

**PHOENIXVILLE BOROUGH COUNCIL**

Tuesday, November 12, 2024

7:00 PM

**AGENDA**

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Participation
- IV. Presentations
- V. Consent Agenda
  - A. Approval of the October 8, 2024 Regular Meeting Minutes.
  - B. Items from Historical and Architectural Review Board:
    - 1. Motion to approve the Certificate of Appropriateness for renovation and signage for 166 Bridge Street as recommended by the HARB in their Action Memo of November 4, 2024.
  - C. Items from Personnel and Public Safety Committee:
    - 1. Motion to accept the resignation of Kevin Dwyer from the Planning Commission.
    - 2. Motion to appoint Jahan Tavangar to the Planning Commission for the unexpired term of March 31, 2027.
    - 3. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrol Officer for the Phoenixville Police Department.
  - D. Items from Parks and Recreation Committee:
    - 1. Motion to approve a Temporary Community Event Application for Alianzas 15th Annual Cultural Diversity Festival in Reeves Park on Saturday, September 14, 2025 from 1:00 pm to 5:00 pm. No Street closures. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
  - E. Items from Finance Committee:
    - 1. Motion to approve the 2024 Pre-Paid dated 9/1/2024 - 9/30/2024 in the amount of \$1,045,862.42.
    - 2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 9/1/2024 - 9/30/2024 in the amount of \$25,572.78.

3. Motion to approve the 2024 Pre-Paid ACH dated 9/30/2024 in the amount of \$31,441.12.
4. Motion to approve Budget Transfer 2024-09 from Solid Waste (Employer Paid Insurance) in the amount of \$35,000.00 to Solid Waste (Vehicle Maintenance) for additional vehicle repairs.
5. Motion to approve Budget Transfer 2024-10 from Water Treatment (SCADA & Instrumentation) in the amount of \$15,000.00 and (Electrical & Motor Testing) in the amount of \$3,000 to Water Treatment (Equipment Maintenance & Repair) to replace ammonia pump and rebuild high service pump #1.
6. Motion to adopt a Resolution Appointing an Independent Auditor for Fiscal Year 2024.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, and Tree Advisory Commission.

IX. New Business

- A. Motion to authorize the engagement of Manko Gold as legal counsel for environmental matters in the Borough, as needed in the discretion of the Borough Manager, upon the terms and conditions outlined in the 2020 engagement letter.
- B. Presentation of the 2025 Enterprise Funds and General Fund Draft Budgets
- C. Motion to authorize the advertisement of the 2025 Draft Budget.
- D. Motion to schedule and advertise an Ordinance for the adoption of the 2025 Tax Levy.
- E. Motion to: (i) approve and enter into the Water Service Termination Agreement with Aqua Pennsylvania, Inc., (ii) authorize Borough Council President and Borough Manager to execute such agreement; and (iii) further authorizing Borough staff and the Borough Solicitor to apply the Water Service Termination Agreement to delinquent accounts as they reasonably determine appropriate.

X. Public Hearings

XI. Resolutions/Ordinances

- A. Motion to adopt a Resolution acknowledging Jane Dugdale for her service on the Tree Advisory Commission.

- B. Motion to adopt a Resolution acknowledging Kevin Dwyer for his service on the Planning Commission.
- C. Motion to adopt a Resolution authorizing the submission of a Municipal Opportunities for Retrofits and Energy Efficiency (More) Program Grant.
- D. Motion to adopt a Resolution authorizing the submission of a Pennsylvania Mixed-Use Housing Development (PAMHD) Pilot Program Grant
- E. Motion to adopt a Resolution authorizing the submission of a Local Share Account (LSA) – Statewide Grant.
- F. Motion to adopt a Resolution to obligate the State and Local Fiscal Recovery Funds (SLFRF) received through the American Rescue Plan Act (ARPA) as public sector lost revenue towards government services as permitted by the US Department of Treasury.
- G. Motion to adopt a Resolution approving the 2025 Master Schedule of Fees.
- H. Motion to Adopt an Ordinance accepting dedication of Right-of-Way along the existing 153 Morgan Street.
- I. Motion to adopt an Ordinance changing the name of a Borough Street.
- J. Motion to adopt an Ordinance amendment to Chapter 15 “Motor Vehicles”.
- K. Motion to adopt an Ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
  - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
  - 1. No action to report.

- C. Policy Committee - Carminito
  - 1. Motion to schedule and advertise an Ordinance - Vacating Unopened Portions of Emmett and Wilson Streets.
  - 2. Motion to schedule and advertise an ordinance amendment to Chapter 20 "Solid Waste".
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
  - 1. No action to report.
- E. Finance Committee - Ms. Dugan
  - 1. No action to report.
- XIV. Public Participation
- XV. Communication/Council Participation
- XVI. Staff Reports
  - A. Manager
  - B. Police
  - C. Fire
  - D. Planning and Codes
  - E. Public Works
  - F. Finance
  - G. Human Resources
  - H. Recreation
- XVII. Adjournment

**Upcoming Meetings:**

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Planning Commission               | November 14 – 6:00 pm              |
| Recreation Board                  | November 18 – 6:30 pm              |
| Parks and Recreation Committee    | November 19 – 6:00 pm              |
| Infrastructure Committee          | November 19 – 7:00 pm              |
| Finance Committee                 | November 26 – 5:30 pm              |
| Policy Committee                  | November 26 – 7:00 pm              |
| HARB                              | December 2 – 5:00 pm               |
| Tree Advisory Commission          | December 2 – No meeting this month |
| Personnel/Public Safety Committee | December 3 – No meeting this month |

Civil Service Commission  
Borough Council

December 3 – 7:00 pm  
December 10 – 7:00 pm

**Employee Service Anniversaries – November**

Ofc. Brad Dobry, Police Department – 26 years  
Sgt. Lance Frost, Police Department – 24 years  
Sgt. Patrick Mark, Police Department – 24 years  
David Moore, Code Enforcement Officer – 20 years  
Shane Yonkoske, Water Distribution Utility – 20 years  
Kelly Getzfread, Assistant Borough Manager – 16 years  
Logan Hartman, Parking Enforcement Officer – 2 years  
Kyle Stiteler, Streets Utility – 2 years  
David Baron, Water Treatment Mechanic Relief Operator – 1 year  
Jaden Heck, Sanitation Laborer – 1 year