

FINANCE COMMITTEE MEETING

Tuesday, April 25, 2023

6:00 pm

MINUTES

Committee: Chairwoman Ms. Dugan, Mr. Ewald, Mr. Kirkner, and Mr. Moore

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:00 pm.

II. Public Participation - None

III. Committee Member Updates/Discussions - None

IV. New Business

- A. Motion to recommend Borough Council approve the 2022 Pre-Paid dated 2/1/2023 - 2/28/2023 in the amount of \$387,605.54.

Motion to recommend approval by Mr. Kirkner. Seconded by Mr. Moore.
Motion passed 3-0.

- B. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 2/1/2023 - 2/28/2023 in the amount of \$687,855.14.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- C. Motion to recommend Borough Council approve the 2023 Pre-Paid dated 3/1/2023 - 3/31/2023 in the amount of \$807,736.18.

Motion to recommend approval by Mr. Kirkner. Seconded by Mr. Moore.
Motion passed 3-0.

- D. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 2/1/2023 - 2/28/2023 in the amount of \$20,251.19.

Motion to recommend approval by Mr. Kirkner. Seconded by Mr. Moore.
Motion passed 3-0.

- E. Motion to recommend Borough Council approve the 2023 Pre-Paid Credit Card Statement dated 3/1/2023 - 3/31/2023 in the amount of \$77,520.03.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- F. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 2/28/2023 in the amount of \$49,208.60.

Motion to recommend approval by Mr. Kirkner. Seconded by Mr. Moore.
Motion passed 3-0.

- G. Motion to recommend Borough Council approve the 2023 Pre-Paid ACH dated 3/31/2023 in the amount of \$38,337.32.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- H. Motion to recommend Borough Council approve the Budget Increase 2023-10 in the amount of \$161,781.00 from Restricted General Fund Balance to General Capital Project Fund (French Creek Trail) for work on the French Creek Trail Project.

Ms. Getzfread explained the grant submission made and the current state of the embankment along the proposed French Creek Trail. She stated the funds are currently restricted in fund balance and are being moved to begin the trail improvement and construction process.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- I. Motion to recommend Borough Council approve the Budget Increase 2023-12 in the amount of \$32,780.00 from General Fund Balance to General Fund – Legislative (Real Estate) for Just Compensation to Fillmore Village (\$10,544.00) and 425 Bridge Street (\$22,236.00).

Ms. Getzfread explained Fillmore Village is for the Ashburn Road Extension and 425 Bridge Street is for the Right of Way for the Hall Street connection to Paradise Street.

Motion to recommend approval by Mr. Kirkner. Seconded by Mr. Moore.
Motion passed 3-0.

- J. Motion to recommend Borough Council approve the Budget Increase 2023-13 in the amount of \$8,405.00 from Parking Fund Balance to Parking Fund Capital (Body Cameras) for the purchase of body cameras.

Mr. Kirkner asked how many cameras this is providing.

Ms. Getzfread explained it will purchase six cameras. It was included as an ask in the 2023 Budget, however the Police Department had submitted a grant for

cameras and was going to repurpose the old ones to the Parking Dept. The grant was not funded and we are requesting the money be allocated for the purchase.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- K. Motion to recommend Borough Council approve the Borough Engineer's proposal for engineering services for solar panels on Borough Hall.

Mr. Moore asked if this was for the full scope of the project.

Ms. Getzfread explained the engineering will make the project shovel ready and will include the cost of estimate for panels and installation.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

- L. Motion to recommend Borough Council approve a Resolution authorizing the submission of a Sewage Facilities Program (SFP) Grant to the Commonwealth Financing Authority.

Mr. Kirkner asked for clarification of the request.

Ms. Getzfread outlined the ACT537 plan needed for the WWTP to ensure the plant can manage the Borough's growth. The grant will cover 50 percent of the cost and it will create a plan for the next 10-15 years for the Borough's Sewage Infrastructure.

Motion to recommend approval by Mr. Moore. Seconded by Mr. Kirkner.
Motion passed 3-0.

Ms. Getzfread reported we received compensation from the Monsanto Class Action Lawsuit in the amount of \$17,000.

Ms. Dugan asked how the funds would be utilized.

Ms. Lubinsky stated the finds have been recorded in the General Fund and can be used to offset any expense for the Borough.

Mr. Moore stated he feels the funds should be used for green space such as trees and Borough Planters.

Mr. Kirkner stated since it is for Round-Up he feels it should be used for weed and pest control in the Borough's Parks.

V. Adjournment at 6:22 pm by Mr. Moore.

Next Meeting Date: Tuesday, May 23, 2023 at 6:00 pm