Bamboo shall not be planted, maintained, or otherwise be permitted to exist within forty (40) feet of the edge of the pavement or traveled portion of any public roadway in the Borough, within forty (40) feet of the property line of any

Borough property or Right-of-Way, or within twenty-five (25) feet of the property line of an adjoining or neighboring property. Any Bamboo Owner whose property contains Bamboo shall remove and abate the growth of the Bamboo encroaching into the aforesaid setbacks.

- B. Whether planted or growing in a container or contained within a barrier, all Bamboo plants shall be located, trimmed, and maintained so that no part of the plant (including stalks, branches, leaves, and/or roots) shall extend nearer than ten (10) feet to any property line.
- C. When removing and destroying Bamboo, all rhizome disposals must be by incineration only. No composting or trash disposal of rhizomes shall be allowed.

#### **§ 10-606 Pre-Existing Bamboo.**

- A. Any Bamboo that has been planted or otherwise permitted to grow on any property within the Borough prior to the effective date of this Part may remain on such property, subject to compliance with this Part.
- B. Each Bamboo Owner shall be responsible to ensure that the Bamboo planted or growing on the property prior to the effective date of this Section does not grow upon any adjoining or neighboring property, including all public property, and rights-of-way. All existing Bamboo shall be located, trimmed and maintained so that no Bamboo shall be maintained or otherwise permitted to exist within ten (10) feet of the property line or the edge of any pavement, public road, storm sewer improvements, sanitary sewer line or public water line in the Borough. Such Bamboo Owners shall be required to take such measures as are reasonably expected to prevent such invasion, including, but not be limited to, the installation of sheathing comprised of metal or other material impenetrable by Bamboo pursuant to the standards found in 10-604.B.3 above within the property line or lines where the Bamboo is planted or is growing to prevent the growth upon adjoining or neighboring property by the Bamboo.
- C. Replanting Prohibited. Any Bamboo existing on a property prior to the effective date of this Part may not be replanted or replaced in kind once such Bamboo is or has become, for any reason, dead, destroyed, uprooted, or otherwise removed, except in compliance with the provisions of this Part.

#### **§ 10-607 Removal from Borough Property.**

- A. Encroachment. In the event that Bamboo growing on a Bamboo Owner's property invades or grows onto Borough property, including, but not limited to

rights-of-way, the Borough shall notify the Bamboo Owner in writing that the Bamboo has invaded the Borough property and that the Bamboo Owner is responsible for the removal of such running Bamboo from the Borough property, site distance or right-of-way. This Encroachment Notice shall be sent by certified mail, return receipt requested and by regular mail to the last known address of the Bamboo Owner, and a copy of the Notice shall also be posted in a conspicuous location on the Bamboo Owner's property.

- B. In the event that the Bamboo Owner does not remove the Bamboo from the Borough property or does not make any arrangement with the Borough for removal of such Bamboo within thirty (30) days from the date of the Encroachment Notice, the Borough, at its discretion, may remove such Bamboo from the Borough property. The Bamboo Owner shall be liable and responsible to the Borough for all costs incurred in removing the Bamboo from the Borough property, including reasonable attorney's fees. Such costs may be assessed against the property of the Bamboo Owner, and in the event that the costs remain unpaid more than thirty (30) days after the demand of payment has been made by the Borough on the Bamboo Property Owner, the Borough may lien the property of the Bamboo Owner for these costs. Nothing herein shall be construed as to create any affirmative obligation on the part of the Borough to abate or remove any Bamboo within the Borough.
- C. In the event that the Borough undertakes the removal of Bamboo, as provided for above, neither the Borough nor its employees, contractors, or agents shall have any liability to the Bamboo Owner for any damages or other claims arising out of the removal of such Bamboo. In the event such removal entails or causes damages to the property of any other person or entity other than the Bamboo Owner, the Bamboo Owner shall be responsible for such damages.

## **§ 10-608      Violations and Remedies**

### **A.      Notice of Violation**

- 1. Each Bamboo Owner shall be responsible to ensure that any Bamboo on their property does not violate the provisions of this Part. In the event that there is any Bamboo growing in violation of the provisions of this Part, the Borough shall notify the Bamboo Owner in writing of the existence of said violation. Said Notice of Violation shall be served by mailing it to the last known address of the Bamboo Owner. The mailing shall be sent by certified mail, return receipt requested and by regular mail to the last known address of the Bamboo Owner, and a copy of the Notice shall also be posted in a conspicuous location on the Bamboo Owner's property.

2. Any Bamboo Owner receiving a Notice of Violation shall bring their property into compliance with this Part within thirty (30) days of the Owner's receipt of said Notice. If the Bamboo Owner fails to bring their property into compliance with the Notice and this Part, then the Borough may issue a non-traffic citation against the Bamboo Owner.
3. In addition, where a Bamboo Owner does not remedy and correct the violations set forth in any Notice of Violation issued to them, the Borough may remove any Bamboo that is in violation of this Part located upon the Bamboo Owner's property; take all reasonable action to eradicate its re-growth; and/or restore any real property to its natural condition prior to such removal and eradication. Any costs incurred by the Borough in removing any Bamboo and/or remedying any violation of this Ordinance shall be at the expense of the Bamboo Owner, and in the event that the costs remain unpaid more than thirty (30) days after the demand of payment has been made by the Borough on the Bamboo Owner, the Borough may lien the property of the Bamboo Owner for these such costs and expenses, including attorney's fees, in the manner provided by law for the filing and collection of municipal claims.

**B. Violations, Penalties, and Remedies**

1. Any person, firm or corporation who shall violate any provisions of this Part, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than \$1,000.00, plus costs, including reasonable attorney's fees, incurred as a result of the prosecution. Each day that a violation of the Part continues or each Section of this Part which shall be found to have been violated shall constitute a separate offense.
2. In addition, the Borough Council may institute suits, in equity or at law, to restrain, prevent, or abate a violation of this Part. Such proceedings may be initiated before any court of competent jurisdiction. The expense of such proceedings shall be recoverable from the violator in any manner as may now or hereafter be provided by law.

**Section 2.** If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**Section 3.** All ordinances or parts of ordinances conflicting or inconsistent herewith are hereby repealed.

**Section 4.** This Ordinance shall become effective upon enactment as provided by law.

**PASSED** by Borough Council this 12th day of November, 2024.

By: \_\_\_\_\_  
Jonathan M. Ewald  
President, Borough Council

**APPROVED** by the Mayor, this 12th day of November, 2024.

By: \_\_\_\_\_  
Peter J. Urscheler  
Mayor

**ENACTED** this 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack  
Borough Manager/Secretary

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 12th day of November, 2024.

By: \_\_\_\_\_  
E. Jean Krack  
Borough Manager/Secretary

**Personnel and Public Safety Committee Meeting**

**Monday, November 4, 2024**

**6:00 pm**

**MINUTES**

Committee: Chairperson, Ms. Burckley, Mr. Strenfel, and Mr. Weiss

Mayor Urscheler

Staff: Mr. Krack, Ms. Getzfread, Chief Marshall, Chief Brazunas, and Ms. Donato (as needed). Deputy Chief Dixon – TowerDIRECT

I. Call to Order at 6:02 pm

II. Public Comment on Non-Agenda Items.

No public comment.

III. Committee Member Updates/Discussions.

No committee updates.

IV. New Business

A. Review Monthly Police, Fire and Ambulance Reports.

Ms. Burckley asked if there were any additional updates to the reports. Chief Brazunas and Chief Marshall provided background on the increased number of calls shown in the reports. Deputy Chief Dixon noted that 2025 brings the third year of the existing contract between the Borough and Tower. He stated that there will likely be the need for an increase in the contract beginning in 2026. Mr. Krack suggested there be a meeting in January and then quarterly in 2025 to begin reviewing all of the information to assist in negotiating a new contract.

B. Motion to recommend Borough Council accept the resignation of Kevin Dwyer from the Planning Commission.

Mr. Weiss made a Motion to recommend Borough Council accept the resignation of Kevin Dwyer from the Planning Commission. Seconded by Ms. Burckley. Motion passed 2-0.

C. Consider request from Jahan Tavangar for appointment to the Planning Commission for the unexpired term of March 31, 2027.

Ms. Burckley and Mr. Weiss asked questions of Mr. Tavangar as to why he wants to be appointed to the Planning Commission and about his background. Mr. Tavangar responded to the various questions and noted he had read the 2022 Comprehensive Plan and was impressed at how detailed it was as it relates to the planning process. He noted that his family had moved into the Steelpointe neighborhood which is in easy walking



distance to everything in the downtown. He noted that with his civil and environmental engineering background, he may be able to bring additional background to the Planning Commission as they review upcoming projects.

Mr. Weiss made a Motion to recommend Borough Council appoint Mr. Tavangar to the Planning Commission for the unexpired term of March 31, 2027. Seconded by Ms. Burckley. Motion passed 2-0.

- D. Motion to recommend Borough Council authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department.

Mr. Weiss made a Motion to recommend Borough Council authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department. Seconded by Ms. Burckley. Motion passed 2-0.

- E. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the, Civil Service Commission, and Tree Advisory Commission.

Ms. Burckley made a call for interested residents to apply for various openings.

- F. Motion to cancel the December 3, 2024 Committee Meeting.

Mr. Weiss made a Motion to cancel the December 3, 2024 Committee Meeting. Seconded by Ms. Burckley. Motion passed 2-0.

## V. Old Business

- A. PXV Inside Out.

Ms. Getzfreed provided background on information she has received from various businesses regarding the 2024 street closure and suggested that Borough Council provide an opportunity to meet with businesses in the near term to gauge how the PXV Inside Out might happen in 2025. Mr. Weiss suggested Staff put together a survey similar to the last survey in order to compare results from one year to another.

- B. Emergency Management.

Mr. Krack reported that he had received an email regarding a meeting later in the month to revisit the COG concept among neighboring municipalities. He also noted that Chester County was going to hold a webinar/update regarding updating the County's Hazardous Materials Plan.

- C. Community Policing.

Nothing new to report.

- D. Retention/Recruitment Update

Nothing new to report.

VI. Public Comment

Mr. Tavangar noted how impressive it is to see how much emphasis the Borough has and is placing on sustainability.

VII. Adjournment at 6:50 pm by Mr. Weiss.

Next Meeting Date: Tuesday, January 7, 2025 at 6:00 pm

**Parks and Recreation Committee Meeting**  
**Tuesday, October 15, 2024**  
**6:00 pm**

**MINUTES**

Committee: Chairperson, Mr. Moore, Ms. Burckley, Ms. Dugan, and Mr. Weiss

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfread, Ms. Strunk, and Mr. Watson

I. Call to Order at 6:00 pm.

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Presentations

There were no presentations.

IV. Committee Member Updates/Discussions

Ms. Gibbons provided an update on the Fall Festival.

V. New Business

A. Review Recreation Board reports.

Nothing to report.

B. Motion to recommend Borough Council approve a Temporary Community Event Application for Alianzas 15th Annual Cultural Diversity Festival in Reeves Park on Saturday, September 14, 2025 from 1:00 pm to 5:00 pm. No Street closures. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Weiss made a Motion to recommend Borough Council approve the TCE as presented. Seconded by Ms. Burckley. Motion approved 4-0.

C. Update on MDM Preserve and Taylor Street Park.

Mr. Krack provided an update on the process to vacate the unopened portions of Emmett Street and Wilson Street. He stated once that is accomplished, which should be in January, the next step would be to consolidate the parcels for Taylor Street Park and the MDM Preserve. In the interim, he has scheduled a meeting with Ms. Humphreys and the Vails to discuss design concepts for the MDM Preserve and accessibility from Taylor Street.

D. Update on Reservoir Park Trail Connection.

Mr. Krack reported that he has scheduled the survey work needed to properly stake out the potential trail location. He expects any trail work to occur in Spring of 2025.

E. Update on Fisher Park parking lot concept.

Mr. Krack provided background on the parking lot concept. Mr. Weiss stated his concerns with accessibility to and how parking would occur as well as the removal of the practice wall. Mr. Krack stated that Staff would revisit the concept and determine whether it remains a viable option.

VI. Public Comment

There was no public comment.

VII. Adjournment at 6:30 pm by Ms. Burckley.

Next Meeting Date: Tuesday, November 19, 2024 at 6:00 pm.

**Policy Committee Meeting  
Tuesday, October 22, 2024  
7:00 pm**

**MINUTES**

Committee: Chairperson, Mr. Carminito, Mr. Ewald, Mr. Kirkner, and Mr. Strenfel  
Staff: Mr. Krack and Mr. Boelker

I. Call to Order at 7:00 pm

II. Public Comment on Non-Agenda Items

No public comment.

III. Committee Member Updates/Discussions

No Committee updates.

IV. New Business

A. Motion to recommend Borough Council schedule and advertise an Ordinance - Vacating Unopened Portions of Emmett and Wilson Streets.

Mr. Krack provided an overview of the process of vacating unopened streets and discussed how the ordinance divides the area into sections which once vacated return to the abutting property owner.

Mr. Ewald made a Motion to recommend Borough Council schedule and advertise the Ordinance as presented. Seconded by Mr. Kirkner.

Mr. Saneck questioned what happens to the land once the area is vacated. Mr. Krack repeated the information previously presented.

Motion passed 4-0.

B. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 20 "Solid Waste".

Mr. Krack provided an overview of the changes that were made based on a review by DEP and updated by the Solicitor's office.

Mr. Kirkner made a Motion to recommend Borough Council schedule and advertise the Ordinance as presented. Seconded by Mr. Strenfel. Motion passed 4-0.

V. Old Business

A. Enforcement of bans on reproductive health services.

Nothing new to report.

B. Parking

Nothing new to report. Committee recommended removing this from the Agenda.

VI. Public Comment

No public comments.

VII Adjournment at 7:18 pm by Mr. Strenfel.

Next Meeting Date: Tuesday, November 26, 2024 at 7:00 pm.

**INFRASTRUCTURE, TECHNOLOGY, TRANSPORTATION,  
AND SUSTAINABILITY (ITTS)  
COMMITTEE MEETING  
Tuesday, October 15, 2024  
7:00 PM**

**MINUTES**

Committee: Chairperson, Mr. Weiss, Ms. Burckley, Mr. Moore, and Mr. Strenfel  
Staff: Mr. Krack, Mr. Watson, and Ms. Getzfread

I. Call to Order at 7:00 pm

II. Public Comment on Non-Agenda Items

There was no public comment.

III. Committee Member Updates/Discussions

There were no updates.

IV. New Business

A. Motion to recommend Borough Council approve the Retrievr, Inc. Profit Sharing Agreement

Ms. Getzfread provided background on the program and how it would work in the Borough.

Mr. Moore made a Motion to recommend Borough Council approve the agreement. Seconded by Mr. Strenfel. Motion passed 4-0.

V. Infrastructure

A. Engineering Reports (Jan, Apr, Jul, Oct)

Mr. Weiss made note that the reports were in the packet and asked if there were any other questions. There were none.

B. Stormwater Management

Mr. Krack reported the Borough submitted a grant application for the Third Avenue project and that the Cedar Avenue project is included in the 2025 draft budget. Mr. Moore asked whether the Borough would need access to private property regarding the Cedar Avenue project. Mr. Krack stated we would.

C. The Phoenix Wheel

Mr. Krack reported the engineers are finalizing the information needed to design the foundation for the wheel structure. This will provide the team with estimated final costs to erect the wheel.

D. WWTP-WTP Recirculation

Nothing new to report.

E. Borough Properties and Workforce Housing

Mr. Krack reviewed the six sites and asked which, if any, the committee had any strong opinions on. Mr. Strenfel stated he was opposed to the sites at 502 Franklin and 419 High Street. Mr. Krack stated he was meeting with the Affordable Housing Council and would ask for sketch plans for each site.

F. Rectangular Rapid Flashing Beacons (RRFB) at Starr Street and Second Avenue.

Ms. Getzfread reported that Staff is coordinating with PennDOT and the Borough Traffic Engineer to better understand what may be required to assess whether these types of signals could be installed at this location and other location so that a grant application could be submitted when that time arrives.

VI. Transportation

A. Bridge and Starr Street

Mr. Krack provided an update on the plan submission to PennDOT and the potential for a second driveway on the Holy Ghost property.

B. Paradise Street – Phase 2

Nothing new to report.

C. Bridge and Nutt – 23 Corridor Improvements

Mr. Krack provided a review of the proposed PennDOT plans and how the intersection would be reconstructed.

D. Mowere Road

Mr. Watson provided an update on the work being done and that the project is slated to be completed prior to Thanksgiving.



E. French Creek Trail

Mr. Watson reported the fence will be installed once the Tague plans are recorded. He expects the grading work can be completed over the winter.

F. Pedestrian Bridge

Nothing to report at this time. Mr. Weiss suggested this item be removed until additional information or direction is available. Mr. Krack will remove it as an Agenda item.

G. Train Station

Nothing to report at this time. Mr. Weiss suggested this item be removed until additional information or direction is available. Mr. Krack will remove it as an Agenda item.

H. Walkability

Mr. Krack stated there was nothing new to report, but that Staff is working on providing an update map of work that has been accomplished.

I. Parking Study Report

Mr. Weiss and committee members made note of the information contained in the report and thanked Staff for moving this forward. Mr. Krack stated the report will be included in Borough Council's packet for the November meeting. After that, then the report will be placed on the Borough's website.

J. Gay and Washington Traffic Signal

Mr. Watson reported that he was reviewing the final application package which will be submitted to PennDOT.

VII. Sustainability

A. PXVNEO

Mr. Krack provided information on the odor containment system which staff and consultants are reviewing and ran a test pilot a few weeks ago. Once the results of the pilot program are received, that will give the consultant enough information to design the final system needed to be installed.

B. Municipal Building Solar Installation

Mr. Krack reported the solar system was loaded onto the roof this morning and the system will be installed and tested by end of next week.

VIII. Technology Updates

A. Monthly Reports

Mr. Weiss noted receipt of the reports.

B. Placer.AI

Ms. Getzfread provided background on the application and that this will be going to the Finance Committee next week for funding approval.

IX. Public Comment

Mr. Saneck questioned what will happen to the Borough owned property at 502 Franklin.

Mr. Meadows expressed his concern for the information in the Parking Study and whether it accounts for the increasing need for on-street parking.

X. Adjournment at 8:15 pm by Ms. Burckley.

Next Meeting Date: Tuesday, November 19, 2024 at 7:00 pm.

**FINANCE COMMITTEE MEETING**  
**Tuesday, October 22, 2024**  
**5:30 pm**

**MINUTES**

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm.

II. Public Comment on Non-Agenda Items

No public comment.

III. Committee Member Updates/Discussions

No committee updates.

IV. New Business

A. Motion to recommend Borough Council approve the 2024 Pre-Paid dated 9/1/2024 - 9/30/2024 in the amount of \$1,045,862.42.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

B. Motion to recommend Borough Council approve the 2024 Pre-Paid Credit Card Statement dated 9/1/2024 - 9/30/2024 in the amount of \$25,572.78.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

C. Motion to recommend Borough Council approve the 2024 Pre-Paid ACH dated 9/30/2024 in the amount of \$31,441.12.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

D. Motion to recommend Borough Council approve Budget Transfer 2024-09 from Solid Waste (Employer Paid Insurance) in the amount of \$35,000.00 to Solid Waste (Vehicle Maintenance) for additional vehicle repairs.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

- E. Motion to recommend Borough Council approve Budget Transfer 2024-10 from Water Treatment (SCADA & Instrumentation) in the amount of \$15,000.00 and (Electrical & Motor Testing) in the amount of \$3,000 to Water Treatment (Equipment Maintenance & Repair) to replace ammonia pump and rebuild high service pump #1.

Mr. Ewald made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Carminito. Motion passed 3-0.

- F. Motion to recommend Borough Council adopt a Resolution Appointing an Independent Auditor for Fiscal Year 2024.

Mr. Carminito made a Motion to recommend Borough Council approve as presented. Seconded by Mr. Ewald. Motion passed 3-0.

- G. Review and discussion regarding 2025 General Fund Budget.

Ms. Koza-Lubinsky

- H. Review and discussion regarding 2024 General Fund.

Ms. Koza-Lubinsky reported on the information contained in the budget which included various capital requests and personnel requests.

Ms. Donato reported on the information contained in the personnel requests.

Chief Marshall provided information on his request for changes in the administration of his office.

After discussion among committee members, the requested capital requests will come from Fund Balance. Staff will present a draft budget at the November 12 Council meeting which will include the capital and personnel requests.

Mr. Ewald made a Motion to recommend Borough Council approve a Budget Transfer authorizing the purchase of three (3) mobile electronic message boards. Seconded by Mr. Carminito. Motion passed 4-0.

- H. Review and discussion regarding 2025 Enterprise Fund Budgets.

Ms. Koza-Lubinsky reported there were no changes being recommended from the presentation of last month.

Mr. Ewald noted that this is a draft budget and that Staff and Council will be making further adjustments as new information is received that is not yet available.

Mr. Ewald made a Motion that Staff present a 2025 Draft budget which contains the information from General Fund and Enterprise Funds as presented this evening. Seconded by Mr. Carminito. Motion passed 4-0.

V. Public Comment

No public comments.

VI. Adjournment at 6:35 pm by Mr. Kirkner.

Next Meeting Date: Tuesday, November 26, 2024 at **5:30 pm**