# PHOENIXVILLE BOROUGH COUNCIL

Tuesday, February 13, 2024
7:00 PM

## AGENDA

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

III. Presentations

A. Swearing in of Chris Valerio as Firefighter

B. Swearing in of Ron Schlecht as Firefighter

IV. Public Participation

V. Consent Agenda

A. Approval of January 9, 2024 Regular Meeting Minutes.

B. Items from Historical and Architectural Review Board:

1. Motion to approve/deny the Certificate of Appropriateness for the installation of non-illuminated business signage on the east and west facades for 37 Bridge Street as recommended 5-0 by the HARB in their Action Memo of February 6, 2024.

2. Motion to approve/deny the Certificate of Appropriateness for a revision which includes a primarily one-story addition to the existing distillery and bar as well as an angled element that protrudes above the first floor for 100 Bridge Street as recommended 5-0 by the HARB in their Action Memo of February 6, 2024.

3. Motion to approve/deny the Certificate of Appropriateness for a hanging shingle sign with logo for 260 Bridge Street as recommended 5-0 by the HARB in their Action Memo of February 6, 2024.

C. Items from Parks and Recreation Committee:

1. Motion to approve a Temporary Community Event Application for Walk a Mile in Her Shoes on Saturday, April 13, 2024 in Reeves Park from 9:30 am to 11:00 am. No Street Closures. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

2. Motion to approve a Temporary Community Event Application for Phoenixville Earth Day 2024 at Reservoir Park on Saturday, April 20, 2024 from 12:00 noon to 4:00 pm. Franklin Street above Fillmore and the

Reservoir Parking Lot to be closed from 10:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

3. Motion to approve a Temporary Community Event Application for the Chester County Pride Fest in the 100 and 200 Blocks of Bridge Street on Saturday, June 8, 2024 from 12:00 noon to 5:00 pm. 100 and 200 Blocks of Bridge Street between Gay Street and Starr Street and the Bridge and Main Street Parking Lot to be closed from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

4. Motion to approve a Temporary Community Event Application for Phoenixville Art Street Festival in the 100 and 200 Blocks of Bridge Street on Saturday, June 15, 2024 from 11:00 am to 5:00 pm. Bridge Street between Gay Street and Starr Street and the Bridge and Main Street Parking Lot to be closed from 8:00 am to 6:30 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

5. Motion to approve a Temporary Community Event Application for the Juneteenth Celebration in the 200 Block of Bridge Street and the Bridge and Main Street Parking Lot on Sunday, June 16, 2024 from 2:00 pm to 6:00 pm. The 200 Block of Bridge Street between Gay Street and Main Street and Bridge and Main Street Parking Lot to be closed from 10:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured

6. Motion to approve a Temporary Community Event Application for Blobfest 2024 on Friday, July 12 from 5:00 pm to 10:00 pm and Saturday, July 13, 2024 in the 100 and 200 Blocks of Bridge Street and the Bridge and Main Street Parking Lot on Saturday, July 13, 2024 from 8:00 am to 6:00 pm. Bridge Street to be closed on July 12, 2024 from 5:00 pm to 10:00 pm between Gay Street and Main Street. Bridge Street and Bridge and Main Street Parking Lot to be closed on July 13, 2024 from 8:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

7. Motion to approve a Temporary Community Event Application for the Phoenixville Blues Festival in Reeves Park on Saturday, September 7, 2024 from 12:00 noon to 10:00 pm. Third Avenue closed between Main and Starr Street from 9:00 am to 12:00 midnight. Conditioned upon receipt of valid Certificate of Insurance naming the Borough of Phoenixville as Additional Insured.

D. Items from Finance Committee:

1. Motion to approve the 2023 Pre-Paid dated 11/1/2023 - 11/30/2023 in the amount of $2,548,801.28.

2. Motion to approve the 2023 Pre-Paid dated 12/1/2023 - 12/31/2023 in the amount of $1,724,932.10.

3. Motion to approve the 2023 Pre-Paid Credit Card Statement dated 11/1/2023 - 11/30/2023 in the amount of $99,844.37.

4. Motion to approve the 2023 Pre-Paid Credit Card Statement dated 12/1/2023 - 12/31/2023 in the amount of $130,053.04.

5. Motion to approve the 2023 Pre-Paid ACH dated 11/30/2023 in the amount of $1,636,473.92.

6. Motion to approve the 2023 Pre-Paid ACH dated 12/31/2023 in the amount of $39,015.43.

7. Motion to approve the Staff recommendation authorizing the Finance Director to make the necessary end of year adjustments and to provide a listing of those adjustments to the Finance Committee and the Borough's Auditor.

8. Motion to approve the Staff recommendation for suggested Accounts Receivable write-offs – 2024.

9. Motion to approve/deny the waiving of permit fees as requested by the Historical Society of the Phoenixville Area.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, Human Relations Commission, Tree Advisory Commission, and Zoning Hearing Board.

IX. New Business

A. Motion to approve an Anchor Grant Substituted Consideration Agreement with Hankin Phoenixville Foundry Partners, LP, and further authorizing Borough Council President to execute documentation associated with it.

B. Motion to approve a Settlement Agreement between the Borough and the owners of the structure at 209 High Street relating to the Abatable Structure Decision & Order dated November 14, 2023.

X. Resolutions/Ordinances

A. Motion to adopt a Resolution acknowledging Theresa Nowrey for her three years of service on the Zoning Hearing Board.

B. Motion to adopt an Ordinance amending Chapter 15, Motor Vehicles.

C. Motion to adopt a Resolution supporting the Borough of Phoenixville's participation in the Delaware Valley Regional Planning Commission's Transportation & Community Development Initiative (TCDI) grant program.

D. Motion to adopt a Resolution approving an application for Green Light - Go grant funds from the Department of Transportation (PennDOT) for full upgrades of traffic signal installations at two intersections in the commercial center of Phoenixville, PA, Gay Street at Church Street and Main Street at Church Street.

E. Motion to adopt a Resolution for the sale and disposition of personal property valued at or below $2,000.

F. Motion to adopt a Resolution officially granting an extension of time for the completion of the development known as "Jennie Grace Homes", previously approved by resolution 2018-09.

G. Motion to adopt a Resolution authorizing Seasonal PXV Inside Out Weekends.

XI. Public Hearings

A. Motion to recess the public meeting and open the hearing on the Conditional Use Application from ROCKET AMUSEMENT INC., which proposes to operate a skill game room with Pennsylvania skill machines in the first floor of the existing building on 313 Bridge Street as an Entertainment Hall use, in addition to maintaining the existing apartment residential uses on the upper floors of the existing building.

XII. Hearings

XIII. Reports of Committees, Boards, and Commissions

A. Planning Commission - Mr. Moore

B. Historical and Architectural Review Board – Ms. Dugan

C. Phoenixville Regional Planning Committee – Mr Kirkner

D. Recreation Board – Ms. Dugan

E. Tree Advisory Commission – Mr. Carminito

F. Human Resources Commission – Ms. Burckley

XIV. Council Action referred from:

A. Personnel and Public Safety Committee- Ms. Burckley

B. Parks and Recreation Committee - Mr. Moore

1. No additional action to report.

C. Policy Committee - Carminito

1. Motion to schedule and advertise an Ordinance amending Chapter 27, "Zoning," "Skill Games Ordinance."

2. Motion to schedule and advertise an Ordinance amending Chapter 22 "Subdivision and Land Development," Part 4 "Design Standards," Section 22-417 "Vehicular Parking."

3. Motion to adopt Amendment #3 to the Borough of Phoenixville Police Pension Plan.

4. Motion to schedule and advertise an Ordinance amending Chapter 1, "Administration and Government," Part 7 "Pensions, Retirement and Social Security."

5. Motion to schedule and advertise an Ordinance accepting dedication of Right-of-Way - Tague.

6. Motion to schedule and advertise an Ordinance accepting dedication of Right-of-Way – 195 & 199 Mowere Road.

D. Infrastructure, Technology Transportation & Sustainability Committee - Mr. Weiss

1. No Action to Report.

E. Finance Committee - Ms. Dugan

1. Motion to approve the Parking Study Update Proposal as recommended 4-0 from the ITTS Committee using Parking Enterprise Funds.

2. Motion to authorize Staff and the Solicitor to take the necessary steps to obtain easement agreements from the property owners and steps to take dedication of the unnamed alleys behind Callowhill Street, Woodlawn Avenue, and Oxford Avenue.

XV. Public Participation

XVI. Communication/Council Participation

XVII. Staff Reports are in the packets.

A. Manager

B. Police

C. Fire

D. Planning and Codes

E. Public Works

F. Finance

G. Human Resources

H. Recreation

XVIII. Adjournment

Upcoming Meetings:

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| Parks and Recreation Committee | February 20 – 6:00 pm |
| Infrastructure Committee | February 20 – 7:00 pm |
| Recreation Board | February 26 – 6:30 pm |
| Finance Committee | February 27 – 6:00 pm |
| Policy Committee | February 27 – 7:00 pm |
| HARB | March 4 – 5:00 pm |
| Personnel/Public Safety Committee | March 4 – 6:00 pm |
| Tree Advisory Commission | March 4 – 7:00 pm |
| Civil Service Commission | March 4 – 7:00 pm |
| Borough Council | March 12 – 7:00 pm |
| Planning Commission | March 14 – 6:00 pm |