

Historical Architectural Review Board

Minutes

Monday – March 4, 2024 – 5:00PM

- I. Call to Order
 - a. 5:00PM
- II. Pledge of Allegiance
 - a. Complete
- III. Roll Call
 - a. Voting Members
 - i. Present:
 - 1. Brian Slater
 - 2. Dana Dugan
 - 3. Matthew McCloskey
 - 4. Joe Sikora
 - ii. Excused
 - 1. Jonathan Ichter
 - 2. Bill Felton
 - iii. Absent
 - 1. Joel Bartlett
 - b. Borough Staff
 - i. Present
 - 1. Tom Madden – Permits Coordinator
 - 2. David Boelker – Director of Planning & Zoning
- IV. Approval of Minutes
 - a. February 5, 2024

Dana Dugan made a motion to approve as submitted.
Joe Sikora seconded.
Motion carried 4-0
- V. Public Participation
 - a. None
- VI. Old Business
 - a. None
- VII. New Business

- a. **24-00127 - 243 Bridge Street - 15-9-137:** Fabricate and install a PVC sign with digitally printed graphics to replace the "House of We" sign. Sign is same size, 17" H x 120" W. Fabricate and install a new sign to hang on existing protecting sign bracket. Sign will be PVC with digitally printed graphics. 14.5" H x 37.5" wide.

Presenting: Tina Kachmar

Discussion: Matt McCloskey: Did not recommend or not-recommend because of the use of PVC on signage. Hanging sign will be a 1" thick and will match what is currently their material wise. Glossy and matte finish brought for visual for HARB members. Matte side preferred. Detail helps match the style of the street and recommend to approve.

Recommendation:

Matt McCloskey made a motion to recommend as submitted with matte finish,

Dana Dugan seconded.

Motion carried 4-0.

- b. **24-00143 – 116 Bridge Street – 15-10-12:** Sign will be a simple 15x15 vinyl hanging shingle from a standard 4.5' straight steel bracket. The bottom of the sign will be at a minimum height clearance of 8' from the ground. Two small 3.5' by 6" low-wattage solar powered outdoor lights will be used to illuminate the sign.

Presenting: Katrina Souvigny

Discussion: Matt McCloskey: Recommend the approval of proposed signage. Matte finish to shingle sign, replacing what's already there. Two small lights are being proposed but not represented on the application. No visual of the lights had been represented. Lights should be represented in the motion. Multiple store fronts do have lights to illuminate signage in the Town Center.

Recommendation:

Dana Dugan made a motion to recommend as submitted.

Joe Sikora seconded.

Motion carried 4-0.

VIII. Adjournment

- a. 5:14PM