

FINANCE COMMITTEE MEETING
Tuesday, January 23, 2024
6:00 pm

MINUTES

Committee: Chairperson Ms. Dugan, Mr. Carminito, Mr. Ewald, and Mr. Kirkner

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:01 pm.

II. Public Participation on Non-Agenda Items

No Public participation.

III. Committee Member Updates/Discussions

No committee member updates or discussions.

IV. New Business

A. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 11/1/2023 - 11/30/2023 in the amount of \$2,548,801.28.

Mr. Carminito made a Motion to recommend Borough Council approve. Seconded by Mr. Kirkner. Motion passed 4-0.

B. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 12/1/2023 - 12/31/2023 in the amount of \$1,724,932.10.

Mr. Carminito made a Motion to recommend Borough Council approve. Seconded by Mr. Kirkner. Motion passed 4-0.

C. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 11/1/2023 - 11/30/2023 in the amount of \$99,844.37.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

D. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 12/1/2023 - 12/31/2023 in the amount of \$130,053.04.

Mr. Carminito made a Motion to recommend Borough Council approve. Seconded by Mr. Kirkner. Motion passed 4-0.

- E. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 11/30/2023 in the amount of \$1,636,473.92.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

- F. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 12/31/2023 in the amount of \$39,015.43.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

- G. Motion to recommend Borough Council approve the Staff recommendation authorizing the Finance Director to make the necessary end of year adjustments and to provide a listing of those adjustments to the Finance Committee and the Borough's Auditor.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

- H. Motion to recommend Borough Council approve the Staff recommendation for suggested Accounts Receivable write-offs – 2024.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

- I. Motion to recommend Borough Council approve/deny the waiving of permit fees as requested by the Historical Society of the Phoenixville Area.

Mr. Kirkner made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 4-0.

- J. Motion to recommend Borough Council approve the Parking Study Update Proposal as recommended 4-0 from the ITTS Committee using Parking Enterprise Funds.

Mr. Krack provided background on the proposal and recommendation from the ITTS Committee. Ms. Dugan expressed concern as to whether this was needed at this time. Mr. Kirkner stated that with all of the recent development and more coming, a study would provide more up-to-date and needed information.

Mr. Ewald made a Motion to recommend Borough Council approve. Seconded by Mr. Carminito. Motion passed 3-1. Ms. Dugan voting No.

K. Discussion regarding unnamed alleys behind Woodlawn and Callowhill.

Mr. Krack provided background on the issues relating to the Borough's use of the unnamed alleys for trash and recycling pickup.

Mr. Carminito made a Motion to recommend Borough Council authorize Staff and the Solicitor to take the necessary steps to obtain easement agreements from the property owners and steps to take dedication of the unnamed alleys. Seconded by Mr. Kirkner. Motion passed 4-0.

V. Public Participation

VI. Adjournment

Next Meeting Date: Tuesday, February 27, 2024 at 6:00 pm