

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, May 14, 2024

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Presentations
- IV. Public Participation
- V. Consent Agenda
 - A. Approval of the April 9, 2024 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve the Certificate of Appropriateness for signage as represented in the application for 101 Bridge Street as recommended 6-0 by the HARB in their Action Memo of May 6, 2024.
 - 2. Motion to approve the Certificate of Appropriateness for signage as represented in the application for 209 Church Street as recommended 6-0 by the HARB in their Action Memo of May 6, 2024.
 - 3. Motion to approve the Certificate of Appropriateness for signage as represented in the application for 252 Bridge Street as recommended 6-0 by the HARB in their Action Memo of May 6, 2024.
 - C. Items from Personnel and Public Safety Committee:
 - 1. Motion to reappoint Randy Morin to the Tree Advisory Commission for the new term expiring June 30, 2029.
 - D. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for the Kiwanis Patriotic Celebration at Reeves Park on Friday, May 24, 2024 from 9:30 am to 12:00 noon. No parking on the north side Third Avenue between B Street and Main Street from 830 am to 12:00 noon to allow school buses to park.
 - 2. Motion to approve a Temporary Community Event Application for the Phoenixville Car Show on Saturday, July 20, 2024 from 11:00 am to 3:00 pm at Reeves Park. Second Avenue and Third Avenue to be closed between Starr Street and Main Street from 9:00 am to 4:00 pm. Conditioned upon

receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.

3. Motion to approve a Temporary Community Event Application for Phoenixville Police Department National Night Out on Tuesday, August 6, 2024 from 6:00 pm to 9:00 pm at the Recreation Center Parking Lot at 501 Franklin Avenue.
4. Motion to approve a Temporary Community Event Application for the 42nd Anniversary Andre Thornton Day at Andre Thornton/C' Jon Saunders Park on Saturday, September 14, 2024 from 11:00 am to 7:00 pm. North Main Street to be closed between Vanderslice Street and High Street from 8:00 am to 8:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
5. Motion to approve a Temporary Community Event Application for the SHRC – Phoenix Wheel Heritage Award Celebration at the Borough Hall Parking Lot on Friday, October 11, 2024 from 5:30 pm to 8:30 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

E. Items from Finance Committee:

1. Motion to approve the 2024 Pre-Paid dated 3/1/2024 - 3/31/2024 in the amount of \$1,011,357.38.
2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 3/1/2024 - 3/31/2024 in the amount of \$83,318.44.
3. Motion to approve the 2024 Pre-Paid ACH dated 3/31/2024 in the amount of \$39,594.02
4. Motion to adopt a Resolution authorizing the filing of an application for funding under the Flood Mitigation Program for the Borough of Phoenixville's Third Avenue & Gay Street stormwater flood mitigation project.
5. Motion to adopt a Resolution for the sale and disposition of personal property valued at or above \$2,000.
6. Motion to approve Budget Increase 2024-04 from Waste Water Restricted Fund Balance in the amount of \$117,400 to Waste Water – Sewer Treatment (HTC Professional Services – Arcadis) for professional services to Arcadis for ongoing HTC project.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, Tree Advisory Commission, and Zoning Hearing Board.
- IX. New Business
- X. Public Hearings
 - A. Continued hearing on Conditional Use Application from Nutt Road LP – 1000 Schuylkill Road which proposes to add a restaurant with a drive-through to the property, in addition to the existing self-storage facility and the proposed coffee shop and carwash uses.
 - B. Motion to approve/deny the Conditional Use Application from Nutt Road LP – 1000 Schuylkill Road which proposes to add a restaurant with a drive-through to the property, in addition to the existing self-storage facility and the proposed coffee shop and carwash uses.
 - C. Motion to adopt Ordinance amending Chapter 22 “Subdivision and Land Development,” Part 4 “Design Standards,” Section 22-417 “Vehicular Parking.”
 - D. Motion to adopt an Ordinance amending Chapter 27, “Zoning,” “Part 3 “Zoning Districts.”
- XI. Resolutions/Ordinances
 - A. Motion to adopt a Resolution acknowledging Robert House for his two years of service on the Phoenixville Recreation Board.
 - B. Motion to adopt a Resolution acknowledging Christopher Book for his year of service on the Phoenixville Human Relations Commission.
 - C. Motion to adopt a Resolution acknowledging the Day of Community Service from the Students of Valley Forge University.
 - D. Motion to adopt a Resolution regarding submission of a Chester County Community Development Block Grant (CDBG) for the Paradise Street Phase 2 Project.
 - E. Motion to adopt an Ordinance amending Chapter 4, “Buildings,” “Part 4 “Abatable Structures.”
 - F. Motion to adopt an Ordinance amending Chapter 15, “Motor Vehicles and Traffic.”
- XII. Reports of Committees, Boards, and Commissions
 - A. Historical and Architectural Review Board – Ms. Dugan
 - B. Planning Commission - Mr. Moore

1. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Subdivision Development Plan for St. Mary of the Assumption.
 - C. Phoenixville Regional Planning Committee – Mr Kirkner
 - D. Recreation Board – Ms. Dugan
 - E. Tree Advisory Commission – Mr. Carminito
 - F. Human Relations Commission – Ms. Burckley
- XIII. Council Action referred from:
- A. Personnel and Public Safety Committee- Ms. Burckley
 - B. Parks and Recreation Committee - Mr. Moore
 1. Motion to waive all fees associated with the rental and utilization of Reeves Park for the Kiwanis Patriotic Celebration on May 24, 2024.
 2. Motion to approve a Temporary Community Event Application for the Burn off the Bird 5K starting and ending at the Recreation Center on Saturday, November 30, 2024 from 8:30 am to 11:00 am. Franklin Avenue between Grant Street and Fillmore Street and Fillmore Street between Franklin Avenue and Cromby Road to be closed for approximately five minutes each. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - C. Policy Committee - Carminito
 1. Motion to schedule and advertise an Ordinance amending Chapter 13, “Licenses,” “Part 7 “Peddlers, Transient Retailers, Handbills, Advertising, and Banners.”
 - D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss
 1. Motion to approve Staff’s recommendation to retain Bowman as the Borough Traffic Engineer.
 2. Motion to authorize Staff to apply to PennDOT for removal of the existing traffic signals at Washington Avenue and Gay Street and replace with all-way stop signs.
 - E. Finance Committee - Ms. Dugan
 1. No action to Report.
- XIV. Public Participation
- XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

Recreation Board	May 20 – 6:30 pm
Parks and Recreation Committee	May 21 – 6:00 pm
Infrastructure Committee	May 21 – 7:00 pm
Finance Committee	May 28 – 6:00 pm
Policy Committee	May 28 – 7:00 pm
HARB	June 3 – 5:00 pm
Personnel/Public Safety Committee	June 3 – 6:00 pm
Tree Advisory Commission	June 3 – 7:00 pm
Civil Service Commission	June 3 – 7:00 pm
Borough Council	June 11 – 7:00 pm
Planning Commission	June 13 – 6:00 pm

Employee Service Anniversaries - May

Danielle Wade, Police Receptionist – 26 years
Brian Watson, Public Works Director – 20 years
Dina Donato, Human Resources Director – 18 years
David Haney, Water Treatment Superintendent – 10 years
Matthew Keefe, Streets Superintendent – 5 years
Marilyn Bilson, Customer Service Representative – 5 years
Kalen Kronemeyer, Asst Public Works Director/Water Distribution Superintendent – 2 years
Erin Dougherty, Human Resources Assistant – 1 year