

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, September 12, 2023

7:00 PM

AGENDA

- I. Pledge of Allegiance/Moment of Silence
- II. Roll Call – Borough Manager
- III. Presentations
- IV. Public Participation
- V. Consent Agenda
 - A. Approval of the August 8, 2023 Regular Meeting Minutes.
 - B. Items from Parks and Recreation Committee:
 - 1. Motion to approve a Temporary Community Event Application for the Shoes 'N Brews 26.2 km using the Schuylkill River Trail under the Veteran's Memorial Gay Street Bridge on Sunday, October 1, 2023 from 9:30 am to 12:00 noon. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - 2. Motion to approve a Temporary Community Event Application for the BBQ Throwdown Competition at the Bridge and Main Street Parking Lot on Saturday, October 28, 2023 from 2:00 pm to 5:00 pm. Bridge and Main Street Parking Lot to be closed from 5:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.
 - 3. Motion to approve the Borough's Planning consultant proposal for deed research and deed plotting for 25 parcels associated with the PennDOT ROW as recommended in the Borough Manager's Memorandum.
 - C. Items from Finance Committee:
 - 1. Motion to approve the 2023 Pre-Paid dated 7/1/2023 - 7/31/2023 in the amount of \$1,033,263.90.
 - 2. Motion to approve the 2023 Pre-Paid Credit Card Statement dated 7/1/2023 - 7/31/2023 in the amount of \$102,652.26.
 - 3. Motion to approve the 2023 Pre-Paid ACH dated 7/31/2023 in the amount of \$35,968.83.
- VI. Communications/Council Participation

VII. Mayor's Report

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Civil Service Commission, HARB, Human Relations Commission, Tree Advisory Commission, and Zoning Hearing Board.

IX. New Business

- A. Motion to authorize a conditional offer of employment for Patrol Officer.
- B. Motion to appoint Matthew McCloskey of Barry Isett & Associates as the BCO representative to the HARB and further accept his Proposal for Professional Services to provide such representation.
- C. Motion to accept Staff recommendation to award the 2024 chemical bids.
- D. Motion to approve a tentative Collective Bargaining Agreement pending ratification from the Phoenixville Police Department.
- E. Motion to authorize the continued engagement of Manko Gold Katcher Fox LLP to provide environmental and energy legal services related to the PXVNEO project.

X. Resolutions/Ordinances

- A. Motion to adopt a Resolution authorizing the 2024 Minimum Municipal Obligation (MMO) for uniform and non-uniform pension plans.

XI. Public Hearings

XII. Reports of Committees, Boards, and Commissions

- A. Planning Commission - Mr. Moore
- B. Historical and Architectural Review Board – Ms. Dugan
 - 1. Motion to approve the Certificate of Appropriateness for the demolition of 245 Taylor Alley as recommended by the HARB 6-0 per their Action Memo of September 6, 2023.
- C. Phoenixville Regional Planning Committee – Mr Kirkner
- D. Recreation Board – Ms. Dugan
- E. Tree Advisory Commission – Ms. Burckley

XIII. Council Action referred from:

- A. Personnel and Public Safety Committee (**Burckley**, Webb, and Weiss)

- B. Parks and Recreation Committee (**Moore**, Carminito, Dugan, Weiss)
- C. Policy Committee (**Kirkner**, Burckley, and Ewald)
- D. Infrastructure, Technology Transportation & Sustainability Committee - (**Weiss**, Burckley, Carminito, and Webb)
- E. Finance Committee (**Dugan**, Ewald, Kirkner, and Moore)
 - 1. Motion to approve the proposal from McMahon Associates to complete a feasibility study regarding Church Street traffic and circulation. Recommended in Committee 3-1.
- XIV. Public Participation
- XV. Communication/Council Participation
- XVI. Staff Reports
 - A. Manager
 - 1. Regional Round Table participation.
 - B. Police
 - C. Fire
 - D. Planning and Codes
 - E. Public Works
 - F. Finance
 - G. Human Resources
 - H. Recreation
- XVII. Council met in Executive Session on August 8, 2023 to discuss Personnel, Real Estate and Litigation
- XVIII. Executive Session – Personnel, Real Estate and Litigation
- XIX. Adjournment

Upcoming Meetings:

Planning Commission	September 14 – 6:00 pm
Parks and Recreation Committee	September 19 – 6:00 pm
Infrastructure Committee	September 19 – 7:00 pm
Recreation Board	September 18 – 6:30 pm
Policy Committee	September 26 – 6:00 pm
Finance Committee	September 26 – 7:00 pm
HARB	October 2 – 5:00 pm

Personnel/Public Safety Committee	October 2 – 6:00 pm
Tree Advisory Commission	October 2 – 7:00 pm
Borough Council	October 10 – 7:00 pm
Planning Commission	October 12 – 6:00 pm

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, August 8, 2023

7:00 PM

MINUTES

I. Pledge of Allegiance/Moment of Silence

II. Roll Call – Borough Manager

Mr. Ewald, President	Present
Ms. Burckley, Vice President	Present
Mr. Carminito	Present
Ms. Dugan	Present
Mr. Moore	Present
Mr. Kirkner	Present
Ms. Webb	Excused
Mr. Weiss	Present
Mayor Urscheler	Present
Mr. Krack, Borough Manager	Present
Ms. Getzfread, Asst. Borough Manager	Virtual
Chief Marshall, Police Chief	Present
Mr. Denlinger, Solicitor	Virtual
Mr. Herron, Solicitor	Present

III. Presentations

A. Swearing in of Patrol Officer Brian White.

Chief Marshall introduced Officer Brian White and provided a brief biography of his accomplishments.

Mayor Urscheler swore in Officer White as a Patrolman with the Phoenixville Police Department.

IV. Public Participation

Sue Meadows, resident and owner of Generations Toy Store. She expressed her concerns about the plastic bag ban and cited the sections of the Ordinance that will negatively affect the businesses in town. She presented the bags she currently uses and stated some have recycled paper on them and some don't. She hopes the Council can table this until the business owners can work with the Borough on the Ordinance.

Becky McCarron, resident. She stated that she feels the ban is a governmental overreach and believes businesses should voluntarily make the decision for their businesses. She does not want to see the businesses downtown punished and objects to the ban.

Alan Fegley, Superintendent of PASD. He provided an update on the Kindergarten

Center and asked the Council to amend the Zoning Ordinance to allow for the Toll Brothers proposed development that includes the remediation of the adjacent property they have purchased, the property being offered for additional green space, and the construction of an education center for the Borough.

Susan Turner, President of the PASD Board. She asked the Council to help move the proposed project for the Kindergarten Center property forward and stop the spending on legal fees. She stated the proposed development is a win for all sides and provides a two acre public park for the community.

Woodley Humphreys, resident. She expressed her gratitude to Moskowitz's for the offer of property to Borough for the creation of the MDM Nature Preserve.

Lucy Graham, ReReRe plastics representative and resident. She thanked the Council for creation of the Plastics Ordinance and she asked the Borough to look into options for bio-degradable bags that will actually degrade as current ones do not degrade in the landfills.

Susan Doyle, ReReRe plastics representative and resident. She is excited about the Plastics Ordinance. Environmentalists are never perfect, but moving forward with the ordinance will begin to make changes. She sees the majority of the plastic bag problem comes from grocery stores agreeing to start using bio-degradable bags.

Rodney Platt, resident and Green Team member. He stated the use of bio-degradable bags for takeout should be required with no exceptions. He feels the printing on the recyclable bags is not necessary and he feels that Phoenixville should lead the way on issues like plastic bags.

David Lutzker, resident and President of the Green Team. He stated members of the Green Team, Phoenixville Area Transition and ReReRe Plastics are very happy and pleased the Ordinance is on the agenda tonight and you have supporters and support from these three groups. He agrees there are reasons to table the Ordinance tonight. They include community outreach, and an optional 10 cent fee for bags and a bio-degradable bag solution that will work as current ones do not degrade in the landfill.

Reverend Charles Coppedge, Grimes AME Church. He stated he had heard from Diversity in Action about some unpleasant experiences at the Recreation Center. He related the experience he had at the center when he and his family visited the center. He stated that initially when staff was asked about a tour and use of the gym, they were told the gym couldn't be used at that time but they were able to give them a tour. He witnessed the staff talking and after it was realized he was the nephew of Don Coppedge, they were granted use of the gym for his grandchildren. He stated there is clearly an issue of equality at the center and he feels they should treat everyone equally.

Tim Dougherty, resident and representative for Diversity In Action. He stated that Diversity in Action is here in solidarity with the Church for equality at the Recreation

Center. He read aloud a letter from Gwynne Hagee, the President of Diversity, that included their beliefs that the center needs to provide more accessibility to the center for all people, that it has more inclusive programs and look into hiring a person of color to promote inclusiveness at the center.

Dr. David Saneck, resident. He asked about the Zoning update meetings and about a light that's been out behind the houses on 500 Block of Franklin Street. He is hoping the light can be repaired as it has not worked for some time.

Tom DeLuca, resident. He stated he assumes the MDM Preserve is for an area past Taylor Street Park and he is offering his support for this decision and feels it will be a good asset to the community.

V. Consent Agenda

A. Approval of the July 11, 2023 Regular Meeting Minutes.

B. Items from Finance Committee:

1. Motion to approve the 2023 Pre-Paid dated 6/1/2023 - 6/30/2023 in the amount of \$1,259,576.90.
2. Motion to approve the 2023 Pre-Paid Credit Card Statement dated 6/1/2023 - 6/30/2023 in the amount of \$129,293.21.
3. Motion to approve the 2023 Pre-Paid ACH dated 6/30/2023 in the amount of \$39,734.60.
4. Motion to approve Budget Increase 2023-022 in the amount of \$21,500 from General Fund Balance to Streets Department (Contracted Services) for emergency inlet repairs in various locations.
5. Motion to approve the Budget Transfer Request 2023-08 in the amount of \$9,151 from General Capital Project Fund – Streets Department (LED Lights – PW Bldg) to (Mower Attachment) for purchase of New Holland Mower Attachment.
6. Motion to authorize the Borough Manager to sign all grant and purchase documents for the installation of a Bus Shelter.
7. Motion to authorize Staff to order the 2024 Police vehicles in order to reduce the delivery times in 2024.

Ms. Burckley made a Motion to approve the Consent Agenda. Seconded by Mr. Weiss.

Motion Approved 7-0.

VI. Communications/Council Participation

Ms. Dugan read aloud a statement regarding the plastic bag ordinance. She expressed her concerns with the proposed ordinance and about the effect on business owners who will have to spend more to comply. She stated that the installation of solar panels on the Borough-owned properties, the EV Charging Stations and PHXNEO are more impactful on the environment and are fiscally beneficial.

Ms. Burckley thanked the community members, our Police Department and the Town Watch for a very successful National Night Out and she reported that VegFest was held in Reeves Park on Saturday, August 5th. She thanked Delaware Valley Veg and all the organizers for a successful event.

Mr. Kirkner replied to Dr. Saneck's question about the street light behind the 500 block of Franklin and that it is in the queue to be repaired. He stated he appreciates everyone who came forward tonight to speak about the Plastic Bag Ordinance and the potential issues at the Recreation Center.

VII. Mayor's Report

Mayor Urscheler stated he hopes for kind and respect dialogues to ensure concerns can be addressed and everyone's voice can be heard. He reported on Alianzas 13th Annual Diversity Festival in the Main and Bridge Parking lot, National Night out and First Friday. He thanked the first responders and the Town Watch and congratulated the Colonial Theatre on a successful Blob Fest.

VIII. Appointments

- A. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Zoning Hearing Board, HARB, Civil Service Commission, Human Relations Commission, and Tree Advisory Commission.

Mr. Ewald encouraged residents to continue to apply for openings on the various Boards and Commissions and stated openings can be found on the Borough's Website.

IX. New Business

- A. Review ZHB Application from 209 Gay Street requesting a Variance to change a non-conforming use of a building or structure from an office/medical usage to residential duplex and to determine whether to send the Borough Solicitor to the August 16, 2023 Zoning Hearing Board Meeting.

Mr. Krack explained the ZHB request for 209 Gay Street, specifically removing the unused Dr's Office space in the building and reverting it back to a housing unit. He does not believe the Solicitor will be needed at the hearing.

Ms. Burckley made a Motion to not recommend the Solicitor attend the Zoning

Hearing Board Meeting. Seconded by Mr. Moore.

Motion Approved 7-0.

X. Resolutions/Ordinances

- A. Motion to adopt an Ordinance amending Chapter 10, Health and Safety, by adding a new Part 5 “Plastics.”

Mr. Kirkner made a Motion to adopt an Ordinance amending Chapter 10, Health and Safety. Seconded by Mr. Weiss.

On the Question:

Mr. Kirkner stated that he made the motion to open discussion on the item. He believes the comments earlier this evening are salient and he sees areas where the Policy Committee could do more work, specifically areas of the language. For example, the charge for the bag and is it really enforceable? He stated the committee will meet in two weeks and he encouraged the public and businesses to attend for more discussion.

Ms. Burckley agrees some more discussion is needed but she does not want to discredit the work already done. She stated she spoke with many individuals today and heard their concerns. She believes it should be discussed more at the next Policy Meeting.

Mr. Carminito agrees, given the points brought up tonight, he believes this should be sent back to the Policy Committee.

Mr. Moore asked about the legality of the Council and Borough approving such an Ordinance.

Mr. Herron explained it does fall under the Health and Safety Ordinance in place in the Borough. It is the same if another Ordinance was changed. It falls under the heading of Public Safety.

Mr. Krack explained that under the Borough Code this is allowed. The only risk is that the Borough could be sued.

Mr. Moore asked about the success of similar Ordinances in communities surrounding us.

Mr. Krack explained sending this back to the Policy Committee will allow for the language to be cleaned up and allow time for Staff to research similar ordinances and their success and failures.

Mr. Kirkner would be interested in seeing how the Borough of Media handled their

Ordinance and he agrees the state should be handling this issue but he is aware they will not.

Mr. Kirkner made a Motion to Table. Seconded by Ms. Dugan.

Motion to Table Approved 7-0.

- B. Motion to adopt an Ordinance amending Chapter 15, Motor Vehicles.

Ms. Burckley made a Motion to adopt an Ordinance amending Chapter 15, Motor Vehicles. Seconded by Mr. Weiss.

On the Question:

Mr. Moore asked about Public Hearings for Ordinances.

Mr. Krack explained the streamlined process for ordinances and stated the amendments are for the removal of some loading zones and adding additional parking on Heckle Street so that they will be ordained by the time the work is done on Heckle to expand it.

Motion Approved 7-0.

- C. Motion to adopt a Resolution authorizing the sale of a 2001 Pierce Contender Pumper.

Mr. Weiss made a Motion to adopt a Resolution authorizing the sale of a 2001 Pierce Contender Pumper. Seconded by Ms. Burckley.

Motion Approved 7-0.

XI. Public Hearings

XII. Reports of Committees, Boards, and Commissions

- A. Planning Commission - Mr. Moore

No Action to Report.

- B. Historical and Architectural Review Board – Ms. Dugan

No Action to Report.

- C. Phoenixville Regional Planning Committee – Mr. Kirkner

Mr. Kirkner stated there was no meeting last month.

- D. Recreation Board – Ms. Dugan

Ms. Dugan reported on the programs available at the Recreation Center including

T Bird T-ball, Science Explorers, Youth Basketball, Sew Much Fun, Yoga and Co-Ed Volleyball.

E. Tree Advisory Commission – Ms. Burckley

Ms. Burckley stated she wants to recognize and commend Alexis Strunk for her hard work with the commission. Although Ms. Strunk has been with the Borough for a short time, she has greatly improved the process for the tree requests and has worked with the Arborist to oversee the pruning and removal of the Borough's tree inventory. The Commission is very impressed with her commitment to her job and her dedication to the Borough Trees.

XIII. Council Action referred from:

A. Personnel and Public Safety Committee (**Burckley**, Webb, and Weiss)

1. Motion to reappoint Joel Bartlett to the Historical and Architectural Review Board (HARB) for a new term expiring August 31, 2027.

Ms. Burckley made a Motion to reappoint Joel Bartlett to the Historical and Architectural Review Board (HARB) for a new term expiring August 31, 2027. Seconded by Ms. Dugan.

Motion Approved 7-0.

2. Motion to accept the resignation of Ethan Policastro from the Civil Service Commission.

Ms. Burckley made a Motion to accept the resignation of Ethan Policastro from the Civil Service Commission. Seconded by Mr. Weiss.

Motion Approved 7-0.

3. Motion to appoint Mari Wineburg to the Civil Service Commission to fill the unexpired term of January 31, 2028.

Ms. Burckley made a Motion to appoint Mari Wineburg to the Civil Service Commission to fill the unexpired term of January 31, 2028. Seconded by Mr. Weiss.

Motion Approved 7-0.

4. Motion to adopt a Resolution acknowledging Ethan Policastro's service on the Civil Service Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Ethan Policastro's service on the Civil Service Commission. Seconded by Mr. Moore.

Motion Approved 7-0.

Mr. Ewald read the Resolution aloud for the record.

5. Motion to adopt a Resolution acknowledging Travis Shaw's service on the Tree Advisory Commission.

Ms. Burckley made a Motion to adopt a Resolution acknowledging Travis Shaw's service on the Tree Advisory Commission. Seconded by Ms. Dugan.

Motion Approved 7-0.

Mr. Ewald read the Resolution aloud for the record.

6. Motion to approve the proposal from GVFTMA regarding a temporary mid-block crosswalk in 100 block of Bridge Street.

Ms. Burckley made a Motion to approve the proposal from GVFTMA regarding a temporary mid-block crosswalk in 100 block of Bridge Street. Seconded by Mr. Weiss.

On the Question:

Mr. Krack explained the mid-block crossing has been long talked about and would be located at the Great American Pub and the entrance to the Phoenix Village Apartments. The Delaware Valley Regional Planning Commission approved a safer streets grant to GVFTMA, who chose Phoenixville as a location for the grant funding. The Borough will only provide the manpower to create the temporary crossing. The installation will eliminate some parking. All of the signage and the four-foot ramp needed for the crossing will come from the funding. He stated it will be done after the PXV Inside Out season and will be installed on the last weekend when the road is closed.

Mr. Ewald asked if the study showed the need for a permanent mid-block crossing, Council could still determine the final location.

Mr. Krack explained the Council could look at a different location but, Council needs to be mindful of how far east or west it would be moved because of the existing crosswalks and traffic signals.

Mr. Moore asked how many parking spaces would be lost.

Mr. Ewald confirmed the approximate number of spaces lost will be three on a temporary basis.

Mr. Moore stated that if it works we could lose three parking spots permanently.

Mr. Ewald stated that is true.

Ms. Burckley explained this is temporary. However, public safety was discussed and not having a pedestrian struck could be worth the loss of three parking spaces.

Motion Approved 6-1. Ms. Dugan voting No

7. Motion to adopt a Resolution updating the Borough of Phoenixville Emergency Operations Plan.

Ms. Burckley made a Motion to adopt a Resolution updating the Borough of Phoenixville Emergency Operations Plan. Seconded by Mr. Weiss.

On the Question:

Ms. Burckley explained that this is an update of the plan and minor changes were made.

Mr. Ewald asked if this needed to be done annually or semi-annually.

Mr. Krack explained the update of the plan will be every three to four years since people at the county etc. change and the plan will need to be updated as personnel changes.

Motion Approved 7-0.

B. Parks and Recreation Committee (**Moore**, Carminito, Dugan, Weiss)

1. Motion to authorize the Borough Manager and Solicitor to take the necessary actions to transfer the properties and vacate the paper streets in the most economical manner for the MDM Preserve and to place a restriction on the property to remain as permanent open space. Recommended in Committee 3-0.

Mr. Moore commended the Recreation Department for all they do for the community. After listening to Ms. Dugan's report, we are light years ahead of everyone and the energy and activity you encounter at the Recreation Center is amazing to me.

Mr. Moore made a Motion to authorize the Borough Manager and Solicitor to take the necessary actions to transfer the properties and vacate the paper streets in the most economical manner for the MDM Preserve and to place a restriction on the property to remain as permanent open space. Seconded by Mr. Weiss.

On the Question:

Mr. Ewald asked if the permanent open space requires a deed restriction and is that something the Borough would have to complete.

Mr. Krack explained we do have a couple of deed restrictions on a few of the parks. For example, Andre Thornton Park and Fisher Park because the Borough acquired funding from DCNR and most recently deed restrictions on Pat Nattle Field on what the Borough can do there. This is not uncommon. In this case, the Borough would get the deeds from the property owner during the property transfer and the Borough would vacate the street. Staff and the Solicitor would complete a deed consolidation and place the restriction on the property at that time. He explained this is the first step in what will be a slow process and the Council would have to approve the transfer of the properties after all the details are ironed out.

Mr. Moore expressed his support of the project and he thanked Dave and Marion Moskowitz for offering the property to the Borough as well as the support we have received from the Fillmore Village HOA.

Mr. Krack explained the Borough would not be paving this property, this will truly be more of a nature trail. The trail itself would be more of a natural trail and not an expressway from areas of the Borough to the Schuylkill River Trail.

Mr. Kirkner asked if Taylor Street Park would be part of the deed consolidation.

Mr. Krack explained Taylor Park would be separate from the preserve, so the Borough would not encumber Taylor Street Park and the vacated street should the Borough wish to make improvements to the park.

Mr. Ewald asked if the property is undevelopable wetlands.

Mr. Krack stated he would not classify it as wetlands even though some of the land is wet. It's just an undevelopable property.

Motion Approved 6-1. Ms. Dugan voting No.

- C. Policy Committee (**Kirkner**, Burckley, and Ewald)
 - 1. No action to report.
- D. Infrastructure, Technology Transportation & Sustainability Committee - (**Weiss**, Burckley, Carminito, and Webb)
 - 1. No action to report.
- E. Finance Committee (**Dugan**, Ewald, Kirkner, and Moore)

1. No additional action to report.

XIV. Public Participation

Dennis Fenstmacher, resident. He read aloud a letter addressing his concerns on E. Grant Street. He stated that the burnouts and shining lights on adjacent properties have ceased. However, there still remains intentional parking to block other people from access to street parking and vehicles that are in extreme disrepair.

Molly Kotes, resident. She thanked the Council for improving the sustainability of the Borough but she feels more work needs to be done. Small improvements can make a difference and if no one has the courage to stand up, the state will not take action either.

Carol Boucie, resident. She expressed her concerns about the cross walk and the intersection at Market Street and Church Alley. If improvements like speed humps, flashing lights or restrictions on left turns were in place, more people would use that crosswalk and the second one would not be needed.

Dr. David Saneck, resident. He thanked Mr. Kirkner for the information on the street light repair and he asked about the Zoning Rewrite meetings.

XV. Communication/Council Participation

XVI. Staff Reports

- A. Manager
- B. Police
- C. Fire
- D. Planning and Codes
- E. Public Works
- F. Finance
- G. Human Resources
- H. Recreation

XVII. Council met in Executive Session on July 13, 2023 to discuss Personnel, Real Estate and Litigation

XVIII. Executive Session – Personnel, Real Estate and Litigation

XIX. Adjournment

8:39 pm. Ms. Burckley made a Motion to Adjourn. Seconded by Mr. Weiss.

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
August 2023

8/17/2023

Borough of Phoenixville
Council, Authorities, Bureaus, Commissions, and Agencies

Planning Commission - 4 Year Term	Appointed	Reappointed	Term Expiration
Debra Johnston	August 12, 2014	March 10, 2020	March 31, 2024
Raffaello DiNapoli	February 14, 2017	April 13, 2021	March 31, 2025
Kristiaan Wiedegreen	July 14, 2015	March 10, 2020	March 31, 2024
Catherine Bianco - Vice Chairperson	March 9, 2021		March 31, 2025
Joseph Sikora	March 8, 2022		March 31, 2026
Thomas Carnevale - Chairperson	April 12, 2011	March 8, 2022	March 31, 2026
Kevin Dwyer	January 10, 2023		March 21, 2027

Zoning Hearing Board - 5 Year Term	Appointed	Reappointed	Term Expiration
Jonathan Steitzer	February 14, 2023		January 31, 2028
Vacant			January 31, 2024
Maureen Ahearn	February 11, 2020		January 31, 2025
Bryan Emmanuel - Chairperson	April 10, 2018	January 12, 2021	January 31, 2026
Theresa Nowrey	September 14, 2021	January 11, 2022	January 31, 2027

Recreation Board - 4 YR Term	Appointed	Reappointed	Term Expiration
Kathy Gill	May 10, 2016	April 14, 2020	April 30, 2024
Robert House	October 11, 2022		April 30, 2024
Ed Lantzy	January 1, 2006	May 11, 2021	April 30, 2025
Frank Markey	May 9, 2023		April 30, 2025
Janet Hunter	January 1, 2008	April 12, 2022	April 30, 2026
Allison Peffle	May 11, 2021	April 12, 2022	April 30, 2026
Dave Gill - Chairperson	May 10, 2010	March 14, 2023	April 30, 2027
Dana Dugan - Council Rep	April 27, 2010		N/A

HARB - 4 Year Term	Appointed	Reappointed	Term Expiration
Brian Slater - Chairperson - Real Estate	September 11, 2007	August 11, 2020	August 31, 2024
William Felton - Contractor	August 13, 2013	August 11, 2021	August 31, 2025
Dana Dugan - Borough Council			N/A
Vacant - Resident			August 31, 2025
Joel Bartlett - Architect		August 8, 2023	August 31, 2027
David Boelker - Borough Staff			N/A
Catherine Bianco - Planning Comm	March 11, 2021		March 31, 2025

Borough Council - 4 Year Term	Appointed	Reappointed	Term Expiration
Beth Burckley - Vice President	January 2, 2018	January 3, 2022	January 5, 2026
James Carminito	January 3, 2022		January 5, 2026
Dana Dugan	January 4, 2010	January 3, 2022	January 5, 2026
Jonathan Ewald - President	January 4, 2016	January 6, 2020	January 2, 2024
Richard Kirkner	January 2, 2018	January 3, 2022	January 5, 2026
Brian Moore - Assistant Secretary	January 6, 2020		January 2, 2024
Jessie Webb	March 8, 2022		January 2, 2024
Brian Weiss	January 6, 2020		January 2, 2024
Peter Urscheler - Mayor	January 2, 2018	January 3, 2022	January 3, 2026

Civil Service Commission - 6 YR Term	Appointed	Reappointed	Term Expiration
Mari Wineburg	September 14, 2021	August 8, 2023	January 31, 2028
Amara Thornton-Brown - Vice Chair	July 14, 2020		January 31, 2024
Nicholas Kraynak - Secretary	July 14, 2020		January 31, 2026
Alternate - Vacant			January 31, 2026
Alternate - Vacant			January 31, 2026

Tree Advisory - 5 Year Term	Appointed	Reappointed	Term Expiration
Jane Dugdale	March 14, 2023		June 30, 2025
Susan Di Cerchio	July 12, 2022		June 30, 2027
Randall Morin	April 27, 2010	June 11, 2019	June 30, 2024
Vacant			
Mary Foote - Chairperson	July 9, 2019		June 30, 2026

Human Relations - 3 Year Term	Appointed	Reappointed	Term Expiration
Christopher Book	April 11, 2023		March 31, 2026
Vacant			March 31, 2026
Heather Bird	January 12, 2021	March 8, 2022	March 31, 2025
Rev. Lee Paczulla	March 8, 2022		March 31, 2025
Vacant			March 31, 2024

Other Appointments	Appointed	Reappointed	Term Expires
Emergency Management Coordinator			
Karin Williams	January 1, 2015		N/A
Vacancy Board Chairman			
Leo Scoda			December 31, 2023

Personnel and Public Safety Committee Meeting
Monday, August 7, 2023
6:00 pm

MINUTES

Committee: Chairwoman, Ms. Burckley, Ms. Webb, and Mr. Weiss

Mayor Urscheler

Staff: Mr. Krack, Chief Marshall, Assistant Chief Bliss. Deputy Chief Dixon – TowerDIRECT

- I. Call to Order at 6:00 pm. Ms. Webb excused.
- II. Presentations – None.
- III. Committee Member Updates/Discussions
 - A. Mr. Krack reported that he received an email from a resident regarding vehicles and motorcycles making loud noises. He provided the resident with information from the Ordinance and that he would convey the concerns to the Mayor and Chief. He also provided information on the Civil Service Commission and the need to have all members present for a quorum.
 - B. Ms. Burckley provided information on the Citizens Police Academy being offered by the Police Department on Thursdays beginning September 21 through November 9, 2023.
- IV. New Business
 - A. Review Monthly Fire and Ambulance Reports.

Ms. Burckley stated the reports were received and asked if there were any questions? There were none.
 - B. Review Traffic Study for 100 Block of Church Street.

Chief Marshall stated the reports indicated there are no excessive speeding on Church Street. Copies of the reports are on the Borough website.
 - C. Consider request from Joel Bartlett for reappointment to the Historical and Architectural Review Board (HARB) for a new term expiring August 31, 2027.

Ms. Burckley made a motion to recommend Borough Council reappoint Mr. Bartlett to a new term expiring August 31, 2027. Seconded by Mr. Weiss. Motion passed 2-0.

- D. Motion to recommend Borough Council adopt a Resolution acknowledging Travis Shaw's service on the Tree Advisory Commission (TAC).

Ms. Burckley made a motion to recommend Borough Council adopt the Resolution acknowledging the service of Mr. Shaw on the Tree Advisory Commission. Seconded by Mr. Weiss. Motion passed 2-0.

- E. Motion to recommend Borough Council accept the resignation of Ethan Policastro from the Civil Service Commission.

Ms. Burckley made a motion to recommend Borough Council accept the resignation of Mr. Policastro from the Civil Service Commission. Seconded by Mr. Weiss. Motion passed 2-0.

- F. Motion to recommend Borough Council adopt a Resolution acknowledging Ethan Policastro's service on the Civil Service Commission.

Ms. Burckley made a motion to recommend Borough Council adopt a Resolution acknowledging Mr. Policastro's service on the Civil Service Commission. Seconded by Mr. Weiss. Motion passed 2-0.

- G. Consider request from Mari Wineburg for appointment to the Civil Service Commission to fill the unexpired term of January 31, 2028.

Ms. Burckley made a motion to recommend Borough Council appoint Ms. Wineburg to the Civil Service Commission to the unexpired term of January 31, 2028. Seconded by Mr. Weiss. Motion passed 2-0.

- H. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Zoning Hearing Board, HARB, Tree Advisory Commission, Civil Service Commission, and Human Relations Commission.

Ms. Burckley reminded everyone of the need for volunteers for the various groups.

- I. Motion to recommend Borough Council adopt a Resolution adopting the updated Borough of Phoenixville Emergency Operations Plan.

Ms. Burckley made a motion to recommend Borough Council adopt a Resolution adopting the updated EOP. Seconded by Mr. Weiss. Motion passed 2-0.

- J. Review proposal from GVFTMA regarding a temporary mid-block crosswalk in 100 block of Bridge Street.

Ms. Burckley made a motion to recommend Borough Council approve the proposal from GVFTMA to install a temporary mid-block crosswalk in the 100 block of Bridge Street. Seconded by Mr. Weiss. Motion passed 2-0.

V. Current Focus Business

A. PXV Inside Out

Ms. Burckley asked what type of follow up would occur as we head towards the end of the season. Mr. Krack stated he would discuss this with Staff and Phoenixville First.

B. Emergency Management.

C. Community Policing

VI. Public Participation – None.

VII. Executive Session – None.

VIII. Adjournment at 6:22 pm by Mr. Weiss.

Next Meeting Date: **Tuesday, September 5, 2023** at 6:00 pm.

Personnel and Public Safety Committee Meeting
Tuesday, September 5, 2023
6:00 pm

MINUTES

Committee: Chairwoman, Ms. Burckley, Ms. Webb, and Mr. Weiss

Mayor Urscheler

Staff: Mr. Krack, Ms. Getzfread, Chief Marshall, Chief Brazunas, and Ms. Donato (as needed).

Deputy Chief Dixon – TowerDIRECT

I. Call to Order at 6:00 pm

II. Presentations – None.

III. Committee Member Updates/Discussions

Mr. Weiss asked the Police Chief if there were any concerns regarding the recent escape of a prisoner in Chester County given he has relatives in Phoenixville. The Chief responded that did not appear to be an issue at this time.

IV. New Business

A. Review Monthly Fire and Ambulance Reports.

Chief Brazunas provided information regarding the completion of the recent ISO report. ISO stands for Insurance Services Office (ISO), which is an independent, for-profit organization. The ISO scores fire departments on how they are doing against its organization's standards to determine property insurance costs.

B. Consider request from David Petty for appointment to the HARB for the vacant term expiring August 31, 2025 or the ZHB for the vacant term expiring January 31, 2024.

Mr. Petty was not available for an interview. This will be put on the October agenda.

C. Call for Residents interested in being appointed to various Boards and Commissions. Current vacancies exist on the Zoning Hearing Board, HARB, Tree Advisory Commission, Civil Service Commission, and Human Relations Commission.

Ms. Burckley made not of the various vacancies on committees and asked residents to consider applying.

D. Discussion regarding recruitment and retention incentives.

This will be discussed in Executive Session.

V. Current Focus Business

A. PXV Inside Out

Ms. Getzfread provided information on actions the Borough will be looking to take as the end of the season winds down in order to make improvements for the 2024 season.

B. Emergency Management. – Nothing new to report.

C. Community Policing – Nothing new to report.

VI. Public Participation - None

VII. Executive Session – For personnel

VIII. Adjournment at 6:20 to Executive Session.

Next Meeting Date: Monday, October 2, 2023 at 6:00 pm.

Parks and Recreation Committee Meeting
Tuesday, August 15, 2023
6:00 pm

MINUTES

Committee: Chairman, Mr. Moore, Mr. Carminito, Ms. Dugan, and Mr. Weiss

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, Ms. Getzfread, and Mr. Watson

- I. Call to Order at 6:00 pm.
- II. Public Participation on Non-Agenda Items – None.
- III. Presentations – None.
- IV. Committee Member Updates/Discussions

Ms. Gibbons reported that Veteran's Park light installation should be completed by the end of September.

Mr. Moore noted that the mountain bike park repairs and been completed.

- V. New Business

- A. Motion to recommend Borough Council approve a Temporary Community Event Application for the Shoes 'N Brews 26.2 km using the Schuylkill River Trail under the Veteran's Memorial Gay Street Bridge on Sunday, October 1, 2023 from 9:30 am to 12:00 noon. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Ms. Dugan made a Motion to recommend. Seconded by Mr. Weiss. Motion passed 4-0.

- B. Motion to recommend Borough Council approve a Temporary Community Event Application for the BBQ Throwdown Competition at the Bridge and Main Street Parking Lot on Saturday, October 28, 2023 from 2:00 pm to 5:00 pm. Bridge and Main Street Parking Lot to be closed from 5:00 am to 7:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Ms. Dugan made a Motion to recommend. Seconded by Mr. Weiss. Motion passed 4-0.

- C. Review and discussion of North Side Trail.

Mr. Krack provided background on the north side trail right of way process with PennDOT. To better understand who the underlying property owners are on the various

parcels, Staff recommends supporting a proposal from the Borough's Planning consultant to search the deed at the County Recorder of Deeds Office.

Ms. Dugan made a Motion to recommend. Seconded by Mr. Carminito.
Motion passed 4-0.

VI Public Participation

Mr. David Saneck asked questions regarding the north side trail.

VII. Adjournment at 6:25 by Mr. Weiss.

Next Meeting Date: Tuesday, September 19, 2023 at 6:00 pm

**Policy Committee Meeting
Tuesday, August 22, 2023
7:00 pm**

MINUTES

Committee: Chairman, Mr. Kirkner, Ms. Burckley, and Mr. Ewald
Staff: Mr. Krack and Mr. Boelker

I. Call to Order at 7:10 pm.

II. Public Participation

Mr. Kirkner provided the public with updates on the changes the committee recognized in the ordinance specifically the fee for bags and doing away with the need for the imprint on the bags.

Paul Scanlan, resident. He spoke about his disagreement with the plastic bag ban and cited the many reuses for the single use plastic bags.

Becky McCarron, resident. She read aloud articles suggesting that plastic bag bans are not necessary and that reusable bags are not necessarily the best replacement for plastic bags.

Brian Howell, resident and Senior Center employee. He expressed his concerns with the lack of use of the Church Street lot during the day and asked for employees of the Senior Center and the other non- profits to be allowed permits for the lot during the day.

William Wettstein, resident. He expressed his continued concerns with Zone A Parking in the unit blocks of Walnut and Hall Street. He read aloud some of the issues he wishes to see addressed and stated he would send them to Ms. Burckley.

Tom Duffy, owner House of Jerky. He stated his opposition to the bag ban and stated the Ordinance puts an undue additional expense on small businesses in Phoenixville.

Lucy Graham, ReReRe Plastics. She provided additional information on biodegradable bags and examples of green uses as it relates to plastic bag alternatives.

Julie Gaudan, Senior Center. She expressed her concerns with parking at the Senior Center and on Church Street. She is requesting that we allow the purchase of permits for employees so that it is easier for Seniors and visitors to the various non-profits to find parking. Many utilizing the Clinic and Senior Center can not afford to pay to park.

Cameron Peters, Cameron Peters Floral Design. She expressed her concerns on the ban of plastic bags and she feels the fines are too high for non-compliance.

Dave Meadows, resident. He expressed his concerns with the use of the Parking lot on Church Street. He stated the Volunteer Fire gave the property to the Borough and he feels it should be for the communities use.

Gail Warner, Business Owner. She expressed her concern on the plastic bag ban and stated she feels it is governmental over reach. She feels more business community input is needed.

Jeff Kline, Owner Maddie's Castle. He stated he has issues with the plastic bag ban and agrees it is governmental over reach.

Dave Saneck, resident. He thanked Borough Staff for getting the light behind the 500 Block of Fillmore Street repaired and working again.

Ed Bush, Owner Twisted Cog. He stated he is here in support of the business and their concerns on the plastic bag ban. He also stated the continued closure of Bridge Street is harming the small businesses and asked if it could be just one weekend a month to make it more of a special event.

Susan Meadows, resident and business owner. She thanked the committee for listening to the concerns of the downtown businesses and hopes the Borough and the businesses can come to an agreement on an appropriate Ordinance for plastic bags.

Rodney Platt, resident. He expressed his support of the plastics Ordinance. He feels it will help generations that have been taught bad habits to break them.

David Lutzker, resident and President of the Green Team. He expressed his desire to see the bag ban and he explained his original vision for the ban would be geared more toward big box store and groceries more than the small business community.

III. Presentations - None.

IV. Committee Member Updates/Discussions – None.

V. New Business

A. Motion to recommend Borough Council schedule and advertise an Ordinance amending Chapter 10, Health and Safety, by adding a new Part 5 Plastics.

Ms. Burckley made a Motion to recommend. Seconded by Mr. Ewald.

On the Question: Mr. Ewald noted several changes that he had made as a redline document he would give to Staff to amend the existing draft ordinance. Questions were asked and answered.

Ms. Burckley withdrew her Motion as did Mr. Ewald.

- B. Motion to recommend Borough Council schedule and advertise an Ordinance Redistricting of Wards/Precincts.

Mr. Krack provided information on the three map recommendations. He provided a proposed timeline for bringing the needed Ordinance to the Committee.

- C. Motion to recommend Borough Council adopt a Resolution establishing the Borough's Flag Policy.

Mr. Krack provided background on the proposed Resolution.

Questions were asked and answered.

VI. Current Focus Business

- A. Enforcement of bans on reproductive health services.

Nothing new to report.

- B. Zone "A" parking regulations.

Ms. Burckley provided on information she had discussed with William Wettstein a resident of E. Walnut Street. Staff will continue looking into potential recommendations.

VII Adjournment at 8:45 by Mr. Ewald.

Next Meeting Date: Tuesday, September 26, 2023 at 7:00 pm.

INFRASTRUCTURE, TECHNOLOGY, TRANSPORTATION, AND SUSTAINABILITY (ITTS)
COMMITTEE MEETING
Tuesday, August 15, 2023
7:00 PM

MINUTES

Committee: Chairman, Mr. Weiss, Ms. Burckley, Mr. Carminito, and Ms. Webb
Staff: Mr. Krack, Mr. Watson, and Ms. Getzfread

I. Call to Order at 7:00 pm. Ms. Burckley excused.

II. Public Participation on Non-Agenda Items.

Tom DeLuca asked various questions regarding traffic signal timing and various crosswalk concerns.

Mr. Krack provided responses to the questions.

III. Committee Member Updates/Discussions - None

IV. New Business

A. Review Church Street Traffic Circulation Proposals

Mr. Krack provided background on the proposals.

Ms. Burckley asked that the study include pedestrian and crosswalk reviews.

Ms. Burckley made a Motion to recommend the proposal from McMahon Associates and that the Finance Committee allocate funding for the proposal. Seconded by Mr. Carminito. Motion passed 4-0.

V. Infrastructure Updates

A. Engineering Reports (Jan, Apr, Jul, Oct). Nothing to Report.

Mr. Weiss asked the committee if they had any questions regarding the two reports? There were none.

B. Stormwater Management

Mr. Krack reported the Borough Engineers continue collecting all of the needed data. He is hoping to have at least a draft report by the September meeting.

C. The Phoenix Wheel

Mr. Krack reported the Borough the Borough Engineer is working with the Costars firm to begin the process of collecting all the parts and lay them out to understand what may be missing and what needs to be fabricated.

VI. Transportation Updates

A. Starr and Nutt Intersection

Mr. Krack reported the schedule appears to be on target with the exception of the traffic signal poles which may not arrive until November. He will check with the contractor to determine if that will cause any specific delays in getting started.

B. Bridge and Starr Street

Mr. Krack reported the Borough received the County CRP Grant for \$728,000 towards the project. He expects Traffic Planning and Design to provide a revised proposal regarding the design and engineering.

C. Paradise and Hall Street

Mr. Krack reported the contractor has indicated they should start the retaining wall for Paradise Street around Labor Day and that everything seems to be on schedule.

D. Mowere Road

Mr. Krack reported the ROW along the road was staked out so the property owner could see the actual area of impact. He expects the Borough to put the project out to bid over the winter and be positioned to start construction in early Spring 2024.

E. North Street

Mr. Krack reported the Borough will wait until the housing project is completed to determine the actual area of road that will be needed to match up. He expects that could be in September.

F. French Creek Trail

Mr. Krack reported Staff and the Borough Engineer met with the representatives from Tague Lumber regarding additional easement area needed. He expects the Borough should be able to put the new fence up over the winter and actual trail work in the spring.

G. Train Station

Mr. Krack reported that everyone is more or less waiting for the Federal Rail Administration to make an announcement in September regarding the funding needed to make the project happen.

VII. Sustainability Updates

A. PXVNEO

Mr. Krack reported the system was restarted and going through various testing measures. There is no specific date for a ribbon cutting event at this time.

B. EV Charging Stations

Mr. Krack reported the lots at Wheatland and Prospect have everything installed, but that we are waiting for PECO to provide meters. No delivery date as of yet.

C. Municipal Building Solar Proposal

Mr. Krack reported the Borough Engineer continues working on the design and engineer before the bid documents can be completed. Once the information is known, then Staff can begin looking for grant opportunities to fund the project.

VIII. Technology Updates

A. Website

Ms. Getzfread provide an update on the new microphone system. She also provided background on the metrics that were provided in the monthly report.

IX. Public Participation - None

X. Adjournment 7:50 by Ms. Burckley.

Next Meeting Date: Tuesday, September 19, 2023 at 7:00 pm

FINANCE COMMITTEE MEETING
Tuesday, August 22, 2023
6:00 pm

MINUTES

Committee: Chairwoman Ms. Dugan, Mr. Ewald, Mr. Kirkner, and Mr. Moore

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm.

II. Public Participation – None.

III. Committee Member Updates/Discussions – None.

IV. New Business

- A. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 7/1/2023 - 7/31/2023 in the amount of \$1,033,263.90.

Mr. Kirkner made a Motion to recommend Council approval. Seconded by Mr. Moore. Motion passed 4-0.

- B. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 7/1/2023 - 7/31/2023 in the amount of \$102,652.26.

Mr. Moore made a Motion to recommend Council approval. Seconded by Mr. Kirkner. Motion passed 4-0.

- C. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 7/31/2023 in the amount of \$35,968.83.

Mr. Kirkner made a Motion to recommend Council approval. Seconded by Mr. Moore. Motion passed 4-0.

- D. Motion to recommend Borough Council approve the proposal from McMahon Associates to complete a feasibility study regarding Church Street traffic and circulation.

Mr. Krack provided background on the reasoning for obtaining the proposals.

Mr. Ewald made a Motion to recommend Council approve the proposal from McMahon Associates. Seconded by Mr. Kirkner.

On the Questions: Questions were asked and answered.

Motion passed 3-1. Ms. Dugan voting No.

- E. Review and discussion regarding 2024 Enterprise Funds (Water, Sewer, Sanitation, & Parking).

Ms. Koza-Lubinsky and Staff provided background and basis for the proposed draft budgets including capital and personnel requests for the 2024 Enterprise Funds of Water, Sewer, Sanitation, and Parking.

- V. Adjournment at 7:02 by Mr. Kirkner.

Next Meeting Date: Tuesday, September 26, 2023 at 6:00 pm