FINANCE COMMITTEE MEETING
Tuesday, May 23, 2023
6:00 pm

MINUTES

Committee: Chairwoman Ms. Dugan, Mr. Ewald, Mr. Kirkner, and Mr. Moore
Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm

II. Public Participation - None

III. Committee Member Updates/Discussions - None

IV. New Business

A. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 4/1/2023 - 4/30/2023 in the amount of $1,703.506.85.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald. Motion passed 4-0.

B. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 4/1/2023 - 4/30/2023 in the amount of $92,273.06.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald. Motion passed 4-0.

C. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 4/30/2023 in the amount of $31,486.24.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald. Motion passed 4-0.

D. Motion to recommend Borough Council approve the Budget Increase 2023-16 in the amount of $42,582.00 from General Fund Balance to General Capital Project Fund (Council Chamber Microphone Upgrade) to acquire a new microphone system for Borough Council Chambers.

Mr. Ewald made a Motion to recommend approval. Seconded by Mr. Kirkner. Motion passed 4-0.

E. Motion to recommend Borough Council approve the Budget Increase 2023-17 in the amount of $9,760.00 from Waste Water Fund Balance to Waste Water Sewer Treatment (HTC Biosolids Construction) for training on the new Schwing Pump.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.

On the Question: Mr. Watson provided background on the necessity to have such training.

Motion passed 4-0.

F. Motion to recommend Borough Council adopt a Resolution to designate and appropriate funding for Borough Council initiatives using ARPA Funds.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.

On the Question: Mr. Krack provided background on the Resolution and the process for allocating the ARPA for various Borough capital projects.

Motion passed 4-0.

G. Update on the use and reimbursement of PCCD Grant of $309,889 for the "Cody Records Management & equipment."

Ms. Koza-Lubinsky provided background information on the use of the funds over a two year period. She also stated that there was no match for this funding. Mr. Krack asked whether there would need to be a budget line item in 2024 for software licensing. Ms. Koza-Lubinsky stated she believed the annual amount was approximately $6,000 and would be included in the 2024 budget.

V. Adjournment at 6:16 by Mr. Kirkner.

Next Meeting Date: Tuesday, June 27, 2023 at 6:00 pm