

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, October 8, 2024

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Public Participation
- IV. Presentations
 - A. Swearing in of Officer Elizabeth Moran – Mayor Urscheler
- V. Consent Agenda
 - A. Approval of the September 10, 2024 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve/deny the Certificate of Appropriateness for renovation and signage for 166 Bridge Street as recommended by the HARB in their Action Memo of October 7, 2024.
 - 2. Motion to approve/deny the Certificate of Appropriateness to replace glass storefront for 256 Bridge Street as recommended by the HARB in their Action Memo of October 7, 2024.
 - 3. Motion to approve/deny the Certificate of Appropriateness for signage for 24 S. Main Street as recommended by the HARB in their Action Memo of October 7, 2024.
 - C. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for Phoenixville Art Street Festival in the 100 and 200 Blocks of Bridge Street on Saturday, June 14, 2025 from 11:00 am to 5:00 pm. Bridge Street between Gay Street and Starr Street to be closed. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - D. Items from Finance Committee:
 - 1. Motion to approve the 2024 Pre-Paid dated 8/1/2024 - 8/31/2024 in the amount of \$732,257.82.
 - 2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 8/1/2024 - 8/31/2024 in the amount of \$36,783.42.

3. Motion to approve the 2024 Pre-Paid ACH dated 8/31/2024 in the amount of \$49,969.78.
4. Motion to approve Budget Transfer 2024-04 from Water Treatment (Hypo Gen Load Cells) in the amount of \$22,000.00 to Water Treatment (Facility Maintenance) for repairs needed to backwash lagoon pit and Courtyard rehab.
5. Motion to approve Budget Transfer 2024-05 from Emergency & Safety (IT/Communications) in the amount of \$1,850.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Training & Conferences) in the amount of \$3,975.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Office Supplies) in the amount of \$175.00 to Emergency & Safety (Operating Supplies) for operational supplies needed.
6. Motion to approve Budget Transfer 2024-07 from Police Protection (PPA Wages) in the amount of \$4,750.00 to Public Works (PW Hourly Wages) for employee bonus.
7. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.
8. Motion to approve a Budget Increase 2024-13 in the amount of \$95,000.00 from Parking General fund to Parking Capital (Parking Meter Kiosk) for the Luke II meters to be purchased in 2024.
9. Motion to authorize Staff and Special Counsel to develop a Water Shut Off Agreement under the Water Services Act.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, and Tree Advisory Commission.

IX. New Business

- A. Motion to approve Staff's recommendation regarding Labor Attorney.
- B. Motion to approve a waiver of the requirements of Chapter 23 (Stormwater Management) for the Fisher Park Paving Project.

X. Public Hearings

XI. Resolutions/Ordinances

- A. Motion to adopt an Ordinance accepting dedication of Right-of-Way along the existing Evergreen Lane and Heckle Street.
- B. Motion to adopt an Ordinance amending Chapter 13, “Licenses,” “Part 7 “Peddlers, Transient Retailers, Handbills, Advertising, and Banners
- C. Motion to adopt a Resolution granting an Extension of the Black Rock Sanctuary Development.
- D. Motion to Schedule and Advertise an Ordinance accepting dedication of Right-of-Way along the existing 153 Morgan Street.

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. No action to report.
- C. Policy Committee - Carminito
 - 1. Motion to schedule and advertise an Ordinance changing the name of a Borough Street.
 - 2. Motion to schedule and advertise an Ordinance amendment to Chapter 15 “Motor Vehicles”.
 - 3. Motion to schedule and advertise an Ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”.
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 - 1. No action to report.
- E. Finance Committee - Ms. Dugan

1. No action to report.

XIV. Public Participation

XV. Communication/Council Participation

XVI. Staff Reports

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVII. Adjournment

Upcoming Meetings:

Planning Commission	October 10 – 6:00 pm
Parks and Recreation Committee	October 15 – 6:00 pm
Infrastructure Committee	October 15 – 7:00 pm
Recreation Board	October 21 – 6:30 pm
Finance Committee	October 22 – 5:30 pm
Policy Committee	October 22 – 7:00 pm
HARB	November 4 – 5:00 pm
Tree Advisory Commission	November 4 – 6:00 pm
Personnel/Public Safety Committee	November 4 – 6:00 pm
Civil Service Commission	November 4 – 7:00 pm
Borough Council	November 12 – 7:00 pm

Employee Service Anniversaries – October

Ofc. Vincent Stabilo, Police Department – 25 years

Ofc. Nilda Jimenez, Police Department – 3 years

Ofc. Michael Kopil, Police Department – 3 years

Richard “Max” Dean, Streets Utility – 3 years

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, September 10, 2024

7:00 PM

MINUTES

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

Mr. Ewald, President	Present
Ms. Burckley, Vice President	Present
Mr. Carminito	Present
Ms. Dugan	Present
Mr. Kirkner	Present
Mr. Moore	Present
Mr. Strenfel	Present
Mr. Weiss	Present
Mayor Urscheler	Present
Mr. Krack, Borough Manager	Present
Ms. Getzfread, Asst. Borough Manager	Present
Lt. MacIntyre, Police Lieutenant	Present
Mr. Denlinger, Solicitor	Present

III. Presentations

A. Bird Town Designation – Heidi Shiver – President, Bird Town Pennsylvania LLC

Ms. Shiver presented the mission of Bird Town and congratulated the Borough on becoming the 63rd Bird Town in Pennsylvania.

IV. Public Participation

None.

V. Consent Agenda:

A. Approval of the August 13, 2024 Regular Meeting Minutes.

B. Historical and Architectural Review Board

1. Motion to approve/deny the Certificate of Appropriateness for signage for 4 Bridge Street as recommended by the HARB in their Action Memo of September 3, 2024.

2. Motion to approve/deny the Certificate of Appropriateness for signage for 4 Gay Street as recommended by the HARB in their Action Memo of September 3, 2024.
 3. Motion to approve/deny the Certificate of Appropriateness for exterior siding for 45 North Main Street as recommended by the HARB in their Action Memo of September 3, 2024.
 4. Motion to approve/deny the Certificate of Appropriateness for screening/fence for 260 Bridge Street as recommended by the HARB in their Action Memo of September 3, 2024.
- C. Items from Personnel and Public Safety Committee.
1. Motion to approve request from Kevin Zwick for appointment to the Human Relations Commission for the open vacancy with term expiring March 31, 2026.
- C. Items from Parks and Recreation Committee.
1. Motion to approve a Temporary Community Event Application for the Shoes 'N Brews 16.2 Mile Running Event using the Schuylkill River Trail under the Veteran's Memorial Gay Street Bridge on Sunday, October 6, 2024 from 9:30 am to 12:00 noon. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
- D. Items from Finance Committee.
1. Motion to approve the 2024 Pre-Paid dated 7/1/2024 - 7/31/2024 in the amount of \$1,423,457.68.
 2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 7/1/2024 - 7/31/2024 in the amount of \$99,985.42.
 3. Motion to approve the 2024 Pre-Paid ACH dated 7/31/2024 in the amount of \$38,233.17.
 4. Motion to approve Budget Increase 2024-10 from Parks Capital Improvement Plan in the amount of \$15,000 to Parks (Reeves Park PCIP) for security cameras at Reeves Park Pavilion.
 5. Motion to approve Budget Increase 2024-12 from General Fund Balance in the amount of \$2,659.00 to Capital (Stump Grinder) for additional funds needed to purchase the stump grinder.

Ms. Burckley made a Motion to approve the Consent Agenda. Seconded by Mr. Carminito.

Motion Approved 8-0.

VI. Communications/Council Participation

None

VII. Mayor's Report

Mayor Urscheler Congratulated Pat Merryman and the Boardroom on their first anniversary in the Borough. He reported on upcoming events in the Borough including Soroptimist Bingo, the Mrs. Roper Bar Crawl and the Senior Fair at the Recreation Center.

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, and Tree Advisory Commission.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

IX. New Business

- A. Motion to adopt the Civil Service Commission recommended revisions to their Rules and Regulations.

Mr. Denlinger stated the Civil Service Commission has its own Solicitor so he defers to Mr. Krack to explain.

Mr. Krack explained the largest portion of the changes are related to the need to add regulations for the hiring of Fire Department personnel in preparation for the potential hiring of the third full time Fireman.

Ms. Burckley made a Motion to adopt the Civil Service Commission recommended revisions to their Rules and Regulations. Seconded by Mr. Carminito.

Motion Approved 8-0.

- B. Motion to authorize a letter from Council President to the Chester County Commissioners regarding status of the Borough's Redistricting from the 2020

Census.

Mr. Moore made a Motion to authorize a letter from Council President to the Chester County Commissioners regarding status of the Borough's Redistricting from the 2020 Census. Seconded by Ms. Burckley.

On the Question:

Mr. Denlinger explained the Council passed our redistricting and the procedure from a legal standpoint is, then we have to provide our decision to the County Voter Services which then, under the Pennsylvania State law has to petition the Court of Common Pleas to implement our redistricting. Due to various factors, the County Solicitor's Office was unable to do this prior to the 2024 primaries. He stated since then he has followed up with the County Solicitor's Office numerous times. He explained his last inquiry was on August 26, 2024 to which no response has been received and there is no action on the docket of the filing with the court since April of 2024. This letter is to help ensure the redistricting of the wards is in place prior to the 2025 Primaries.

Mr. Moore asked if there is a particular member of the County Commissioners that is responsible for dealings and procedures of Voter Services.

Mr. Ewald stated it is the responsibility of the Chair of the County Commissioners that sits on the Elections Commission Committee and the letter will be addressed specifically to them.

Motion Approved 8-0.

C. Motion to accept Staff recommendation to award the 2025 chemical bids.

Ms. Burckley made a Motion to accept Staff recommendation to award the 2025 chemical bids. Seconded by Mr. Weiss.

On the Question:

1. Liquidated Alum Sulfate - 45,000 Gal - Thatcher Company of New York, Inc in the amount of \$51,750.00.
2. Hydrofluorosilicic Acid- 1200 Gal – Shannon Chemical in the amount of \$5,904.00
3. Potassium Permanganate 55.125 LB Pails - 80 – Univar Solutions in the amount of \$11,113.60.
4. Zinc Orthophosphate -8 Tons - Coyne Chemical in the amount of \$22,079.04.
5. Hydrated Lime-1 Ton Lots – Brenntag Northeast in the amount of \$850.00.

6. Soda Ash - 38 (Ton) - Brenntag Northeast in the amount of \$29,450.00.
7. Ammonium Sulfate - 10 (Ton) – Brenntag Northeast in the amount of \$17,250.00
8. Brine Salt - 60 (Ton) – No Complete Bids were received. Staff will procure the Brine Salt from a CoStars approved vendor.

Motion Approved 8-0.

- D. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrolman for the Phoenixville Police Department.

Ms. Burckley made a Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrolman for the Phoenixville Police Department. Seconded by Mr. Weiss.

Motion Approved 8-0.

X. Public Hearings

- A. Motion to adopt an ordinance Repealing and Replacing Chapter 22 – SALDO, Part 6 – Impact Statements.

Ms. Burckley made a Motion to open the Public Hearing. Seconded by Mr. Weiss

Motion Approved 8-0.

Hearing opened at 7:19 pm.

Mr. Denlinger explained the repealing and replacing of Part 6 of the Borough's Subdivision and Land Development Ordinance is to remove any unnecessary impact study requirements and to replace the section with the true required studies needed for a SALDO Application, namely the Traffic Impact Study and the Environmental Impact Assessment Statement. He stated the Ordinance was advertised in the Pottstown Mercury on August 29 and September 3, 2024. Copies of the proposed Ordinance amendment were sent to the Chester County Law Library and the Pottstown Mercury on August 28, 2024 for public access. He introduced the exhibits for the hearing. Exhibit B 1 is a copy of the Ordinance, B 2 is the review letter from the Phoenixville Regional Planning Committee, dated August 28, 2024 and found the proposed ordinance should be revised slightly to be consistent with the Phoenixville Regional Comprehensive Plan, B 3 is a review letter from the Chester County Planning Commission, dated August 22, 2024 and found the proposed Ordinance to be acceptable with consideration of its comments, B 4 is a copy of the public notice for the consideration of the Ordinance, B 5 while not yet in hand, will be the proof of publication from the Pottstown Mercury for the two advertised dates and, B 6 is the letters from the

Borough to the Pottstown Mercury, and the Chester County Law Library, dated August 28, 2024, providing copies of the ordinances for public access.

Mr. Denlinger further explained as Council knows, Staff is constantly looking at the Borough's Ordinances to see where they can be improved and to ensure that the ordinances match the practice. The revisions in this ordinance amendment do a little bit of both.

The Traffic Impact Study amendment does two things. First it changes the current practice where the Borough Traffic Engineer prepares a traffic study for the developer, the change is because periodically, this creates an issue when the developer and the Borough have different ideas of what is reasonable, and then the Borough Traffic Engineer can be caught in the middle. As a result, this amendment proposes to match the procedure that most other municipalities follow whereby the developer has their own Traffic Engineer prepare a traffic impact study, and the Borough Traffic Engineer does an in-depth review of that study and front on an independent basis. This is kind of similar to how land developments treat the Civil Engineering side. The developer has their Civil Engineer prepare the plans, and the Borough Engineer reviews those plans and makes comments on them. The other major change is the current requirement is that Traffic Impact Study applies to developments with 30,000 or more square feet of building floor area and/or thirty or more dwelling units. This amendment also includes developments with nine or more lots as being a type of development that is required to submit a Traffic Impact Study. Council may have noted the PRPC review letter suggests that the amendment should be revised to include trails, pedestrians and cyclists in the Traffic Impact Study. In his discussions with Staff we agree and that is the intent of the study. However, he stated we disagree that this amendment doesn't do so. He stated his experience with the modern definition of traffic in municipal land development context is really an umbrella term that includes multimodal transportation. not limited to vehicular traffic, but also pedestrian and cyclists. This is how your consultants have reviewed projects in the past, and expect them to continue to do so.

Moving on to the Environmental Impact Study. Here the amendment changes two things primarily, it expands upon the specifics of what is expected to be seen in an Environmental Impact study. In reviewing the current ordinance provisions and what's proposed, what's proposed is much longer because it gets into those specifics. This amendment also limits the requirement to provide an Environmental Impact study to large projects, and those are similar to the projects that fall under the Traffic Impact study being those involving 30,000 or more square feet of new building floor area, thirty or more dwelling units or thirty or more lots. As Council has seen, you are consistently asked for and approve waivers of the Environmental Impact study for smaller developments. This is a case really where the amendment is seeking to match the practice.

Next, getting into the Market Analysis, the ordinance is removing the requirement for analysis of the fiscal viability of a project and its impact on the downtown commercial district. He stated he thinks he can speak for all of the Council in saying the hope is that all projects are successful and have positive impacts on the community. However, the financial likelihood of each project being a success, is really outside the scope of our review. He clarified is not an area that the Borough is permitted to regulate, based upon under the MPC.

He stated the last is the Community and Fiscal Impact Analysis, this amendment is removing the requirement that analyses be conducted, related to the social and demographic characteristics, tax revenues versus tax burden relationship and impact on public services and utilities. Council may have noted the PRPC review letter had some objection to this part of the amendment as well. However, similar to the Market Analysis, the laws that provide the Borough with jurisdiction to review developments doesn't allow the Borough to regulate developments on some of the things covered by the Community and Fiscal Impact Analysis, and some it does. The Borough is not permitted, under State law to receive a Community and Fiscal Impact Analysis, and based on results contained in the report, then ask a developer to change the development based on something found to be not favorable in that analysis. Instead, the Borough needs to have specific regulations in its ordinances that that set guide rails for what those developments need to include and for the things the Borough is permitted to regulate. He stated he believes these are already in place. Some examples are specific ordinances related to stormwater management requirements, specific ordinances related to sanitary sewer requirements, specific ordinances related to water and sewer capacity, solid waste management, environmental requirements, etc.

He explained the other goals and evaluation that the Borough is not able to regulate, for example social and demographic characteristics expected in developments and the tax revenue versus tax cost analysis. Those are beyond the scope of what can be regulated in an ordinance, it doesn't mean that they're not good goals and they're similar goals to what is contained in the Borough Comprehensive Plan. He stated they are goals the Borough wants to foster and can try to foster, but cannot be included in our Subdivision and Land Development Ordinance in this way, and one of the ways to try to regulate that is to allow for certain types of uses in certain zones.

Council Participation

Mr. Kirkner thanked the Solicitor for the in-depth explanation of the ordinance.

Mr. Moore stated his experience as Council representative to the Planning Commission the most common request for waiver and is routinely granted by the commission are for the Market Analysis and Community and Fiscal Impact Analysis so he feels it makes sense to remove these requirements.

Public Participation

None

Ms. Burckley made a Motion to close the Public Hearing. Seconded by Mr. Weiss

Motion Approved 8-0.

Hearing closed at 7:30 pm.

Ms. Burckley made a Motion adopt an ordinance Repealing and Replacing Chapter 22 – SALDO, Part 6 – Impact Statements. Seconded by Mr. Weiss.

Motion Approved 8-0.

XI. Resolutions/Ordinances

- A. Motion to Schedule and Advertise an Ordinance accepting dedication of Right-of-Way along the existing Evergreen Lane and Heckle Street.

Mr. Moore made a Motion to Schedule and Advertise an Ordinance accepting dedication of Right-of-Way along the existing Evergreen Lane and Heckle Street. Seconded by Mr. Strenfel.

Motion Approved 8-0.

- B. Motion to adopt a Resolution authorizing the 2025 Minimum Municipal Obligation (MMO) for uniform and non-uniform pension plans.

Ms. Burckley made a Motion to adopt a Resolution authorizing the 2025 Minimum Municipal Obligation (MMO) for uniform and non-uniform pension plans. Seconded by Mr. Weiss.

Motion Approved 8-0.

- C. Motion to adopt a Resolution conditionally waiving the formal Subdivision and Land Development Ordinance requirements for 22 Evergreen Lane due to the project's small size and minimal disturbance.

Mr. Denlinger explained Evergreen Lane Properties, LLC. by its principal, Mark Geraghty, who's here this evening, has requested a waiver of land development related to the property located at 22 Evergreen Lane. The applicant desires to remove the existing dwelling and construct a duplex on the property. Typically, a project like this would not be subject to our subdivision and land development

ordinance, however since it is considered to be cumulative to the Evergreen Lane Land Development project that was approved to be scheduled and advertised for the acceptance of the Right of Way from it does. Under the technical terms of the Municipalities Planning code this would fall within our subdivision and land development ordinance.

He stated this project is unique to some others in that the traffic and stormwater runoff was evaluated during the Evergreen Lane development, and the utilities were actually designed and stubbed on this property for the current request. The Borough Engineer has reviewed this request, and there's a review letter in the packet from Owen Hyne at RVE, recommending conditional approval of the Waiver Land Development for this project, of the conditions being requested there are two main conditions, an engineered plan sheet is to be prepared and a stormwater management or BMP Operation and Maintenance agreement be entered into and recorded.

Mr. Denlinger asked Mr. Geraghty if he wished to add anything.

Mark Geraghty, principal of Evergreen Lane Properties. LLC. He stated he did get the letter back today and every single item will be "will comply". That's no problem at all. We're happy to meet all requirements.

Mr. Ewald asked with the cumulative nature of the project nothing's being changed or nothing's being sidestepped by having this extra parcel done after the fact of the original three that were done two years ago.

Mr. Denlinger stated that is correct. Nothing's being alleviated or missed. This was all engineered as part of the development and the municipalities planning code provides for cumulative projects falling under subdivision land development, basically so someone doesn't do one house or one property and then next door do the next house and another property. And then next door, do the next house on the next property and completely avoid our subdivision land development process. In this case Mr. Geraghty did go through our subdivision and land development process. And this just happens to be a parcel that abuts his prior development.

Mr. Ewald asked Mr. Geraghty about the existing driveway on the development and if it being removed and a new driveway installed. He asked for clarification on his intent to build another home on the additional parcel.

Mr. Geraghty stated as of today that is not his intention to build another home and the drive way is being removed and a new one installed.

Mr. Denlinger clarified if Mr. Geraghty decided to build another dwelling unit he would have to come in with a Subdivision and Land Development plan to subdivide the lots.

Mr. Moore made a Motion to adopt a Resolution conditionally approving the waiver for the formal land development requirements for the proposed project at 22 Evergreen Lane, subject to the following conditions, the project must be revised to comply with the Borough Engineer Review letter prior to the issuance of any building permits, including the preparation of an engineered plan. The construction shall be limited to that shown on the Waiver Request submission. The stormwater management, BMP Operation and Maintenance agreement, satisfactory to the Borough Solicitor shall be entered into by the applicant and recorded prior to the issuance of any building permits, and all costs shall be borne by the applicant, and further authorizing the borough manager and borough solicitor to issue a written Resolution consistent with this motion. Seconded by Ms. Burckley.

Motion Approved 8-0.

XII. Reports of Committees, Boards, and Commissions

A. Historical and Architectural Review Board – Ms. Dugan

B. Planning Commission - Mr. Moore

C. Phoenixville Regional Planning Committee – Mr. Kirkner

Mr. Kirkner reported at the next meeting on September 25, 2024 Tom Frawley of the Schuylkill River Passenger Rail Authority will make a presentation on the proposed train service to the region and he thanked the mayor for making the connection of Tom to the commission.

D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the upcoming programs at the Recreation Center including Parents Night Out, Open Mic Blood Pressure checks, Fundamentals of Tennis, Yoga and she encouraged the community to join us at the Annual Fall Fest and Trunk or Treat on October 26, 2024. She stated more information on programs and camps can be found on the Borough's Website.

E. Tree Advisory Commission – Mr. Carminito

Mr. Carminito reported some resident had expressed concerns regarding trees adjacent to their home and Staff indicated they would look into the requests and he stated planning for the fall planting is moving along.

F. Human Relations Commission – Ms. Burckley

Ms. Burckley reported on the progress of the commission on the MEI Scorecard

and on upcoming training with PAHRC. She stated the board is full now with the appointment of Kevin Zwick to the HRC.

XIII. Council Action referred from:

A. Personnel and Public Safety Committee – Ms. Burckley

1. No action to report.

B. Parks and Recreation Committee – Mr. Moore

1. No action to report.

C. Policy Committee – Mr. Carminito

1. Motion to schedule and advertise an Ordinance amending Chapter 13, “Licenses,” “Part 7 “Peddlers, Transient Retailers, Handbills, Advertising, and Banners.”

Mr. Carminito made a Motion to schedule and advertise an Ordinance amending Chapter 13, “Licenses,” “Part 7 “Peddlers, Transient Retailers, Handbills, Advertising, and Banners.” Seconded by Ms. Burckley.

Motion Approved 8-0.

D. Infrastructure/Technology/Transportation/Sustainability Committee – Mr. Weiss

1. Mr. Weiss reported the Borough received notice it has been awarded MTF Funding for the intersection of Starr and Bridge.

E. Finance Committee – Ms. Dugan

1. No action to report.

XIV. Public Participation

None

XV. Communications/Council Participation

None

XVI. Staff Reports are in the packets.

A. Manager

B. Police

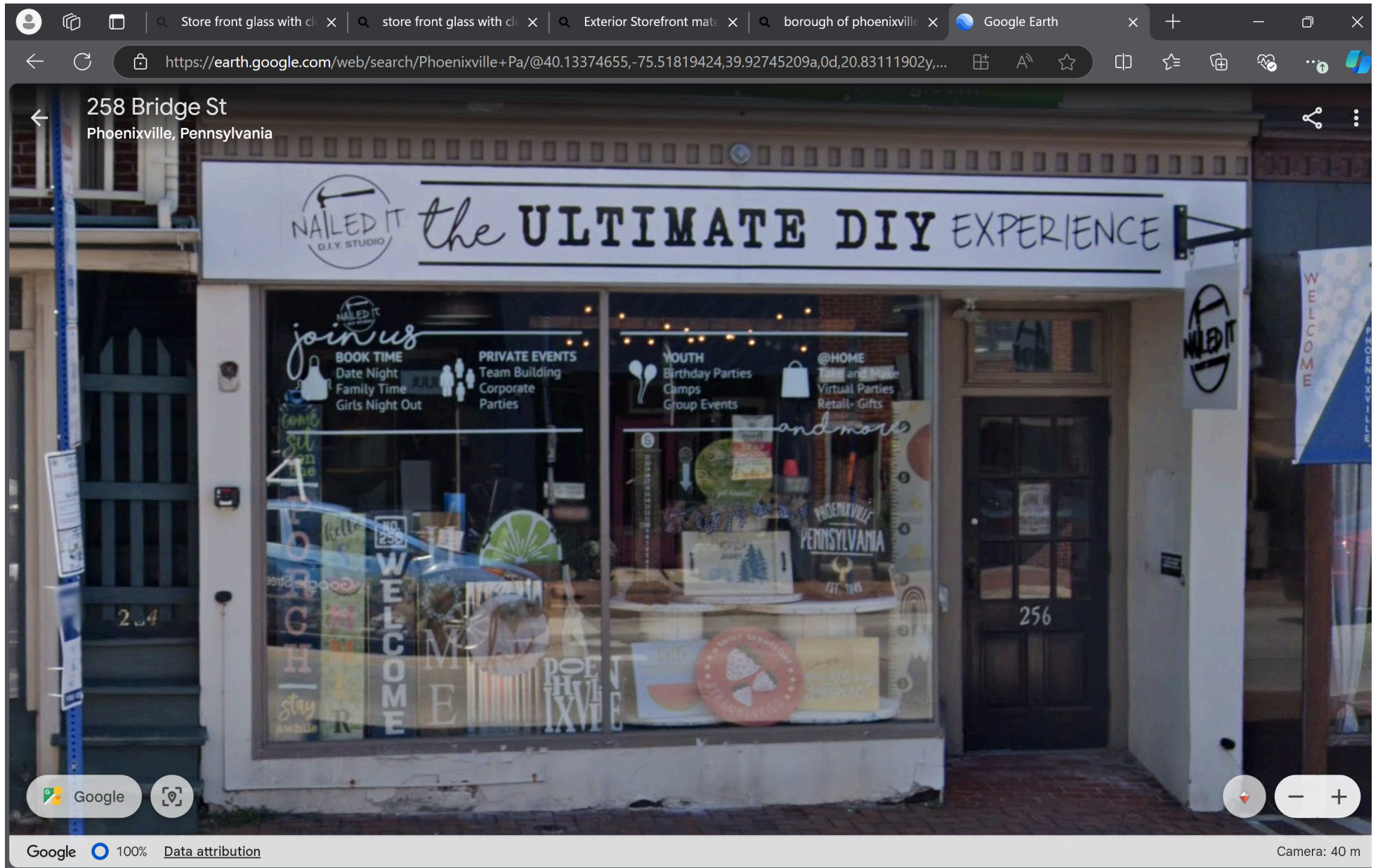
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

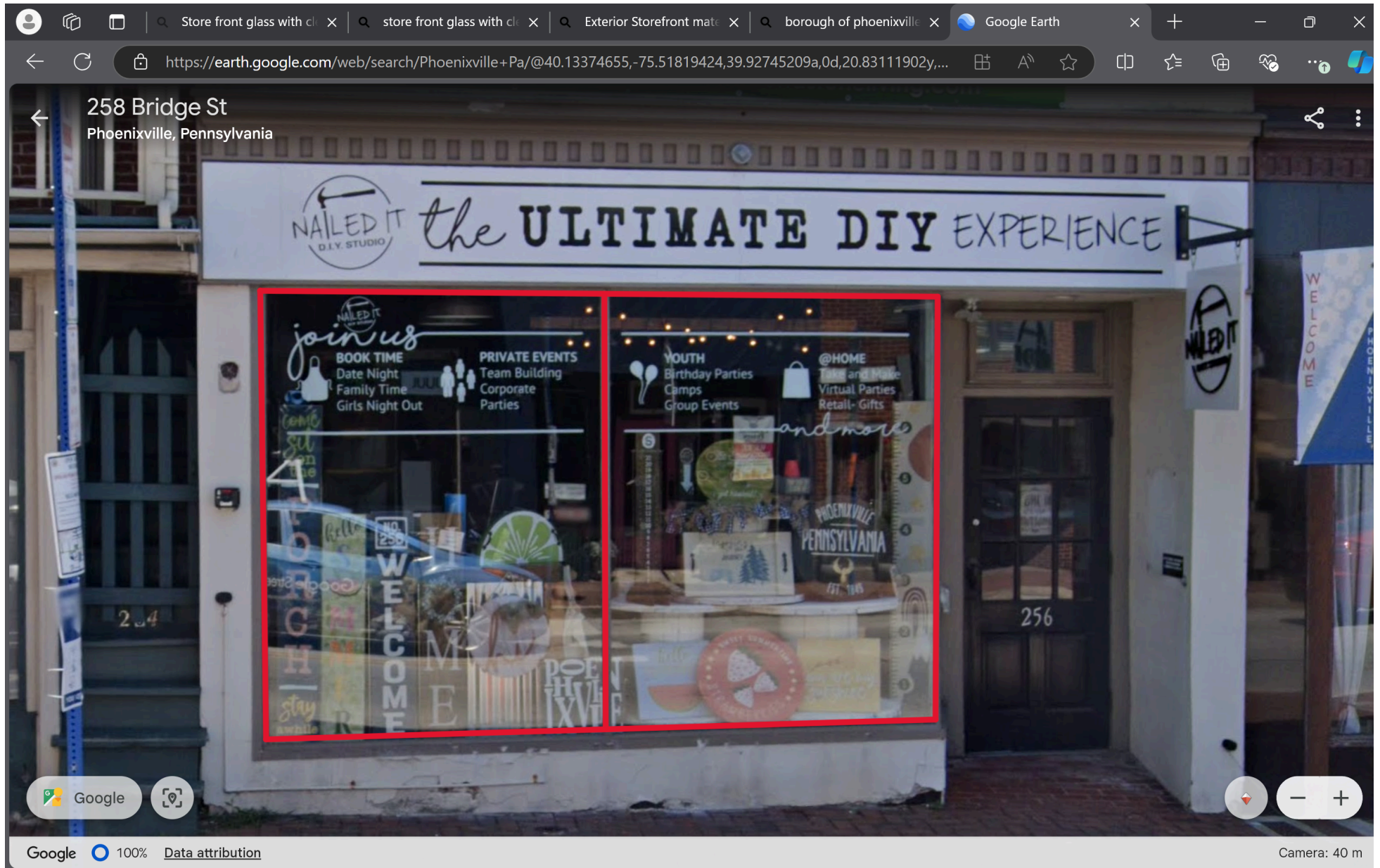
XVII. Adjournment

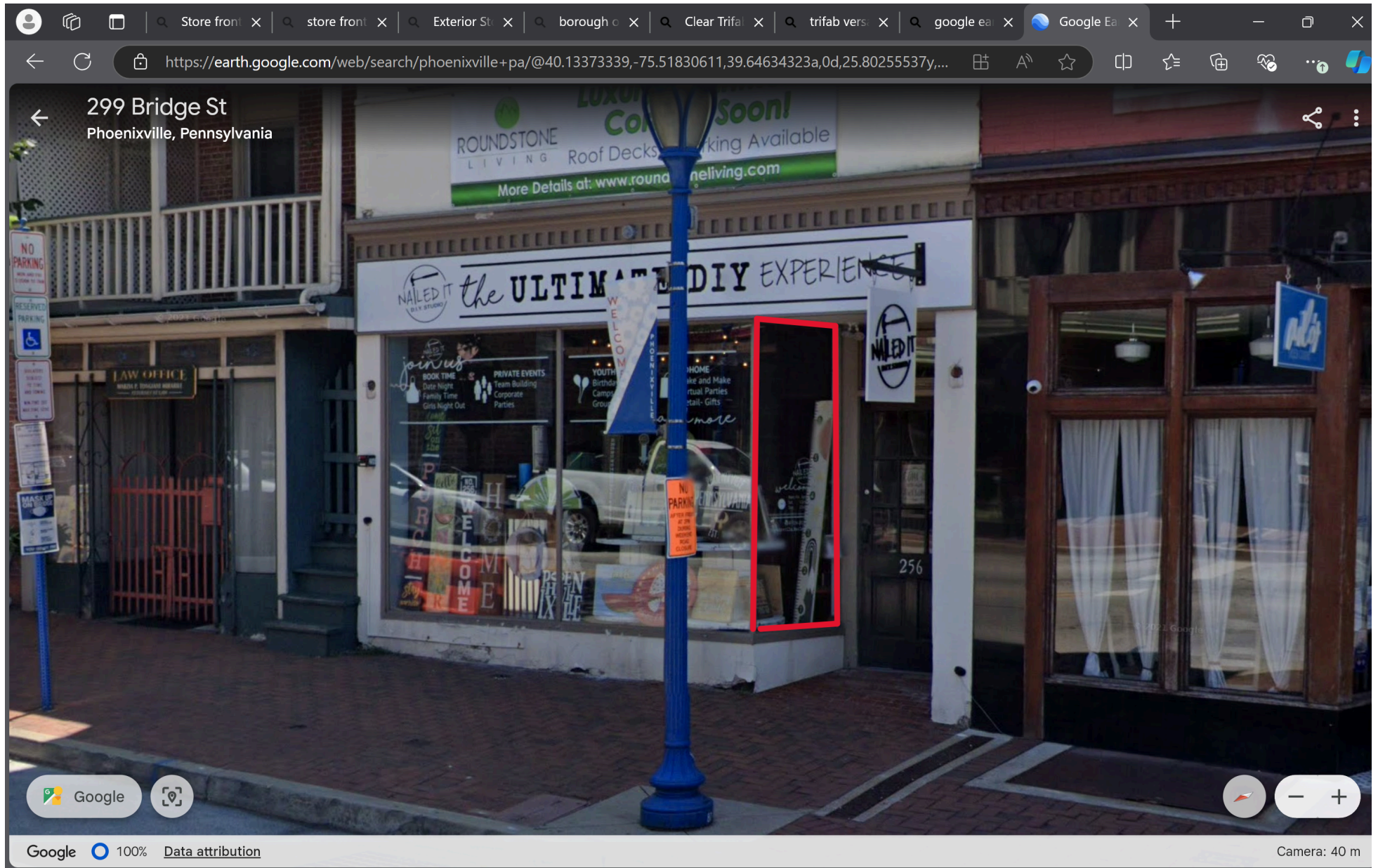
7:48 pm. Ms. Burckley made a Motion to Adjourn. Seconded by Mr. Weiss.

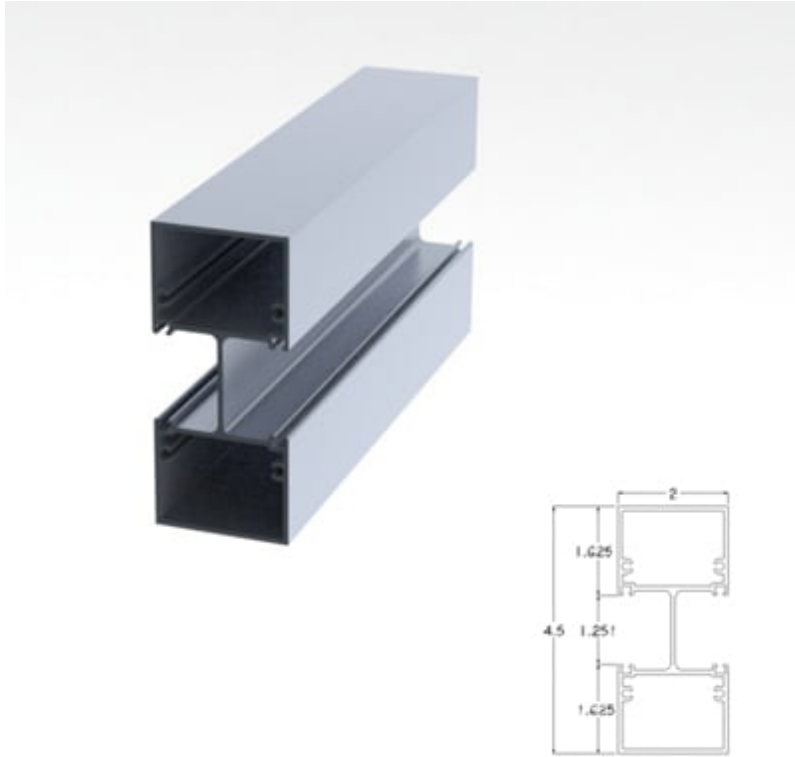
E. Jean Krack
Borough Manager

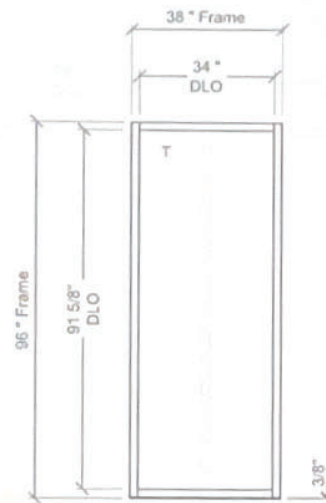
Transcribed by: Jennifer Logan
Administrative Assistant
September 2024







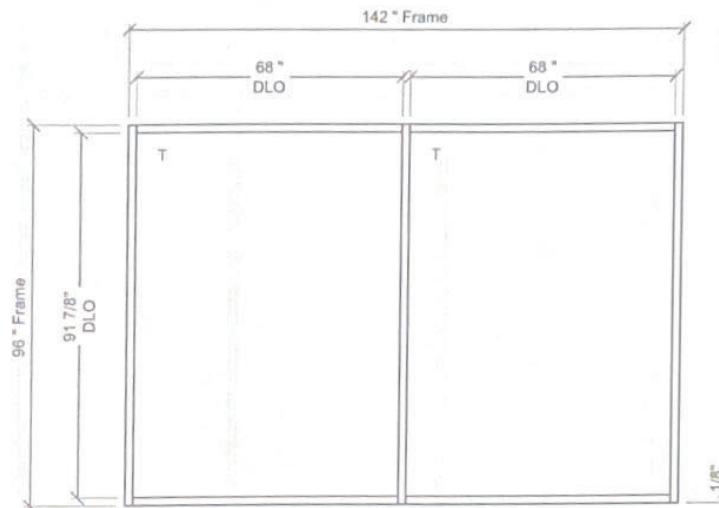




John coral - 3 - 002 - 3 (1 Thus)
 Frame: (Clear) Trifab VG 451T . 2 x 4.50 in. : Screw
 Spline Inside Glazed Center Set

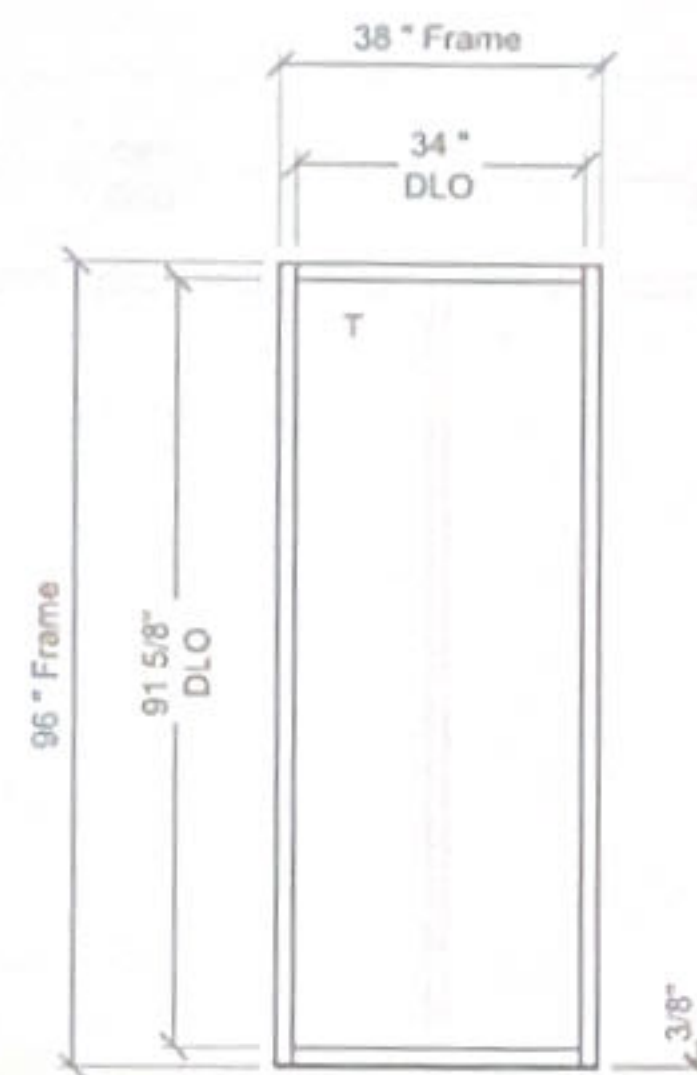
Frame 1 Exterior

2



john coral - 2 - 001 - 2 (1 Thus)
Frame: (Clear) Trifab VG 451 : 2 x 4.50 in. : Screw Spline : Outside Glazed : Center Set

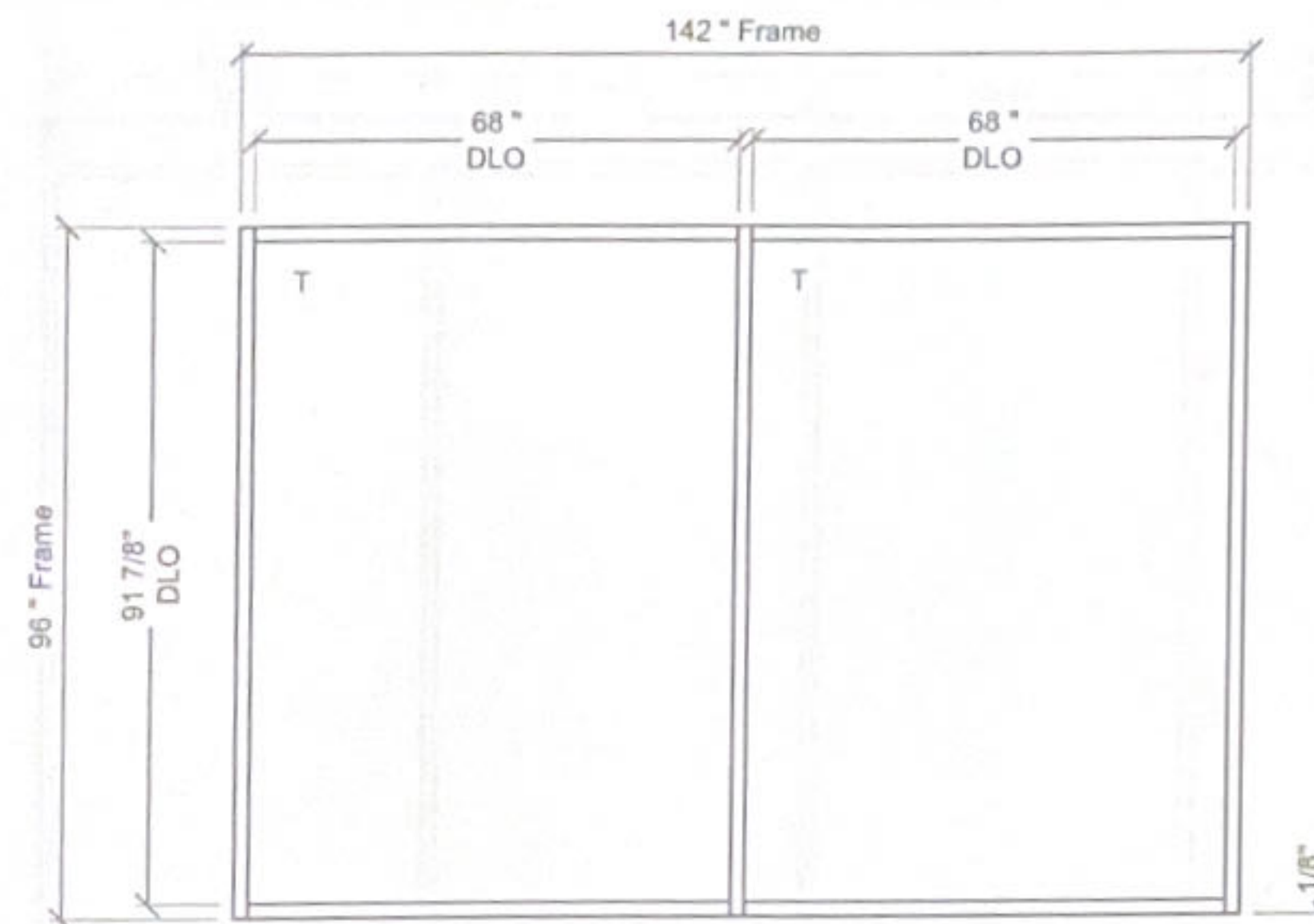
Frame 2 Exterior



John coral - 3 - 002 - 3 (1 Thus)
 Frame: (Clear) Trifab VG 451T : 2 x 4.50 in. : Screw
 Spline Inside Glazed Center Set

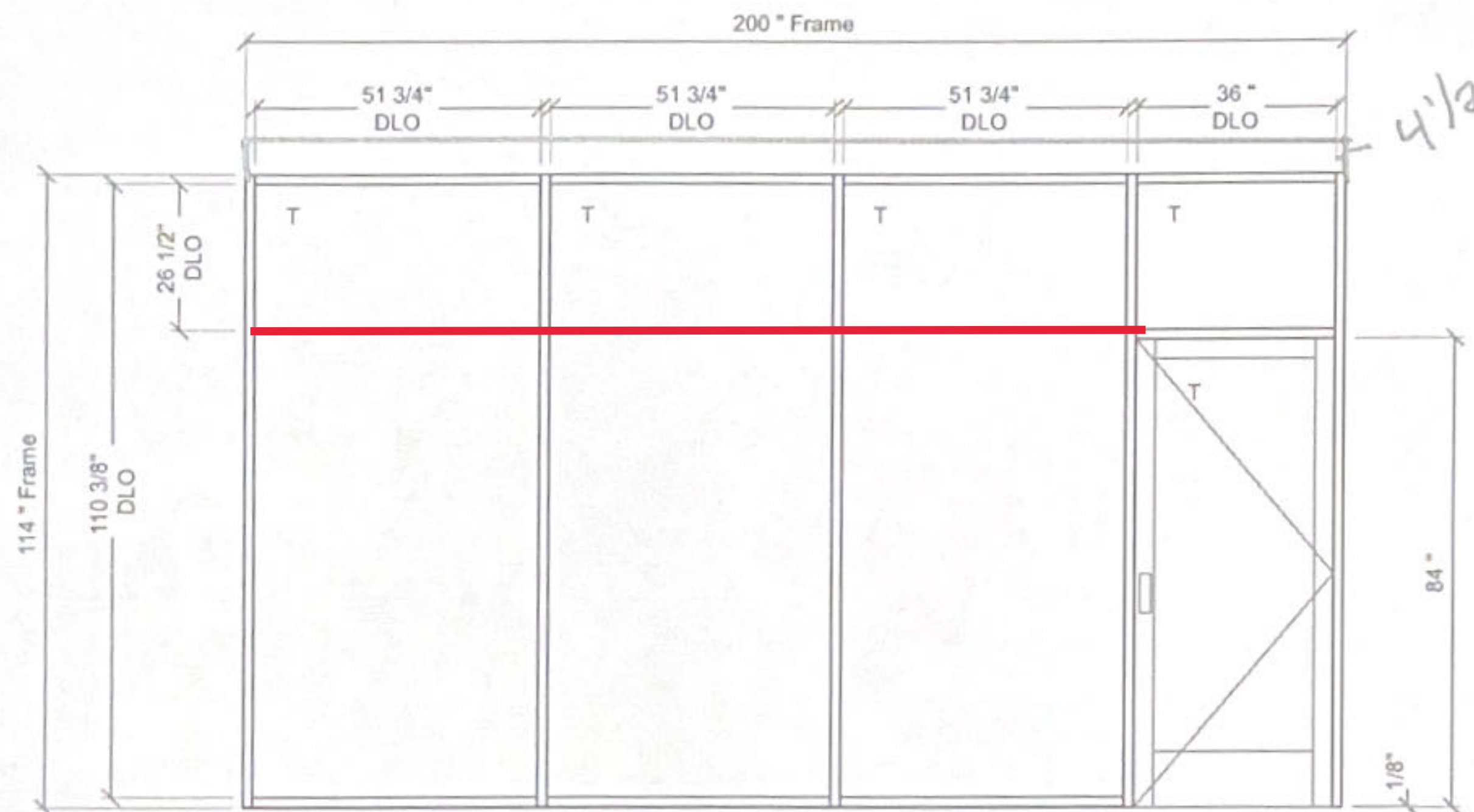
Frame 1 Exterior

2



john coral - 2 - 001 - 2 (1 Thus)
Frame: (Clear) Trifab VG 451 : 2 x 4.50 in. : Screw Spline : Outside Glazed : Center Set

Frame 2 Exterior

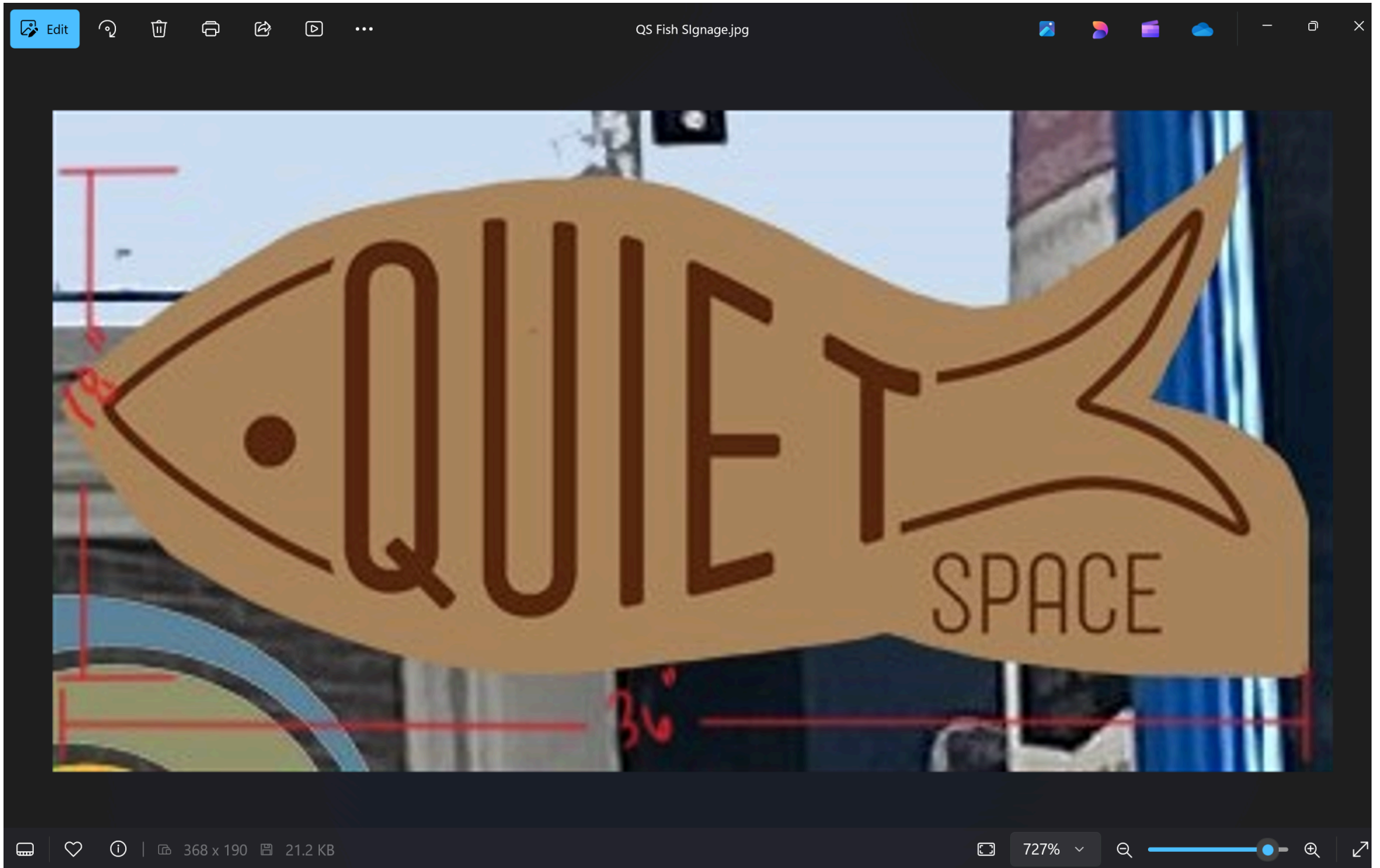


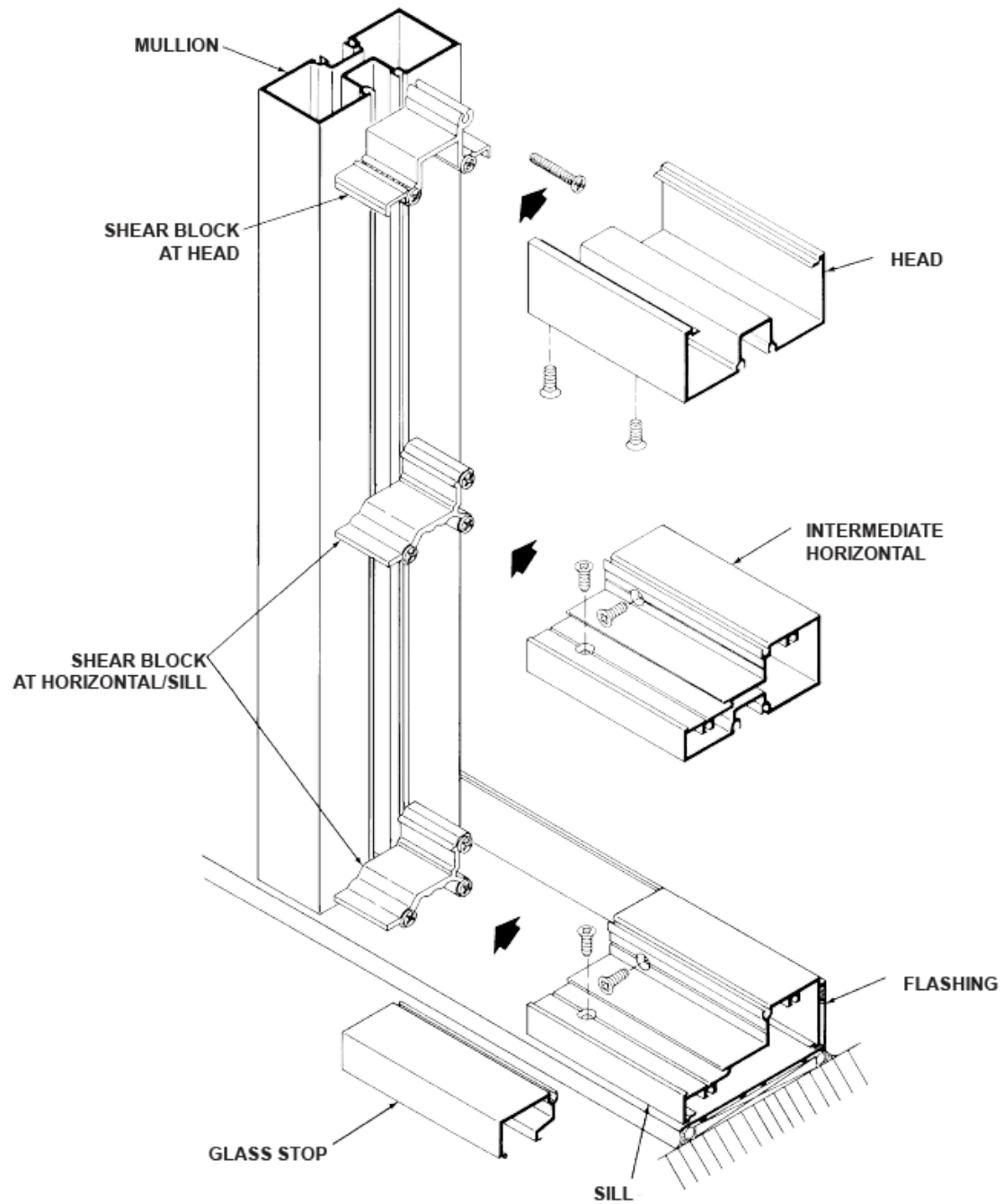
john coral - 4 - 003 - 4 (1 Thus)
 Frame: (Clear) Trifab VG 450 : 1.75 in. : Screw Spline : Inside Glazed : Center Set

Frame 3 Interior















JULIE MILLER

pottery

HOUSE OF ME

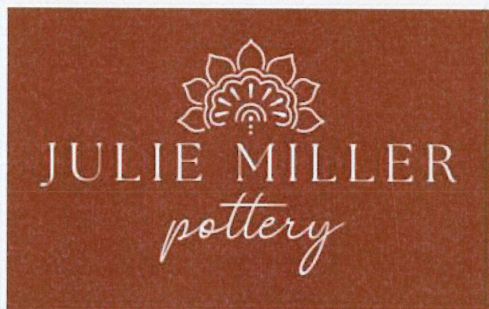
JULIE MILLER POTTERY SHOP!!!

PHOENIXVILLE, PA

OPENNING DATE: 10.10.24

32X20 OUTDOOR HANGING LOGO SIGN FOR
STOREFRONT

ESTIMATE: \$300



9/12/2024

Borough of Phoenixville
Council, Authorities, Bureaus, Commissions, and Agencies

Planning Commission - 4 Year Term	Appointed	Reappointed	Term Expiration
Josh Gould	March 12, 2024		March 31, 2028
Raffaello DiNapoli	February 14, 2017	April 13, 2021	March 31, 2025
Amanda Irwin	March 12, 2024		March 31, 2028
Catherine Bianco - Vice Chairperson	March 9, 2021		March 31, 2025
Joseph Sikora	March 8, 2022		March 31, 2026
Thomas Carnevale - Chairperson	April 12, 2011	March 8, 2022	March 31, 2026
Kevin Dwyer	January 10, 2023		March 31, 2027
Brian Moore - Council Liaison			N/A

Zoning Hearing Board - 5 Year Term	Appointed	Reappointed	Term Expiration
Jonathan Steitzer	February 14, 2023		January 31, 2028
David Petty	October 10, 2023	January 9, 2024	January 31, 2029
Maureen Ahearn	February 11, 2020		January 31, 2025
Bryan Emmanuel - Chairperson	April 10, 2018	January 12, 2021	January 31, 2026
Carolyn Treglia	April 9, 2024		January 31, 2027

Recreation Board - 4 YR Term	Appointed	Reappointed	Term Expiration
Kathy Gill	May 10, 2016	April 9, 2024	April 30, 2028
Andrew Hungerbuhler	April 9, 2024		April 30, 2028
Ed Lantzy	January 1, 2006	May 11, 2021	April 30, 2025
Frank Markey	May 9, 2023		April 30, 2025
Janet Hunter	January 1, 2008	April 12, 2022	April 30, 2026
Allison Peffle	May 11, 2021	April 12, 2022	April 30, 2026
Dave Gill - Chairperson	May 10, 2010	March 14, 2023	April 30, 2027
Dana Dugan - Council Liaison	April 27, 2010		N/A

HARB - 4 Year Term	Appointed	Reappointed	Term Expiration
Brian Slater - Chairperson - Real Estate	September 11, 2007	August 13, 2024	August 31, 2028
William Felton - Contractor	August 13, 2013	August 11, 2021	August 31, 2025
Jon Ichter	November 14, 2023		August 31, 2025
Joel Bartlett - Architect		August 8, 2023	August 31, 2027
Joseph Sikora - Planning Comm	January 12, 2023		March 31, 2026
Matthew McCloskey - BCO	September 12, 2023		N/A
Dana Dugan - Borough Council			N/A

Borough Council - 4 Year Term	Appointed	Reappointed	Term Expiration
Beth Burckley - Vice President	January 2, 2018	January 3, 2022	January 5, 2026
James Carminito	January 3, 2022		January 5, 2026
Dana Dugan	January 4, 2010	January 3, 2022	January 5, 2026
Jonathan Ewald - President	January 4, 2016	January 2, 2024	January 3, 2028
Richard Kirkner	January 2, 2018	January 3, 2022	January 5, 2026
Brian Moore - Assistant Secretary	January 6, 2020	January 2, 2024	January 3, 2028
David Strenfel	January 2, 2024		January 3, 2028
Brian Weiss	January 6, 2020	January 2, 2024	January 3, 2028
Peter Urscheler - Mayor	January 2, 2018	January 3, 2022	January 3, 2026

Civil Service Commission - 6 YR Term	Appointed	Reappointed	Term Expiration
Mari Wineburg - Chairperson	September 14, 2021	August 8, 2023	January 31, 2028
Amara Thornton-Brown - Vice Chair	July 14, 2020	January 9, 2024	January 31, 2030
Beth Burckley	December 12, 2023		January 5, 2026
Alternate - J. D. Maloney	March 12, 2024		January 31, 2027
Alternate - Vacant			January 31, 2029

Tree Advisory - 5 Year Term	Appointed	Reappointed	Term Expiration
Vacant			June 30, 2025
Susan Di Cerchio - Chairperson	July 12, 2022		June 30, 2027
Randall Morin	April 27, 2010	May 14, 2024	June 30, 2029
Justin Gordon	August 13, 2024		June 30, 2028
Mary Foote	July 9, 2019		June 30, 2026
James Carminito - Council Liaison			N/A

Human Relations - 3 Year Term	Appointed	Reappointed	Term Expiration
Kevin Zwick	September 10, 2024		March 31, 2026
Shawn Cephas	April 9, 2024		March 31, 2026
Heather Bird - Chairperson	January 12, 2021	March 8, 2022	March 31, 2025
Rev. Lee Paczulla	March 8, 2022		March 31, 2025
Susmita Sukla	January 9, 2024		March 31, 2027
Beth Burckley - Council Liaison			N/A

Other Appointments	Appointed	Reappointed	Term Expires
Emergency Management Coordinator			
Karin Williams	January 1, 2015		N/A
Vacancy Board Chairman			
Leo Scoda	February 9, 2021	January 2, 2024	December 31, 2024

ORDINANCE NO. 2024 -

**BOROUGH COUNCIL OF
THE BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**ORDINANCE ACCEPTING DEDICATION OF RIGHT-OF-WAY OF
EVERGREEN LANE/HECKLE STREET**

WHEREAS, EVERGREEN LN PROPERTIES, LLC, a Pennsylvania limited liability company, with an address of 153 Persimmon Drive, Collegeville, Pennsylvania 19426 (“Grantor”), is the owner of certain contiguous tracts of land situated at 22, 34, 40 and 46 Evergreen Lane in the Borough of Phoenixville, which parcels are more particularly identified as Chester County Tax UPI Numbers 15-5-336.1, 15-5-336.1A, 15-5-336.1B, and 15-5-336.1C¹ (collectively the “Premises”); and

WHEREAS, as a condition of the approval of a certain subdivision and land development, Grantor agreed to dedicate to the Borough of Phoenixville (“Borough”) certain rights-of-way of the Premises along the existing Evergreen Lane and Heckle Street right of way, as more particularly described in the legal descriptions included with the Deed of Dedication attached hereto and incorporated herein as Exhibit “A” (the “Right-of-Way”); and

WHEREAS, the Borough, by accepting the Deed of Dedication and recording the same with this Ordinance, accepts the Right-of-Way; and

WHEREAS, as authorized by Section 1734(a) of the Borough Code, 8 Pa.C.S.A. §1734(a), the Borough desires to accept the Right-of-Way as and for a public street, road or highway, sidewalk, trail, utilities and other public improvements, together with any sidewalks or trails thereon and sanitary sewer lines and storm sewer lines constructed thereunder; and

WHEREAS, the Borough, by accepting this Ordinance, accepts the Right-of-Way to the extent that such acceptance is necessary at this time.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Borough Council of the Borough of Phoenixville accepts the Right-of-Way described in Exhibit “A” to have and to hold, forever, as and for public street, road or highway, sidewalk, trail, utilities and other public improvements, together with any sidewalks or trails thereon and sanitary sewer lines and storm sewer lines constructed thereunder (if any), and with the same effect as if the same had been opened by a Decree of Court of Common Pleas in and for the County of Chester after proceedings duly had for that purpose under and in pursuance with the laws of the Commonwealth of Pennsylvania.

¹ At the time of plan recording, the parcels were identified as UPI Nos. 15-5-336.1 and 15-5-337, and were given new UPIs pursuant to the subdivision.

PASSED by Borough Council this 8th day of October, 2024.

By: _____
Jonathan M. Ewald
President, Borough Council

APPROVED by the Mayor, this 8th day of October, 2024.

By: _____
Peter J. Urscheler, Mayor

ENACTED, this 8th day of October, 2024.

By: _____
E. Jean Krack, Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 8th day of October, 2024.

By: _____
E. Jean Krack, Borough Manager/Secretary

Deed of Dedication Evergreen Lane/Heckle Street Right-of-Way

EXHIBIT “A”

Prepared By: Scott C. Denlinger, Esquire
Wisler Pearlstine, LLP
Blue Bell Executive Campus
460 Norristown Road, Suite 110
Blue Bell, PA 19422

Return To: Same as above

Parcel No.: 15-5-336.1; 15-5-336.1A; 15-5-336.1B; 15-5-336.1C

DEED OF DEDICATION

22 – 46 Evergreen Lane/Heckle Street Right-of-Way

THIS INDENTURE is made this 13th day of August, 2024,
FROM

EVERGREEN LN PROPERTIES, LLC, a Pennsylvania limited liability company,
with an address of 153 Persimmon Drive, Collegeville, Pennsylvania 19426 (hereinafter referred
to as “Grantor”), of the one part,

TO

THE BOROUGH OF PHOENIXVILLE, a duly organized Pennsylvania Borough with
a mailing address of 351 Bridge Street, 2nd Floor, Phoenixville, Pennsylvania 19460 (hereinafter
called “Grantee”), of the other part;

W I T N E S S E T H:

THAT the said Grantor, for and in consideration of the sum of One Dollar (\$1.00) lawful
money of the United States of America unto it well and truly paid by the said Grantee at and
before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged,
has dedicated and by these presents does dedicate for public use and enjoyment as and for a
public street, road or highway, sidewalk, trail, utilities and other public improvements, together
with any sidewalks or trails thereon and sanitary sewer lines and storm sewer lines constructed
thereunder, unto the said Grantee, its successors and assigns.

ALL those certain tracts or parcels of ground situate in the Borough of Phoenixville,
Chester County, Pennsylvania, more particularly described in the legal description attached
hereto and made a part hereof as Exhibit “A”.

TO have and to hold the tract(s) or parcel(s) of land above described and hereby dedicated, or mentioned and intended to be, unto the said Grantee, its successors and assigns, forever, as and for a public street, road, highway, sidewalk, trail, utilities or other public improvements, together with any sidewalks or trails thereon (if any) and sanitary sewer lines and storm sewer lines constructed thereunder, and for no other use or purpose whatsoever, and to the same extent and with the same effect as if the said public street, road, highway, sidewalk, trail, utilities or other public improvements had been approved by a Decree of the Court of Common Pleas in and for the County of Chester after proceedings duly had for that purpose under and pursuant to the laws of the Commonwealth of Pennsylvania.

AND the said Grantor, its successors and assigns, does by these presents, covenant, promise and agree to and with the said Borough of Phoenixville, its successors and assigns, that neither it, the said Grantor, nor its successors and assigns, shall or will at any time hereafter ask, demand, recover or receive of or from the said Borough of Phoenixville, its successors and assigns, any sum or sums of money as and for damages for or by reason of the physical grading of the said public street, road, highway, sidewalk, trail, utilities or other public improvements to grade as now established, and if such grade shall not be established at the date of these presents, that neither it, the said Grantor, nor its successors and assigns, shall or will at any time thereafter ask, demand, recover or receive any damages by reason of the physical grading of the public street, road, highway, sidewalk, trail, utilities or other public improvements to conform with the grades as first thereafter established or confirmed according to law.

AND the said Grantor, for itself and its heirs, successors and assigns, does covenant, promise and agree to and with the said Grantee, its successors and assigns, that he, the Grantor, has not heretofore done or committed any act, matter or thing whereby the premises hereby granted, or any part thereof, is, are, shall or may be impeached, charged, or encumbered in title, charge, estate or otherwise howsoever.

AND the said Grantor, for itself and its successors and assigns, does by these presents further covenant, promise and agree to and with the said Grantee, its successors and assigns, that it, the said Grantor, shall and will warrant and forever defend the hereinabove described tracts or parcels of land against it, the said Grantor, its successors and assigns, and against all and any person or persons whomsoever lawfully claiming or to claim the same or any part thereof, by, from or under it or any of them.

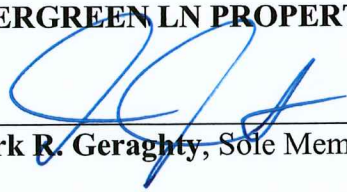
AND the Grantee, by accepting and recording this Deed, accepts the tracts or parcels of ground described herein as and for a public street, road, highway, trail, sidewalk, utilities and other public improvements.

IN WITNESS WHEREOF, the Grantor has caused this Deed to be signed on the day and year first above written.

GRANTOR:

EVERGREEN LN PROPERTIES, LLC

By: _____


Mark R. Geraghty, Sole Member

ACKNOWLEDGEMENT

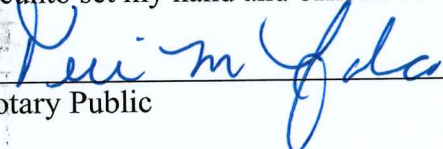
COMMONWEALTH OF PENNSYLVANIA

:
: SS
:

COUNTY OF Montgomery

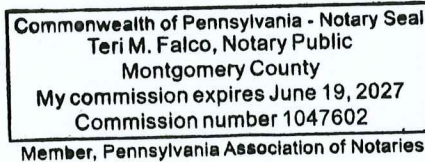
On this, the 13 day of August, 2024, before me, the undersigned officer, a Notary Public, personally appeared **Mark R. Geraghty**, known to me or satisfactorily proven to be the sole member of Evergreen LN Properties, LLC, whose name is subscribed to the within instrument, and acknowledged that he/she executed the same on behalf of the corporation for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



Notary Public

My Commission Expires:



I hereby certify that the address of
the Grantee is:

Borough of Phoenixville
351 Bridge Street, 2nd Floor,
Phoenixville, Pennsylvania 19460



On behalf of Grantee

Legal Description

EXHIBIT “A”

INLAND DESIGN

Civil Engineers, Surveyors & Land Development Consultants

Legal Description

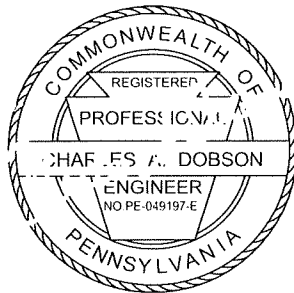
Evergreen Lane & Heckle Street Right of Way Dedication – Providence Capital Group
Phoenixville Borough, Chester County, Pennsylvania
Inland Project No. 11645
September 24, 2022

ALL THAT CERTAIN parcel of land **SITUATE** in Phoenixville Borough, Chester County, Pennsylvania, bounded and described according to Sheet 2 of a Major Subdivision Plan for Providence Capital Group, dated February 24, 2022, last revised September 22, 2022, prepared by Inland Design, West Chester, Pennsylvania, and being more fully described as follows:

BEGINNING at a point on the southwesterly side of Evergreen Lane (22.5 feet wide), said point being the common corner with Lot 1, continuing through the bed of Evergreen Lane & Heckle Street the 4 following courses; thence North 0 degrees 44 minutes 34 seconds West 2.51 Feet to a point; thence South 86 degrees 34 minutes 34 seconds East 241.58 Feet to a point; thence South 9 degrees 10 minutes 34 seconds East 98.54 Feet to a point; thence South 89 degrees 34 minutes 26 seconds West 2.53 Feet to a point on the southwesterly side of Heckle Street (22.5 feet wide) and common corner with Lot 4, and also common line with lands of Brunetta & Andrew Dellaquilla (UPI: 15-5-338), continuing along Lot 4, 3, 2, & 1 the 3 following courses; thence North 9 degrees 10 minutes 34 seconds West 80.13 Feet to a point; thence along an arc curving to the left having a radius of 20.00 Feet an arc distance of 27.02 Feet (chord bearing North 47 degrees 52 minutes 34 seconds West, a distance of 25.01 Feet) to a point; thence North 86 degrees 34 minutes 34 seconds West 223.37 Feet to a point and place of beginning.

CONTAINING 895 Square Feet of land, more or less.

BEING Evergreen Lane & Heckle Street Right of Way Dedication on the aforementioned plan.



16 Hagerty Boulevard, West Chester, PA 19382 • Ph. (484) 947-2928 / Fax (484) 947-2946

www.InLandDesign.net

ORDINANCE NO. 2024 -

**BOROUGH OF PHOENIXVILLE
CHESTER COUNTY, PENNSYLVANIA**

AN ORDINANCE OF THE BOROUGH OF PHOENIXVILLE, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 13 “LICENSES, PERMITS AND GENERAL BUSINESS REGULATIONS,” PART 7 “PEDDLERS, TRANSIENT RETAILERS, HANDBILLS, ADVERTISING, AND BANNERS” ARTICLE A “PEDDLING AND SOLICITING” OF THE CODE OF ORDINANCES OF THE BOROUGH OF PHOENIXVILLE.

The Council of the Borough of Phoenixville, Chester County, Pennsylvania, hereby ORDAINS that:

Section 1:

1. The Code of Ordinance of the Borough of Phoenixville, as amended, Chapter 13, “Licenses, Permits and General Business Regulations,” Part 7 “Peddlers, Transient Retailers, Handbills, Advertising, and Banners,” Article A “Peddling and Soliciting,” is hereby amended as indicated by the black line and strikeout interlineations below, with strikeout indicating deletions of language and underlined interlineations indicating insertions of language:

§13-715. Do Not Knock List.

1. The Police Department of the Borough of Phoenixville shall maintain a periodically updated Do Not Knock List of Borough residents who do not wish to have any person, entity or association appear at their residence at any time to sell or offer for sale any good, ware, commodity, merchandise or service to any person located therein.
2. The Chief of Police, or his designee, shall keep a record of those who wish to be listed on the Do Not Knock List.
3. The Police Chief, or his designee, shall promulgate regulations for the management of the Do Not Knock List; the distribution of the Do Not Knock List to peddling and soliciting licensees; notice and access of the Do Not Knock List regulations on the Borough's website; and enforcement procedures for violations of the Do Not Knock regulations.
4. Persons, entities or associations who sell or offer for sale any good, ware, commodity, merchandise or service to a person, or at an address, on the Do Not Knock List shall be in violation of this chapter, and, in addition to all

other penalties set forth in this chapter, shall have his/her/its peddling and soliciting license immediately revoked.

§ ~~13-715~~ 13-716. Violations and Penalties.

Any person, firm or corporation who shall violate any provision of this Part, or who fails to secure the license required thereby, or to renew the said license, as the case may be, shall, upon conviction thereof, be sentenced to pay a fine of not less than \$100 nor more than \$600, plus costs, and, in default of said fine and costs, to a term of imprisonment not to exceed 30 days, or both. Each day that a violation of this Part continues shall constitute a separate offense.

Section 2. Officer Authorization. The appropriate officers of the Borough are authorized to take whatever actions are necessary and appropriate to carry out the purpose and intent of this Ordinance.

Section 3. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, parts, or sections hereof. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, part or section thereof not been included herein.

Section 4. Repealer. All ordinances or parts of ordinances conflicting or inconsistent herewith are hereby repealed.

Section 5 Effective Date. This Ordinance shall become effective upon enactment as provided by law.

PASSED by Borough Council this 8th day of October, 2024.

By: _____
Jonathan M. Ewald
President, Borough Council

APPROVED by the Mayor, this 8th day of October, 2024.

By: _____
Peter J. Urscheler

Mayor

ENACTED this 8th day of October, 2024.

By: _____
E. Jean Krack
Borough Manager/Secretary

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Ordinance duly adopted at a regular meeting of Borough Council held on the 8th day of October, 2024.

By: _____
E. Jean Krack
Borough Manager/Secretary

Personnel and Public Safety Committee Meeting

Tuesday, October 1, 2024

6:00 pm

MINUTES

Committee: Chairperson, Ms. Burckley, Mr. Strenfel, and Mr. Weiss

Mayor Urscheler

Staff: Mr. Krack, Ms. Getzfread, Chief Marshall, Chief Brazunas, and Ms. Donato (as needed). Deputy Chief Dixon – TowerDIRECT

I. Call to Order

II. Public Comment on Non-Agenda Items.

Virginia Murphy questioned whether there is an opportunity to replace the existing pedestrian crosswalk lights with ones that have an auditory component to them.

Susan Meadows stated she had concerns with the Pride crosswalks as potentially not being ADA compliant and that they were confusing to people, especially the elderly, as to whether the location is actually a crosswalk. She also stated that the Bridge and Main Street parking lot was flat and more easily accessible for those with handicaps. That the other lots are either uphill or downhill from Bridge Street thereby making accessibility more difficult.

Nancy McGuigan asked who was responsible for the replacement of bricks in the sidewalks when the go missing or they come loose.

III. Committee Member Updates/Discussions.

There were no member updates or discussion.

IV. New Business

A. Review Monthly Fire and Ambulance Reports.

Ms. Burckley noted receipt of the various reports and asked whether there were any questions or additional information to be provided. There were none.

B. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the, Civil Service Commission, and Tree Advisory Commission.

Ms. Burckley stated there are current vacancies and that for 2025 there will be several terms expiring with an opportunity for residents to apply for those positions as well.

C. Motion to recommend Borough Council approve a Budget Increase for contract with Placer.AI for location and foot traffic data.

Ms. Getzfread provide the background on the Placer.AI product and what it could do for various departments including Police, Fire & Ambulance and Parking as well as providing information on all of the Temporary Community Events (TCE). This would give Borough Council detailed information as they consider future TCE applications.

Mr. Weiss made a Motion to recommend Borough Council approve a Budget Increase for a contract with Placer.AI. Seconded by Mr. Strenfel. Motion passed 3-0.

- D. Motion to recommend Borough Council approve Staff's recommendation regarding Labor Attorney.

Mr. Krack recommended this item be considered during Executive Session.

- E. Consider changing November meeting date to November 6 due to Election Day.

Ms. Burckley noted that the next scheduled meeting was on Tuesday, November 5 which is election day. She asked whether the committee could meet at another date.

Mr. Krack suggested the meeting could be scheduled for Monday, November 4 at 6:00 pm. He also noted that there was no known business at this time.

Committee agreed to keep the schedule for Monday, November 4 and would determine the week before whether to cancel the meeting.

V. Old Business

- A. PXV Inside Out.

Ms. Getzfread reported that several businesses had expressed a desire to discuss the closure for 2025. The Committee agreed that further discussion would be welcome and suggested creating the opportunity to visit the program after the 2024 season is over.

- B. Emergency Management.
- C. Community Policing.
- D. Retention/Recruitment Update

Nothing new to report on items B, C & D.

VI. Public Comment

There was no Public comment.

VII. Adjournment

Mr. Strenfel made a Motion to adjourn into Executive Session to discussion Personnel. Seconded by Mr. Weiss. Motion passed 3-0. Adjournment at 6:42 pm.

Next Meeting Date: Monday, November 4, 2024 at 6:00 pm

Parks and Recreation Committee Meeting
Tuesday, September 17, 2024
6:00 pm

MINUTES

Committee: Chairperson, Mr. Moore, Ms. Burckley, Ms. Dugan, and Mr. Weiss

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfread, Ms. Strunk, and Mr. Watson

I. Call to Order 6:00 pm.

II. Public Participation on Non-Agenda Items

Amanda Vail asked about the fence that was put up along the Schuylkill River Trail. She also suggested that when it snows that the trails not be plowed or salted.

III. Presentations

There were no presentations.

IV. Committee Member Updates/Discussions

There were no updates.

V. New Business

A. Motion to recommend Borough Council approve a Temporary Community Event Application for Phoenixville Art Street Festival in the 100 and 200 Blocks of Bridge Street on Saturday, June 14, 2025 from 11:00 am to 5:00 pm. Bridge Street between Gay Street and Starr Street to be closed. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Ms. Dugan made a motion to recommend Borough Council approved the TCE. Seconded by Mr. Weiss. Motion passed 4-0.

B. Update on MDM Preserve and Taylor Street Park.

Mr. Krack reported that Staff has met with the engineer to finalize the maps and legal descriptions needed for the vacating of the unopened portions of Wilson Street and Emmett Street. Once that process is completed, then Staff will make a recommendation to the Committee for consolidation of the properties. He stated Staff will also begin the process of working on a plan for accessing the preserve while maintaining its natural conditions.

Amanda Vail asked to be included in those discussions.

C. Reservoir Park Trail Connection.

Mr. Krack provided background on the concept of a trail connection from Dayton Street to the Reservoir Park Pavilion and parking lot using existing Borough property and easements. He stated he has asked the engineer to provide a survey so that area could be staked out and determine the location of the trail and identify the boundary of adjacent property owners. He stated this is included in the 2025 Budget and that there are funds set aside from contributions from developers of other projects.

Mr. Moore made a Motion to recommend this remain in the 2025 Budget as it goes through the budget process. Seconded by Mr. Weiss. Motion approved 4-0.

D. Table/seating at various parks.

Mr. Krack provided background on the need for tables/seating in several parks. Ms. Gibbons stated she may have these funds in her existing budget and will procure what she can.

E. Schuylkill River Trail (SRT) Update

Mr. Krack provided a detail map showing an area of the SRT that will have a temporary access while work on connection water and sewer lines is completed for the Trieste Project. He expects the temporary access will last about two weeks once started which he anticipates in the next week.

VI. Public Participation

There was no public participation.

VII. Adjournment at 6:55 by Mr. Weiss.

Next Meeting Date: Tuesday, October 15, 2024 at 6:00 pm.

**Policy Committee Meeting
Tuesday, September 24, 2024
7:00 pm**

MINUTES

Committee: Chairperson, Mr. Carminito, Mr. Ewald, Mr. Kirkner, and Mr. Strenfel
Staff: Mr. Krack and Mr. Boelker

- I. Call to Order at 7:05 pm. Mr. Kirkner excuses.
- II. Public Participation on Non-Agenda Items

No public participation.
- III. Committee Member Updates/Discussions

No updates or discussion.
- IV. New Business
 - A. Motion to recommend Borough Council schedule and advertise an Ordinance changing the name of a Borough Street.

Mr. Strenfel made a Motion to recommend Borough Council schedule and advertise the Ordinance. Seconded by Mr. Ewald. Motion passed 3-0.
 - B. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 15 “Motor Vehicles”.

Mr. Ewald made a Motion to recommend Borough Council schedule and advertise the Ordinance. Seconded by Mr. Strenfel. Motion passed 3-0.
 - C. Motion to recommend Borough Council schedule and advertise an ordinance amendment to Chapter 10, “Health and Safety” by adding a new Part 6 “Bamboo”.

Mr. Ewald made a Motion to recommend Borough Council schedule and advertise the Ordinance. Seconded by Mr. Strenfel. Motion passed 3-0.
- V. Old Business
 - A. Enforcement of bans on reproductive health services.
 - B. Parking

VI. Public Participation.

Mr. Saneck questioned whether there would be an ordinance on invasive species.

VII Adjournment at 7:15 pm by Mr. Ewald.

Next Meeting Date: Tuesday, October 22, 2024 at 7:00 pm.

**INFRASTRUCTURE, TECHNOLOGY, TRANSPORTATION,
AND SUSTAINABILITY (ITTS)
COMMITTEE MEETING
Tuesday, September 17, 2024
7:00 PM**

MINUTES

Committee: Chairperson, Mr. Weiss, Ms. Burckley, Mr. Moore, and Mr. Strenfel
Staff: Mr. Krack, Mr. Watson, and Ms. Getzfread

- I. Call to Order at 7:00 pm
- II. Public Participation on Non-Agenda Items
 - A. Various residents in the area of Second Avenue and Starr Street expressed their concerns with the crosswalk at the intersection and emphasized their support for the installation of a Rectangular Rapid Flashing Beacons (RRFB) at the intersection.
 - B. David Lutzker reported the Greenixville – Phoenixville Green Earth Festival was very successful. He asked that the Borough participate more in advancing awareness the Borough’s sustainability programs.
- III. Committee Member Updates/Discussions

There were no member updates.
- IV. New Business
- V. Infrastructure
 - A. Engineering Reports (Jan, Apr, **Jul**, Oct)
Nothing new to report
 - B. Stormwater Management
Mr. Krack reported that Staff continues to look at various grant opportunities. Ms. Getzfread reported that Staff has included one location as a capital project for the 2025 Budget.
 - C. The Phoenix Wheel
Mr. Krack reported the engineers continue their review in preparation of the structural loads for the foundation in order to perform final checks and complete the drawings. He expects this should be completed by the end of October.
 - D. WWTP-WTP Recirculation
Nothing new to report
 - E. Borough Properties and Workforce Housing
Mr. Krack stated that he will further discuss the possibility of a sketch for each of the properties to give a sense of what might go on each parcel.
 - F. RRFB at Starr Street and Second Avenue.
Mr. Krack stated that Staff has been looking at various locations throughout the Borough where an RRFB may be located for trail and crosswalk locations. He stated that it is more likely the Borough would submit a grant application for multiple locations rather than just one location. At this time, there are no grant opportunities available.
- VI. Transportation
 - A. Bridge and Starr Street

Mr. Krack reported the project is in final design with PennDOT and that various temporary construction easement agreements are being prepared to send to the property owners along the project area. He expects the project to go to bid in early 2025 and to begin construction in the Spring of 2025.

B. Paradise Street – Phase 2

Mr. Krack reported Staff will be meeting with the engineer next week to get an update on the status of the project. He still expects the project to get under construction in the Spring of 2025.

C. Hall Street

Nothing new to report.

D. Mowere Road

Mr. Watson provided an update on the project and that it remains on target for completion prior to Thanksgiving.

E. French Creek Trail

Mr. Krack stated that the trail should be completed between the Borough Hall and Fire Station before the end of this year.

F. Pedestrian Bridge

Ms. Getzfread stated the Borough met with DEP and Army Corps to review potential permits that may be needed and that the result was there may only be one from DEP.

G. Train Station

Mr. Krack stated there is nothing new to report as everyone is waiting for the AECOM review to finalize with Amtrak and Norfolk Southern.

H. Walkability

Mr. Krack stated there is nothing new to report. Ms. Burckley asked whether there is a way to document what work has been done. Ms. Getzfread stated she will work with staff to develop the documentation.

I. Parking Study Update

Ms. Getzfread reported Staff will be meeting with the engineer next week and hopes to have a final document prior to the next meeting.

J. Gay and Washington Traffic Signal

Mr. Krack reported the Borough Engineer is working with PennDOT on the application.

VII. Sustainability

A. PXVNEO

Mr. Watson reported that a pilot project for air sampling will be conducted over the next several weeks to determine what method should be used to minimize odors emanating from the HTC process.

B. Municipal Building Solar Installation

Mr. Krack reported that PECO had stalled the project due to a permit application process. He expects the project to be completed prior to the next meeting.

VIII. Technology Updates

A. Monthly Reports

Nothing new to report.

IX. Public Participation

X. Adjournment at 8:15 pm by Ms. Burckley

Next Meeting Date: Tuesday, October 15, 2024 at 7:00 pm.

FINANCE COMMITTEE MEETING
Tuesday, September 24, 2024
5:30 pm

MINUTES

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 5:42pm – Mr. Kirkner was excused.

II. Public Participation on Non-Agenda Items

There was no public participation.

III. Committee Member Updates/Discussions

There were no updates or discussions.

IV. New Business

A. Motion to recommend Borough Council approve the 2024 Pre-Paid dated 8/1/2024 - 8/31/2024 in the amount of \$732,257.82.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

B. Motion to recommend Borough Council approve the 2024 Pre-Paid Credit Card Statement dated 8/1/2024 - 8/31/2024 in the amount of \$36,783.42.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

C. Motion to recommend Borough Council approve the 2024 Pre-Paid ACH dated 8/31/2024 in the amount of \$49,969.78.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

D. Motion to recommend Borough Council approve Budget Transfer 2024-04 from Water Treatment (Hypo Gen Load Cells) in the amount of \$22,000.00 to Water Treatment (Facility Maintenance) for repairs needed to backwash lagoon pit and Courtyard rehab.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- E. Motion to recommend Borough Council approve Budget Transfer 2024-05 from Emergency & Safety (IT/Communications) in the amount of \$1,850.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Training & Conferences) in the amount of \$3,975.00 to Emergency & Safety (Operating Supplies) for operational supplies needed; Emergency & Safety (Office Supplies) in the amount of \$175.00 to Emergency & Safety (Operating Supplies) for operational supplies needed.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- F. Motion to recommend Borough Council approve Budget Transfer 2024-07 from Police Protection (PPA Wages) in the amount of \$4,750.00 to Public Works (PW Hourly Wages) for employee bonus.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- G. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Carminito. Motion passed 3-0.

- H. Review proposed 2025 Master Schedule of Fees.

Mr. Krack reviewed the changes to the 2025 Master Schedule of Fees and stated no action was required tonight.

- I. Review and discussion regarding 2025 Enterprise Funds.

Ms. Koza-Lubinsky and Staff provided background and basis for the proposed draft budgets including capital and personnel requests for the 2025 Enterprise Funds of Water, Sewer, Sanitation, and Parking.

Mr. Carminito made a Motion to recommend approval of a Budget increase in the amount of \$95,000.00 from Parking General fund to Parking Capital (Parking Meter Kiosk) for the Luke II meters to be purchased in 2024. Seconded by Mr. Ewald.

On the Question:

Ms. Koza- Lubinsky and Ms. Logan explained the need to purchase the kiosks now as the manufacturer of the current meter has been unable to support the units when repairs are needed.

Motion passes 3-0.

- J. Motion to recommend Borough Council authorize Staff and Special Counsel to develop a Water Shut Off Agreement under the Water Services Act.

Mr. Carminito made a Motion to recommend authorization. Seconded by Mr. Ewald. Motion passes 3-0.

- V. Public Participation

There was no public participation.

- VI. Adjournment at 7:02 by Mr. Carminito.

Next Meeting Date: Tuesday, October 22, 2024 at **5:30 pm**