

FINANCE COMMITTEE MEETING
Tuesday, September 26, 2023
7:00 pm

MINUTES

Committee: Chairwoman Ms. Dugan, Mr. Ewald, Mr. Kirkner, and Mr. Moore

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:04 pm.

II. Public Participation - None

III. Committee Member Updates/Discussions - None

IV. New Business

- A. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 8/1/2023 – 8/31/2023 in the amount of \$1,466,927.60.

Mr. Kirkner made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- B. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 8/1/2023 - 8/31/2023 in the amount of \$110,673.79.

Mr. Kirkner made a motion recommend Borough Council approve. Seconded by Mr. Ewald. Motion passed 4-0.

- C. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 8/31/2023 in the amount of \$41,500.06.

Mr. Kirkner made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- D. Motion to recommend Borough Council approve Budget Increase 2023-028 in the amount of \$185,000 from Water Fund Balance to Water Fund (Water Storage) for costs associated with the Reservoir Project.

Mr. Kirkner made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- E. Motion to recommend Borough Council approve the Budget Transfer Request 2023-12 in the amount of \$25,000 from Solid Waste (Tipping Fees) to Recycling (Tipping Fees) due to increased recycling costs.

Mr. Kirkner made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- F. Motion to recommend Borough Council approve the Budget Transfer Request 2023-15 in the amount of \$10,000 from Participant Recreation (Janitorial Services) to Participant Recreation (Recreation Supplies) due to increase in needed supplies and \$8,000 from Participant Recreation (Janitorial Services) to Participant Recreation (Electric) due to increase in electrical costs.

Mr. Ewald made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- G. Motion to recommend Borough Council approve the Budget Transfer Request 2023-16 in the amount of \$8,000 from Water Treatment (Hypo Gen Load Cell) to Water Treatment (Ammonium Sulfate) due to additional chemicals needed and \$4,000 from Water Treatment (Hypo Gen Load Cell) to Water Treatment (Hypo Gen Maint) due to additional maintenance.

Mr. Ewald made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- H. Motion to recommend Borough Council approve the proposal from Traffic Planning and Design (TPD) for the Bridge and Starr Streets Extension Project. Recommended in ITTS Committee.

Mr. Ewald made a motion recommend Borough Council approve. Seconded by Mr. Kirkner. Motion passed 4-0.

- I. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.

Mr. Ewald made a motion recommend Borough Council approve. Seconded by Mr. Moore. Motion passed 4-0.

- J. Review and discussion regarding 2024 Enterprise Funds (Sewer).

Ms. Koza-Lubinsky and Staff provided background and basis for the proposed draft budget including capital and personnel requests for the 2024 Enterprise Funds of Sewer.

- K. Review proposed 2024 Master Schedule of Fees.

Mr. Krack provide information regarding the recommended changes for 2024. Committee members asked various questions regarding the fees. Mr. Krack and Ms. Gibbons provided background on the recommended fee changes.

- L. Review and discussion regarding 2024 General Fund.

Ms. Koza-Lubinsky and Staff provided background and basis for the proposed draft budget including capital and personnel requests for 2024

Committee members asked questions regarding capital projects and personnel requests. Staff members from each department provided background on their requests.

- V. Adjournment at 8:43 pm by Mr. Ewald.

Next Meeting Date: Tuesday, October 24, 2023 at 7:00 pm