

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, June 11, 2024

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Presentations
 - A. Honor Officer Peter Karpovich – Mayor Urscheler
 - B. 2023 Audit – Dale Umbenhauer, Maille, LLP.
 - C. Motion to accept the 2023 Audit as presented.
- IV. Public Participation
- V. Consent Agenda
 - A. Approval of the May 14, 2024 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve/deny the Certificate of Appropriateness for business signage for 238 Bridge Street as recommended by the HARB in their Action Memo of June 3, 2024.
 - 2. Motion to approve/deny the Certificate of Appropriateness for HVAC screening for 35 Bridge Street as recommended by the HARB in their Action Memo of June 3, 2024.
 - C. Items from Personnel and Public Safety Committee:
 - 1. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Firefighter for the Phoenixville Fire Department.
 - D. Items from Finance Committee:
 - 1. Motion to approve the 2024 Pre-Paid dated 4/1/2024 - 4/30/2024 in the amount of \$1,146,643.33.
 - 2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 4/1/2024 - 4/30/2024 in the amount of \$46,957.82.
 - 3. Motion to approve the 2024 Pre-Paid ACH dated 4/30/2024 in the amount of \$39,506.57.

4. Motion to approve Staff's recommendation to write-off four accounts in the total amount of \$809.44.
5. Motion to approve the Proposal for Engineering Services for the survey of the Sanitary Sewer within the Norfolk Southern ROW in the amount of \$29,695.00.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, and Tree Advisory Commission.

IX. New Business

- A. Motion to award the Mowere Road Realignment Project contract to Construction Masters Services, LLC for a Base Bid in the amount of \$1,804,997.50 and Alternate Bid No. 1 in the amount of \$100,540.00 for a Total Bid amount of \$1,905,537.50 as the lowest responsible bidder as recommended by the Borough Engineer.
- B. Motion to approve the Settlement Agreement of the assessment appeal matter identified as Chester County Court of Common Pleas docket no. 23-09353-AB, between Phoenixville Hospital, LLC, the Chester County Board of Assessment Appeals, the Phoenixville Area School District and the Borough, establishing an agreed property valuation for real estate taxation purposes.

X. Public Hearings

XI. Resolutions/Ordinances

- A. Motion to adopt an Ordinance amending Chapter 13, "Licenses," "Part 7 "Peddlers, Transient Retailers, Handbills, Advertising, and Banners."

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
 1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision and Land Development Plan for the development known as 119 S. Main Street.
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan

- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. No action to report.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. Motion to approve a Temporary Community Event Application for the Firebird Festival at Veterans Park on Saturday, December 14, 2024 from 5:00 pm to 10:30 pm. Street closure – Mowere Road between St. Mary’s and Northridge Drive from 4:00 pm to 11:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured. Committee recommended 3-0-1.
- C. Policy Committee - Carminito
 - 1. Motion to adopt a Resolution Supporting the Pennsylvania Commission for the United States Semiquincentennial (America250pa).
 - 2. Motion to schedule and advertise an Ordinance amending Chapter 27, “Zoning,” “Part 6 “Supplemental Regulations.”
 - 3. Motion to schedule and advertise an Ordinance amending Chapter 27, “Zoning,” to Amend the Official Zoning Map of the Borough of Phoenixville to rezone fifteen (15) properties in the vicinity of and including the existing train line along the Schuylkill River to “MI” Mixed-Use Infill District.
- D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 - 1. No action to report.
- E. Finance Committee - Ms. Dugan
 - 1. No action to report.

XIV. Public Participation

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police

- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Planning Commission	June 13 – 6:00 pm
Recreation Board	June 17 – 6:30 pm
Parks and Recreation Committee	June 18 – 6:00 pm
Infrastructure Committee	June 18 – 7:00 pm
Finance Committee	June 25 – 6:00 pm
Policy Committee	June 25 – 7:00 pm
HARB	July 1 – 5:00 pm
Tree Advisory Commission	July 1 – 6:00 pm
Personnel/Public Safety Committee	July 2 – 6:00 pm
Civil Service Commission	July 2 – 7:00 pm
Borough Council	July 9 – 7:00 pm

Employee Service Anniversaries - June

Dennis Himes, Streets Utility – 34 years
 Sergeant Robert Sutton, Police Department – 27 years
 Officer Francis Bryan, Police Department – 19 years
 Corporal Nicholas Natale, Police Department – 16 years
 David Boelker, Director of Planning and Code Enforcement – 15 years
 Officer Thomas Hyland, Police Department – 15 years
 Christopher Bungo, Water Distribution Laborer – 10 years
 Joseph Raggazino, Water Treatment Mechanic/Operator – 9 years
 Francis Goleash, Borough Mechanic – 8 years
 Shawn Casey, Sanitation Driver/Laborer – 7 years
 Daniel Roskos, Parks & Rec Laborer – 3 years
 William “Bo” Matzye, Streets Laborer II – 2 years
 David Catalano, Sanitation Driver/Laborer – 1 year