

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, April 9, 2024

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Presentations
 - A. Proclamation to Phoenixville VFW in support of the Borough’s Electric Bike Project – Mayor Urscheler
- IV. Public Participation
- V. Consent Agenda
 - A. Approval of the March 12, 2024 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve the Certificate of Appropriateness for screening of HVAC equipment as represented in the application for 37 Bridge Street as recommended 5-0 by the HARB in their Action Memo of April 2, 2024.
 - 2. Motion to approve the Certificate of Appropriateness for an addition as represented in the application for 100 Bridge Street as recommended 5-0 by the HARB in their Action Memo of April 2, 2024.
 - 3. Motion to approve the Certificate of Appropriateness for exterior renovations only as represented in the application and not the signage as shown for 238 Bridge Street as recommended 5-0 by the HARB in their Action Memo of April 2, 2024.
 - C. Items from Personnel and Public Safety Committee:
 - 1. Motion to appoint Shawn Cephas to the Human Relations Commission for the open vacancy with term expiring March 31, 2026.
 - 2. Motion to appoint Andrew Hungerbuhler to the Recreation Board for the term expiring April 30, 2028.
 - 3. Motion to reappoint Kathy Gill to the Recreation Board for the term expiring April 30, 2028.
 - D. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for First Fridays on Friday, May 3, November 1, and December 6, 2024 from 5:30

pm to 8:30 pm on the 100 and 200 Block of Bridge Street and the Bridge and Main Street Parking Lot. Bridge Street to be closed between Gay Street to Main Street and Main Street to Starr Street from 4:00 to 10:00 pm. The Parking Lot to be closed from 12:00 pm to 10:00 pm on each Friday.

2. Motion to approve a Temporary Community Event Application for the Rhythm and Brews in the Main and Bridge Street Parking Lot on Saturday, June 22, 2024, Saturday, July 27, 2024, Saturday, August 24, 2024 and Saturday, September 28, 2024 from 6:00pm to 9:00 pm. Main and Bridge Street Lot to be used consistent with existing street closure. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
3. Motion to approve a Temporary Community Event Application for the Blobfest 5K, 10K, and Half Marathon on the Schuylkill River Trail on Sunday, July 14, 2024 from 7:00 am to 11:00 am. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
4. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Saturday, July 27, 2024 from 11:00 am to 5:00 pm. Third Avenue between Main Street and B Street to be closed from 8:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
5. Motion to approve a Temporary Community Event Application for the Phoenixville VegFest in Reeves Park on Sunday, July 28, 2024 from 11:00 am to 5:00 pm. Third Avenue between Main Street and B Street to be closed from 8:00 am to 7:00 pm. Conditioned upon receipt of all fees and valid Certificate of Insurance naming Borough as Additional Insured.
6. Motion to approve a Temporary Community Event Application for WuFF Jam 2024 on Saturday, September 14, 2024 from 11:00 am to 5:00 pm in Reeves Park. Third Avenue between Main Street and Starr Street to be closed from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

E. Items from Finance Committee:

1. Motion to approve the 2024 Pre-Paid dated 2/1/2024 - 2/29/2024 in the amount of \$856,359.37.
2. Motion to approve the 2024 Pre-Paid Credit Card Statement dated 2/1/2024 - 2/29/2024 in the amount of \$35,352.97.
3. Motion to approve the 2024 Pre-Paid ACH dated 2/29/2024 in the amount of \$47,978.90.

4. Motion to approve the waiving of \$9,045.00 in back payments due to the Borough from the Phoenixville Communities That Care.
5. Motion to approve the Phoenixville Borough Zoning Ordinance Update – Additional Work proposal from Gilmore & Associates in the amount of \$7,200 as recommended by the Zoning Task Force.
6. Motion to approve the Bowman proposal for Engineering Design Services for Phase 2 of the Paradise Street Improvement Project in the lump sum amount of \$174,090.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Public Hearings

- A. Continued hearing on the Conditional Use Application from ROCKET AMUSEMENT INC., which proposes to operate a skill game room with Pennsylvania skill machines in the first floor of the existing building in 313 Bridge Street as an Entertainment Hall use, in addition to maintaining the existing apartment residential uses on the upper floors of the existing building.
- B. Motion to approve/deny the Continued Conditional Use Application from ROCKET AMUSEMENT INC., which proposes to operate a skill game room with Pennsylvania skill machines in the first floor of the existing building in 313 Bridge Street as an Entertainment Hall use, in addition to maintaining the existing apartment residential uses on the upper floors of the existing building.
- C. Hearing on Conditional Use Application from Nutt Road LP – 1000 Schuylkill Road which proposes to add a restaurant with a drive-through to the property, in addition to the existing self-storage facility and the proposed coffee shop and carwash uses.

IX. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, Tree Advisory Commission, and Zoning Hearing Board.

X. New Business

- A. Motion to accept Staff's recommendation to award the 2024 Tree and Stump Removal Contract to Davidheiser Construction Services for a total contract value of \$76,400.00 as the lowest responsible bidder.

XI. Resolutions/Ordinances

- A. Motion to adopt a Resolution acknowledging Debra Johnston for her ten years of service on the Planning Commission.

- B. Motion to adopt a Resolution acknowledging Kristiaan Wiedegreen for his nine years of service on the Planning Commission.
- C. Motion to adopt a Resolution to Appoint Tax Collection Committee (TCC) Delegates to the Chester County Tax Collection Committee.
- D. Motion to adopt an Ordinance amending Chapter 24 “Taxation, Special,” Part 8 “Neighborhood Improvement District”
- E. Motion to adopt an Ordinance amending Chapter 15, “Motor Vehicles.”

XII. Reports of Committees, Boards, and Commissions

- A. Historical and Architectural Review Board – Ms. Dugan
- B. Planning Commission - Mr. Moore
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Mr. Carminito
- F. Human Relations Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee- Ms. Burckley
 - 1. Consider request from Jonathon Luff for appointment to the Zoning Hearing Board for the open vacancy with term expiring January 31, 2027, by adoption of a Resolution.
 - 2. Consider request from Carolyn Treglia for appointment to the Zoning Hearing Board for the open vacancy with term expiring January 31, 2027, by adoption of a Resolution.
 - 3. Consider request from Jennifer Chandler for appointment to the Tree Advisory Commission for the open vacancy with term expiring June 30, 2028.
 - 4. Motion to approve the consolidation of the Sanitation Department and Streets Department Superintendent positions and create an administrative assistant position to support the single Superintendent position.
 - 5. Motion to approve Borough staff to explore ways to improve the Borough’s recruitment and retention of employees, and negotiate on said topic with employment groups as deemed advisable.
- B. Parks and Recreation Committee - Mr. Moore
 - 1. No Action to report.

C. Policy Committee - Carminito

1. Motion to schedule and advertise an Ordinance amending Chapter 4, "Buildings," "Part 4 "Abatable Structures."
2. Motion to schedule and advertise an Ordinance amending Chapter 15, "Motor Vehicles and Traffic."
3. Motion to schedule and advertise an Ordinance amending Chapter 27, "Zoning," "Part 3 "Zoning Districts."
4. Motion to adopt revised Phoenixville Borough Council Procedural Rules and Regulations.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No Action to Report.

E. Finance Committee - Ms. Dugan

1. Motion to approve Staff's recommendation to award The Square at Bridge and Main design project to Ground Reconsidered in the amount of \$76,000
2. Motion to adopt a Resolution authorizing the filing of an application for funding under the FY 2023 Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

XIV. Public Participation

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Adjournment

Upcoming Meetings:

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Planning Commission	April 11 – 6:00 pm
Recreation Board	April 15 – 6:30 pm
Parks and Recreation Committee	April 16 – 6:00 pm
Infrastructure Committee	April 16 – 7:00 pm
Finance Committee	April 23 – 6:00 pm
Policy Committee	April 23 – 7:00 pm
HARB	May 6 – 5:00 pm
Personnel/Public Safety Committee	May 6 – 6:00 pm
Tree Advisory Commission	May 6 – 7:00 pm
Civil Service Commission	May 6 – 7:00 pm