

FINANCE COMMITTEE MEETING
Tuesday, January 24, 2023
6:00 pm

MINUTES

Committee: Chairwoman Ms. Dugan, Mr. Ewald, Mr. Kirkner, and Mr. Moore

Staff: Mr. Krack, Ms. Getzfread, Ms. Koza-Lubinsky, Ms. Donato, and Ms. Niemczuk

I. Call to Order at 6:01 pm. Mr. Moore excused.

II. Public Participation

Steve Young, resident on Melvin Road. He stated he is here with some of his neighbors to ask for the Committee's support of the Stormwater Management Feasibility Study. He provided the background on the flooding he and his neighbors experience when we have heavy rains in the Borough. He and his neighbors have been severely impacted by water and many expensive damages to their homes even though they are not close to any stream or water way.

III. Committee Member Updates/Discussions - None

IV. New Business

A. Motion to recommend Borough Council approve the Budget Increase 2023-03 in the amount of \$125,000 from General Fund Balance to Legislative (Stormwater Management Feasibility Study) for Engineering Services to conduct the Phoenixville Drainage Study. Recommended in Infrastructure Committee 4-0.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.

On the Question:

Mr. Ewald expressed his appreciation of the patience of the residents as the Borough pursued funding for the study. He stated now it's time to do the work ourselves.

Mr. Krack clarified the study is covering four neighborhoods. These include Melvin Road, Cedar and Valley Roads, Church and Bridge Street and the area around Barkley Elementary. He stated if Council approves the study on February 14th he will sign the proposal to authorize the work on the 15th.

Mr. Kirkner commented work had been done on the intersection of Church and Bridge Street. The work was completed in 2003 or 2004 and was overseen by the previous Borough Engineer.

Mr. Krack stated a complete MS4 review was done by the Borough Engineer to map all of the outfalls in the Borough.

Mr. Kirkner asked if RVE would provide a road map for the improvements.

Mr. Krack stated they will most likely make a recommendation but it would be at Councils discretion as to prioritizing the recommendations of RVE.

Motion Approved 3-0.

- B. Motion to recommend Borough Council approve the 2022 Pre-Paid dated 11/1/2022 - 11/30/2022 in the amount of \$1,327,599.25.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- C. Motion to recommend Borough Council approve the 2022 Pre-Paid dated 12/1/2022 - 12/31/2022 in the amount of \$1,652,472.98.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- D. Motion to recommend Borough Council approve the 2022 Pre-Paid Credit Card Statement dated 11/1/2022 - 11/30/2022 in the amount of \$31,008.40.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- E. Motion to recommend Borough Council approve the 2022 Pre-Paid Credit Card Statement dated 12/1/2022 - 12/31/2022 in the amount of \$88,674.62.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- F. Motion to recommend Borough Council approve the 2022 Pre-Paid ACH dated 11/30/2022 in the amount of \$1,751,009.86.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- G. Motion to recommend Borough Council approve the 2022 Pre-Paid ACH dated 12/31/2022 in the amount of \$42,953.09.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- H. Motion to recommend Borough Council approve the Staff recommendation authorizing the Finance Director to make the necessary end of year adjustments and to provide a listing of those adjustments to the Finance Committee and the Borough's Auditor.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.
Motion Approved 3-0.

- I. Motion to recommend Borough Council approve the Staff recommendation for suggested Accounts Receivable write-offs – 2023.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.

On the Question:

Ms. Dugan asked about the write off for West End Fire Company.

Ms. Lubinsky explained this item has been on the books for some time. The actual event preceded her and Mr. Krack. She made every attempt to collect the money and was unsuccessful.

Mr. Ewald explained that West End Fire Company doesn't exist anymore, they were absorbed by another company outside of the Borough.

Mr. Kirkner asked how many years this goes back.

Ms. Lubinsky stated it was well before Mr. Krack started with the Borough and she believes they will never pay the bill.

Motion Approved 3-0.

- J. Motion to recommend Borough Council approve the Budget Increase 2023-02 in the amount of \$4,295 from General Fund Balance to IT/Communications (Equipment) to replace the damaged AV controller used for Borough hybrid meeting presentations.

Mr. Kirkner made a Motion to recommend approval. Seconded by Mr. Ewald.

On the Question:

Mr. Krack explained the piece of equipment was brought over from old Borough Hall and it had definitely come to the end of its useful life.

Motion Approved 3-0.

V. Adjournment at 6:15 pm by Mr. Kirkner.

Next Meeting Date: Tuesday, February 28, 2023 at 6:00 pm