

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, October 10, 2023

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Presentations
- IV. Public Participation
- V. Consent Agenda
 - A. Approval of the September 12, 2023 Regular Meeting Minutes.
 - B. Items from Historical and Architectural Review Board:
 - 1. Motion to approve the Certificate of Appropriateness for the sign installation at 6 Main Street as recommended by the HARB 6-0 per their Action Memo of October 3, 2023.
 - 2. Motion to approve the Certificate of Appropriateness for the sign installation at 213 Church Street as recommended by the HARB 5-0 per their Action Memo of October 3, 2023.
 - C. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for the Burn off the Bird 5K starting and ending at the Recreation Center on Saturday, November 25, 2023 from 8:30 am to 10:30 am. Franklin Avenue between Grant Street and Fillmore Street and Fillmore Street between Franklin Avenue and Cromby Road to be closed for approximately five minutes each. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - D. Items from Finance Committee:
 - 1. Motion to approve the 2023 Pre-Paid dated 8/1/2023 - 7/31/2023 in the amount of \$1,466,927.60.
 - 2. Motion to approve the 2023 Pre-Paid Credit Card Statement dated 8/1/2023 - 8/31/2023 in the amount of \$110,673.79.
 - 3. Motion to approve the 2023 Pre-Paid ACH dated 8/31/2023 in the amount of \$41,500.06.

4. Motion to approve Budget Increase 2023-028 in the amount of \$185,000 from Water Fund Balance to Water Fund (Water Storage) for costs associated with the Reservoir Project.
5. Motion to approve the Budget Transfer Request 2023-12 in the amount of \$25,000 from Solid Waste (Tipping Fees) to Recycling (Tipping Fees) due to increased recycling costs.
6. Motion to approve the Budget Transfer Request 2023-15 in the amount of \$10,000 from Participant Recreation (Janitorial Services) to Participant Recreation (Recreation Supplies) due to increase in needed supplies and \$8,000 from Participant Recreation (Janitorial Services) to Participant Recreation (Electric) due to increase in electrical costs.
7. Motion to approve the Budget Transfer Request 2023-16 in the amount of \$8,000 from Water Treatment (Hypo Gen Load Cell) to Water Treatment (Ammonium Sulfate) due to additional chemicals needed and \$4,000 from Water Treatment (Hypo Gen Load Cell) to Water Treatment (Hypo Gen Maint) due to additional maintenance.
8. Motion to approve the proposal from Traffic Planning and Design (TPD) for the Bridge and Starr Streets Extension Project.
9. Motion to adopt a Resolution authorizing the issuance of Borough credit cards to authorized employees.

VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, HARB, Human Relations Commission, Tree Advisory Commission, and Zoning Hearing Board.
- B. Motion to adopt a Resolution appointing David Petty to the Zoning Hearing Board for the vacant term expiring January 31, 2024.

IX. New Business

- A. Motion to accept Staff's recommendation and award the 2024 Janitorial Contract for Borough Hall and the Recreation Center to City Wide Facility Solutions for a total contract value of \$86,423.00 as the lowest responsible bidder.
- B. Motion to accept Staff's recommendation and approve a Budget Increase for the purchase of the new locking mechanisms using Fund Balance.

X. Ordinances/Resolutions

- A. Motion to adopt a Resolution officially conditionally approving/denying the Preliminary/Final Land Development Plan for the development known as Main Street Lofts III.
- B. Motion to adopt a Resolution conditionally waiving the formal Subdivision and Land Development Ordinance requirements for 802 Township Line Road due to the project's small size and minimal disturbance.
- C. Motion to adopt a Resolution for Plan Revision for New Land Development for Odessa and Trieste Sewer Tap-ins, Sewer Extension, and Pump Station as required by DEP.
- D. Motion to adopt a Resolution revising Chapter 22, Subdivision and Land Development, Attachment 1 "Borough Standard Construction Details."
- E. Motion to adopt a Resolution in support of the Multi-Modal Grant Application to the Pennsylvania Department of Transportation.

XI. Hearings

- A. Pursuant to Section 4-207, Hearing Procedures and Adjudications, of Phoenixville Borough's Abatable Structure Ordinance, on the Code Enforcement Department's determination that the structure located at 209 High Street is a public nuisance constituting a danger or hazard to public safety and that said nuisance be abated by demolition or destruction of said structure.

XII. Reports of Committees, Boards, and Commissions

- A. Planning Commission - Mr. Moore
- B. Historical and Architectural Review Board – Ms. Dugan
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee (**Burckley**, Webb, and Weiss)
 - 1. Motion to authorize the Civil Service Commission to begin the process of developing an Eligibility List for Patrolman for the Phoenixville Police Department.
- B. Parks and Recreation Committee (**Moore**, Carminito, Dugan, Weiss)
 - 1. No additional action to report.
- C. Policy Committee (**Kirkner**, Burckley, and Ewald)

1. Motion to authorize Borough Staff to draft an Ordinance for the Redistricting of Precincts and Wards, and request the preparation of a verbal description of the boundaries thereof, utilizing precinct scenario #2.
 2. Motion to schedule and advertise an Ordinance amending Chapter 22, “Subdivision and Land Development.”
 3. Motion to schedule and advertise an Ordinance amending Chapter 24 “Taxation, Special,” Part 8 “Neighborhood Improvement District.”
 4. Motion to schedule and advertise an Ordinance amending Chapter 24 “Taxation, Special,” Part 4 “Discount and Penalties.”
 5. Motion to schedule and advertise an Ordinance amending Chapter 5 “Code Enforcement, by adding a new Part 4 “Blasting.”
 6. Motion to adopt a Resolution establishing the Borough’s Flag Policy.
- D. Infrastructure, Technology Transportation & Sustainability Committee - (**Weiss**, Burckley, Carminito, and Webb)
1. No Action to Report.
- E. Finance Committee (**Dugan**, Ewald, Kirkner, and Moore)
1. No additional action to report.
- XIV. Public Participation
- XV. Communication/Council Participation
- XVI. Staff Reports
- A. Manager
 - B. Police
 - C. Fire
 - D. Planning and Codes
 - E. Public Works
 - F. Finance
 - G. Human Resources
 - H. Recreation
- XVII. Council met in Executive Session on September 12, 2023 to discuss Personnel, Real Estate and Litigation
- XVIII. Executive Session – Personnel, Real Estate and Litigation

XIX. Adjournment

Upcoming Meetings:

Planning Commission	October 12 – 6:00 pm
Recreation Board	October 16 – 6:30 pm
Parks and Recreation Committee	October 17 – 6:00 pm
Infrastructure Committee	October 17 – 7:00 pm
Policy Committee	October 24 – 6:00 pm
Finance Committee	October 24 – 7:00 pm
HARB	November 6 – 5:00 pm
Personnel/Public Safety Committee	November 6 – 6:00 pm
Tree Advisory Commission	November 6 – 7:00 pm
Planning Commission	November 9 – 6:00 pm
Borough Council	November 14 – 7:00 pm